



**Carver  
County  
Parks**

11360 Highway 212 West, Suite 2  
Cologne, MN 55322

**Park Commission Meeting  
Wednesday, August 14, 2019**

**Lake Waconia Regional Park  
8170 Paradise Lane  
Waconia, MN 55387**

**Site Tour Coney Island 5:30 p.m.**

**Regular meeting 7:00  
Waconia Event Center**

**Agenda**

- 1) Introduction of New Member Paul Modeen (7:00 p.m.)
- 2) Call Meeting to Order, Roll Call (7:05 p.m.)
- 3) Approval of the July 10, 2019 Regular Meeting Minutes (7:06 p.m.)
- 4) Additions or Deletions to the Agenda (7:07 p.m.)
- 5) Approval of Agenda (7:08 p.m.)
- 6) Commissioner Liaison Report (7:09 p.m.)
- 7) Open to the Public (7:10 p.m.)
- 8) Staff Reports (7:15 p.m.)
  - a. Lake Waconia Regional Park/ Coney Island
    - i. Planning and Construction Activities
  - b. TH 5 Arboretum Regional Trail Connection
  - c. Park System Operations & Recreation Services Update
- 9) Commission Member Reports (7:30 p.m.)
- 10) Set Next Meeting Date (7:35 p.m.) – September 11, 2019 Location TBD
- 11) Adjourn Meeting (7:40 p.m.)

**Please note if a Commission Member cannot attend the meeting, please call the Park Office at 952-466-5250.**

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# Meeting Minutes

## July 10, 2019

- Members Present:** Jim Manders, Gerald Bruner, Curt Kobilarcsik, Mark Lagergren, Jim Boettcher, Scott Welvaert and Commissioner Lynch
- Staff Present:** Marty Walsh, Sam Pertz, Connie Keller
- Tour of Coney Island:** Park Commission members, Sam Pertz, Marty Walsh, Connie Keller, Kelly Wolf from Blondo and Al Lohman from the Waconia Patriot went out to Coney Island to tour the island and see the work that has been taking place with vegetation removal. Ms. Wolf shared pictures of what the areas looked like in the 1920's explaining the historic nature of the buildings and areas of the island.
- Call to Order:** Bruner called the meeting to order at **(7:53p.m.)**
- Approval of Minutes:** **(7:53p.m.)**  
Boettcher motioned to approve the minutes of the June 12, 2019 regular meeting minutes. Manders seconded the motion.  
Motion passed 6 to 0.
- Additions/Deletions to the Agenda:** **(7:54p.m.)**  
None added.
- Approval of Agenda:** **(7:54 p.m.)**  
Bruner motioned to approve meeting agenda.  
Boettcher seconded the motion.  
Motion passed 6 to 0.
- Commissioner Liaison Report:** **(7:54p.m.)**  
Stated that he was happy with the bids for the main park area, also stated that while waiting for everyone to return from the island was happy to see the people using the lake and park with boating, swimming, picnicking. Stated that he may have to leave early due to other meetings.
- Open to the Public:** **(7:5 p.m.)**  
None Present
- Consent Agenda Item:** **(7:55 p.m.)**  
**a. ISD108 Central Schools High School 2019 Cross Country Meets – Special Event Permit.**  
Welvaert motioned to approve the special use permits for the Cross Country Meets at Baylor Regional Park  
Kobilarcsik second the motion.  
Motion pass 5 to 0.  
Lagergren abstained from voting due to conflict of interest.
- New Business** **(7:56 p.m.)**  
**a. Lake Waconia Regional Park Site Improvement Bid Recommendation**  
Staff shared that the bid opening was June 27th for the Lake Waconia main park area, stating that Rachel Contracting, Inc. was the low bidder for the base bid amount which includes grading work, parking lot and DNR boat access construction. Staff stated that bids for the city sewer and water are lower than anticipated, but staff does not have the cost participation amount for the parks portion, that may affect what alternatives

we can afford in the park. Staff shared some of the bid alternates items which consist of demolition of building, landscape plantings, electrical system, staff shared information on cost of a transformer, also stating that power poles in the park need to be relocated. We'll have to work with Xcel on this. Electronic gates, bituminous trail, geotextile fabric for areas of poor soil, bituminous non-wear and wear course and parking lot lighting.

Staff stated that they are looking for Park Commission to recommend to the County board the award of the base bid amount and a prioritized listing of bid alternates to Rachel Contracting, Inc.

Manders moves to approve the recommendation that Rachel Contracting receive the bid.  
Welvaert seconds the motion.  
Motion approved 6 to 0.

**Questions or Comments:**

Bruner asked what type of plantings we will have; staff a variety of trees and shared location of plants and reasoning behind.

Manders asked about Rachel Contracting; Staff stated that they are a same contractor that the city will be using for the sewer and water and might have some efficiencies using the same contractor.

Kobilarcsik commented on the electronic gate price; Staff stated that the contractor is aware of the price bid, conversation was had on the gates and where they would be located.

No other questions or comments.

**b. Draft 2020 CIP Recommendation**

Staff shared handouts with maps with proposed projects for capital improvement plans for 2020 – 2025. Staff went through each year and highlighted what the needs are for each park and trails. Some of the items for 2020 are roof replacement of visitor center at Baylor Regional Park, Phase II Coney Island cleanup. For Waconia Regional Park - Phase II restroom/picnic shelter playground, visitor contact station, fishing pier, land acquisition reimbursement. At Lake Minnewashta Regional Park- forest preservation, repair bridge at Crane Creek, MN River Bluff Regional trail acquisition. Staff shared funding possibilities for some of these items on the list, everything from bonding, to Parks and Trails Legacy Fund and grants for some items.

