

Appendix B

PUBLIC MEETING ATTENDANCE ROSTERS, MEETING MINUTES, AND NOTICES

Carver County Hazard Mitigation Plan Project Kickoff Meeting Summary

August 9, 2011

Purpose

The purpose of this meeting was to introduce Carver County stakeholders to the hazard mitigation planning process. The meeting also gave stakeholders an opportunity to discuss their involvement in the project, the phases of the project, and the time line for each phase.

Meeting Attendees

Name	Organization	Phone Number	E-mail
Aamodt, Greg	Carver Water Resources	952-361-1804	gaamoldt@co.carver.mn.us
Carlson, Ken	PHE Emergency Management	952-361-1527	
Duzan, Mike	Chaska Police Department	952-448-4200	mduzan@chaska.mn.com
Enfield, Joe	Carver ES	952-361-1801	Jenfield@co.carver.mn.us
Just, Steve	PHE Land Management		
Kerber, Francis	Public Works	952-466-5205	
Larsen, Deb	Emergency Preparedness	952-361-1319	dlarsen@co.carver.mn.us
Lein, Matt	Cologne City Council	952-220-2149	mlein@robertsautomatic.com
Lein, Mike	Carver County Manager	952-361-1802	mlein@co.carver.mn.us
Maetzold, Rod	Mayer Chief	612-554-5477	mayerlumber@frontier.net
Mann, Tamala	Science Applications International Corporation (SAIC)	260-729-7589	tamala.g.mann@saic.com
McMille, Karen	Laketown Township Clerk	952-442-5278	laketowntownship@broadband.mn.com
Nelson, Jen	Minnesota HSEM	651-201-7427	jennifer.e.nelson@state.mn.us

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Name	Organization	Phone Number	E-mail
Schroeder, Ned	Watertown Assistant Chief	952-292-9732	nedschro@aol.com
Schultz, Paul	Carver Public Works	612-282-7608	pschultz@co.carver.mn.us
Sorensen, Randy	Waconia Fire Chief	612-616-5176	fire@waconia.org
Uram, Don	Victoria Administrator	952-443-4211	duram@ci.victoria.mn.us
Wolf, Randy	PHE CC Director		
Ziemberse, Steve	NYA Chief	507-469-9145	stevez@locherbros.com

Overview of Activities

WELCOME AND INTRODUCTIONS

Mr. Ken Carlson of Carver County opened the meeting by discussing the previous mitigation planning effort that took place in 2005–2006 and the importance of each jurisdiction’s participation in the process. He then introduced Ms. Tami Mann of SAIC.

Ms. Mann presented a high-level summary of the hazard mitigation plan (HMP). Below is a summary of the key discussion points in the presentation. The full presentation is available through Carver County.

PURPOSE AND IMPORTANCE OF HAZARD MITIGATION PLANNING

Hazard mitigation planning is required under the Disaster Mitigation Act of 2000. It guides post-disaster recovery, engages multiple community stakeholders, promotes public participation, evaluates hazards and risks, builds support for mitigation activities, helps educate community officials, and develops more effective community policies. In the future, federal funding will be contingent upon having an HMP or being in the process of developing one.

The benefits of an HMP include reducing vulnerability to future hazards, saving lives and property, facilitating disaster funding, maintaining economic stability, and quickening the recovery period.

APPROACH TO HAZARD MITIGATION PLANNING

SAIC’s approach to hazard mitigation planning complies with industry standards and includes five phases.

The first phase of planning involves initiating the planning project and organizing resources. A kickoff meeting with the Hazard Mitigation Planning Team will occur and data collection will begin. The first site visit and public meeting will also occur in the phase, with SAIC providing minutes from the public meeting to the project sponsor.

PUBLIC MEETING ATTENDANCE RECORDS AND NOTICES

The second phase is used for hazard identification and gathering preliminary risk assessment results. This includes developing a base list of hazards, gathering information about those hazards, and conducting a risk assessment.

The third phase is used to draft the risk assessment results through a risk assessment and consequence analysis.

In the fourth phase, mitigation strategies will be developed. Ms. Mann reviewed specific objectives and she provided examples of mitigation strategies. In addition to drafting the mitigation strategies and actions, the second site visit and public meeting will be conducted. SAIC will provide minutes from the public meeting to the project sponsor.

The HMP will be completed in the fifth and final phase. This includes submitting draft plans to state and Federal Emergency Management Agency (FEMA) officials for review. The third and final public meeting will also occur in this phase and SAIC will provide minutes.

Following the five phases, the HMP will be presented to the county for adoption and they can begin working towards achieving the plan's goals and strategies. Maintenance of the plan, including identifying its successes and areas for improvement, will be an ongoing process.

ADDITIONAL DISCUSSION

Ms. Jennifer Nelson pointed out that jurisdictions can receive post disaster assistance such as Public Assistance (PA) and Individual Assistance (IA) after a disaster declaration even if they do not have an HMP, but funds for mitigation projects will not be authorized if an approved HMP is not in place.

Mr. Carlson clarified that the plan will be authorized and signed by each jurisdiction's elected board. This includes Carver County, the cities, and the townships.

Participants were encouraged to bring additional stakeholders to the next meeting if they identify that there are other individuals who should be involved with them or in place of them.

PROJECT TIME LINE

Ms. Mann reviewed the project time line with the group.

Project Deliverables/Tasks	Target Completion Date
Client Project Planning Meeting (Conference Call)	July 18, 2011
Project Work Plan	July 22, 2011
Project Kickoff Meeting with HMSC	August 9, 2011
Public Meeting #1	August 9, 2011
Minutes from Kickoff Meeting/Public Meeting #1	August 15, 2011
Survey Forms	August 15, 2011
Draft Updated Hazard Identification and Profiles	September 19, 2011

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Project Deliverables/Tasks	Target Completion Date
Draft Updated Draft Risk Assessment	September 19, 2011
Final Updated Hazard Identification and Profiles	September 26, 2011
Final Updated Risk Assessment	September 26, 2011
Draft Mitigation Strategy	September 26, 2011
Draft Updated HMP	September 26, 2011
Public Meeting #2	September 29, 2011
Minutes from Public Meeting #2	October 6, 2011
Final Mitigation Strategy	October 10, 2011
Draft Updated HMP w/Changes required from Public Meeting for Submittal to HSEM and FEMA for Official Review	October 10, 2011*
HSEM Review Period	October 10–November 4, 2011
FEMA Review Period	November 10–December 9, 2011
Final Draft Updated Plan Based on State of Minnesota and FEMA Recommendations	December 20, 2011
Public Meeting #3	December 20, 2011
Minutes from Public Meeting #3	December 23, 2011
Final Project Closeout	December 30, 2011

