

**Minnesota Department of Human Services
Child Care Services, Child Care Assistance Program
PO Box 64962
Saint Paul, MN 55164-0962**

June 4, 2020

Shannon Quigley
Carver County Health and Human Services
602 East 4th Street
Chaska, MN 55318

Dear Ms. Quigley,

This letter is to notify you that your 2020 – 2021 County and Tribal Child Care Fund Plan amendment has been received, reviewed and has been approved by the Department of Human Services. If you post your Child Care Fund Plan on your agency website, this change must be posted with the approved plan. If you do not post your approved plan, this change must be included when your plan is requested.

[2020 - 2021 County and Tribal Child Care Fund Plan Amendment](#)

Effective Date: 6/1/2020

Revision: Addition to Section IX. Other Information: Additional agency optional policies

Extending redetermination dates:

- Carver County will adjust some redetermination dates beyond the 12 months (not to exceed 18 months) to redistribute due dates to allow for more equal distribution of redetermination processing.
- Carver County CCAP worker will look at redetermination dates over the next 12 months and determine which months have the highest numbers. Redetermination dates in these months may be extended to adjust workload and allow a more consistent level of service.
- Redetermination dates will not be adjusted on cases where redetermination form was sent to client in the last 45 days.
- Redetermination dates will not be adjusted on cases with an overpayment in recoupment status for failing to report a change.
- When the redetermination date is extended, a case note will be added to reflect the adjustment.
- Carver County will review redetermination distribution and adjust as needed throughout the plan period.

If we have misconstrued or overlooked some provision of the county or tribal amendment that is inconsistent with the law governing child care assistance or Department of Human Services policies applicable to this program, we reserve the right to require the county/tribe to provide a further amendment to the plan.

We thank you for your county/tribal continued support and cooperation in making the Child Care Assistance Program a successful support for families and children in Minnesota. If you have questions or need technical assistance, please contact Tori Hippler at tori.hippler@state.mn.us or 651-431-4037.

Sincerely,

A handwritten signature in black ink that reads "Stacia Rosas". The signature is written in a cursive style with a large, sweeping initial "S".

Stacia Rosas

Supervisor, Child Care Assistance Program

CC: