



CARVER COUNTY

minnesota

Carver County Board of Commissioners
August 6, 2019
Regular Session
County Board Room
Carver County Government Center
Human Services Building
Chaska, Minnesota

PAGE

REGULAR SESSION

9:00 a.m.	1.	a) CONVENE	
		b) Pledge of allegiance	
		c) Introduction of New Employees	1-2
		d) Public comments – <i>Anyone wishing to address the Board of Commissioners on an item not on the agenda may come forward at this time. Please limit your comments to five minutes.</i>	
	2.	Agenda review and adoption	
	3.	Approve minutes of July 16, 2019, Regular Session.....	3-5
	4.	Community Announcements	
9:10 a.m.	5.	CONSENT AGENDA	
		<i>Growth: Manage the challenges and opportunities resulting from growth and development</i>	
	5.1	Right of Way Transfer for the Highway 10 Project - Waconia School	6-18
	5.2	Professional Services Agreement with Emmons & Olivier Resources Inc.	19
	5.3	Professional Services Agreement with Civil Methods Inc.	20
	5.4	Minnesota Valley Electric Cooperative (MVEC) - Essential Service	21-25
	5.5	WM. Mueller & Sons, Inc. - Environmental Assessment Worksheet (EAW) for mineral mining expansion	26-32
	5.6	Michael and Mary Dressen (c/o Beth Greenwood) - High Amenity Lot	33-36
	5.7	Eldon Young - Wind Energy Conversion System	37-40
	5.8	Keith and Joanne Eklund - Yard and Tree Disposal and Composting	41-46
		<i>Communities: Create and maintain safe, healthy and livable communities</i>	
	5.9	Professional Services Agreement with VCI Environmental, Inc. for Coney Island Asbestos Abatement	47
	5.10	Request for approval to contract with Carp Solutions, LLC	48
	5.11	Request for approval to contract with QT Commercial Construction and Roofing	49-50
	5.12	Request for approval to contract with Midwest Vending	51-53
	5.13	Vinco Inc Independent Contract/Professional Service Agreement	54

Connections: Develop strong public partnerships and connect people to services

5.14	Charitable Gambling Application for Exempt Permit-River Valley Ducks Unlimited	55
5.15	Application for 1 Day to 4 Day Temporary On-Sale Liquor License for The Justin Kukowski Foundation	56
5.16	Final Acceptance and Payment to ICON CONSTRUCTORS, LLC for the 84th Street Bridge Project.....	57-58
5.17	Encore Donation Received	59

Culture: Provide organizational culture fostering accountability to achieve goal and sustain trust/confidence in County government

5.18	STOC Communications Services Manager.....	60
5.19	Out of State travel request.....	61
5.20	Memorandum of Agreement with Law Enforcement Labor Services – Licensed Sergeants Bargaining Unit regarding the voluntary use of a take-home squad for employees assigned to the investigations unit within the Sheriff’s Office	62

Finances: Improve the County’s financial health and economic profile

5.21	Abatements/Additions.....	63-64
5.22	Decrease of School Resource Officer FTE	65-66
5.23	Cash and Investment Reorganization- Finance Department	67-68
5.24	Review/Social/Commissioners’ Warrants.....	NO ATT

9:10 a.m.	6. COMMUNITIES: Create and maintain safe, healthy and livable communities
	6.1 Public Hearing to Amend the County Fee Schedule Eliminating Regional Park Entrance Fees
	6.2 Award Construction Contract to Rachel Contracting Inc. for Lake Waconia Regional Park Site Improvements

9:30 a.m.	7. GROWTH: Manage the challenges and opportunities resulting from growth and development
	7.1 Closed Session - Review Appraisal Information.....

10:00 a.m. **ADJOURN CLOSED REGULAR SESSION**

WORK SESSION

10:00 a.m.	A. CULTURE: Provide organizational culture fostering accountability to achieve goal and sustain trust/confidence in County government
	1. License Center Full-Time Greeters

10:20 a.m.	BOARD REPORTS
	1. Chair
	2. Board Members
	3. Administrator
	4. Adjourn

David Hemze
County Administrator

UPCOMING MEETINGS

August 6, 2019	12:00 p.m. Mental Health & Wellness Center Groundbreaking 9120 Shady Oak Road
August 13, 2019	No Meeting
August 20, 2019	4:00 p.m. Board Meeting
August 27, 2019	9:00 a.m. Work Session
September 3, 2019	9:00 a.m. Board Meeting

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Intoduction of new employee, Kate Probert, HHS Income Support Manager.

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

Intorduction of Kate Probert as the new HHS Income Support Manager. Kate started in her new position July 15th, and comes to Carver by way of Ramsey County. Kate has extensive leadership experiance in Workforce Services, MFIP, and SNAP administration.

ACTION REQUESTED:

Please welcome Kate Probert to her new role with Carver County HHS.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT:

Total

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2019 - 6294

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Introduction of Heather Goodwin, HHS Deputy Division Director for Human Services

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

I am pleased to introduce Heather Goodwin in her position as HHS Deputy Division Director for Human Services. In her role, Heather will have oversight of the Child and Family, HCBC, and Income Support Departments. Heathers unique combination of personal skills and professional experience will be a great fit to support the growth and ongoing operations of these Departments. Heather has strong County experience in adult services and child protection case management, including County Human Services leadership positions. Most recently, she worked in senior management in the health care field.

ACTION REQUESTED:

Please welcome Heather Goodwin, HHS Deputy Division Director for Human Services.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT:

Total

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2019 - 6313

A Regular Session of the Carver County Board of Commissioners was held in the County Government Center, Chaska, on July 16, 2019. Chair Randy Maluchnik convened the session at 4:00 pm.

Members present: Randy Maluchnik, Chair, James Ische, Vice Chair, Gayle Degler, Tim Lynch and Tom Workman.

Members absent: None.

Under public participation, Karen Johnson Leuthner, 15735 38th Street, Mayer, stated she was a relevant public watchdog and recapped the chairs/vice chairs selected by the Board over the last several years. She pointed out the number of attorneys involved with the Linder CUP and the limited assistance she received. Johnson Leuthner noted the videotape that was emailed and believed many things happened without the taxpayer's knowledge. She highlighted two photos of the tower site and the fiber installation that occurred.

Noah McCourt, 33 West Lake Street, Waconia, pointed out items where he believed the County was not compliant with ADA requirements or the data practices act.

The following amendment was made to the agenda:

Delete 5.1 Settlement agreement for the Highway 5/33 Roundabout Project.

Degler moved, Workman seconded, to approve the agenda as amended. Motion carried unanimously.

Lynch moved, Degler seconded, to approve the minutes of the July 2, 2019, Regular Session. Motion carried unanimously.

Ische moved, Workman seconded, to approve the following consent agenda items:

Resolution #57-19, Approving the Final Plat of Tim Geyen Addition.

Resolution #58-19, Rejection of Bids for the Highway 212 Signal Improvements Project.

Approved the amendment to the joint powers agreement for fleet software with Scott County and City of Burnsville.

Approved the update to the Motor Vehicle Policy to comply with the hands-free law.

Approve the Memoranda of Agreement with AFSCME Council No. 65 representing individuals employed in the classifications of Appraiser and Senior Appraiser regarding the changes in job classifications and corresponding salary adjustments for incumbents, and the pay differential for employees working in the Senior Appraiser classification who possess a SAMA license are assigned the full commercial appraiser duties.

Reviewed July 9, 2019, Community Social Services' actions/Commissioners' warrants in the amount of \$354,747.13 and reviewed July 16, 2019, Community Social Services' actions/Commissioners' warrants in the amount of \$ \$294,956.26.

Motion carried unanimously.

Sonja Wolter, Risk Management, introduced Paul Hajduk, with MCIT and explained he would be presenting MCIT's member report.

Paul Hajduk, representing MCIT, explained they were a joint powers entity covering 81 counties and their Board was made up of County Board members and Auditors. He indicated in 2019 they were celebrating 40 years of successfully managing risk. He stated they were financially sound and reviewed the number of property, casualty and workers comp claims over the last four years. Hajduk identified coverage enhancements for 2019 and additional services, training and programs provided by MCIT.

The Board thanked MCIT for their report.

Jim Kuchelmeister, Facilities Manager, requested the Board award the construction contract for the Mental Health and Wellness Center. He noted the property was acquired in 2017 and the State allocated 1.5 million in State bond funds to expand the facility. He explained four bids were received and an alternate was included for the office addition. He stated the project should be completed by the end of the year and pointed out the proposed budget created by Wold Architects.

Ische moved, Degler seconded, to contract with Ebert Construction for the expansion and remodeling of the mental health wellness center including the base bid work and alternate one pending finalization of the contract review process, to approve the updated project budget, and authorize the Assistant County Administrator to approve change orders that are within the overall project budget. Motion carried unanimously.

Chair Maluchnik explained as provided by Statute, the Board met with Administrator Hemze on July 2nd in a closed session to evaluate his 2019 performance as of the mid-year point. He summarized the Board evaluation that Administrator Hemze made significant progress with regard to predetermined goals during the initial half of the year and that the County Board was comfortable with Hemze's overall performance as well as his progress toward meeting goals established for 2019.

