



Carver County Board of Commissioners  
August 25, 2015  
Work Session  
County Board Room  
Carver County Government Center  
Human Services Building  
Chaska, Minnesota

PAGE

**WORK SESSION**

- 8:00 a.m.    **A. FINANCES: Improve the County's financial health and economic profile**  
1. Administrator's Preliminary 2016 Budget and Levy for the County, Regional Rail Authority and Water Management Organization ..... 1-13
- 9:30 a.m.    Coney Island Tour, Waconia

David Hemze  
County Administrator

**UPCOMING MEETINGS**

- |                    |   |
|--------------------|---|
| September 1, 2015  | 9:00 a.m. Board Meeting   |
| September 8, 2015  | No Meeting  |
| September 8, 2015  | 9:00 a.m. County Park/Three Rivers Park District<br>Joint Projects Tour |
| September 15, 2015 | 4:00 p.m. Board Meeting   |
| September 29, 2015 | No Meeting  |
| October 6, 2015    | 9:00 a.m. Board Meeting   |

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Administrator's Preliminary 2016 Budget for the County, Regional Rail Authority and Water Management Organization**

Primary Originating Division/Dept: <input type="text" value="Finance"/>	Meeting Date: <input type="text" value="8/25/2015"/>
Contact: <input type="text" value="David Frischmon"/> Title: <input type="text" value="Finance Director"/>	Item Type: <u>Work Session</u>
Amount of Time Requested: <input type="text" value="60"/> minutes	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Presenter: <input type="text" value="David Hemze, David Frisch..."/> Title: <input type="text" value="various"/>	

**Strategic Initiative:**

Finances: Improve the County's financial health and economic profile

**BACKGROUND/JUSTIFICATION:**

**Justification:**

The 2016 Budget process began at a March 24th, 2015 Board workshop where the County Board directed staff to implement the Administrator's Recommended 2016 Budget Strategy to:

- \* Minimize the County's 2016 tax levy impact on the average value home
- \* Capture the tax base from new construction
- \* Roll forward the 2016 capital projects and the facilities, vehicles and equipment replacement list from the 2016 Long Term Financial Plan ("LTFP") into the 2016 Budget

During July, Division Directors presented their 2016 budget requests at budget hearings.

By September 30th, State law requires that the County Board adopt a 2016 preliminary property tax levy to finance 2016 County operations and capital projects. On September 15th, the County Board will be asked to adopt a 2016 preliminary property tax levy for the County, CCRRA and WMO. The final property tax levy, adopted in December, can be lower than the preliminary levy but not higher.

In November, County staff plan to present the Administrator's Recommended 2017 Long Term Financial Plan ("LTFP"), which along with the Annual Budget, fulfills the County Board's direction to "connect financial strategies to the County's short and long-term goals and objectives."

In December, the County Board will hold a public hearing and adopt the 2016 Tax Levies and Budgets and the 2017 LTFP.

**ACTION REQUESTED:**

**Action Requested:**

None - High Level overview of the Administrator's Recommended 2016 Budget/Levy for informational purposes only.

**FISCAL IMPACT:** Other

*If "Other", specify:*

**FUNDING**

County Dollars =	<input type="text"/>
<input type="text"/>	<input type="text"/>
<b>Total</b>	<b>\$0.00</b>

**FTE IMPACT:** Increase budgeted staff

**Related Financial/FTE Comments:**

The County's FTE and tax impacts will be presented at the Board Workshop.

*Office use only:*

RBA 2015 - 3453

**2016 Budget: Recommended Net Levy Adjustments for Trends, Increased Fees, etc.**

Division/Dept.	Item	Division Director Request	County Administrator's Preliminary Recommendation	Adopted Changes
<b>Court Administration</b>	Increase budget for court appointed attorneys based on 3 year trend (largely due to inc costs in Juvenile cases) and anticipated fee increase from \$75 to 100.	(55,000)	(55,000)	
<b>Financial Services</b>	Budget software- cloud solution - annual maintenance	(20,000)	(20,000)	
<b>SWCD, Historical Society, &amp; Extension</b>	SWCD & Historical Society-allocation increase, Extension MOE increase	(20,000)	(20,000)	
<b>Admin Services</b>	Annual fee for hosting Sierra (Library's integrated library system)	(18,000)	(18,000)	
<b>Admin Services</b>	Managed Print Service- contract expiring	(36,000)	(36,000)	
<b>Sheriff's Office</b>	Decrease in Jail inmate revenue (working on estimated decrease)	(300,000)	(300,000)	
<b>Sheriff's Office</b>	Jail Medical Records software_ hosting needs	(10,000)	(10,000)	
<b>PR &amp; TSD</b>	License Center Revenue increases, based on 3 year average	36,000	36,000	
<b>Public Works</b>	Annual Maintenance for software programs	(28,300)	(28,300)	
<b>Public Works- Parks</b>	Advertising & supplies	(7,000)	(7,000)	
<b>Requests after 5/30</b>				
<b>PR&amp;TSD</b>	Chanhassen License Center Lease Revenue	(17,616)	(17,616)	
<b>Attorney's Office</b>	Transcript costs	(5,000)	(5,000)	
<b>Sheriff's Office</b>	Contract with on-site mid-level healthcare provider	(21,100)	(21,100)	
<b>Sheriff's Office</b>	Increase in inmate meals	(9,600)	(9,600)	
<b>Sheriff's Office</b>	Everbridge system	(16,500)	(16,500)	
<b>Employee Relations</b>	HRIS maintenance (currently \$56,500 set aside)	(18,500)	(18,500)	
<b>Public Works</b>	Smartlink Maintenance Revenue	(25,000)	(25,000)	
<b>CCS</b>	Purchase of Services	(442,000)	(442,000)	
	<b>GRAND TOTAL =</b>	<b>\$ (1,013,616)</b>	<b>\$ (1,013,616)</b>	<b>\$ -</b>

