



CARVER COUNTY PARKS

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Division of Public Works

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Park Commission Meeting

Wednesday, May 8th, 2013

6:30 p.m. Park Tour, 8:00 p.m. Regular Meeting

Lake Minnewashta Regional Park
Maintenance Shop Building
6900 Hazeltine Blvd.
Chanhassen, MN 55317

Park Tour

- 1) Assemble in Parking Area of Maintenance Shop, Depart 6:30

Regular Meeting Agenda

- 1) Arrive at Maintenance Shop at 8:00 p.m.
- 2) Call Meeting to Order, Roll Call (8:01 p.m.)
- 3) Approval of the April 10, 2013 Regular Meeting Minutes (8:02 p.m.)
- 4) Additions or Deletions to the Agenda (8:03 p.m.)
- 5) Approval of Agenda (8:04 p.m.)
- 6) Open to the Public (8:05 p.m.)
- 7) New Business (8:06 p.m.)
 - a. 2014 Budget (Information to be provided at meeting)
 - i. Budget Schedule
 - ii. Draft CIP
- 8) Old Business (8:35 p.m.)
 - a. Draft Trails Policy (Draft policy to be provided at meeting)
- 9) Staff Reports (8:50 p.m.)
 - a. Aquatic Invasive Species Program-Update
 - b. Amendment No. 1 Minnesota River Bluffs Extension Regional Trail
 - c. Southwest Regional Trail
 - d. Events and Activities
 - e. Legislative Update
- 10) Commission Member Reports (9:00 p.m.)
- 11) Set Next Meeting Date (9:01 p.m.)
- 12) Adjourn Meeting (9:02 p.m.)

Please note if a Commission Member cannot attend the meeting, please call the Park Office at 466 – 5250.

Draft
Meeting Minutes
April 10th, 2013

Members Present: Thomas Hermann, Myron Karki, Jim Manders, Ron Trick, Carrol Aasen, Josh Ives and Commissioner Lynch

Staff Present: Marty Walsh, Sam Pertz

CALL TO ORDER: Karki called the meeting to order at 7:00p.m.

MINUTES: 7:00p.m. Hermann motioned to approve the minutes of the February 13th, 2013 regular meeting minutes. Trick seconded the motion. Motion passed 6 to 0.

Additions/Deletions to the Agenda:

7:01p.m. Staff suggested addition of Grant award for the State Park Road Account for Lake Minnewashta Regional Park. Hermann motioned to add item to agenda, Ives seconded the motion. Motion passed 6 to 0.

AGENDA: 7:03p.m. Hermann motioned to approve meeting agenda, Ives seconded the motion. Motion passed 6 to 0.

Open to the Public: 7:03p.m.
None.

New Business: 7:04p.m.

A. Request for a Fireworks Display at Lake Minnewashta Regional Park

Walsh provides background on fireworks show in prior years at Lake Minnewashta Regional Park. Staff explains specific operations at the Park on the 4th of July as well as the success the Park has had as result of a firework show in the Park. Staff asks for Park Commission recommendation to the County Board for a firework show in 2013 at Lake Minnewashta.

Park Commission Recommendation to the County Board: To permit the activity of a firework show at Boat Access #2 as has been done in past 4th of July celebrations.

Motion for recommendation by Ives, seconded by Hermann. Motion passed 6 to 0.

No additional questions or comments.

Discussion Items (7:10p.m.)

A. Aquatic Invasive Species Program Update

Pertz provides general information regarding this summer's AIS services. Staff also updates Park Commission on work taking place regarding centralized or multi-lake inspection services, pertaining to Christmas Lake and Lake Minnewashta. Staff have drafted a program outline and submitted to the DNR for review. Staff goes on to inform Park Commission that the DNR has not responded with any issues or concerns regarding the details in the outline for such a program. At a later date Staff will present recent work to the County Board, looking for additional direction and a possible next step.

