



CARVER COUNTY PARKS

11360 Highway 212 West, Suite #2
Cologne, MN 55322
Phone (952) 466-5250 Fax (952) 466-5223
www.co.carver.mn.us/parks

Division of Public Works

11360 Hwy. 212 West, Suite #1
Cologne, MN 55322
Phone (952) 466-5200
Fax (952) 466-5223

Park Commission Meeting

6:30 p.m.

Wednesday, November 13, 2013

Public Works Building

11360 Highway 212, Cologne, MN

Regular Meeting Agenda

- 1) Call Meeting to Order, Roll Call (6:30 p.m.)
- 2) Approval of the October 9, 2013 Regular Meeting Minutes (6:31 p.m.)
- 3) Additions or Deletions to the Agenda (6:32 p.m.)
- 4) Approval of Agenda (6:33 p.m.)
- 5) Discussion
 - a. Aerator Operations on Eagle Lake
- 6) Open to the Public (6:35 p.m.)
- 7) Old Business (6:40)
 - a. Lake Minnewashta Conceptual Designs
 - i. Park Entrance/ Bypass Lane
 - ii. Boat Access
- 8) New Business (7:15 p.m.)
 - a. Fee for Service Schedule
- 9) Staff Reports (7:30 p.m.)
 - a. Project Updates
 - i. Off-Leash Dog Area Fence
 - ii. Lake Minnewashta Playground Trail
 - iii. Barricade Old Beach Lane
 - iv. Cement work at Baylor Park
 - v. Lake Minnewashta Park Tree Trimming
 - b. Southwest Regional Trail
 - c. Phase II of the Dakota Rail Regional Trail
 - d. Lake Minnewashta Park and TH 41 Trail
 - e. Events and Activities
- 10) Commission Member Reports (7:50 p.m.)
- 11) Set Next Meeting Date (7:55 p.m.)
- 12) Adjourn Meeting (8:00 p.m.)

Please note if a Commission Member cannot attend the meeting, please call the Park Office at 466 – 5250.

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Draft Meeting Minutes October 9, 2013

Members Present: Myron Karki, Jim Manders, Carroll Aasen, Cindy Dobratz, Commissioner Tim Lynch

Staff Present: Marty Walsh, Sam Pertz, Connie Keller

CALL TO ORDER: Karki called the meeting to order at 7:00p.m.

MINUTES: 7:01p.m. Aasen motioned to approve the minutes of the September 11, 2013 regular meeting minutes. Manders seconded the motion.
Motion passed 4 to 0.

Additions/Deletions to the Agenda: 7:02p.m. None

AGENDA: 7:03p.m. Karki motioned to approve meeting agenda, Aasen seconded the motion.
Motion passed 4 to 0.

Open to the Public: 7:03p.m.
None present.

Old Business: 7:03p.m.

A. *CIP Planning Update on Presentation to Board*

Walsh Presents Power Point on CIP planning that was presented to Board of Commissioners. – The following are points of Power Point Presented.

2014 – 2019 CIP Presentation

- Goals and recent Accomplishments
- Proposed 2014 – 2019 CIP
 - Feedback
- 2014 – 2019 CIP Recommendation
 - Staff
 - Park Commission
- Priorities for Parks
- Direction from Board

Parks CIP – Goals

- Complete Land Acquisition at Lake Waconia Regional Park
- Sustain Park System Through an Orderly Progression of Capital Investment
- Develop Trail Areas
- Develop Park System
- Acquire Lands and Right-of-Way Consistent with Approved Plans.

Accomplished Goals

- Completed Land Acquisition at Lake Waconia Regional Park
- Sustain Park System through Orderly Progression of Capital Investment

- Roofing Projects
- Baylor Park Parking Lot
- Lake Minnewashta Park, Pave Main Park Road
- Heating system for Baylor Park
- Replace Electrical Service Line at LMP
- Rehab bridge at Baylor Park
- Fencing Work for OLDA
- Painting/Concrete Work
- Concrete Work Picnic Shelters, Sidewalks
- Tree Trimming
- Develop Trail Areas
 - Dakota Rail
 - Regional Trail – Phase 1 and Phase 2
 - LMP TH 41
 - SW Regional Trail
- Past Accomplishments
 - 2003 Lake Waconia Beach
 - 2005 Sledding Hill
 - 2007 LMP Off Leash Dog Park
- Acquired Land Consistent with Approved Plans
 - Southwest Regional Trail