PUBLIC MEETING ATTENDANCE RECORDS AND NOTICES

Carver County, Minnesota
 Hazard Mitigation Plan Update Kickoff/ Public Meeting #1
 August 9, 2011

Name	Department	Position	Phone	E-mail
MATT LEIN	COLOGNE	CITY COUNCIL	(952) 220-2149	mlein@robertsautomatic.com
PAUL SCHWITZ	CARVER	Public Works	612-282-7608	pschwitz@ct.carver.mn.us
Steve Zembke	NWA	Chief	507 469 9145	SteveZ@LockerBox.com
ROD MAETZOLD	MAYER	CHIEF	612 554-5477	MAYERLUMBER@FRONTIERNET.NET
Joe Entfield	Carver Co.	ES	952-361-1801	jentfield@co.carver.mn.us
Greg Aamodt	Carver Co LWS	Water Resources	952-361-1804	gaamodt@co.carver.mn.us
Mike Lein	Carver Co	Manager	952-361-1802	mleim@carver.mn.us
MIKE DUZAN	CHASKA PD	SGT	448.4700	MIDUZAN@CHASKA.MN.COM
Ned Schindler	Laketon	asst. Chief	952-292-9732	nedschindl@aol.com
Randy Sorensen	Waconia Fire	Fire Chief	612-616-5176	fire@waconia.org
Jan Mills	Laketon Tap	Clerk	952-442-5078	laketon@lap.abroaded-mn.com
Jen Nelson	MNDEM	Mitigation	651 2017427	Jennifer.e.nelson@state.mn.us
Don Uram	Victoria	Administrator	952-443-4211	duvan@ci.victoria.mn.us
RANDY WOLF	PHE CC	DIRECTOR		
Steve Just	PHE Land mgmt	Dept mgr		
Ken Carlson	PHE - Emerg Mgmt	Project Mgr	952-361-1527	
FRANCIS KERBER	PUBLIC WORKS	ADM. SER. MGR	952-446-5205	
Tami Mann	SAIC	Project Mgr	260-729-7589	tamala.g.mann@saic.com
Deb Larsen	Emerg Preparedness	Data Specialist	952-361-1319	dlarsen@co.carver.mn.us

**Carver County Hazard Mitigation Plan Project
Public Meeting #2
Meeting Summary**

September 29, 2011

Purpose

The purpose of this meeting was to introduce Carver County stakeholders to the recently developed hazard identification and profiles, the risk assessment, and the draft Carver County Hazard Mitigation Plan (HMP), which was updated in September 2011. The meeting also gave stakeholders an opportunity to provide input on the draft plan before it is submitted to the Minnesota Division of Homeland Security and Emergency Management (HSEM) and the Federal Emergency Management Agency (FEMA) for review and approval.

**Meeting Attendees
1:00 p.m. Meeting**

Name	Organization	Phone Number	E-mail
Carlson, Ken	Carver County Emergency Management (EM)	952-361-1527	kcarlson@co.carver.mn.us
Carlyle, Josh	Carver County Public Health and Environment Division	952-361-1303	jcarlyle@co.carver.mn.us
Essig, Ken	Laketown Township	952-442-5271	laketowntownship@broadband-mn.com
Habib, Tamara	Science Applications International Corporation (SAIC)	312-848-4318	tamara.a.habib@saic.com
Kerber, Francis	Carver County Public Works	952-466-5205	fkerber@co.carver.mn.us
Larsen, Deb	Carver County Public Health and Environment Division	952-361-1319	dlarsen@co.carver.mn.us
Maetzold, Rod	City of Mayer Fire Department	612-554-5477	mayerlumber@frontier.net
Mann, Tamala	SAIC	260-729-7589	tamala.g.mann@saic.com
Marquat, Vina	Carver County Public Health and Environment Division	952-361-1371	vmarquart@co.carver.mn.us
Meyer, Dan	City of Carver Fire Department	952-292-5193	dmeyer@ci.carver.mn.us
Walsh, Tim	Carver County EM and City of Victoria	952-361-1539	twalsh@co.carver.mn.us

PUBLIC MEETING ATTENDANCE RECORDS AND NOTICES

Meeting Attendees 6:00 p.m. Meeting

Name	Organization	Phone Number	E-mail
Carlson, Ken	Carver County EM	952-361-1527	kcarlson@co.carver.mn.us
Fineran, Shane	City of Waconia	952-442-3101	sfineran@waconia.org
Habib, Tamara	SAIC	312-848-4318	tamara.a.habib@saic.com
Larsen, Deb	Carver County Public Health and Environment Division	952-361-1319	dlarsen@co.carver.mn.us
Lein, Matt	City of Cologne	952-220-2149	mlein@robertsautomatic.com
Mann, Tamala	SAIC	260-729-7589	tamala.g.mann@saic.com
Paulson, Noelle	Public Participant	N/A	N/A
Sorensen, Randy	City of Waconia	612-616-5176	fire@waconia.org
Zumberge, Steve	NYA Fire Department	952-220-2149	stevez@locherbras.com

Host: Ken Carlson

Consultants: Tami Mann, SAIC
Tamara Habib, SAIC

Minutes: Deb Larsen

Handouts: Presentation slides, agenda, and draft Carver County Hazard Mitigation Plan, updated in September 2011

Overview of Activities

WELCOME AND INTRODUCTIONS

Mr. Ken Carlson of Carver County opened the meetings. He introduced Ms. Tami Mann and Ms. Tamara Habib of SAIC.

Ms. Mann provided an overview of why an HMP is necessary for Carver County and discussed the regulations supporting the development of the plan. Below is a summary of the key discussion points in the presentation. The full presentation is available through Carver County.

PURPOSE AND IMPORTANCE OF HAZARD MITIGATION PLANNING

Hazard mitigation planning is required under the Disaster Mitigation Act of 2000. It guides post-disaster recovery, engages multiple community stakeholders, promotes public participation, evaluates hazards and risks, builds support for mitigation activities, helps educate community officials, and develops more effective community policies. In the future, federal funding for mitigation projects will be contingent upon having an HMP in place or being in the process of developing an HMP.

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The benefits of an HMP include reducing vulnerability to future hazards, saving lives and property, gaining disaster funding, maintaining economic stability, and expediting the recovery period.

