

Appendix D: Cost Share Program Criteria

Carver County Cost Share Program

Overview:

Carver County is funding a low cost cost-share program to promote citizens to use innovative Best Management Practices (BMP) to protect and restore the quality of water within Carver County.

Purpose:

BMP Cost Share funds can be used by public or private landowners within Carver County to implement projects that assist in one or all of the following:

- 1) Protect or restore quality of lakes and rivers
- 2) Protect or restore groundwater resources
- 3) Protect or restore native plant communities
- 4) Innovative approaches to treat stormwater at the source

Funding:

Funding is a 75% match of eligible expenses with a maximum level of \$2,500 per project. Applications are accepted year round. COST SHARE FUNDING IS A REIMBURSTMENT!!! After all program requirements have been met, approved of, and project completion, funds will be dispersed to program participant(s). Completion of project MUST be within one (1) year of approved and signed agreement, unless a written extension has been granted by Carver County. Labor done by the home owner will be reimbursed at a rate of \$12.00 per hour with a signed form of completed work. In-kind labor cannot exceed amount of materials of the project.

Eligibility within Carver County Water Resource Management Area:

Landowners
Not-for-profit and religious organizations
Local government agencies
Public and private schools
Private Businesses

Eligible Expenses

Carver County may fund partial or full amounts of the requested cost share amount. Any project that is under construction or completed at the time of approval is not eligible. All matching funds will be awarded to projects that are above and beyond Carver County Watershed Management Plan requirements. Partial list of eligible projects are below:

- Raingardens
- Shoreline restoration
- Native planting restoration
- Native buffers

Evaluation Criteria:

Carver County Staff will determine the eligibility of a project based upon an established set of criteria. The following are the priorities that are within the criteria and are based upon Carver County's WMP, in no particular order:

- Volume Control

- Rate Control
- Phosphorus Reduction
- Aesthetics
- Functionality
- Wildlife Habitat
- Public Benefit
- Collaboration
- TMDL

Submittal Requirements:

Cost share applications will have the following to be considered a complete application. A signed application form, sketch of onsite location of the project, sketch of project, line item budget including type of materials to used, and if going to bid, three separate bids from contractors. Additional information, if needed, will be requested by Carver County Staff.

Selection Process:

Staff will receive and present to the Joint Agency Members a complete application for their review. The Joint Agency Members will review, recommend, and award cost share grants based upon the Evaluation Criteria. JAM will decide upon the final grant approval. The Carver County Cost Share Program is a competitive grant process; therefore some projects may not be funded. Incomplete applications will not be presented to JAM for review.

Cost Share Grant Agreement:

Projects that are awarded funding will enter into an agreement with Carver County. This agreement will stipulate the responsibilities and obligations of both the grant applicant and Carver County.

Reporting Requirements:

In addition to a cost share agreement, an operation and maintenance plan will be required that stipulates responsibilities of the applicant for maintenance of the project for a period of five (5) years. To assist Carver County Staff in determining this agreement is followed, yearly reporting that consists of photo documentation will be submitted to Carver County by August 1st of each year.

Application Procedures:

Applicants are encouraged to contact Carver County Soil and Water Conservation District and discuss the potential project as the first step. Applicants that fill out the cost share application need to send it to Carver County Soil and Water Conservation District, c/o Bob Bird at 11360 Highway 212, Suite 6, Cologne, MN 55322. Staff will contact the applicant to review the application, with the potential for a site visit. During the site visit, project location will be further evaluated to determine consistency with evaluation criteria. Carver County Staff will make a recommendation to the Board of Managers.

Staff will contact the applicant on the approval status of the application once a decision has been reached. If the application is approved, a meeting will be scheduled to review responsibilities and sign appropriate agreements. Notification of the start date of the construction and of new major tasks is required to Carver County Staff. Upon completion of the project, the applicant must notify Carver County Staff for End of Project Review. Release of funds to the applicant will be awarded after this review.

Carver County Cost Share Application

Contact Information

Name		
Address		
City	State MN	Zip Code
Project Location (If different than above)		
Nearest Lake or Stream		
Home Phone	Work or Cell Phone	
Email Address	Other Contact Info	

Project Information (use additional sheets as necessary)

Project Description

Water Quality Issues the Project will address		
Contributing Drainage Area	Maximum Size of Practice	Landuse in Drainage Area

Cost-Share Request

Total Project Cost (Attach itemized list – required for cost share)	Cost Share Request (Max of 75%)
Collaborators (List partners and contributing funds, if applicable)	

I certify to the best of my knowledge that the information included in this application is true, complete, and accurate.