## 2016 Levy Savings Target By Division: Proposed Adjustments

Division	Department	Item	Levy Savings	County Administrator's Preliminary Recommended	Board Approved	Describe Adjustments i.e. impact/effective date/etc.
<b>Target: County Attorney's Office \$60,000</b>	County Attorney 01-90	Various Expenditure lines- 6414/1101-6379	\$ 5,000	\$ -		Reduce funds available for these two budget lines.
			-	-		The County Attorney's Office is unable to achieve its' levy savings target by reducing other cost areas.
<b>Target: Commissioners \$12,200</b>	a. Commissioner	Commissioner Contingency	50,000	50,000		This contingency would be reduced from \$200k to \$150k. Average used annual during years 2011-15 is \$50k. This contingency is for unexpected items, so the risk is increased that we may not have enough to cover those issues.
<b>Target: County Administration \$8,000</b>	a. County Admin		-	-		Due to the small size of this budget, unable to arrive at this cut level without reducing training, professional association memberships, or lobbying efforts. These are investments with a positive payback and no reduction is recommended. Will be submitting a "zero impact" operating budget.
<b>\$2.2M Target: Financial Services \$14,000</b>	Financial Services	Professional Services: Audit Fees	7,000	7,000		New State Legislation ends the monopoly the State Auditor has over performing Carver County's financial audit effective July 1, 2016. County staff believes competition with the private sector for our 2016 financial audit will create negotiating leverage which will reduce our 2016 audit fees by at least 10% for our 2015 financial audit.
	Financial Services	Professional Services: Audit Fees	7,000	-		Same as above except increasing the estimated audit fee savings to 20% for our 2015 financial audit.
<b>\$2.2M Target: Public Health &amp; Environment \$120,000</b>	a. Land Mgmt.	<u>Increase revenue</u> projection for licenses and permits (\$42k revenue increase, partly offset by \$7k in related expenses)	35,000	35,000		The net increase in revenue is based on an upward trend in receipts in 2012, 2014 and 2015. Although continued growth is anticipated, an unforeseen downturn in the economy would obviously temper this projection. This projection does not entail an increase in the current fee schedule amounts.
	b. Public Health	<u>Increase revenue</u> projection for several grants; additional funds will replace levy funding for personnel.	35,081	35,081		Newly projected increased revenue allows the Department to decrease the need for levy funding.
<b>LEVY DECREASE</b>	c. Planning & Water Mgt.	<u>Decrease the county's levy contribution</u> to AIS programmatic costs	20,000	20,000		AIS inspection costs and program coordination will be funded with State, watershed districts', and other jurisdictions' funds.
<b>PROPOSED FEE INCREASE</b>	d. Environmental Services	<u>Increase fee for service</u> revenue from Hazardous Waste generators.	6,000	6,000		Hazardous Waste personnel and technology costs have risen steadily for the past ten years. At the same time, we have not raised hazardous waste generator fees in over 10 years. The division recommends a 10% fee increase to cover the increased costs of administering the program. Carver County fees are 20 to 40% lower than other metro counties and an increase would bring Carver closer to other metro counties though still below them.
<b>RISING REVENUE PROJECTIONS</b>	e. Environmental Services	<u>Increase revenue:</u> PaintCare	-	87,992		Before the budgetary gap emerged, the Division originally recommended creating a new Environmentalist position funded by the new PaintCare revenue. Given the budgetary structural gap, the County Administrator does not recommend that the Department fund a new FTE with the PaintCare funds. PaintCare revenue is now available to offset the Environmental Services Department's general levy impact. For 2016, the Environmental Services Department would be funded only by outside revenues, with no levy dollars.
<b>PROPOSED CUTS</b>	f. Public Health	Cut professional services and training costs for nurse home visiting.	11,919	11,919		Reduce the budget for outside contracts for services and provide the service with internal existing staff. PH would also use more funds from the Metro Alliance for Healthy Families (MAHF) and from TANF (Temporary Assistance for Needy Families) to pay for staff time, replacing general levy funds. Training expenses have decreased as start-up costs have subsided.
	g. Public Health	Cut levy funds used for conferences.	12,000	12,000		Replace levy funding for conferences with Local PH (LPH) grant funds. This would be made possible by reductions in LPH funds needed for professional services related to IT systems and community health surveys, which are decreasing.