Start/End dates: May 11th – September 15th (19 weeks of services)

Schedule of Services by Lake:

- Lake Minnewashta at Boat Access #1 Lake Minnewashta Regional Park
 - 7 days a week, 5:00am-8:00pm daily
 - One Inspector on duty
 - Estimated 2200 hours of service
- Lake Bavaria at Public Access on Shady Oak Dr.
 - 7 days a week, Monday-Friday 6:00am-11:00pm, Weekends & Holidays 6:00am-6:00pm
 - One Inspector on duty
 - Estimated 1000 hours of service
- Lake Waconia Public Access at CR 155 & CR 92
 - 7 days a week, 6:00am-7:00pm daily.
 - Weekends May 11th – August 18th: DNR Staff with two Inspectors on duty
 - Weekends August 24th – September 15th: County Staff with one Inspector on duty
 - Weekdays (full duration of program): County staff with one Inspector on duty
 - Estimated 2400 hours of service
- Lake Waconia Public Access at Lakeview Terrace Blvd
 - Weekends 8:00am-4:00pm daily
 - One Inspector on duty
 - 304 hours of service
- Lake(s) Hydes, Reitz and Eagle
 - Weekends and Holidays 8:00am-4:00pm
 - One shift per weekend at Eagle Lake, one shift every other weekend at Reitz/Hydes
 - One Inspector on duty
 - Estimated 380 hours of total service
- Lake(s) Wasserman, Pierson, Parley and Virginia
 - Varied service provided 7 days a week
 - Weekend and Holiday priority
 - One Inspector on duty
 - Estimated 2400 hours of total service

Total estimation of AIS programs operated by Carver County: 8400 hours

Staffing:

- Park Department hired (19) part-time, seasonal staff
 - Staff completed Level I Certification with the DNR
 - Retained (7) Inspectors from 2012 staffing

- Hired (12) new Inspectors
- Hired an AIS Coordinator for logistical and operational assistance to FT Park Staff, will also work Inspection shifts
- DNR certified Level I Inspectors assigned to Lake Waconia Public Access
- Parks & Trails Supervisor will oversee entire program(s) with additional direction and work from Parks Director

Changes in survey/data collection:

- DNR purchased software/license for Smart Device application
- Park Department purchased 23 iphones
 - County issued device to each Inspector
 - Uses: data collection, communication, pictures

Minnehaha Creek Watershed District (MCWD) – “Tagging System” Pilot Program for 2013 Season:

- MCWD approached Park Department with pilot tagging system, March 2013
- Pilot Program “blessed” by DNR

What:

- Tagging system for outbound inspections at specific MCWD lakes
- Tag will be valid at all MCWD lakes
- Upon successful outbound inspection tag is placed between boat and trailer by Inspector
- Tag allows boater to receive expedited inspection at next MCWD lake and is valid only for the next launch
- Tag is cut/removed by Inspector, OR can be cut/removed by boater if inspection services are not present at next lake
- Tag does not eliminate any liability for the boater from AIS laws

Who:

- DNR has provided authority for MCWD to administer this pilot program at lakes within MCWD only
- Lake Minnetonka Conservation District, City of Shorewood, Three Rivers Park District and Carver County will all participate in program for 2013

Why:

- Attempt to provide added convenience to boaters
- This tagging system is similar to ones administered at Lake Tahoe
- Carver County Inspectors will prioritize inbound boaters first, and outbound second
- Tagging system will provide additional work tasks to Inspectors

Aasen asks Staff to continue to look into self-inspection system.

Commissioner Lynch comments on the tagging system, indicating he believes it will provide additional convenience to boaters and will be appreciated.

No additional questions or comments.

B. Trails Policy

Staff offers an update to the trails policy, informing Park Commission members that work has been prioritized in other areas recently. Staff review stand-alone trail projects vs. roadway projects for reconstruction/new work that might incorporate trails. Walsh explains he hopes to have final policy complete for the meeting in May.

No additional questions or comments.

C. Summer Park Tours

Staff discuss with Park Commission upcoming Park & Trail tours for regular monthly Park Commission meetings. Staff and Commission agree to: May – Lake Minnewashta & Dog Park, June – Dakota Rail Trail & New Germany Trailhead Facility, July – Lake Waconia Regional Park, August – Baylor Park and Minnesota Astronomical Society Facilities.

