



## CARVER COUNTY PARKS

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Division of Public Works

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### ***Park Commission Meeting***

***Wednesday, January 9th, 2013***

***7:00 p.m.***

### ***Regular Meeting***

Carver County Public Works Headquarters Building  
11360 Hwy 212 West  
Conference Room #3

#### Agenda

- 1) Call Meeting to Order Roll Call (7:00 p.m.)
- 2) Approval of the November 14, 2012 Regular Meeting Minutes (7:01 p.m.)
- 3) Additions or Deletions to the Agenda (7:05 p.m.)
- 4) Approval of Agenda (7:07 p.m.)
- 5) Open to the Public (7:10 p.m.)
  
- 6) New Business (7:15 p.m.)
  - a. Acquisition of 19 Acres at 809 Old Beach Lane for Lake Waconia Regional Park
    - i. Request for Acquisition Opportunity Funding From the Metropolitan Council
  - b. Conceptual Layout of DNR Public Water Access at Lake Waconia Regional Park.
  
- 7) Staff Reports (8:00 p.m.)
  - a. Resignation of Jerry Moja
  - b. TH 41 Trail and Underpass Project
  - c. Dakota Rail Regional Trail Phase II
  - d. Minnesota Astronomical Society Building Construction
  - e. Southwest Regional Trail
  - f. Events and Activities
  - g. Aquatic Invasive Species Update
- 8) Commission Member Reports (8:30 p.m.)
- 9) Set Next Meeting Date (8:35 p.m.)
- 10) Adjourn Meeting (8:40 p.m.)

**Please note if a Commission Member cannot attend the meeting, please call the Park Office at 466 – 5250.**

**Draft**  
**Meeting Minutes**  
**November 14<sup>th</sup>, 2012**

**Members Present:** Jerald Moja, Thomas Hermann, Myron Karki, Jim Manders, Josh Ives, Ron Trick and Commissioner Tim Lynch

**Staff Present:** Marty Walsh, Sam Pertz

**CALL TO ORDER:** Moja called the meeting to order at 7:02p.m.

**MINUTES:** 7:03p.m. Karki motioned to approve the minutes of the October 10<sup>th</sup>, 2012 regular meeting minutes. Ives seconded the motion. Motion passed 6:6.

**Additions/Deletions to the Agenda:**  
7:04p.m. Staff suggested addition of "2013 proposed fee schedule" update in New Business.

**AGENDA:** 7:05p.m. Trick motioned to approve meeting agenda, Hermann seconded the motion. Motion passed 6:6.

**Public Present:** 7:05p.m. N/A

**Old Business:** 7:06p.m.

**Trails Policy Discussion:**

Walsh begins presentation with update on the work being done to create a trails policy. Presentation reviews trail descriptions (linking, regional, state) what role the County and Cities would take within those definitions under proposed such proposed trail policy.

Walsh provides clarification regarding topics of repair, maintenance etc. again relating to County responsibility and City responsibility. The presentation shows updated work on developing trails policy constructed by staff since last Park Commission meeting.

Commission members ask multiple questions:

Trick, "what's happening with the trail on Hwy 33 north of Baylor Park?" Staff responds, explaining no trail has been constructed there, work that was done through the "S" curve is shouldering in attempt to create safer roadway for traffic. Commission Lynch adds, "the County worked as far as possible in that area until funds were depleted." Mander's ask staff about funding for the Hwy 41 Trail and Underpass project. Walsh explains federal funding was requested and received, split proportionally between the County and the City of Chanhassen. Commissioner Lynch raises question about City 100% funding in trails policy for retaining walls, staff respond that determining factors of attached roadway vs. existing trail would be important to understand. Moja asks staff about "pending" trail

projects. Walsh reviews the Southwest Regional Trail, construction pending for 2015. Further questions from Moja regarding trails being defined within two descriptions within the trails policy. Staff explains that it is likely trails will/can be defined under more than one definition. Through that conversation, staff explains thought process regarding funding sources/options, where funds can/cannot be applied. Moja inquires County's stance on trails policy from Commissioner Lynch. Lynch explains that what is likely to happen is staff will present trail policy to City officials, get feedback in one direction or another, continue working until understandings and agreements are achieved between County and City. Commissioner Lynch also includes this is an excellent starting point for the trails policy, explaining the County desires something (trails policy) in writing so all within the County are worked with equally/consistently.

No additional questions or comments.

**Recommendation:**

Definitions of verbiage (trails, maintenance, repair etc.) should be detailed in trails policy.