<b>\$2.2M Target: Administrative Services \$520,000</b>	Admin Serv	Standing Workstations_ decrease on AttD	50,000	50,000	Find one-time funding to complete standing workstation funding and eliminate funding for future endeavors.
	Admin Serv	Training	2,000	2,000	Reduce out-of-state conferences by one per year.
	Admin Serv	Intern/Fellow	5,800	-	Eliminate funding for intern in Admin Serv. Impact would be less staffing to assist with special projects and the lost opportunity to build talent in the profession.
	Veterans	Conferences and Training	1,000	-	Cut one out-of-state training per year.
	Extension	Misc. Line Items	3,000	3,000	Small reductions to be made in a number of line items including office supplies, training materials, etc. Would require them to watch budget closer and be selective on purchases in these areas.
	Library	Leased Equipment	1,000	1,000	Purchased printer and therefore will not need the lease in 2016
	Library	Furniture_ decrease on AttD	10,000	5,000	The library has aging furniture. Cutting \$10k out of the \$15k budget would result in the library keeping worn-out furniture.
	Library	New Revenue for E-Resources	8,000	-	These are e-books and e-audio. Plan was to increase this line item by \$8k in 2016 by using additional revenue. This cut would eliminate that plan. E-resources are growing in popularity and this move would result in longer wait lists for books and a smaller selection.
	Library	Subscriptions	16,000	-	Half of the magazine/newspaper subscriptions would be cut. The result would be less variety for patrons to read.
	Library	Cleaning Services	1,500	1,500	Renegotiate cleaning contract in Waconia.
	Library	Conferences and Training	2,000	2,000	Reduce out-of-state conferences by one per year.
	Library	Office Supplies	5,000	5,000	Library reviewed budget to actual in office supplies and can reduce the amount by \$5,000.
	Library	Books and Materials	17,500	-	Result in fewer library books for patrons and longer wait lists for popular items.
	Facilities	Employee Mileage	5,000	5,000	Require more use of county vehicles.
	Facilities	Conferences and Training	5,000	-	No national professional development conferences for facilities staff.
	IT	Services	4,000	4,000	Cut the iPad 3G and 4G for non-essential duties. Would offers fewer mobile work options for employees.
	IT	Training	31,500	-	Reduce staff training across the department. Would result in less training on new technology and staff development.
IT	Professional Services	10,000	-	Unable to support some unplanned projects that pop up in the year. Many of these are the result of innovation events.	
IT	Software	10,000	-	Cut or postpone software upgrades. Essential upgrades only. Longer waits for enhancements and upgrades such as Adobe, Office 2010, and CRM.	
<b>\$2.2M Target: Court Services \$50,000</b>	a. Court Services	01-252-252-0000-5319	4,000	4,000	County Probation Office (CPO) state reimbursements/revenue increases have been approved by the MN Legislature for FY2016-2017. The increases in this budget area for probation services will be approx. + 4%, which will provide some additional revenue to Carver County, adding a projected \$5,000 over the currently budgeted amount in this line item.
	b.	01-252-252-0000-5561	4,000	4,000	Adult Probation/Supervision Fee increases of \$10 per year per client (\$10 x 400 clients = \$5K). This fee increase will provide additional revenue for the County, while remaining well within the average fee amounts across the metro counties for probation services.
	c.	01-252-252-1854-5590	5,000	5,000	Electronic Home Monitoring Admin Fees - Revenue in this area is increasing as the Court continues to further utilize EHM services as an alternative to incarceration and other more sanctions.
	d.	Salary Line Item	12,000	-	Newly appointed CS director (fall of 2015); Projected annual salary and savings of \$10K-\$15K/yr. This position will be budgeted at the mid-point for the salary range
	a. Court Services	01-252-253-1856-5564	8,000	-	Expand on our use of "service contracts" for STS program users for non-county department projects or sites. Current rate is set at \$300 per day with our Three Rivers Park District contract (30 days = \$9000). Expanding this contract to 45 days is a plausible option, and seeking out several additional contracts with local cities (similar to Scott Counties STS program) would provide a broader base of revenue support for this important program. Greater use of STS also saves the County jail costs and out-of-home correctional placement costs. The local MN DOC office could also assist in expanding our contracting options, as this program serves offenders under supervision with the County and the State.

	b.	01-252-252-0000-6331		2,000	2,000	Reduction in employee mileage expenses through greater use of County car(s) for client/offender transports and home visits. Court Services, as of late 2014, utilizes a transport car which has reduced employee mileage claims, potentially saving several thousand dollars each year in this line item.
	c.	01-252-254-3860-6040		5,000	5,000	Implementation of a juvenile detention risk assessment tool in 2016 could further reduce Carver County's use of out-of-county secure detention placements. This process has been successfully implemented in other metro counties via a national model known as the Juvenile Detention Alternatives Initiative (JDAI).
	d.	Salary Line Item		10,000	-	Court Services currently has a vacancy with it's Collections Officer position. This position is responsible for collecting ongoing revenue to off-set the County costs of out-of-home juvenile placements. This is a critical function, however a consolidated collections officer position(s) with Comm. Social Services Dept. could result in County cost savings. A shared/split position
<b>\$2.2M Target: Property Records &amp; Taxpayer Services \$60,000</b>	a. Taxpayer Services	License Center- Chanhassen- Increase in fee collections		60,000	60,000	Chanhassen License Center has seen steady growth in fee collections, capturing an additional \$60,000 within passport fees and photos, as well as, motor vehicle fees.
	b. Recorder	Recorder Technology fees- Information Technology Allocation		40,000	40,000	Increase the Recorders Technology allocation to IT for increased infrastructure and software costs within the Recorder's Office.
<b>\$1.1M Target: Sheriff's Office \$280,000</b>	Sheriff - Patrol	201-236-0000-5899 Refunds		4,000	4,000	Increase revenues based on averages of previous 4 year actuals.
	Sheriff - Off-Duty Contract	201-250-0000-5532		1,626	1,626	Increase revenues based on averages of previous 4 year actuals.
	Sheriff - Various	201-XXX-XXXX-6XXX		26,100	26,100	Reduce expenses in various line items to cover increased contract obligations detailed in Sched A
	Sheriff - Patrol Fleet	201-236-0000-6670 Vehicle Purchase_ decrease on AttD		50,000	50,000	Decrease the purchase of marked/unmarked police vehicles. Results in increased maintenance expenses (PW Budget) and forces altering the fleet cycling plan to keep vehicles past the point where value and costs equal.
	Sheriff - Admin	201- 201-0000-5224 Police Aid		11,500	11,500	Increase revenues based on averages of previous 4 year actuals.
	Sheriff - Jail Programs	201-235-1681-5858 & 6420 Commissary		10,000	10,000	Increase revenues (\$20K) and expenses (\$10K) based on averages or previous 4 year actuals, net \$10K in revenue. Decreased boarding may impact commissary rev/exp proportionally.
	Sheriff - Off-Duty Contract	201-250-0000-5532		8,374	8,374	Increase revenues based on averages of previous 4 year actuals.
<b>\$2.2M Target: Public Works \$280,000</b>	520 Parks (Revenue)	5285 Metro Council O&M Grants		20,000	20,000	Increase in annual allotment from Met Council
	301 ADMIN	6346 SERVICE AGREEMENTS		1,500	1,500	Typically not spent
	303 Program Delivery	6260 Prof & Tech Fees		20,067	20,067	
	303 Program Delivery	6309 Signal Maintenance		23,433	23,433	Signal painting and other major maintenance will have to be funded out of CIP \$
	304 Highway Operations	6260 Prof & Tech Fees		5,500	5,500	
	304 Highway Operations	6267 Spot Safety and Capacity Service		3,500	3,500	Major safety work will have to be funded out of CIP \$s
	304 Highway Operations	6660 Equipment and Furniture_ decrease on AttD		100,000	100,000	\$ 365,000 - original levy amount. Delay equipment lifecycle plan by 1 year or backfill \$100,000 with 101/61 Turnback Funds.
	306 Equipment Operations	6561 Gasoline		26,000	26,000	Historic avg. Large increases due to weather will require a budget amendment request
	306 Equipment Operations	6562 Diesel		20,000	20,000	Historic avg. Large increases due to weather will require a budget amendment request
	820 Highway Non Dept. (Revenue)	5216 State Aid Municipal Maintenance		10,000	10,000	Increase in CSAH revenue is likely. Depends on result of new formula
	820 Highway Non Dept. (Revenue)	5225 State Aid Regular Maintenance		50,000	50,000	Increase in CSAH revenue is likely. Depends on result of new formula

<b>\$2.2M Target: CSS \$330,000</b>	Home & Community Based Care	LTSS Time Study				For 2015 the Division had limited history to project the new LTSS Time Study revenue. For 2016 we have five quarters of reliable history. This revenue source pays for the 7.0 FTE Social Workers II's that were hired to do the MnChoices Assessments. The levy savings listed is after the costs of the positions have been covered.
			442,000	442,000		
			-	300,000		TBD
	Behavioral Health	Medical Assistance, Health Insurance and Client Fees	71,869	71,869		With a Nurse Practitioner, contract Psychiatrists and a Psychologist in place in the Outpatient Service the Division is projecting an increase in our revenues.
<b>\$2.2M Target: Employee Relations \$60,000</b>	01-050-050-6376-6379	Wellness Program	14,000	14,000		Effective 1/1/2016. This would eliminate health coaching conducted by Mayo, and reduce the amount available to pay for Health Incentive Program participation.
	01-050-000-0000-6335	County-Wide Training	30,000	-		Effective 1/1/2016. Leadership development, performance management, and other county-wide training initiatives budget would be eliminated. Investing in leadership development and employee development have been identified as county priorities and removing this funding would severely impact our ability to accomplish training and development initiatives.
	01-050-000-0000-6373	Misc. Employee Functions	3,000	-		Effective 2016. Eliminate support staff conference. Reduce programming and only provide low or no-cost speakers for a partial day training class as a potential alternative. The support staff conference has been a positive investment and training event in past years. Eliminating this event would negatively impact the County's priorities to invest in staff development.
	01-050-000-0000-6332	Conference, Professional Maintenance	2,000	-		Effective 1/1/2016. Reduce ER staff professional maintenance budget. This would negatively impact ER staff training and development options, with secondary impact on levels of service/knowledge provided to the organization and ability of staff to stay up to date on frequently changing issues in areas of legal, compliance, benefits, risk and liability, etc.
	01-050-000-0000-6241	Advertising & Legal Notice Publication	4,000	-		Effective 1/1/2016. This budget line item is already fairly minimal considering all the job recruitment conducted by ER. A reduction in this area would force ER staff to further reduce already minimal paid job advertisements. Divisions could be given the option to pay for additional advertising out of their own budgets if desired.
	01-050-000-0000-6260	Professional & Tech Fees For Services	7,000	-		Effective 1/1/2016. Cancel SafeAssure contract which provides multiple safety related services across County divisions. A portion of funding would need to be reallocated to ensure OSHA required safety training mandates are still met through other sources. This would be disruptive to our training delivery plan and would require ER and division staff to seek alternative training options. The County's focus on safety initiatives would be reduced overall.
<b>Division Subtotal</b>			<b>\$ 1,492,769</b>	<b>\$ 1,682,961</b>		