Proposed 2014 – 2019 CIP

- 2014 Program
 - Land Acquisition Reimbursement – using funds through the Metro. Council funding
 - Lake Minnewashta Park Main Park Road – construction to happen sometime in July 2014
 - Capital Equipment Replacement
 - Lake Waconia Regional Park Development Plan
 - Pavement Project Solicitation – will apply for funding
 - Sustain Parks with Orderly Maintenance Project
- 2015 Proposed Program
 - MN River Bluffs Extension (Matching Funds)Met. Council – CIP, and the Parks & Trails Fund
 - County Road 10 Connection to DRT – Bring trail up to road when shoulders are being done
 - LWP Boat Access (DNR)
 - Capital Equipment Replacement (standard)
 - Sustain Park System with Maintenance Projects (standard)
- 2016 – 2019 Menu of projects
 - Capital Equipment Replacement
 - Metro CIP Reimbursement for Land
 - LMP boat access reconstruction
 - LWP Playground
 - LMP Construct Group Camp Area
 - Phase I Development for LWP
 - Pavement Management
 - Replace LMP Playground Equipment
 - Fishing Pier at LWP
 - Sustain Park System with Maintenance Projects
- 2016 – 2019
 - First time in 6 yrs. Parks and Trails Funds and CPA are not programmed to a matching project.
 - 2017 – 2018 Trail Projects?
 - 2016 & 2018 Metro. CIP Funds for Reimbursement of Land Acquisition
 - Continue with Capital Equipment Replacement
 - Continue with Sustainable Maintenance and Repairs from Park Fees

Park Commission Recommendation 2016 – 2019

- Reviewed the priority listing of projects
 - What made sense from their perspective
 - Phase I Development for Lake Waconia Regional Park
 - Take advantage of some flexibility with potentially pooling resources of
 - Park & Trails Funds
 - County Program Aid
 - Explore other possible funding
- Why
 - Continues momentum
 - Deficient facilities
 - Timing
 - Request for utilities through the park, development pressure
 - Possibly timed or in sequence with the boat access development
 - City of Waconia plan for trail connection
 - Park planning programmed for 2014
 - After Phase I, future project manageable – Trails, Playground, Picnic Facilities, Restoration, Visitor contact station, Group Tent Camping(Scout Groups, Church Groups), Fishing Pier
 - Increase user satisfaction with investments – Paved Parking, Trails, Restrooms, etc...
 - Public wants progress – Develop and maintain what we have!

Recommended Park Priorities

- 2014
 - Land Acquisition Reimbursement
 - LMP Main Park Road
 - Capital Equipment Replacement
 - LWP Park Development Plan
 - Pavement Management Dakota Rail Trail
 - Trail Project Solicitation
 - Sustain Parks with orderly maintenance projects
- 2015 Proposed Program
 - MN River Bluffs Extension (Matching Funds)
 - County Road 10 Connection to DRT
 - LWP Boat Access (DNR)
 - Capital equipment replacement (standard)
 - Sustain park system with maintenance projects (standard)
- 2016 – 2019
 - Sustain Parks with Orderly Maintenance Projects
 - Land Reimbursement
 - Capital Equipment Replacement
 - Phase I Development for Lake Waconia Regional Park
 - Matching Gant Trail Projects

Direction

- Continue with planned and proposed 2014 – 2015 CIP
 - In preparation for the 2016 – 2019 CIP years
 - Begin LWP Development Plan
 - Propose Public Process
 - Prepare Phase I Development program
 - Estimates – Project Scope
 - Work with Finance to Develop Phase I LWP Funding Strategy – Considering Phase I Development Plan will be in the millions of dollar range.
- Make Application for Upcoming TE Solicitations

Comments that the Board had

- ✓ They saw the Ballroom facility as a continued benefit for the community, so there is a desire to plan with and without ballroom facility. As long it is a viable item in the park to continue with that service.
- ✓ Start working with consultant to bring the scope of the project to a higher level, where utilities will be located, potential buildings, parking lots, etc...