HAZARD MITIGATION STEERING COMMITTEE (HMSC)

The HMSC was identified as:

- Aamodt, Greg
- Carlson, Ken
- Carlyle, Josh
- Duzan, Mike
- Enfield, Joe
- Essig, Ken
- Fineran, Shane
- Just, Steve
- Kerber, Francis
- Larsen, Deb
- Lein, Matt
- Lein, Mike
- Maetzold, Rod
- Marquat, Vina
- McMullen, Karen
- Nelson, Jen
- Meyer, Dan
- Paulson, Noelle
- Schroeder, Ned
- Schultz, Paul
- Sorensen, Randy
- Uram, Don
- Walsh, Tim
- Wolf, Randy
- Zumberge, Steve

HMSC Goals and Objectives

- Actively involve and gain support from all city and township governments and Carver County for the mitigation of disasters in our community.
- Prioritize identified mitigation projects.
- Seek and implement any grant funding for the mitigation of disasters in Carver County and its cities and townships.
- Monitor, evaluate, and update the progress of the plan as needed.
- Form partnerships among local, state, and federal agencies to make Carver County more resistant to the effects of disasters.

HAZARD MITIGATION PLANNING PROCESS

The first phase of the plan update involved initiating the planning project and organizing resources. A kickoff meeting with the HMSC was conducted and data collection began at that time.

SAIC identified hazards and gathered preliminary risk assessment results. This included developing a base list of hazards, gathering information about those hazards, and conducting a risk assessment.

Additionally, SAIC drafted a findings report based on a risk assessment and consequence analysis.

SAIC developed mitigation strategies and a draft plan, which will be reviewed in this meeting and updated based on input from this meeting.

CALENDAR OF EVENTS

- Letter requesting support for the plan to all interested parties July 2011
- Kickoff meeting and public meeting of mitigation process August 9, 2011
- First draft written September 26, 2011
- Public meeting #2 for review of draft updated plan September 29, 2011
- Final mitigation strategy October 10, 2011
- Draft updated HMP with changes required from public meeting for submittal to HSEM and FEMA for official review October 10, 2011
- HSEM review period 2011 October 10–November 4,
- FEMA review period 2011 November 10–December 9,
- Final draft updated plan based on HSEM and FEMA recommendations December 20, 2011
- Public meeting #3 for review of final updated plan December 20, 2011

- Completed plan

December 30, 2011

REVIEW OF HAZARDS AND RISKS

Specific information on hazards and risks is located in section 4 of the draft HMP. Ms. Habib stated that hazards that are not included in the plan are not considered hazards for Carver County.

A summary of the conversation regarding hazards and risks is as follows. SAIC will update the Carver County Draft HMP to reflect the outcomes of the discussion.

Natural Hazards

Winter Storms. Make note in the plan to explain the \$18 million in damage during the December 10, 2010 storm.

Thunderstorms. Death number is inaccurate in table 1-5. This is actually wind speed. Update table to fix headers.

Hail. Correct table 1-10.

Lightning. Add PGA event in the City of Chaska in 1991, which caused one fatality.

Flooding. Add fall 2010 flooding. Add 2011 spring flooding. Take out Action Step #3. Add Carver County to Action Step #6. Make sure City of Carver is included in permanent measures to keep the city from flooding.

Wildfires. Update with information on wildfires in Laketown Township in 2010 and the wildfires that occurred between Waconia and Cologne in 2008–2009. Mr. Tim Walsh from emergency management will get detailed information for the plan. The Chaska Herald Newspaper may be another good resource for this information.

Technological Hazards

Agriculture/Animal Health Issues. Include this information and also identify the effects on the food supply.

Airports. Flying Cloud Airport is in neighboring city of Eden Prairie, but causes a lot of small plane air traffic over Carver County. Add small airplane emergency crash landing north of City of Waconia on September 27, 2001 (no fatalities).

Dams. Look further into dams in the county, in particular in the downtown area of City of Watertown – Crow River, certified levee in Chaska, and uncertified Carver levee. Verify Lake Grace Dam in Chaska.

Hazardous Materials Incidents. Mr. Tim Walsh will provide list of hazardous materials incidents to be incorporated into the plan.

Critical Facilities and Infrastructure. Rename police facilities to law enforcement facilities. Most police agencies in Carver County are county agencies. Add Ridgeview Medical Center, which could be considered two facilities. Ms. Habib will coordinate with Mr. Carlson on the list of critical facilities to include since there may be issues with displaying critical facilities in a public document.

Overall. Reorganize all hazards in order of priority.

MITIGATION GOALS, OBJECTIVES, AND ACTION STEPS

Specific information on the mitigation goals, objectives, and action steps is located in section 5 of the draft updated plan.

A summary of the conversation regarding mitigation goals, objectives, and action steps is as follows:

Flooding. Take out mitigation goal #1 and objective #1. Add as a goal to strengthen or replace the downtown Watertown Bridge. They have already completed some temporary measures, but need a permanent solution at the wastewater treatment plant in Watertown. Take out City of Delano references. Take out Action Step #4. Add an action step for a permanent solution for protecting the levee in the City of Carver. Modify Action Step #8 to reflect that the cities all rely on Carver County for sandbags, but cities and townships are encouraged to stockpile for their own needs.

Tornadoes. Action Step #1 should reflect that school districts have the responsibility for this action step.

Extreme Winter Storms. Add Medical Reserve Corps (MRC) in addition to Community Emergency Response Teams (CERT).

Wildfires. Take out Action Step #1. Add improve permitting process. Add county and DNR development of plan for burning regulations, as they are in the process of doing this and the plan should be complete by spring 2012.

All Hazards. In Action Steps, change “Provide NIMS training...” to “Ensure all incoming emergency response personnel throughout the county are trained...” Change Action Step #6 to say “Expand emergency management use of GIS resources that are available.”

Pandemic/Epidemic. Change Action Step #1 to mention the need to continually update the plans. Remove the third Action Step regarding interoperable communications. Change Action Step #4 to “update and maintain...” Continue to maintain equipment-not purchase-Action Step #2. Action Step #5 is not the county’s responsibility; it is the state’s responsibility. Include social media in Action Step #6.

Hazardous Materials Release. In Action Step #1, change to indicate this will be done annually. In Action Step #3, change to “educate.” Carver County cannot mandate or force this to happen.

ADDITIONAL DISCUSSION

Remove cost estimates of mitigation strategies if possible. They do not align with historical costs.

Emergency Management is part of the Public Health and Environment Division in Carver County and is not under the Sheriff’s Department. This needs to be corrected in the plan.

The City of Chaska and the City of Waconia have CERTs.

Add the MRC to the plan. Carver County Public Health and Environment Division is the housing agency for the Medical Reserve Corps of Carver County.