Signature	Date
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Office Use Only:	
Approval: _____	Date: _____

Carver County Cost Share Criteria			
Criteria	Max. Points Allowed	Actual Points	Discussion
Watershed Criteria			
Project Site Location			
Rank 1 - Site is directly within a subwatershed with approved TMDL IP	10		Subwatersheds will change based upon the TMDL process through the County, MPCA, and EPA. Check with Carver County Staff to get list of affected watersheds.
Rank 2 - Site is directly within a subwatershed with approved TMDL	8		
Rank 3 - Site is directly within a subwatershed with pending TMDL	6		
Rank 4 - Site is directly within a subwatershed with an active TMDL Study	4		
Rank 5 - Site is located within non-critical waterbody	2		
Water Quality Impact Criteria			
Impact Type to Waterbody (more than 1 may apply)			
Phosphorus Loading	8		Based upon what the project will improve and what is the most detrimental to the waterbody.
Fecal (<i>E. coli</i>) Bacteria Loading	8		
Sedimentation Loading	5		
Rate Control	0-10		Points based upon % reduction discharge from site and total water volume leaving the site. Every 10% of overall reduction is within these criteria onsite is equal to one point.
Volume Control	0-10		
Ability to Monitor	0-10		Points based on both the quality of data and the number of parameters that will be monitored.
Natural Resource Criteria			
Exotic Vegetation/Aquatic Nuisance Removal	0-10		Project incorporates exotic/invasive/noxious vegetation removal. Ranking based upon overall % reduction from project area.
BMP Type			
Shoreline Restoration	10		Different BMPs have varying degrees of benefit to waterbodies. The innovative BMP will be giving points based upon the level of benefit to the receiving waterbody.
Raingarden	9		
Buffer Strip	6		
Native Restoration	5		
Innovative BMP	0-10		
Additional Criteria			
Landowner Contribution			
Cost-Share Reduction	0-5		Encouraging landowner contribution should result in better maintenance, satisfaction, ownership, & greater use of public dollars.
In-kind Contribution	0-5		
Demonstration Site	5		Site available to public without prior notification to landowner.
Educational Site	3		Available for tours with prior notification.
Community Support			
Active Lake Association/Neighborhood	3		Identifying broad based support is beneficial to project short and long term success.
2+ adjoining neighbors	3		
Other Contributions (other than Landowner)	5		Additional contributions should be encouraged to foster support, extend project dollars, and demonstrate success to additional parties. Grants and funding from outside Carver County and landowner.
Violation or Permit Requirement	0	0	Projects to repair violations or projects that are required by permit are not eligible.
TOTAL:			0

**Carver County Land & Water Services Division
Application For Well Sealing Cost Share**

600 East Fourth Street
Chaska, MN 55318
952-361-1820

Applicant Information

Name & Telephone #'s: _____

Street Address: _____

City/Township: _____ Zip: _____

PID (You can obtain from tax statement or Planning & Zoning): _____

Well Location

Street Address: _____

City/Township: _____

PID (You can obtain from tax statement or Planning & Zoning): _____

Well Information

(If Known – your well contractor may be able to help)

Depth _____ Diameter _____ Casing depth _____

Aquifers penetrated (if known) _____

Construction information (ex. ungrouted, open hole, etc.) _____

Well condition (ruptured casing, rusting, etc.) _____

Approximate year constructed _____

Well Sealing Estimates

Number unused wells to be sealed: _____

1. \$ _____ Company name: _____

2. \$ _____ Company name: _____

Office use only:

Priority: _____

JAM Recommendation: _____

Board Action: _____ Approve _____ Deny _____ Date: _____

Return application to: Joe Enfield
Carver County Land & Water Services
600 East Fourth Street
Chaska, MN 55318

Well Questionnaire

The questionnaire below will enable us to prioritize the wells for sealing. Please answer as many questions as possible to the best of your knowledge. A contractor may provide valuable assistance.

1. Is an above or below ground fuel storage tank within the vicinity of the well? Y N
If so, approximate distance. _____ feet. _____ direction.
2. Is a barnyard feedlot within the vicinity of the well? Y N
If so, approximate distance. _____ feet. _____ direction.
3. Is there any manure storage within the vicinity of the well? Y N
If so, approximate distance. _____ feet. _____ direction.
4. Is a fertilizer storage area within the vicinity of the well? Y N
If so, approximate distance. _____ feet. _____ direction.
5. Is a chemical storage area within the vicinity of the well? Y N
If so, approximate distance. _____ feet. _____ direction.
6. Is there an irrigation system within the vicinity of the well? Y N
If so, approximate distance. _____ feet. _____ direction.
7. Are there household or farm refuse disposal sites w/in the vicinity of the well? Y N
If so, approximate distance. _____ feet. _____ direction.
8. Is there a sewage treatment system (ex. septic) w/in the vicinity of the well? Y N
If so, approximate distance. _____ feet. _____ direction.
9. Is a cesspool, dry well, or leaching pit within the vicinity of the well? Y N
If so, approximate distance. _____ feet. _____ direction.
10. Is a lake, pond, river, stream, or ditch within the vicinity of the well? Y N
If so, approximate distance. _____ feet. _____ direction.
11. Is the well within a low lying flood prone area? Y N
12. Is there a threat of contamination from surface water runoff? Y N
Explain: _____
13. Is the well in a pit? Y N
14. Is there danger of someone or an animal falling into the well? Y N
15. Reason well is no longer used: _____
16. Any comments: _____

As owner of the above listed property, I/we apply for cost-share funds to have the unused well(s) sealed.

Property Owner Signature(s): _____

Please Note: This is the application to enter the evaluation process. This is not the contract that guarantees reimbursement. Your well will be evaluated and you will be notified if your well is chosen for the cost-share program.