Staffs comment that 2014 -2015 will consist of planning for the parks. Planning with grading plans, utilities will be very costly and the timing of the DNR boat landing, metro sewer alignment by golf course. Would maybe not happen utility 2015.

When will the DNR know about their funding? Staff- it should happen in this legislative period. We should know by this time next year on funding.

Question is what trails would be put on the Trail Project Solicitation list? Staff - there are two really good candidates and that is the extension of the SW Regional Trail (Chaska Project – going back to 101), Trail in Victoria going to east – good projects because no need for us to acquire land. A third project that we could consider is the Legacy Village trail through the park to Golf Course at Lake Waconia Regional Park.

Comments from Staff – setting the architectural flair for the park – should have a little bit of discussion when the time arises.

No additional questions or comments.

New Business: 7:42p.m.
None

Staff Reports (7:42p.m.)

A. Lake Minnewashta Conceptual Designs - ❖ *Entrance*

Walsh presented three conceptual designs to the park commission on potential layouts for the new entrance at Lake Minnewashta Park –

- Consensus is that concept #3 would likely work better for the area – like the bypass lane, with exit lane to leave park. Gate house in the middle or side? Would like consultant to expand on Concept #3

Dobratz asked the question – what is the primary objective? Staff – is to get cars off Hwy41 for safety issues and let annual park holders to bypass the gate house, for overall customer convenience.

Karki comments – concept #1 would take a lot of asphalt, #2 learning how to navigate a round-about. Concept #3 but maybe eliminates one of the exit lanes.

❖ *Boat Access*

Walsh presented three conceptual designs to the park commission on potential layouts for the boat access area at Lake Minnewashta Park –

- Concept #1 & #2 spreading the boat access to two lots with different layouts
- Concept #3 having one lot with pull in back out parking. Smaller footprint, frees up other lot, would eliminate the need of walking trail to the boat access, less asphalt less cost.

Manders ask the question who determines how many parking spots for boats? Staff – the City of Chanhassen issued Carver County a conditional use permit which determines number of cars with trailers that can be in the park and that number is 35.

How far of a walk from lot two? - Staff about two football fields away from boat access.

Dobratz thinks the concept #2 with roundabout is overkill, she likes concept #1.

Karki – Angled parking is nice.

Need to plan for worst case for parking boats - Staff needs to consider pull through, using concept #3 with deeper stalls. Need to figure out cost and to make the parking and park user friendly.

Karki - does the area allow for excavating for concept #3 to make it a bigger lot? Staff – will have to look into seeing if that is an option.

Karki – is there plans for more dockage, Staff – we have not got to that level of planning yet.

Recommendation is to enlarge parking area in concept #3 - Need to look further in to what the plan might look like get more of a highbred plan.

No other questions or comments

B. Aquatic Invasive Species Program - Update:

Staff updated commission with unofficial data, was based off summary from staff tabulations. Although information in unofficial staff feels it is pretty accurate. Numbers do not include DNR information.

Staff showed a breakdown of boats inspected in 2012 compared to 2013, hours of inspection services provided, number of Zebra Mussels found, coordination hours, number of lakes covered, number of staff and weeks of service.

Staff will pull additional reports from other agencies with official data and hopefully will have a full report by January's meeting.

Lynch was wondering if everyone was cooperative in getting boats inspected - Staff replied for the most part everyone cooperated and appreciated service of the inspections.

No further questions or comments.

C. Southwest Regional Trail:

Walsh presented pictures of the SW Trail work from Chaska, by the Gedney Pickle Factory. Soils are poor in some areas so they are using about 3 feet of wood chips for a base, which gives the trail a floating base. The new trail connects with an older trail so they are redoing a portion of the old trail. Cost is being split with City of Chaska.

MN River Bluffs Trail – Also showed pictures of the new trail going in at Carver.

Also presented pictures of the fencing going in at the LMP off dog Leash Park.

No further questions or comments.

D. Phase II of the Dakota Rail Regional Trail:

Very close to having all punch list items taken care of.

No additional questions or comments.