Staff stated that they have acquired funds for the acquisition and repair of the MN River Bluff Regional Trail. Conversation was had on the slope failure and how it will be repaired, staff shared the process of the repair and stated that this project might be at the same time as the 101 Hwy work. Also talked about the vegetation on the trail and how the look will change when the work begins.

Staff shared that the TH 5 project is in the 2019 schedule, but cost have doubled and there will be a funding gap and so staff is trying to find funds to bridge the gap, staff stated that other funding sources might have to be used for this project. Staff shared the preliminary cost numbers for the City of Chanhassen and the Arboretum. The reasoning behind the increase cost is because of the underpass at Hwy 41 and the steel needed for that underpass area. Discussion was had on the use of sheet pile and the reasoning for using it. Discussion was had on the agreements with Life Time, and the design work that is being finished. Staff stated that clock for bidding has started.

Staff stated for the 2021 capital improvement list staff would like to use a couple rounds of parks and trails funds to take care of aging items at Baylor Regional Park. Some of those items would be beach redevelopment, boardwalk replacement, camper cabins. Other items on list for 2021 would be trail pavement management at Lake Minnewashta, Dakota Rail Trail and MN River Bluffs Regional Trail.

2022 capital improvement plan would consist of Baylor Regional Park caretaker house roof, Baylor forest preservation, Baylor park visitor center remodel & ADA compliance. Other items would be road pavement management at Lake Minnewashta and Lake Waconia Park roads and trail pavement on misc. trails. Staff also indicated that the road coming into to Lake Waconia could become a road that the City maintains.

2023 – 2025 stated that these items are best guess items and not set in stone these items could consist of Crow River Regional Trail connection, Lake Minnewashta playground replacement, replace the visitor contact station at Lake Minnewashta, trail pavement management, concession/equipment remodel at Lake Minnewashta, off leash area swim pond, Baylor Park splash pad, trailhead at County Road 10, trail lighting at Lake Minnewashta.

Staff stated that once they have funding sources, they will be able to share better numbers.

Questions or Comments:

Bruner asked is there is a product that can be used to protect the playground equipment in the winter; Staff stated they are not aware of any.

Bruner asked if the County is due money through the reimbursement, why is it so difficult to get it back; Staff explained the process for the reimbursement and stated that it is only reimbursed every two years by allocation formula and it takes many years to fully get reimbursed for the cost of land.

No other questions or comments.

**Staff Reports:** (8:36 p.m.)

**A. Lake Waconia Regional Park**

**i. Planning Construction Activities**

Staff stated that sewer and water, and grading is the planned activity for the park.

Question or Comments:

Boettcher asked if the public has been notified about what is going to happen in the park; Staff stated that working on a PR campaign to make people aware. A sign will be put in the park to say what is coming.

**ii. Ground Breaking Ceremony July 23<sup>rd</sup>**

Staff reminded members about the ground-breaking ceremony on the 23<sup>rd</sup> and asked who would be able to attend.

**B. TH 5 Arboretum Regional Trail Connection**

This item was talked about in the CIP portion of agenda.

Questions or Comments:

Boettcher asked when construction would start; Staff stated that next year would be a full construction season, maybe this fall for smaller elements of the project. Conversation was had on shutting down Hwy 41 and coordinating it at the same time as when the Lyman/Hwy 41 project would start and if Hwy 41 will be lowered.

**C. Park System Operations & Recreation Services updates**

**i. Elimination of Park Entrance Fees**

Staff stated the Board indicated its support to eliminate entrance fees, staff shared the next steps that need to be done before this can be implemented, in order to get county board approval. These consist of public hearing process to amend the ordinance and amending the 2019 fee schedule. Staff is hoping to have a

December implementation. Staff is working on communication and getting the message out through papers, social media and having notices at the parks as soon as possible.

**ii. Other updates**

Staff shared that the mud run is happening on Saturday with 250 preregistered participants. If Park Commission members would like to volunteer to be at park at 8:00am.

Staff stated that the 4<sup>th</sup> of July was uneventful, not huge crowds, weekend before was a lot busier.

**Commission Member Reports: (8:48 p.m.)**

Manders shared that he rode his bike to the Mayer trailhead and had an opportunity to see the veteran's memorial, he stated that it is very nice.

Kobilarcsik shared his wife's experience using the honor box and it will be nice not to have the fee.

Lagergren stated that the trails at Baylor Regional Park are in awesome condition and very impressed with the maintenance staff at the park and the signs for the honor box area are very nice.

Boettcher shared his experience with launching his boat at Stieger Lake and questioned pricing at \$6.50 stating it is far better to have an even dollar figure. He also stated that the 4<sup>th</sup> of July event in the City of Chanhassen is a very nice event. Staff commented that park staff did a log rolling event at Lake Ann on the 4<sup>th</sup> and it was very well received.

Boettcher asked if the kite boarders are still using the area to access the lake on North Shore Drive; Staff stated that they have not heard much.

Bruner asked about if the trails have been started at Carver Park Reserve; Staff stated they have not heard.

**Next Meeting Date: (8:55 p.m.)**

Next meeting will be on August 14, 2019 Meeting will be held at Lake Waconia Regional Park in Waconia at 5:30p.m. Possible trip to the Island.

**Adjourn Meeting: (9:00 p.m.)**

Lagergren motioned to adjourn the meeting.

Boettcher seconded the motion.

Motion passed 6 to 0.

Final Minutes prepared by Connie Keller

Approved by Commission Chair

A handwritten signature in blue ink, appearing to read "Gerald Bruner", is written over a horizontal line. The signature is fluid and cursive.