



CARVER COUNTY PARKS

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Division of Public Works

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Park Commission Meeting 7:00 p.m.

Wednesday, October 9, 2013

Public Works Building
11360 Highway 212, Cologne, MN

Regular Meeting Agenda

- 1) Call Meeting to Order, Roll Call (7:00 p.m.)
- 2) Approval of the September 11, 2013 Regular Meeting Minutes (7:03 p.m.)
- 3) Additions or Deletions to the Agenda (7:05 p.m.)
- 4) Approval of Agenda (7:06 p.m.)
- 5) Open to the Public (7:07 p.m.)
- 6) Old Business (7:10)
 - a. CIP Planning Update on Presentation to Board
- 7) Staff Reports (7:30)
 - a. Lake Minnewashta Conceptual Designs
 - i. Park Entrance/ Bypass Lane
 - ii. Boat Access
 - b. Aquatic Invasive Species Program-Update
 - c. Southwest Regional Trail
 - d. Phase II of the Dakota Rail Regional Trail
 - e. Lake Minnewashta Park and TH 41 Trail
 - f. Events and Activities
 - i. 10th Annual Chili Cook-off, October 12th, 2013
- 8) Commission Member Reports 7:50
- 9) Set Next Meeting Date (7:55 p.m.)
- 10) Adjourn Meeting (8:00 p.m.)

Please note if a Commission Member cannot attend the meeting, please call the Park Office at 466 – 5250.

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Draft Meeting Minutes September 11, 2013

Members Present: Myron Karki, Jim Manders, Carroll Aasen, Ron Trick, Josh Ives, Tom Hermann, Commissioner Tim Lynch

Staff Present: Marty Walsh, Sam Pertz, Connie Keller

CALL TO ORDER: Karki called the meeting to order at 7:00p.m.

MINUTES: 7:00p.m. Trick motioned to approve the minutes of the August 14th, 2013 regular meeting minutes. Hermann seconded the motion.
With two corrections from August meeting:

- September 11th Agenda had wrong date for August meeting should read August 14th, 2013
- In the Trail project descriptions - Minnesota River Bluffs Regional Trail, County 62 should read County 61.

Motion passed 6 to 0.

Additions/Deletions to the Agenda: 7:02p.m. Staff addition to agenda:

- Acquisitions opportunity fund update – updated in staff reports
- SW Regional Trail Inconsistency with Master Plan – updated in staff reports

AGENDA: 7:03p.m. Myron motioned to approve meeting agenda, Carroll seconded the motion. Motion passed 6 to 0.

Open to the Public: 7:03p.m.
None present.

Old Business: 7:03p.m.

A. *Trails Cost Participation Policy*

Walsh Provides presentation on Draft Trails Policy with Power point presentation – Points of presentation covered:

- Trail Policy Outline – Background, Purpose, Scope, General Policies, Trail definitions, Trail Types, Trail Cost participation, Trail Turn Backs, Trail Maintenance, Variances Introduction.
- Background Information – What trails fall into what category – Destination Trails (Dakota, MN River Bluffs, Minnetonka, Luce Line). Linking Trails (Hwy 41, County Rd 18, County Rd 11, Hwy 5, and Hwy 41). Funding for type of trails and where it was obtained.
- Purpose & Scope of Policy – Purpose to determine cost participation, Scope to be consistent with Regional and County Plans for trails.
- General Policies – Eligibility, Eligible Costs, Funding (Federal and Regional Funds), Funding (City or County), Meet Standard Specifications.

- Cost Participation Matrix – Carver County Cost Participation for standalone trail projects.
- Turned Back Trail – Policy of accepting trails back by municipalities.
- Trail Maintenance

Questions and comments:

Hermann asks about time frame on shoulder increase on 284/CR 53, staff is unsure of the funding and time frame for that area. Myron corrects CR 96 on map should be CR 92. Manders asked if this has been advocated by cities, Staff comment that we are trying to get ahead of game, also places emphasis on cost participation and such difference based on the trail definition. Ives questions how many trails the cities have built that might be turned back to County, primary examples on Hwy 5, Victoria Trail, Hwy 101 corridor and Chaska SW Regional trail possible close to 10 miles of trail.

Walsh wanted to let commission know what is coming, no approval needed at this time.

Staff will present to cities in October, and will come back to Park Commission in November for decision.

Staff looks to Park Commission for suggestions and comments?

Mander asks what other counties are doing with a “trails policy” staff respond very little that’s different than Hwy/road policy. Washington County operates on a case-by-case basis, like many other Counties.

Staff explains this policy is grounded in the Parks Comprehensive Plan, Karki thinks keeping trail policy in-line with comp. plan is wise.