E. Lake Minnewashta Park and TH 41 Trails:

Have not been able to get the contractor back to finish things up, but very close to being done.

No additional questions or comments

F. Events and Activities:

10th Annual Chili Cook-off at the Baylor Park Camp Grounds starts at noon. – Campground is completely full for the final weekend of camping the first time in years!

Staff will present a report of events and programs numbers from this past year – hope to have that report put together by December meeting.

Cross Country Ski's will be sold once the CC ski season starts at Baylor Park – Staff will inform public via website, Facebook, and press release when ski season is closer.

No additional questions or comments

Commission Member Reports: (8:29p.m.)

Dobratz ran in the Twin Cities Marathon and will be running another one in San Francisco.

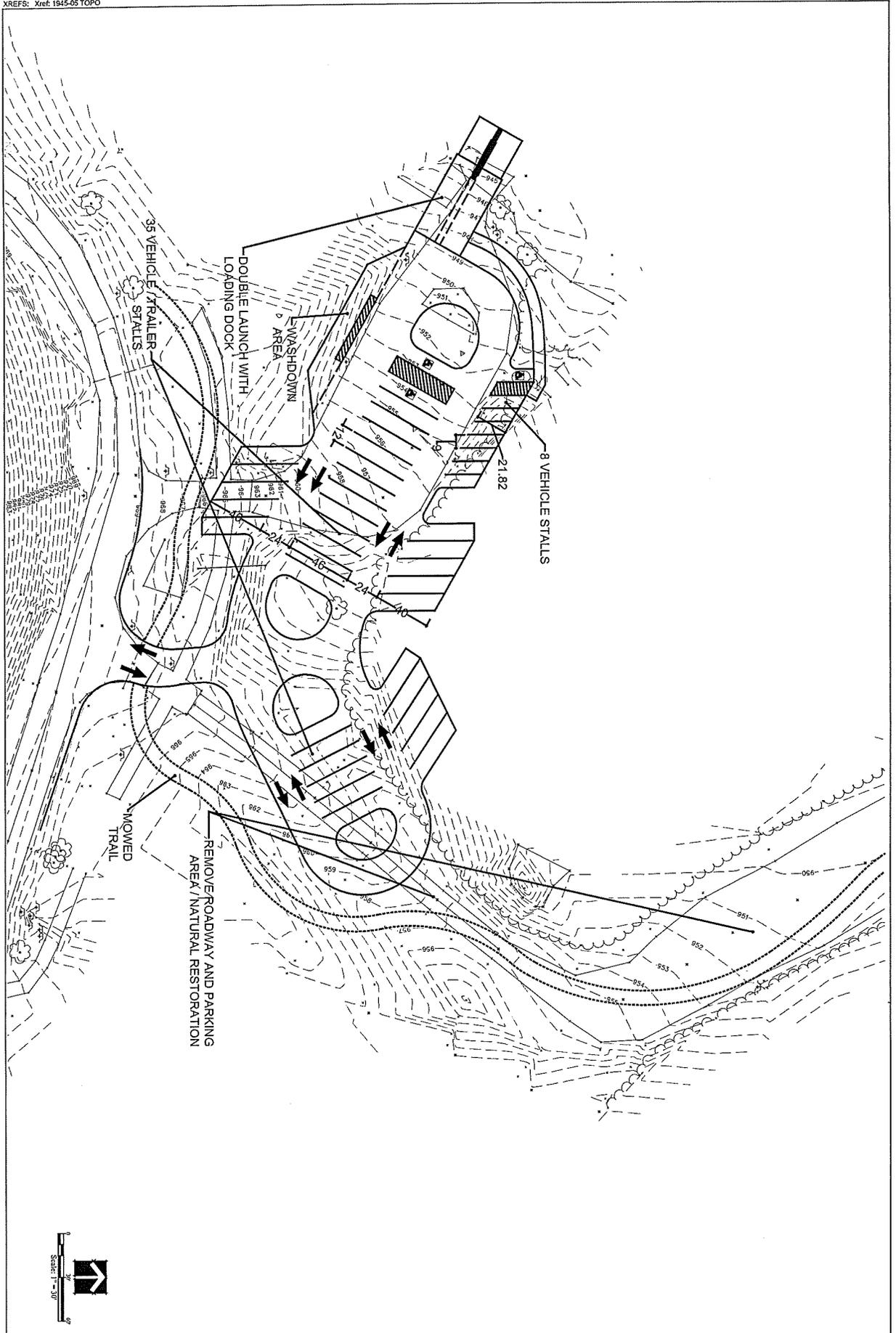
Aasen - Commented that the Minnehaha Watershed ran a story in their paper about catching a sailboat coming from Lake Minnetonka with zebra mussels to Lake Harriet, but the picture they showed was a fishing boat and not a sailboat.