No additional questions or comments.

Staff Reports (7:50p.m.)

Amendment No. 1 Minnesota River Bluffs Extension Regional Trail:

Staff report amendment No. 1 Minnesota River Bluffs extension Regional Trail is in process to be approved on all levels. This amendment will be submitted to the Metropolitan Council for consideration and review.

No further questions or comments.

Southwest Regional Trail:

Staff reports purchase agreements are signed by landowners and that the County Board is likely to take action next week. With Board action Staff will then submit to the Metropolitan Council and ask for consideration for reimbursement in a future CIP of the Metropolitan Council. Eligible work for reimbursement needs to occur after Metropolitan Council action to approve the master plan which is scheduled for June 12th, 2013.

No further questions or comments.

Lake Waconia Regional Park:

Walsh updates Park Commission on the exciting news that both parties have signed the purchase agreement for the 19 acre parcel on the western edge of Lake Waconia Regional Park. Staff indicates closing on the purchase is set for June 14th and has confidence everything will be finalized for that date. Park Commission members ask about the removal of utilities and building structures (silo, foundation etc.). Staff informs Park Commission that at this time, they are unsure what approach they will take. Staff explains the possibility that such work could be done in-house with additional experience, equipment and skills the Park Maintenance Staff now have.

No further questions or comments.

Events and Activities:

Pertz updates Park Commission on upcoming events and activities in the park areas. He discusses the excitement for new programming and joint efforts with various agencies across the County. Pertz mentions the start of camping season (May 10th) and various shelter reservations coming down the road. Staff informs Park Commission of success in new programming with Watertown-Mayer Community Education, Parent/Child Archery program, which is at maximum registration. Staff also inform Park

Commission that at the next Commission Meeting, a formal recommendation to the County Board for a free, explore your Park day pass be available to all participants who attend this year's National Get Outdoors Day Event on June 8th.

No additional questions or comments.

Legislative Updates:

Staff updates the Commission members on recent news of bonding bill, generating \$340,000, indicating \$57,000 to Baylor Regional Park for plans to remodel visitor center. Staff also indicates possible Heritage funds for restoration of natural areas at Lake Minnewashta Regional Park. Walsh provides estimations for Parks and Trails funds indicated for 2014 of \$347,000 and 2015 of \$361,000.

No additional questions or comments.

State Park Road Account Grant – Lake Minnewashta Regional Park:

Staff updates Park Commission on the enormous success in being awarded grant dollars from the State Park Road Account. Funding is provided for construction the main park roadway, pavement, along with the construction of a bi-pass lane at Lake Minnewashta Regional Park. Staff submitted grant application in Fall of 2012, which was the third consecutive year an application was submitted. This application was written indicating 50/50 cost share of the estimated \$562,419 project. Staff was extremely excited when grant awards for the project included the entire amount, rather than 50/50 share. Staff explains a lot of work in planning needs to take place, but conveys the significant success this is for the Parks Department.

No further questions or comments.

Commission Member Reports: (8:13p.m.)

Manders ask Staff for update on winter recreation.

Staff respond that winter was successful for recreation events and ski rentals, particularly with Candlelit Ski Events – first ever event at Lake Minnewashta to end the season with over 100 people in attendance.

Commissioner Lynch compliments Marty on excellent work on the long-term, ongoing process that is the purchase of the Pauls parcel for Lake Waconia Regional Park and is very appreciative for his hard work. Ives compliments Staff on their excellent work on the successful grant for roadway work at Lake Minnewashta Regional Park. Knows it will greatly enhance the Park area.

Karki updates Commission and Staff on Business EXPO in Waconia to be a great success with over 1,200 people in attendance, and heard there was great interaction with Park Staff and the Public.

Next Meeting Date: (8:19p.m.) 7:00pm on May 8th at Lake Minnewashta Regional Park, Maintenance Facility Office

Adjourn Meeting: (8:21p.m.) 8:21p.m. Hermann motioned to adjourn the meeting, Manders seconded the motion. Motion passed 6 to 0.