Aasen wonders what happens when other agencies want to work with County on trail project? One agency or the other would take a lead role, and that agencies policy would take precedence.

No additional questions or comments.

New Business: 7:41p.m.

A. CIP Planning

Walsh presents Power Point on CIP Planning for 2014 – 2019 – The following are points of Power Point presented:

- Charting a course for future CIP projects
 - a. 2014 and 2015 Programmed
 - b. 2016 – 2019 – Options
 - c. Recommendations for 2014 – 2019 CIP
- Presented Spread sheets on revenue source and what projects money associated with or potential projects in future.
- Options for 2016 – 2019
 - a. Pool resources from a couple of years, select project of size of funding source, select multiple projects are items that were presented to park commission.
- Recommendations
 - a. Is to consider pooling several years of funding for a Phase I Development project in order to get projects finished so parks can function at a Regional level.

Questions and comments:

Karki asks about the 175k for planning at LMP, Staff indicates that amount is not nearly enough for complete planning at LWP to accomplish Master plan work.

Hermann ask about land acquisition projects in the next five years, Staff responded that land around Baylor Park is noted, but we would like to get Waconia Park taken care of before any other acquisitions.

Lynch states that 2014 utilities in Waconia is game changer.

Karki – Let’s finish something before we start something new, speaking of Lake Waconia Park.

Aasen – What County policy is there for utility lines through park areas? Maybe having a policy stating that we put in concrete conduit – so if they come into parks in later years they are not tear up the park.

Karki – What is the DNR funding for LWP, Staff comment - won’t know until next year, the access at LWP is on top of the DNR’s list, we need to keep it on the list for the legislative session.

Karki – getting the development planning done as quickly as possible.

Lynch - he would like to see Old Beach Road with utilities taken care of before anything is planned for that stretch, doesn’t make since to put a trail through and then tear it up when utilities need to be brought in.

Nobody objects to go ahead with CIP Plan

No additional questions or comments.

Staff Reports (8:18p.m.)

A. Veterans Memorial at Mayer Trailhead:

Staff provided FYI to Park Commission that the City of Mayer Vets group contacted Parks to discuss a memorial structure at Dakota Rail Trail Head in Mayer. Staff presented to commission the outline for site as well as a site plan for the area in question.

No further questions or comments.

B. Aquatic Invasive Species Program - Update:

- Back to County Board the decision of Christmas Lake is that we cannot accommodate them with the construction that will be taking place at LMP next summer.
- Looking to DNR on what the outlook is for ongoing services with ASI inspections.
- Sunday is last day of ASI inspections at all locations for staff; DNR will staff Waconia until the end of October.
- No more cases Zebra Mussels found by our staff.
- Will be compiling information and put together final reports in upcoming months on ASI services.
- Sam had a yearend review with staff, and they felt services went much better this year than last year.

Over all a good summer!

No further questions or comments.

C. Southwest Regional Trail:

Schedule for trail construction to start September 23rd wrapping up last week of November. Contract is in process of being approved.

No further questions or comments.

D. Phase II of the Dakota Rail Regional Trail:

Working with contractor to get final issues worked out on trial, they have been working on trial during these hot days to level out with some success. Staff will be revisiting with contractor this week to look at the trail again.

No additional questions or comments.

E. Lake Minnewashta Park and TH 41 Trails:

In process of wrapping up project, working with contractor on the gas main relocation.

No additional questions or comments

Added Items to Agenda:

- Acquisitions policy fund may have policy changes.
- SW Regional Trail Inconsistency with Master Plan – Trail in Victoria we will have to revise the master plan for the trail, trail has shifted from along old RR corridor to Marsh Lake Road.

F. Events and Activities:

Had a very busy summer with old and new programs, Adventure camp went well. End of summer plans with archery program with Watertown.

Baylor Parks Saturday morning mischief are going well and picking up on Saturdays.

Minnetonka Mud Run at Lake Minnewashta was a big success bigger than they anticipated.

Nordic Fest at Lake Minnewashta was last weekend – they had about 700 people attend.

Starting to think about winter programs and finishing up on fall programs.

And don't forget about the Chili cook off on October 12th at Baylor Park!

Couple things going on this past week at Baylor:

Filling in the pond with over 300 loads of dirty hauled in.

Big cross country meet on September 10th with over 1,500+ runners and spectators.

No additional questions or comments

Commission Member Reports: (8:42p.m.)

Karki informs everyone that it is the 52nd Nickel Dickel days in Waconia this weekend!

Next Meeting Date: (8:43p.m.) After much debate the next meeting will be on October 9th, 2013 at 7:00pm at Carver County Public Works building in Cologne

Adjourn Meeting: (8:45p.m.) Aasen motioned to adjourn the meeting, Ives seconded the motion. Motion passed 6 to 0.