Next Meeting Date: (8:33p.m.)

Next meeting will be on November 13th, 2013 at 6:30pm at Carver County Public Works building in Cologne

Adjourn Meeting: (8:34p.m.)

Manders motioned to adjourn the meeting, Aasen seconded the motion. Motion passed 4 to 0.



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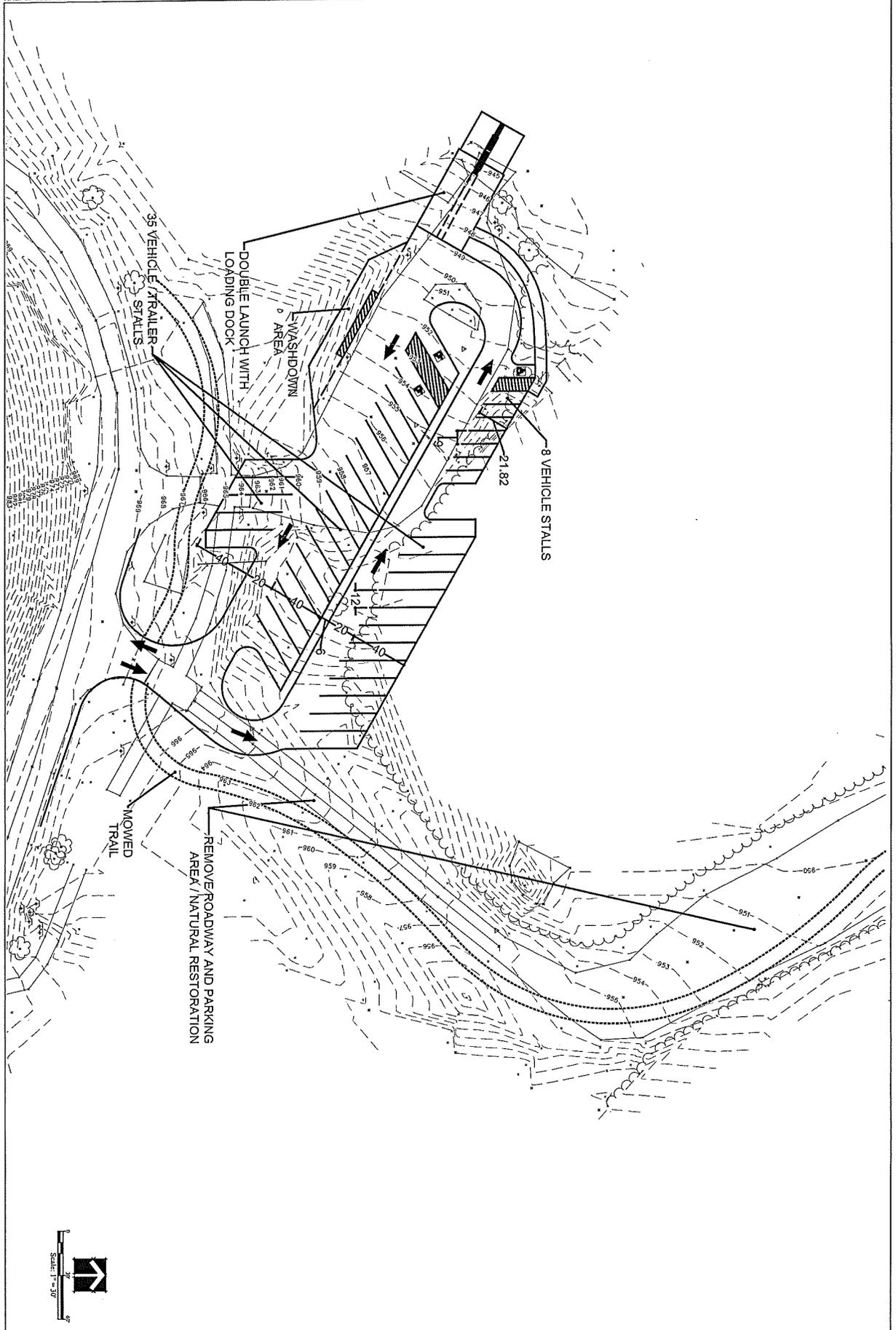
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Carver County Parks
 Lake Minnewashta Regional Park
 Boat Launch Concept 'A'