<b>County-wide</b>		Vacancy Savings Adjustment	\$ -	\$ 750,000		Based on prior year trends
		2015 Organizational Restructuring	-	330,000		The 2015 Organizational Restructuring provides a net reduction in salary and benefits through a 2.0 net FTE reduction, more strategic alignment of functions, and streamlining Divisions from 7 to 5.
		Redirect County Program Aid back into the Operating Budget and funding CIP projects with Turnback funds.	-	600,000		State CPA funding is being redirected back to the General Fund because this funding source has become more reliable and because State Turnback funds are available to fund one-time capital projects for the foreseeable future.
<b>County-Wide Subtotal</b>			<b>\$ -</b>	<b>\$ 1,680,000</b>		

	<b>\$ 1,492,769</b>	<b>\$ 3,362,961</b>
Cuts to FVE replacement (Att D), listed above	(210,000)	(205,000)
<b>Total Levy Target Savings</b>	<b>\$ 1,282,769</b>	<b>\$ 3,157,961</b>

## Attachment B: Recommended Staffing Changes

Division/Department	Division Requested FTE's/ hours	Requested Gross Levy (\$)	County Administrator's Preliminary Recommendation-FTEs	Position	Direct Funding	County Administrator's Preliminary Recommendation-Indirect Funding	County Administrator's Preliminary Recommendation-Net Levy (\$)
<b>Requested for 2016:</b>							
Admin Svcs-IT	1.00	85,610	0.00	GIS Specialist			
Admin Svcs-IT	1.00	123,963	0.00	Principal Analyst			
Admin Svcs-Library	0.25	6,725	0.00	STOc Library Assistant			
Admin Svcs-Library	2.00	85,946	0.00	Library Assistant			
PH&E-Environmental Svcs	1.00	87,992	0.00	Environmentalist I			
PH&E-Planning & Water Mgmt	0.40	35,960	0.40	Water Resources Assistant	35,960		-
PH&E-Public Health	1.00	102,852	0.00	Public Health Program Specialist			
PW-Administration	1.00	65,433	1.00	Admin Assistant		65,433	-
PW-Operations	3.00/ 6240 hrs	94,093	0.00	STOc - Hwy Maintenance Worker			
PW-Parks	0.43/ 800 hrs	12,000	0.43	PT Seasonal		12,000	-
PW-Program Delivery	1.00	102,503	0.00	Transportation Planner			
Sheriff-Communications	2.00	133,955	1.60	Dispatcher-911 svcs.			113,677
Sheriff-Jail	(0.38)	(16,089)	(0.38)	Visiting Clerk			(16,089)
CSS-Admin Support	1.00	65,433	1.00	Support Services Specialist	16,358	49,075	-
CSS-Behavioral Health	1.00	90,483	1.00	Registered Nurse	90,483	-	-
CSS-Home & Comm Based Care	2.00	177,810	2.00	Social Worker II	177,810	-	-
CSS-Child and Family	1.00	94,563	1.00	Therapist	94,563	-	-
<b>Totals</b>	<b>18.70</b>	<b>\$ 1,349,232</b>	<b>8.05</b>		<b>\$ 415,174</b>	<b>\$ 126,508</b>	<b>\$ 97,588</b>



Attachment C: Capital Projects by Fund for 2015

DEPT.	CIP #	DESCRIPTION	2015	2016	2016	Inc./Dec
			Adopted	Division Director Request	County Administrator's Preliminary Recommendation	

**Parks & Trails Capital Improvements**

Extension of MN River Bluffs Regional Trail (Park & Trail Fund)	270,000	-	-	(270,000)
Extension of MN River Bluffs Regional Trail (Federal)	649,600	-	-	(649,600)
Extension of MN River Bluffs Regional Trail (CCRRA)	73,000	140,000	140,000	67,000
Extension of MN River Bluffs Regional Trail (CPA)	49,719	-	-	(49,719)
CR10 / Dakota Rail Regional Trail Connection (CPA)	141,619	-	-	(141,619)
Security gates- Minnewashta and Baylor Park (CPA)	100,000	-	-	(100,000)
Repurposing Houses, Plans & Construction for Group Use Area & Trailhead(CPA)	-	79,904	79,904	79,904
<b>34-520-XXX-XXXX-6610</b>	<b>1,283,938</b>	<b>219,904</b>	<b>219,904</b>	<b>(1,064,034)</b>