**New Business: (7:42p.m)**

**2014-2018 Preliminary Capital Improvement Plan:**

Walsh presents on preliminary 2014-2018 CIP. The goals of the 2014-2018 CIP are shared and reviewed with Commission members. Five primary goals throughout the 2014-2018 window include: land acquisition at Lake Waconia Regional Park; sustain park and trail systems through an orderly progression of capital investment; development of trails; development of existing park areas and acquisition of land for park expansion or new park areas or regional trails. Staff report on planning methods, funding sources and recommendations for each goal. Trick asks about Baylor Park expansion. Staff explains landowners around Eagle Lake to the south and east of the park have shown interest in selling land to the County/Park Department. Ives asks about the "certainty" of CIP funding from the Metropolitan Council. Walsh shares it is fairly certain and consistent from funding cycle to funding cycle and that the funding is allocated based on formula. Staff clarifies no action is required by Park Commission, and continual work will be done polishing the plan and ultimately presenting to the Finance Department.

No additional questions or comments.

**2013 Proposed Fee Schedule Update:**

Pertz informs Commission members that staff has worked to make recommendations for the 2013 Fee Schedule to the Finance Department and County Board. Pertz explains comparisons to similar agencies, as well as state-wide agencies were considered prior to recommendations for changes. Staff notes that the majority of the park fees are not recommended to be changed for the 2013 year. Small changes in group entrance and camping rates, reservation fees, campground commodities, park permits (used for special events etc.) and damage deposits have were recommended by staff. These changes were determined based on market rate. Staff point out additional items in the 2013 Fee

Schedule to include more outdoor recreation equipment for rental. Those rental rates were again determined by market rate seen by similar agencies.

### **Staff Reports (8:35p.m.)**

#### **Metropolitan Council acquisition opportunity funding:**

Staff report new rules presented on January 10<sup>th</sup> and active end of January 2013. These new rules will likely determine how grant funds might be utilized.

No additional questions or comments.

#### **Recommendations from the Parks and Trails Legacy Funding Committee:**

Staff reviews how Parks and Trails Legacy Funding are allocated. Explanation that 3/8 of 1% of sales tax is collected state wide to generate the funding dollars. Those funds are divided state-wide three ways (metro/state parks/greater Minnesota) in a 40/40/20 percentage. Staff explains .25% will come off the top for state-wide Parks and Trails promotion, as well as another .25% off the top for greater Minnesota to better understand/determine their user data. Controversy over funding percentages still remains.

No additional questions or comments.

#### **TH 41 Trail and Underpass Project:**

Staff provides update on project in that large majority of work remaining is "punch list" items. Some smaller portions of the project look to be completed in the coming days; fencing along trail and top of retaining wall, trail striping, implementation of signage and erosion control and seeding.

#### **Dakota Rail Regional Trail Phase II:**

An update on construction for Phase II is given. Staff report paving on the far west end of the project is incomplete and will not be completed until spring of 2013. Staff also report short areas near bridges are not paved, and will not be in 2012. The paving work done on the trailhead parking lot in New Germany does not meet expectations. Agreements between contractor and county to correct the poor workmanship are being complied, with timeframe of spring 2013.

#### **Minnesota Astronomical Society Building Construction:**

Astronomical members continue to work on the two new facilities under construction at Baylor Regional Park. Block foundation and concrete floors have been completed. Work continues in light of framing. Members of MAS plan to work on-going, project is to be completed in 2013.

#### **Events and Activities:**

Staff reviews previous events and programming. Pertz explains the successes particularly in family archery programs and geocaching. Pictures and report on the 9<sup>th</sup> annual chili cook-off at Baylor Regional Park concluding the camping season was shared by staff.

Update on upcoming winter events, including our annual Santa in the Park Event at Lake Minnewashta Regional Park, public cross-country ski and snowshoe programs, youth CampBlasts on out of school days, candle lit ski events and a family program partnered with the historical society.

Southwest Regional Trail:

Walsh reports consulting work has been completed, and work continues on appraisals of property needed for project. Staff hopes bidding of project can begin February or March of 2013.

**Commission Member Reports: (8:54p.m.)**

Nothing to report at this time.

**Next Meeting Date: (8:52p.m.)**

Commission members discuss need for a meeting in December. Staff informs commission it is unlikely there will be urgent items to discuss or update in the coming month.

Commission members vote on monthly meeting in December, passing a resolution 6:6 to not schedule a meeting. January meeting date January 9<sup>th</sup>, 7:00p.m. at Public Works Building, Cologne.

Motion made: Trick

Second motion: Karki

Motion passed: 6:6

**Adjourn Meeting: (8:57p.m.)**

8:57p.m. Hermann motioned to adjourn the meeting, Trick seconded the motion. Motion passed 6:6