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Add CAD/GIS capabilities being made available to the entire county as a mitigation recommendation/action step. Explore possibility of adding CAD capability to fire departments.

ACTION ITEMS/ASSIGNMENTS

- Mr. Walsh will provide Ms. Habib a list of hazardous materials incidents to be incorporated into the plan.
- Ms. Habib will coordinate with Mr. Carlson on the list of critical facilities to include since there may be issues with displaying critical facilities in a public document.
- Ms. Habib will research further the dams and levees in Carver County and update the information in the plan.
- Ms. Habib will update the plan with information on Laketown Township wildfires in 2010 and the wildfires that occurred between Waconia and Cologne in 2008–2009. Mr. Walsh from Emergency Management will get detailed information for the plan. Update with fall 2010 flooding and spring 2011 flooding.
- Mr. Carlson will discuss the drought section with the Farm Service Agent for the county and see if this section should be eliminated from the plan.
- Ms. Habib will update the draft plan based on the items listed above and corrections that Mr. Carlson provided and allow him to review the second draft before preparing for submission to HSEM.

NEXT MEETING (TENTATIVE)

On December 20, 2011, Carver County Emergency Management will host final HMP meetings that are open to the public. The same agenda will be used for both meetings, so citizens can attend either session: **1:00 p.m. at the Government Center, Township Hall**, 600 East 4th Street, Chaska (Enter Door #1), or **6:00 p.m. at Carver County Public Works Headquarters**, Public Works Conference Room 1, 11360 Hwy 212 West in Cologne. No RSVP required. Walk-in registration begins 15 minutes prior to start time.

POST MEETING COMMENTS

The following comments were received from Carver County after the meeting. SAIC will incorporate these changes into the revised version of the HMP.

Section 4.2.5:

- First paragraph, third sentence – after the word *Influenza*, put in (*e.g. H1N1, H5N1*). Delete the word *smallpox* (if we have a smallpox epidemic, it will be an intentional release, not a natural occurrence). Delete *H1N1*.
- Under *People Risk/Vulnerability* – change *30 percent of workforce becoming ill* to *40 percent*.
- Under *Damage Assessment* – Remove *smallpox* from this part of the paragraph. Smallpox has been eradicated from the general environment, unlike polio or TB. At this point, it would make it into the environment through intentional/accidental means. You could consider adding plague instead.

- After *tuberculosis is under control*, add *in the United States*. TB is not under control in much of the world.

Section 5.2.8:

- Remove all of the dollar figures from the tables. These figures do not match our past investments in these categories.
- First action step – Change *Develop* to *Update and improve*.
- Second action step – Change *pandemic/epidemic* to *biological*.
- Third action step – Change *HAM* to *amateur radio*. Remove the *and* before *800 MHz* and insert at the end *and other new technologies*.
- Fourth action step – Remove *Compile and* so it starts with *Maintain*.
- Fifth action step – Remove completely. Not our job.
- Sixth action step – Add at the beginning *Maintain ability to*.
- Seventh action step – Add at the beginning *Continue to*.

CARVER COUNTY

HAZARD MITIGATION PLANNING MEETING – SEP 29, 2010 1:00 PM

PLEASE SIGN IN

NAME	TITLE/ROLE	ORGANIZATION	PHONE	EMAIL
Dan Moyer	Fire Chief	Carver Fire Dept	952-92-5193	dmoyer@ci.carver.mn.us
KEN ESSIG	SUPERVISOR	LAKE TOWN Twp	952-442-5711	
ROD MAETZOLD	FIRE CHIEF	MAYER FIRE	612-554-5477	MAYERLUMBER@FRONTIERNET.NET
Vina Marguaret	PH Planner	Carver City PH+E	952-361-1371	vmarguaret@co.carver.mn.us
Josh Carlyle	PH Planner	Carver Co PH+E	952-361-1303	jcarlyle@co.carver.mn.us
Ken Carlson	EM	Carver Co EM	952-361-1527	kcarlson@co-carver.mn.us
Tim Walsh	E.M / FIRE CHIEF	COUNTY / VICTORIA	952-361-1539	TWALSH@CO.CARVER.MN.US.
FRANCIS KERDEL	ADM. SERV. MGR PUBLIC WORKS	CARVER COUNTY	952-466-5205	fkerdel@co.carver.mn.us
Deb Larsen	Data Specialist - Public Health + MRC of CC program coordinator	CARVER COUNTY PH+Env.	952-361-1319	dlarsen@co.carver.mn.us
Tami Mann	PM PM	SAIC	260-729-7559	tamela.g.mann@saic.com
Tamara Habib	Consultant	SAIC	312-848-4318	tamara.habib@saic.com

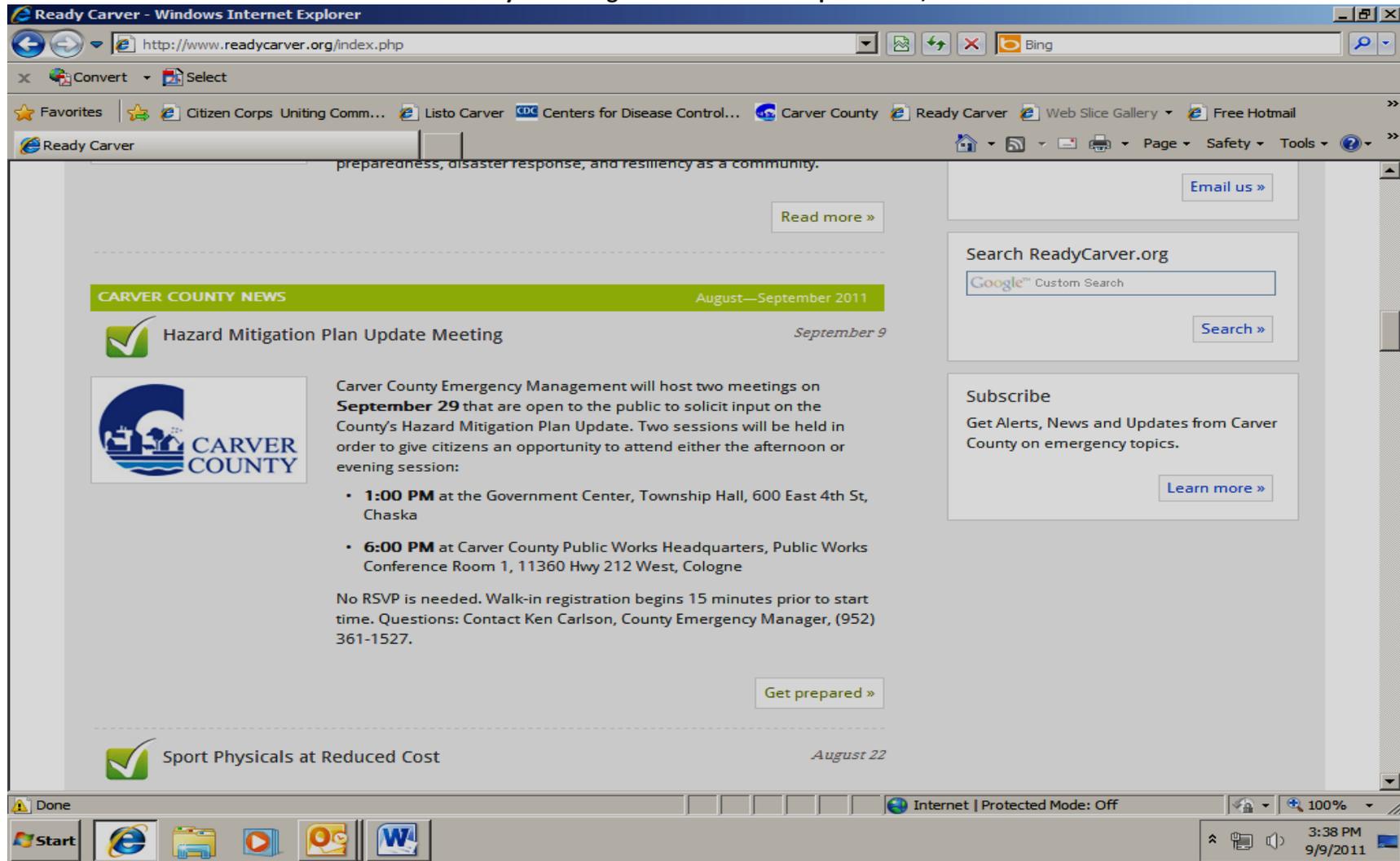
CARVER COUNTY

HAZARD MITIGATION PLANNING MEETING – SEP 29, 2010 6:00 PM

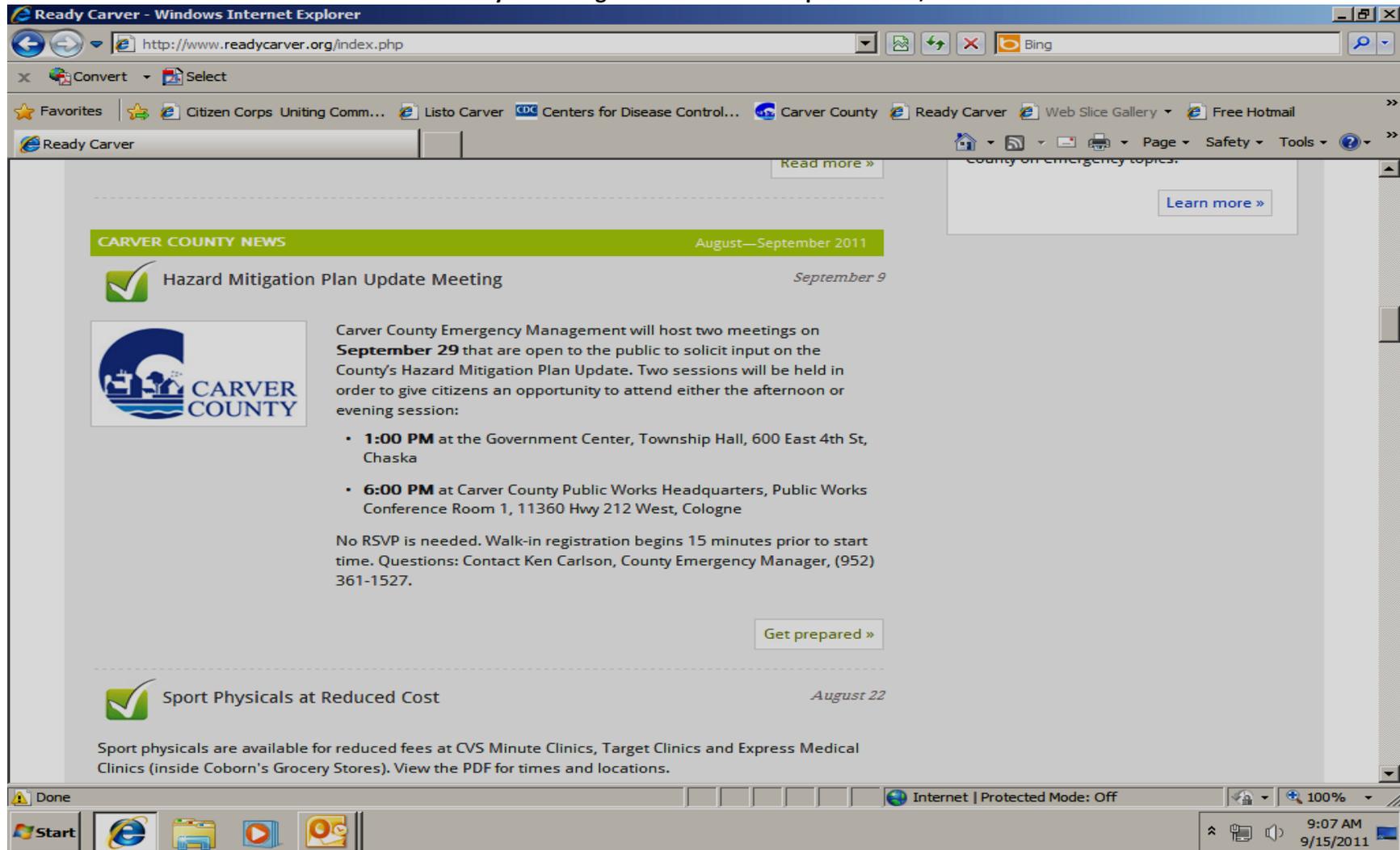
PLEASE SIGN IN

NAME	TITLE/ROLE	ORGANIZATION	PHONE	EMAIL
Deb Larsen	Data Specialist/cc Public Health	CARVER COUNTY	952-361-1319	dlarsen@co.carver.mn.us
Noelle Paulson		Self		mnpw@comcast.net
Wade Stark	Asst Chief	Watertown Fire	612-508-2238	WatersTownChief@ci.watertown.mn.us
Steve Zumbert	Chief	NYA Fire	507-469-9145	stevez@lockerbase.org
MATT LEIM	COLOGNE CITY COUNCIL	COLOGNE	(952)220-2149	mlein@robertsautomotive.com
Shane Fineran	Asst City Admn	Waconia	952-442-3103	sfineran@waconia.org
Gandy Sorensen	Waconia Fire Chief	Waconia	612-616-5176	fire@waconia.org
Tami Mann	PM	SAIC	260-729-7589	tamela.simann@saic.com
Tamara Habib	Consultant	SAIC	312-848-4318	tamara.habib@saic.com
XXXX				