<b>Fund 34 Total</b>	<b>34-XXX-XXX-XXXX-66XX</b>	<b>1,283,938</b>	<b>219,904</b>	<b>219,904</b>	<b>(1,064,034)</b>
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<b>Levy Dollars - Fund #34</b>		-	-	-	-
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**Building and Other Capital Improvements**

Master Space Plan Projects (CPA)	-	19,904	19,904	
Contribution to Agricultural Society 2013/2014 Building Projects (CPA)	60,000	60,000	60,000	-
Security Task Projects- (CPA)	190,000	-	-	(190,000)
TBD projects- (CPA)	41,338	-	-	(41,338)
<b>30-XXX-XXX-XXXX-6630</b>	<b>291,338</b>	<b>79,904</b>	<b>79,904</b>	<b>(231,338)</b>

<b>Fund #30 Total</b>	<b>30-XXX-XXX-XXXX-66XX</b>	<b>291,338</b>	<b>79,904</b>	<b>79,904</b>	<b>(211,434)</b>
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<b>Levy Dollars - Fund #30</b>		-	-	-	-
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**Regional Rail Authority Right-of Way Capital Improvements**

Contribution to County for FTE (levy)	36,000	41,000	41,000	5,000
Extension of MN River Bluffs Regional Trail (levy)-to fund 34	73,000	140,000	140,000	67,000
TBD Regional Rail Authority Projects and Stewardship (levy)	11,000	29,000	29,000	18,000
<b>15-XXX-XXX-XXXX-6630</b>	<b>120,000</b>	<b>210,000</b>	<b>210,000</b>	<b>90,000</b>

<b>Fund #15 Total</b>	<b>30-XXX-XXX-XXXX-66XX</b>	<b>120,000</b>	<b>210,000</b>	<b>210,000</b>	<b>90,000</b>
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<b>Levy Dollars - Fund #15</b>		<b>120,000</b>	<b>210,000</b>	<b>210,000</b>	<b>90,000</b>
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**Road & Bridge Capital Improvements**

**Transfers**

CSAH Regular funds transfer to Fund 03	100,000	100,000	100,000	-
Wheelage tax funds transfer to Fund 35	-	315,000	315,000	315,000
<b>03-304-000-0000-6520</b>	<b>100,000</b>	<b>415,000</b>	<b>415,000</b>	<b>315,000</b>

**Professional Services**

307-8637	CSAH 18 Reconstruction (State Aid)		311,000	311,000	311,000
307-8637	CSAH 18 Reconstruction (Mun / State Participation)		206,000	206,000	206,000
307-8740	CSAH 51 Bridge over Carver Creek (State Aid Regular)	30,000	-	-	(30,000)
307-8737	CR 140 Bridge #L2795 (CPA)	50,000	-	-	(50,000)
307-8738	CR 140 Bridge #10504 (CPA)	50,000	-	-	(50,000)
307-8739	CR 140 Bridge #L2797 (CPA)	50,000	-	-	(50,000)
307-8754	CSAH 14 Corridor Signal Improvements (State Aid Regular)	50,000	-	-	(50,000)
307-8765	NON-CIP CSAH 10/51 Ring Road (Mun / State Participation)		128,000	128,000	128,000
<b>32-307-000-0000-6680</b>		<b>230,000</b>	<b>645,000</b>	<b>645,000</b>	<b>415,000</b>

**Construction**

307-8014	<b>Shoulder Widening (County Levy)</b>		400,000	400,000	400,000
307-8014	<b>Shoulder Widening (Wheelage Tax)</b>		495,000	495,000	495,000
307-8014	<b>Shoulder Widening (State Aid)</b>		561,000	561,000	561,000
307-8015	<b>Safety Set Aside (County Levy)</b>	150,000	175,000	175,000	25,000
307-8016	<b>Traffic Marking / Signs / Signals (County Levy)</b>	340,000	315,000	315,000	(25,000)
307-8016	<b>Traffic Marking / Signs / Signals (CPA)</b>		110,000	110,000	110,000
	Development Driven Road & Bridge Projects (Portion of 50% unallocated CPA)	10,000	-	-	(10,000)
307-8737	CR 140 Bridge #L2795 (Bridge Bonding)	481,000	-	-	(481,000)
307-8737	CR 140 Bridge #L2795 (CPA)	100,000	-	-	(100,000)
307-8738	CR 140 Bridge #10504 (Bridge Bonding)	721,000	-	-	(721,000)
307-8738	CR 140 Bridge #10504 (CPA)	100,000	-	-	(100,000)
307-8739	CR 140 Bridge #L2797 (Bridge Bonding)	296,000	-	-	(296,000)
307-8739	CR 140 Bridge #L2797 (CPA)	100,000	-	-	(100,000)
307-8740	CSAH 51 Bridge over Carver Creek (State Aid Regular)	163,000	-	-	(163,000)
307-8740	CSAH 51 Bridge over Carver Creek (Bridge Bonding)	163,000	-	-	(163,000)
307-8745	CSAH 33 Bridge #10515 (CPA)		32,084	32,084	32,084
307-8754	CSAH 14 Corridor Signal Improvements (State Aid Regular)	48,211	-	-	(48,211)
307-8754	CSAH 14 Corridor Signal Improvements (Federal)	482,112	-	-	(482,112)
307-8765	NON-CIP CSAH 10-51 Ring Road (Mun / State Participation)		640,000	640,000	640,000
307-8743	CSAH 23 Bridge #10507 (Bridge Bond)		112,000	112,000	112,000
307-8756	CR123 Flood Mitigation (Fund Balance)	210,561	-	-	(210,561)
	Flood Mitigation (CPA)	122,675	-	-	(122,675)
307-8757	CSAH 10 / TH 5 Intersection (State Aid Regular)	300,000	-	-	(300,000)
307-8780	CSAH 11 MN River Bridge (State Aid Regular)		225,000	225,000	225,000
307-8784	CSAH 61 Reconstruction (Mun / State Participation)		1,740,000	1,740,000	1,740,000
307-8784	CSAH 61 Reconstruction (CPA)		17,724	17,724	17,724
<b>32-307-000-0000-6681</b>		<b>3,787,559</b>	<b>4,822,808</b>	<b>4,822,808</b>	<b>1,035,249</b>