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printed name _____
 date _____, 2013, U.S. M.P.

NO.	DATE	BY	DESCRIPTION



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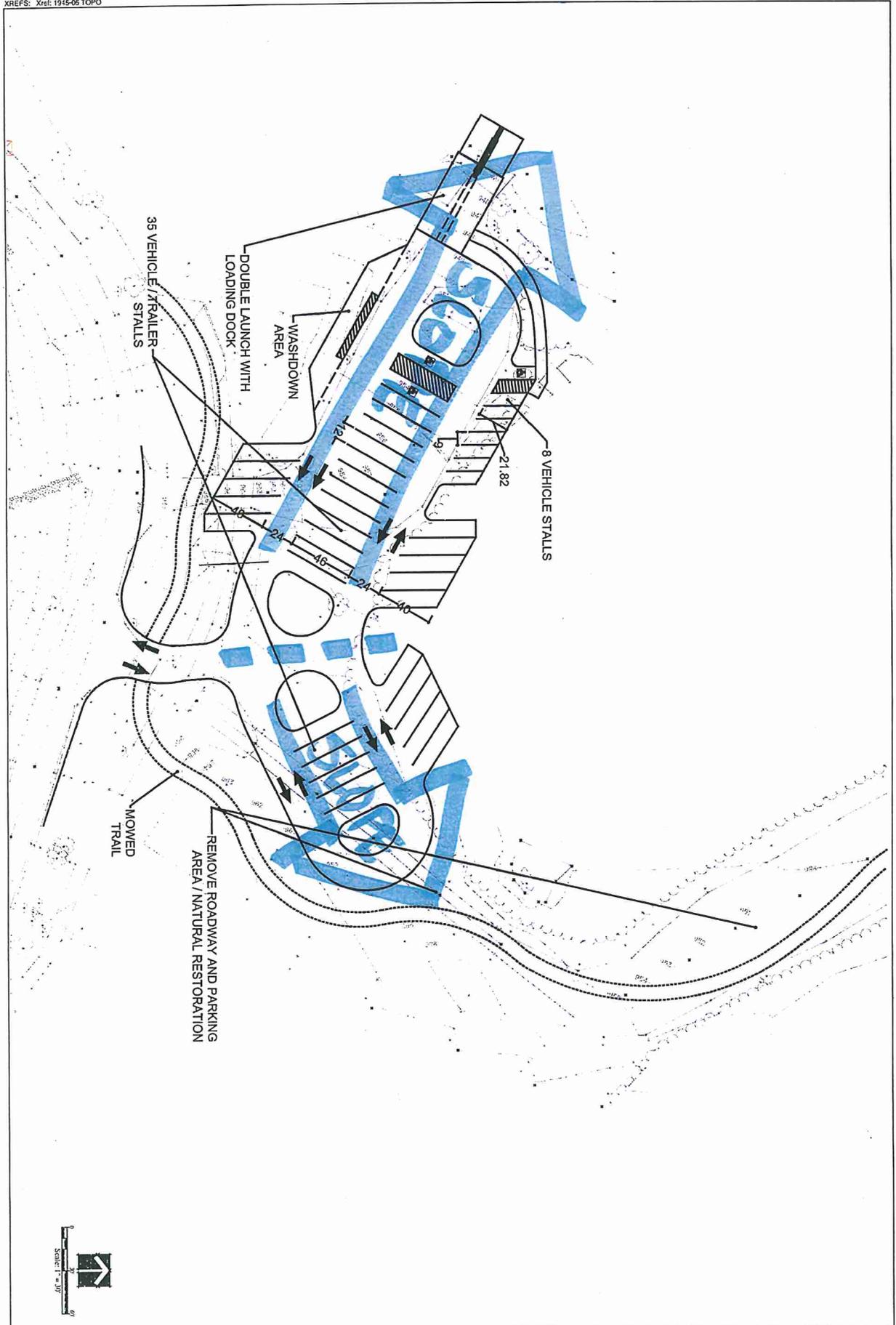
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Carver County Parks
 Lake Minnewashta Regional Park
Boat Launch Concept 'B'