Hazard Mitigation Plan Update Meeting Posting to ReadyCarver.org Public Website – September 9, 2011



Hazard Mitigation Plan Update Meeting Posting
to ReadyCarver.org Public Website – September 15, 2011



Hazard Mitigation Plan Update Meeting Invitation to Public Posting
to ReadyCarver.org Public Website – September 26, 2011

Appendix B

Ready Carver - Windows Internet Explorer

http://www.readycarver.org/index.php

Convert Select

Favorites MDH Workspace - Login MDH Minnesota Department of H... Ready.gov - Prepare. Plan. ... ECHO Minnesota Citizen Corps Uniting Comm... Listo Carver

Ready Carver

2. Bullying involves a pattern of behavior repeated over time.

3. Bullying involves an imbalance of power or strength.

[Read more »](#)

Hazard Mitigation Plan Update Meeting *Sept. 9*

 Carver County Emergency Management will host two meetings on **September 29** that are open to the public to solicit input on the County's Hazard Mitigation Plan Update. Two sessions will be held in order to give citizens an opportunity to attend either the afternoon or evening session:

- **1:00 PM** at the Government Center, Township Hall, 600 East 4th St, Chaska
- **6:00 PM** at Carver County Public Works Headquarters, Public Works Conference Room 1, 11360 Hwy 212 West, Cologne

No RSVP is needed. Walk-in registration begins 15 minutes prior to start time. Questions: Contact Ken Carlson, County Emergency Manager, (952) 361-1527.

[Get prepared »](#)

Sport Physicals at Reduced Cost *August 22*

Sport physicals are available for reduced fees at CVS Minute Clinics, Target Clinics and Express Medical.

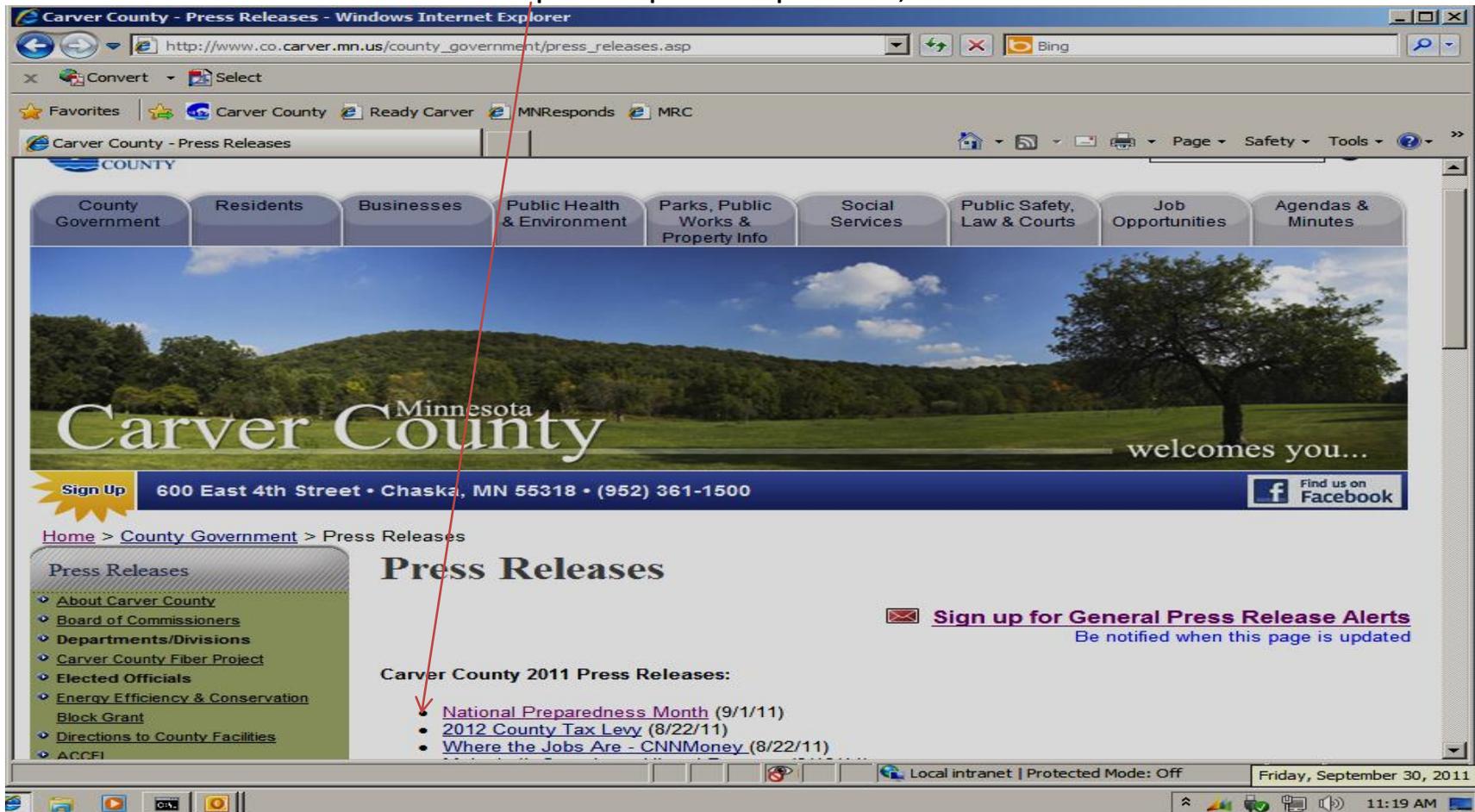
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Start Start

12:53 PM 9/26/2011

Announcement of “National Preparedness Month” (9/1/11) Press Release Page on the Carver County Public Website.

This included announcement of Hazard Mitigation Planning Meeting #2 open to the public on September 29, 2011



Hazard Mitigation Planning Meeting #2 announced and posted on Carver County public website calendar:

[ReadyCarver](#)
[Request for Information](#)
[Requests for Bids/Proposals](#)
[Risk/Emergency Management](#)
[Service Centers](#)
[Sheriff](#)
[Veterans Services](#)

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Calendar of Events

< SEPTEMBER 2011 >

Sun	Mon	Tue	Wed	Thu	Fri	Sat
28	29	30	31	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	1
2	3	4	5	6	7	8

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September 29th, 2011
1:00 pm: Hazard Mitigation Plan Update Meeting
Location: Government Center, Chaska
[Additional Information](#)

6:00 pm: Hazard Mitigation Plan Update Meeting
Location: Carver County Public Works Headquarters
[Additional Information](#)

Hazard Mitigation Plan Update Meeting Posting to
 Carver County Public Website NEWS & EVENTS on Homepage and Detail Page – September 8, 2011

The screenshot shows the Carver County website homepage in Internet Explorer. The browser address bar shows <http://www.co.carver.mn.us/>. The website features a navigation menu with categories: County Government, Residents, Businesses, Public Health & Environment, Parks, Public Works & Property Info, Social Services, Public Safety, Law & Courts, Job Opportunities, and Agendas & Minutes. A search bar is located in the top right. Below the navigation is a large banner image of a landscape with the text "Carver County Minnesota welcomes you...". A blue bar below the banner contains the address "600 East 4th Street • Chaska, MN 55318 • (952) 361-1500" and a "Find us on Facebook" button. The main content area is divided into three sections: "Most Frequent Stops" with links like "2030 Comprehensive Plan" and "Board Agendas & Minutes"; "News & Events" with a public meeting announcement: "Public Invitation: [County Hazard Mitigation Plan Update Meeting on September 29](#) new"; and "Online Applications & Services" with links like "Assessment Applications & Forms" and "Building Permit Information Sheets". The Windows taskbar at the bottom shows the Start button, Internet Explorer icon, and system tray with the time 4:27 PM on 9/8/2011.

Hazard Mitigation Plan Update Meeting Posting to
 Carver County Public Website NEWS & EVENTS on Homepage – September 15, 2011



Carver County Public Website Posting to NEWS & EVENTS on Homepage
of Hazard Mitigation Planning Meeting 2 – September 26, 2011

The screenshot shows the Carver County website homepage in Internet Explorer. The browser address bar shows <http://www.co.carver.mn.us/>. The page features a header with the Carver County logo and the text "Minnesota Carver County welcomes you...". Below the header is a navigation bar with a "Sign Up" button and contact information: "600 East 4th Street • Chaska, MN 55318 • (952) 361-1500". A Facebook "Find us on Facebook" button is also present.

The main content area is divided into three columns:

- Most Frequent Stops:**
 - 2030 Comprehensive Plan
 - Board Agendas & Minutes
 - County Links
 - Elections
 - Employment Opportunities
 - Frequently Asked Questions
 - Jail Roster
 - Press Releases
 - Search Property Tax Records
- News & Events:**
 - Notice of Road Closure:** Flying Cloud Drive (CSAH 61) from Stoughton Ave. to Hwy. 101 on September 16 & 17 **new**
 - Public Invitation:** [County Hazard Mitigation Plan Update Meeting on September 29](#) **new**
 - September is **National Preparedness Month**. This is a time for Carver County citizens to prepare for emergencies. **new**
 - The **Administrator's Message for the 2012 Budget** has been released **new**
 - Volunteers wanted for **Stream Health Program!**
 - Blue-green algae, found in lakes and rivers, can be toxic to people. To learn more, [visit here](#).
 - Visit the **Chaska Farmers Market** at the Government Center on Wednesdays!
 - Carver County's 2011 Strategic Plan**
 - Information on the county **fiber optic project**, including bid notification sign-up
 - Salary Compliance Notice**
 - Public Health Emergencies**
- Online Applications & Services:**
 - Assessment Applications & Forms
 - Building Permit Information Sheets
 - Court Forms
 - Crime Mapping
 - Employment Info & Application
 - GIS (Mapping)
 - Homestead Information & Application
 - Land & Water Services Apps/Forms
 - Land Title Information (Landshark)
 - Online Camping Reservations
 - Online Park Pass Application
 - Online Property Tax Payments
 - Plat Maps
 - Property Tax Exemption Application
 - Public Works Permit Applications
 - RFPs/Requests for Bids
 - Search Property Tax Records
 - Subscription Service

At the bottom of the page, there is a "County Facilities & Locations" section with a link to "Government Center". The Windows taskbar at the bottom shows the Start button, Internet Explorer, and other applications. The system tray displays the time as 12:55 PM on 9/26/2011.

Carver County Public Website: Hazard Mitigation Planning Meeting Posting-2: September 26, 2011

The screenshot shows a Windows Internet Explorer browser window displaying the Carver County website. The address bar shows the URL: <http://www.co.carver.mn.us/hazmitplanupdate.asp>. The browser's address bar includes navigation buttons (back, forward, refresh) and a search engine (Bing). The website's navigation menu includes: County Government, Residents, Businesses, Public Health & Environment, Parks, Public Works & Property Info, Social Services, Public Safety, Law & Courts, Job Opportunities, and Agendas & Minutes. A large banner image features a scenic view of a green field and trees under a blue sky with clouds. The text on the banner reads "Carver County Minnesota welcomes you...". Below the banner, a blue bar contains the text "Sign Up 600 East 4th Street • Chaska, MN 55318 • (952) 361-1500" and a Facebook logo with the text "Find us on Facebook". The main content area has a breadcrumb trail: "Home > County Hazard Mitigation Plan Update Meeting on September 29". The main heading is "Hazard Mitigation Plan Update Meeting". The text below the heading states: "Carver County Emergency Management will host two meetings on September 29 that are open to the public to solicit input on the County's Hazard Mitigation Plan Update. Two sessions will be held in order to give citizens an opportunity to attend either the afternoon or evening session. The times and locations are: 1:00 PM at the Government Center, Township Hall, 600 East 4th St, Chaska or 6:00 PM at Carver County Public Works Headquarters, Public Works Conference Room 1, 11360 Hwy 212 West, Cologne. No RSVP is needed. Walk-in registration begins 15 minutes prior to start time. Questions: Contact Ken Carlson, County Emergency Manager, (952) 361-1527." A "Quick Links" sidebar on the left lists: Home, 2010-2020 Water Management Plan, Assessment, Board of Commissioners, Broadband Fiber Project (CCOFI), County Code of Ordinances, and Environmental Services. The Windows taskbar at the bottom shows the Start button, Internet Explorer, File Explorer, Windows Media Center, and Word. The system tray displays "Local intranet | Protected Mode: Off", a volume icon, and the date/time "12:58 PM 9/26/2011".