**Right of Way**

307-8637	CSAH 18 Reconstruction (TH41 to Galpin) (State Aid Regular)	-	181,350	181,350	181,350
307-8637	CSAH 18 Reconstruction (TH41 to Galpin) (Municipal/ State)	-	268,650	268,650	268,650
307-8737	CR 140 Bridge #L2795 (Fund Balance)	40,000	-	-	(40,000)
307-8738	CR 140 Bridge #10504 (Fund Balance)	40,000	-	-	(40,000)
307-8739	CR 140 Bridge #L2797 (Fund Balance)	40,000	-	-	(40,000)
307-8740	CSAH 51 Bridge over Carver Creek (State Aid Regular)	40,000	-	-	(40,000)
307-8765	NON-CIP CSAH 10-51 Ring Road (Mun / State Participation)		520,500	520,500	520,500
<b>32-307-000-0000-6685</b>		<b>160,000</b>	<b>970,500</b>	<b>970,500</b>	<b>810,500</b>

**Resurfacing/Maintenance**

307-8000	<b>Resurfacing/Maintenance (County Levy)</b>	1,200,000	900,000	900,000	(300,000)
307-8000	Resurfacing/Maintenance (Wheelage)	415,000	-	-	(415,000)
307-8000	Resurfacing/Maintenance (State Aid)	900,000	2,482,500	2,482,500	1,582,500
<b>32-307-000-0000-6684</b>		<b>2,515,000</b>	<b>3,382,500</b>	<b>3,382,500</b>	<b>867,500</b>

<b>Fund #32 Total</b>	<b>32-307-XXX-XXXX-66XX</b>	<b>6,792,559</b>	<b>10,235,808</b>	<b>10,235,808</b>	<b>3,443,249</b>
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<b>Road &amp; Bridge Levy Dollars - Fund #32</b>		<b>1,690,000</b>	<b>1,790,000</b>	<b>1,790,000</b>	<b>100,000</b>
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## Attachment D: 2015 Facilities, Vehicles and Equipment

DEPT.	CIP #	DESCRIPTION	2015	2016	2016	Inc./Dec
			Approved	Division Director Request	County Administrator's Preliminary Recommendation	
<b>Administrative Services - Facilities</b>						
Building Improvements - 6640						
	01-110	Facilities - Manager Initiatives	326,500	335,000	335,000	8,500
		Building Improvements 01-110-000-0000-6640	326,500	335,000	335,000	8,500
Dept Total		01-110-XXX-0000-66XX	326,500	335,000	335,000	8,500
<b>Administrative Services - Information Services</b>						
Manager Capital Initiatives						
		Technology - Manager Initiatives	310,000	320,000	320,000	10,000
		Software: 01-049-046-0000-6660	310,000	320,000	320,000	10,000
<b>Client Services</b>						
		Scanner Replacement	-	12,000	12,000	12,000
		Equipment: 01-049-060-0000-6660	-	12,000	12,000	12,000
Dept Total		01-049-XXX-XXXX-66XX	310,000	332,000	332,000	22,000
<b>Administrative Services - Library</b>						
Administration						
		Furniture replacement	15,000	10,000	10,000	(5,000)
		Self checkout replacement	-	20,000	20,000	20,000
		Equipment: 01-014-500-0000-6660	15,000	30,000	30,000	15,000
Dept Total		01-014-XXX-XXXX-66XX	15,000	30,000	30,000	15,000
<b>Administrative Services - Administration</b>						
		Ergonomic/adjustable height workstations/tables	50,000	-	-	(50,000)
		Equipment: 01-0XX-000-0000-6660	50,000	-	-	(50,000)
Dept Total		01-XX0-000-0000-66XX	50,000	-	-	(50,000)
<b>Public Health &amp; Environment</b>						
Planning and Water Management						
		Vehicle	30,000	-	-	(30,000)
		01-123-120-XXXX-6670	30,000	-	-	(30,000)
		Carver County Water Mgmt. Organization Project Fund*	140,000	135,000	135,000	(5,000)
		16-XXX-XXX-XXXX-6630	140,000	135,000	135,000	(5,000)
Division Total		16-XXX-XXX-XXXX-66XX	170,000	135,000	135,000	(35,000)
<b>Sheriff's Office</b>						
Jail						
		Washing Machines	-	25,000	25,000	25,000
		Jail Appliance Replacement LEC	40,000	-	-	(40,000)
		Jail- Paint	5,000	-	-	(5,000)
		Equipment: 01-201-235-0000-6660	45,000	25,000	25,000	(20,000)