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DATE: _____ 2013, LSC, INC.

NO.	AS NOTED	REVISION NO.	EXPLANATION
PLAN NO.	PROJECT NO.		
DRAWN BY	PROJECT MGR		
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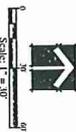
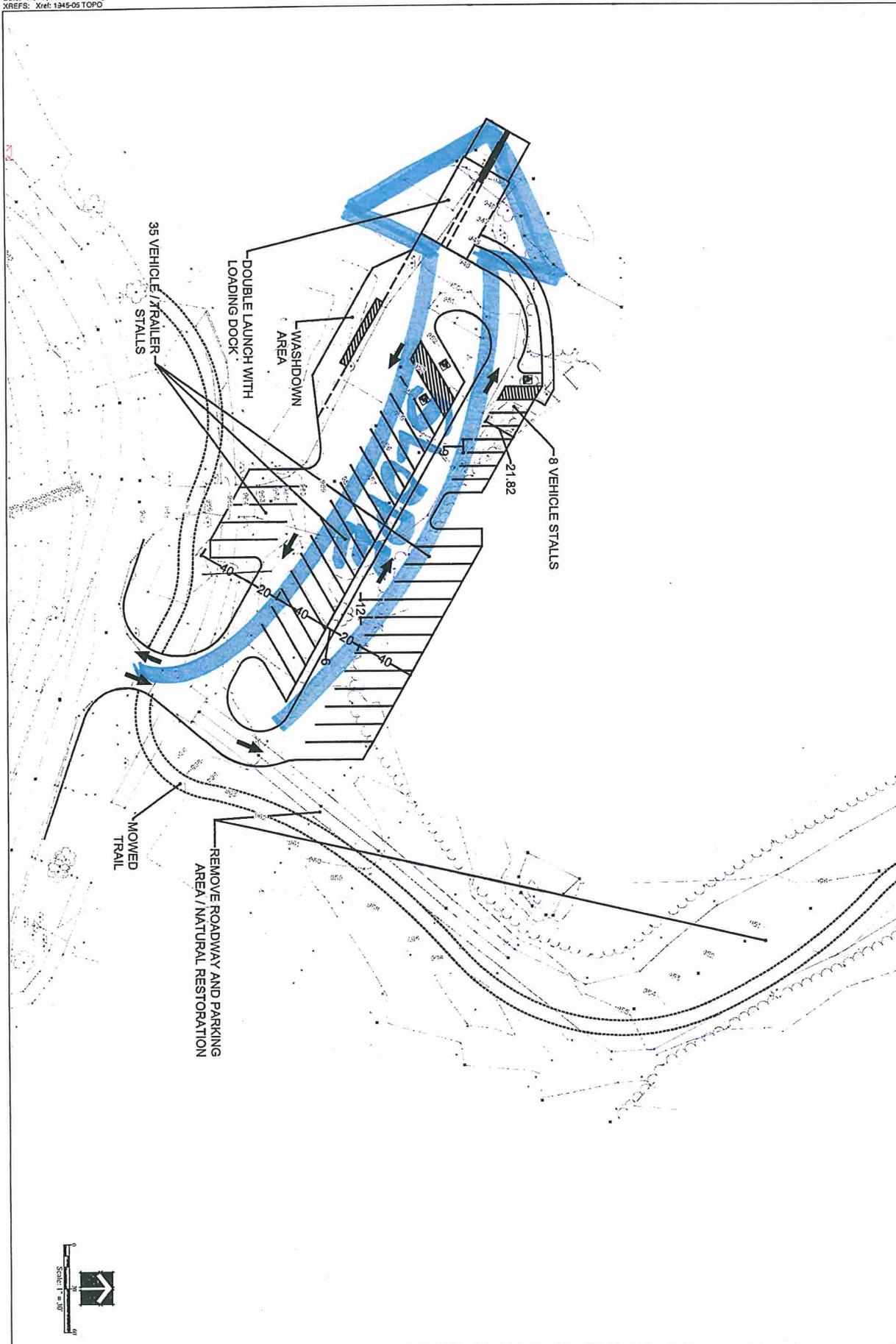
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 Boat Launch Concept 'A'