Carver County Hazard Mitigation Plan Project
Public Meeting #3
Meeting Summary

May 7, 2012

Purpose

The purpose of this meeting was to review the recently developed Carver County Hazard Mitigation Plan (HMP) with county stakeholders. This included summarizing the purpose, community profile, hazard identifications, and mitigation strategies identified in the plan, as approved by Minnesota Homeland Security and Emergency Management (HSEM) and the Federal Emergency Management Agency (FEMA).

Meeting Attendees
1:30 p.m. Meeting

Name	Position	Organization
Debra Larsen	Data Specialist, Emergency Preparedness, Public Health & Environment Division	Carver County
Josh Carlyle	Public Health Planner, Emergency Preparedness, Public Health & Environment Division	Carver County
Ken Carlson	Carver County Emergency Management Manager	Carver County
Mark Morse	Fire Chief, Waconia Fire Department	City of Waconia
Mike Lein	Environmental Services Dept. Manager, Public Health & Environment Division	Carver County
Steve Just	Land Management Dept. Manager, Public Health & Environment Division	Carver County
Tim Walsh	Carver County Emergency Management Specialist	Carver County
Vina Marquart	Public Health Planner, Emergency Preparedness, Public Health & Environment Division	Carver County
Tamara Habib	Emergency Management Specialist	Science Applications International Corporation (SAIC)

Host: Ken Carlson
Consultants: Tamara Habib, SAIC
Handouts: Draft Carver County HMP

Overview of Activities

WELCOME AND INTRODUCTIONS

Mr. Ken Carlson of Carver County Emergency Management opened the meetings. He introduced Ms. Tamara Habib of SAIC.

Appendix B

Ms. Habib provided an overview of why an HMP is necessary for Carver County and discussed the regulations supporting the development of the plan. Below is a summary of the key discussion points in the presentation. The full presentation is available through Carver County.

PURPOSE AND IMPORTANCE OF HAZARD MITIGATION PLANNING

Hazard mitigation planning is required under the Disaster Mitigation Act of 2000. It guides post-disaster recovery, engages multiple community stakeholders, promotes public participation, evaluates hazards and risks, builds support for mitigation activities, helps educate community officials, and develops more effective community policies. In the future, federal funding for mitigation projects will be contingent upon having an HMP in place or being in the process of developing an HMP.

The benefits of an HMP include reducing vulnerability to future hazards, saving lives and property, gaining disaster funding, maintaining economic stability, and expediting recovery.

HAZARD MITIGATION PLANNING PROCESS

The first phase of the plan update involved initiating the planning project and organizing resources. A kickoff meeting with the Hazard Mitigation Steering Committee was conducted and data collection began at that time.

SAIC identified hazards and gathered preliminary risk assessment results. This included developing a base list of hazards, gathering information about those hazards, and conducting a risk assessment.

Additionally, SAIC drafted a findings report based on a risk assessment and consequence analysis.

SAIC developed mitigation strategies and a draft HMP, which was reviewed at a second public meeting and updated based on input from this meeting.

The HMP was then submitted to HSEM, where the HMP was approved and then HSEM submitted to FEMA. FEMA has conditionally approved the HMP on the basis that it must still be approved by all participating jurisdictions and the Carver County Board of Commissioners.

The third public meeting was an opportunity for members of the community to learn about the HMP and its contents.

CALENDAR OF EVENTS

- Letter requesting support for the plan to all interested parties July 2011
- Kickoff meeting and public meeting of mitigation process August 9, 2011
- First draft HMP written September 26, 2011
- Public meeting #2 for review of draft updated HMP September 29, 2011
- Final mitigation strategy October 10, 2011
- Draft updated HMP with changes required from public meeting for submittal to HSEM and FEMA for official review February 9, 2012

PUBLIC MEETING ATTENDANCE RECORDS AND NOTICES

- HSEM review period February 13– March 13, 2012
- FEMA review period March 20–April 20, 2012
- Final draft updated plan based on HSEM and FEMA recommendations April 20, 2012
- Public meeting #3 for review of final updated HMP May 7, 2012
- Completed HMP May 14, 2012

COMMUNITY PROFILE

Ms. Habib reviewed the community profile. This section of the HMP includes the demographics and land use and development trends for the county. Ms. Habib pointed out that Carver County is experiencing rapid population and workforce growth and this is something that should be considered as mitigation actions occur. Participants had no questions or comments regarding this section of the plan.

REVIEW OF HAZARDS AND RISKS

Specific information on hazards and risks is located in section 4 of the draft HMP. Ms. Habib stated that hazards that are not included in the plan are not considered hazards for Carver County. Participants had no questions or comments regarding this section of the plan.

MITIGATION GOALS, OBJECTIVES, AND ACTION STEPS

Specific information on the mitigation goals, objectives, and action steps is located in section 5 of the draft updated HMP. Participants had no questions or comments regarding this section of the plan.

FINAL COMMENTS

Following the presentation, Mr. Carlson thanked all participants for attending and SAIC for developing the plan. The next steps would be to take the plan to all of the participating cities and the Carver County Board of Commissioners for approval. Once this is complete, Mr. Carlson will submit the approved HMP to FEMA for final approval.

Announcement of Public Meeting #3 on Carver County's website, readycarver.org



PUBLIC MEETING ATTENDANCE RECORDS AND NOTICES

Sign-in sheet for Public Meeting #3 on May 7, 2012

CARVER COUNTY

HAZARD MITIGATION FINAL PLAN MEETING - May 7, 2012

PLEASE SIGN IN

NAME	TITLE/ROLE	ORGANIZATION	PHONE	EMAIL
Ken Carlson	EM DIRECTOR	Carver County EM	952-361-1527	Kcarlson@co.carver.mn.us
Tim Walsh	EM SPECIALIST	CARVER COUNTY EM	952-361-1539	TWALSH@CO.CARVER.MN.US
Josh Carlyle	Planner	Carver County PH&E	952-361-1303	jcarlyle@co.carver.mn.us
Mark Morse	Fire Chief	Waconia Fire	651-357-3155	fire@waconia.org
Debra Larsen	Data Specialist	Carver Co. PH&E	952-361-1319	dlarsen@co.carver.mn.us
Vina Marguerite	Planner	Carver City PH&E	952-361-1371	Vmarguerite@carvercity.mn.us
Steve Just	Land Management	Carver City PH&E	952-361-1826	SJust@co.carver.mn.us
Mike Lein	Env. Services	Carver City PH&E	952-361-1802	mlein@co.carver.mn.us

Photos documenting public meeting #3 – May 7, 2012



PUBLIC MEETING ATTENDANCE RECORDS AND NOTICES



Appendix B