<b>Support Services</b>		Total Capital Outlay 01-201-235	45,000	25,000	25,000	(20,000)
		Transport Van w/Security Divider	45,000	-	-	(45,000)
		Conference room/ office renovation		24,000	24,000	24,000
		Vehicles: 01-201-231-000-XXXX	45,000	24,000	24,000	(21,000)
		Total Capital Outlay 01-201-231	45,000	24,000	24,000	(21,000)
<b>Patrol</b>						
	236-01	Vehicles	283,342	247,500	247,500	(35,842)
		Vehicles: 01-201-236-0000-6670	283,342	247,500	247,500	(35,842)
		Total Capital Outlay 01-201-236	283,342	247,500	247,500	(35,842)
<b>Communication</b>						
	240-	MDCs and Radios	50,000	50,000	50,000	-
		Dispatch Consoles (equipment paid by 911 fees*)	700,000	-	-	(700,000)
		Equipment: 01-201-240-0000-6660	750,000	50,000	50,000	(700,000)
		Total Capital Outlay 01-201-240	750,000	50,000	50,000	(700,000)
<b>Division Total</b>		01-201-XXX-XXXX-66XX	1,123,342	346,500	346,500	(776,842)
<b>Public Works</b>						
<b>Highway Operations</b>						
		AVL / GPS for PW Fleet	15,000	-	-	(15,000)
		Public Works Equipment	-	265,000	265,000	265,000
		Public Works Equipment (CSAH)		150,000	150,000	150,000
		Equipment: 03-304-000-0000-6660	15,000	415,000	415,000	250,000
	305-020	Pickups (CSAH)	35,000	-	-	(35,000)
		1Ton Crew Cab (Dump Box) (CSAH)	55,000	-	-	(55,000)
		Trimble R10 GNSS (2) & TSC# Controller (CSAH)	48,000	-	-	(48,000)
		Hwy Vehicles: 03-304-000-0000-6670	138,000	-	-	(138,000)
		Skid Steer Loader	75,000	-	-	(75,000)
		Dozer	70,000	-	-	(70,000)
		Portable Traffic Signs (Levy)	42,500	-	-	(42,500)
		Portable Traffic Signs (CSAH)	7,500	-	-	(7,500)
		Vac Truck Nozzles (CSAH)	7,000	-	-	(7,000)
		Hwy Eq: 03-304-000-0000-6690	202,000	-	-	(202,000)
		Total Capital Outlay: 03-304	355,000	415,000	415,000	(90,000)
<b>Equipment Operations</b>						
		Fuel System Upgrade (CSAH)	35,000	-	-	(35,000)
		Fleet Pool Management Software	10,000	-	-	(10,000)
		Software: 03-306-000-0000-6655	45,000	-	-	(45,000)
		Total Capital Outlay 03-306	45,000	-	-	(45,000)
<b>Dept Total</b>		03-XXX-XXX-XXXX-66XX	400,000	415,000	415,000	(135,000)
<b>Park Administration</b>						
		Park Maintenance Projects (paid by increase in park permit fees*)	35,426	26,000	26,000	(9,426)
		Site Improvements: 01-520-000-0000-6610	35,426	26,000	26,000	(9,426)
		One Ton Diesel	51,000	-	-	(51,000)
		Equipment: 01-520-000-0000-6660	51,000	-	-	(51,000)
<b>Dept Total</b>		01-520-XXX-0000-66XX	86,426	26,000	26,000	(60,426)
<b>Social Services</b>						
		Software Purchase	-	10,000	10,000	10,000
		Software 11-405-600-XXXX-6655	-	10,000	10,000	10,000
		Home & Community Based Care Dept. Electronic Document Management Software (non-levy)	50,000	50,000	50,000	-

	Software 11-405-700-XXXX-6655	50,000	50,000	50,000	-
	Replacement Client Transport Vehicles (1 @ \$30,000)	25,000	30,000	30,000	5,000
	Vehicles 11-405-700-XXXX-6670	25,000	30,000	30,000	5,000
Division Total	11-XXX-XXX-XXXX-66XX	75,000	90,000	90,000	15,000
<b>County Totals</b>		<b>2,556,268</b>	<b>1,709,500</b>	<b>1,709,500</b>	<b>(996,768)</b>
	<b>*Non-Levy Dollars Available to Pay</b>	<b><u>(1,112,926)</u></b>	<b><u>(371,000)</u></b>	<b><u>(371,000)</u></b>	<b><u>(741,926)</u></b>
	<b>Net Levy Dollars Needed</b>	<b><u>\$ 1,443,342</u></b>	<b><u>\$ 1,338,500</u></b>	<b><u>\$ 1,338,500</u></b>	<b><u>\$ (104,842)</u></b>