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A duly Licensed Professional Landscape Architect within the State of Minnesota.

Printed name _____
 Date _____, 2013, at _____

DATE	AS NOTED	REVISION NO.	DESCRIPTION
PLN 01	ISSUE NO.		
TRACED BY	PROJECT NO.		
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 Lake Minnewashta Regional Park
 Boat Launch Concept 'B'

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A duly Licensed Professional Engineer, Architect, or Registered Professional Land Surveyor in the State of Minnesota.

Professional Name: _____
 Date: _____, 2013, at: MN

DATE	AS NOTED	BY	REVISION



Memorandum

To: Marty Walsh, Carver County Parks
From: Jason Amberg, WSB
Date: 11-7-13
Re: WSB Project No. 01945-050, Boat Access Comparisons

Marty, below is a summary comparison of the two conceptual boat access configurations per the pdf concept plans sent to you earlier today via email.

Considerations	Concept 'A': Combined pull-through / back-out	Concept 'B': Back-out parking
Design	<ul style="list-style-type: none"> • Parking stalls are further from the boat launch • Multiple parking bay loops can be confusing. • Pull-through parking does not control actual vehicle placement as well as curbed edge 	<ul style="list-style-type: none"> • Angled parking combined with one way drive lanes requires less construction impact. • Curbed edge of internal parking bay provides better control of vehicle/trailer placement
Circulation	<ul style="list-style-type: none"> • Two way drive lanes allow for numerous ways to navigate through the lot, however, this can cause congestion during periods of heavy use • 90 degree pull-through parking configuration does not require backing up trailers 	<ul style="list-style-type: none"> • One-way drive through lot allows consistent circulation flow decreasing conflict associated with larger vehicle/trailer combinations • Angled parking has been implemented with success at many larger and busier facilities in the region (<i>examples were provided to you in past emails</i>)

Space requirements	<ul style="list-style-type: none">• Requires larger footprint• More extensive tree removals, grading, retaining walls, and restoration.	<ul style="list-style-type: none">• Requires smaller footprint• Less impact equals more 'green' solution
Cost	<ul style="list-style-type: none">• Higher construction and long term maintenance costs	<ul style="list-style-type: none">• Lower construction and long term maintenance cost

Either configuration option is feasible to implement, however, we recommend Concept 'B' for this site. This recommendation is based on the comparisons above, our past professional involvement with other facilities for counties and state agencies, and our personal boating / fishing experiences.

Please let us know which option you wish to proceed with and we will move forward accordingly.

Thank you.

Lake Minnewashta Regional Park - Preliminary Boat Access Cost Comparison

WSB Project 01945-050

Date: 11-7-2013

reviewed by: JLA

The cost projections below are for general comparison of one concept to another as related to curbing and pavement extent.

Concept A: Combined Pull-through and Back-out Parking

Description	Est. Cost
Concrete Curbing	\$34,650.00
2" bituminous wear course	\$53,230.78
2" bituminous base course	\$53,230.78
8" class 5 aggregate base	\$59,097.73
Subtotal - curb and pavement only	\$200,209.30

Note: due to the more extensive coverage of this concept, the costs associated with grading, retaining walls, stormwater management, and restoration will also be higher than Concept B.

Concept B: Back-out Parking

Description	Est. Cost
Concrete Curbing	\$33,311.25
2" bituminous wear course	\$45,467.56
2" bituminous base course	\$45,467.56
8" class 5 aggregate base	\$50,478.87
Subtotal - curb and pavement only	\$174,725.23