Workman moved, Lynch seconded, to approve the summary statement of County Administrator's Hemze's 2019 mid-year performance evaluation. Motion carried unanimously.

Lynch moved, Degler seconded, to adjourn the Regular Session at 4:40 p.m. Motion carried unanimously.

David Hemze
County Administrator

(These proceedings contain summaries of resolutions/claims reviewed. The full text of the resolutions and claims reviewed are available for public inspection in the office of the county administrator.)

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Right of Way Transfer for the Highway 10 Project - Waconia School

Primary Originating Division/Dept: ▼

Meeting Date:

Contact: Title:

Item Type:
 ▼

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

▼

BACKGROUND/JUSTIFICATION:

The 2017 and 2018 construction seasons included the Highway 10 Project – Waconia School, which included the realignment and construction of Highway 10 from Highway 5 to Highway 32 on the west side of the City of Waconia. The project included the construction of 1 mile of new roadway, three roundabouts at the intersections of Highway 5, Community Drive and Waconia Parkway South, a pedestrian tunnel and a pedestrian bridge. In order to construct the project additional right of way was needed. Carver County entered into agreements with MnDOT and the City of Waconia for project cost share and duties. Under those agreements Carver County acquired the additional right of way to construct the roundabout at Highway 5, and the City of Waconia acquired the additional right of way to construct the pedestrian tunnel, bridge and trail between Waconia Parkway South and Highway 32.

The MnDOT agreement states that Carver County will transfer the additional right of way necessary for the roundabout to the State of Minnesota at the project completion.

The City of Waconia agreement states that Carver County will transfer the right of way for former Highway 10 (Waconia Parkway South) to the City, and the City will in turn transfer the additional right of way along Highway 10 between Waconia Parkway South and Highway 32 to Carver County.

In addition, as part of an approved settlement agreement with one of the landowners impacted by the project, it was agreed that the county will transfer a remnant land parcel purchased during the right-of-way acquisition process to Klingelhutz Farms, LLC.

ACTION REQUESTED:

Motion to approve the transfer right of way on CSAH 10 and TH 5 to MnDOT, the City of Waconia and Klingelhutz Farms, LLC., and authorize the Board Chair and County Administrator to sign the transfer documents.

FISCAL IMPACT: ▼

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT: ▼

Total

Insert additional funding source

Related Financial/FTE Comments:

(Top 3 inches reserved for recording data)

**QUIT CLAIM DEED
Business Entity to Business Entity**

**Minnesota Uniform Conveyancing Blanks
Form 10.3.5 (2013)**

eCRV number: _____

DEED TAX DUE: \$ _____

DATE: _____
(month/day/year)

FOR VALUABLE CONSIDERATION, the County of Carver
(insert name of Grantor)

a governmental subdivision and municipal corp. under the laws of the State of Minnesota ("Grantor"),
hereby conveys and quitclaims to Klingelhutz Farms, LLC
(insert name of Grantee)

a limited liability company under the laws of the State of Minnesota ("Grantee"),
real property in Carver County, Minnesota, legally described as follows:
See Attached

Check here if all or part of the described real property is Registered (Torrens)

together with all hereditaments and appurtenances belonging thereto.

Check applicable box:

- The Seller certifies that the Seller does not know of any wells on the described real property.
- A well disclosure certificate accompanies this document or has been electronically filed. (If electronically filed, insert WDC number: _____.)
- I am familiar with the property described in this instrument and I certify that the status and number of wells on the described real property have not changed since the last previously filed well disclosure certificate.

Grantor

County of Carver, MN
(name of Grantor)

By: _____
(signature) Randy Maluchnik

Its: County Board Chair
(type of authority)

By: _____
(signature) Dave Hemze

Its: County Administrator
(type of authority)

State of Minnesota, County of Carver

This instrument was acknowledged before me on _____, by _____
(month/day/year) *(name of authorized signer)*

_____ as _____
(type of authority)

and by _____
(name of authorized signer)

as _____ of _____
(type of authority) *(name of Grantor)*

(Stamp)

(signature of notarial officer)

Title (and Rank): _____

My commission expires: _____
(month/day/year)

THIS INSTRUMENT WAS DRAFTED BY:
(insert name and address)

Patrick A. Lambert
11360 Highway 212
Cologne, MN 55322

TAX STATEMENTS FOR THE REAL PROPERTY DESCRIBED IN THIS
INSTRUMENT SHOULD BE SENT TO:
(insert legal name and residential or business address of Grantee)

Legal Descriptions

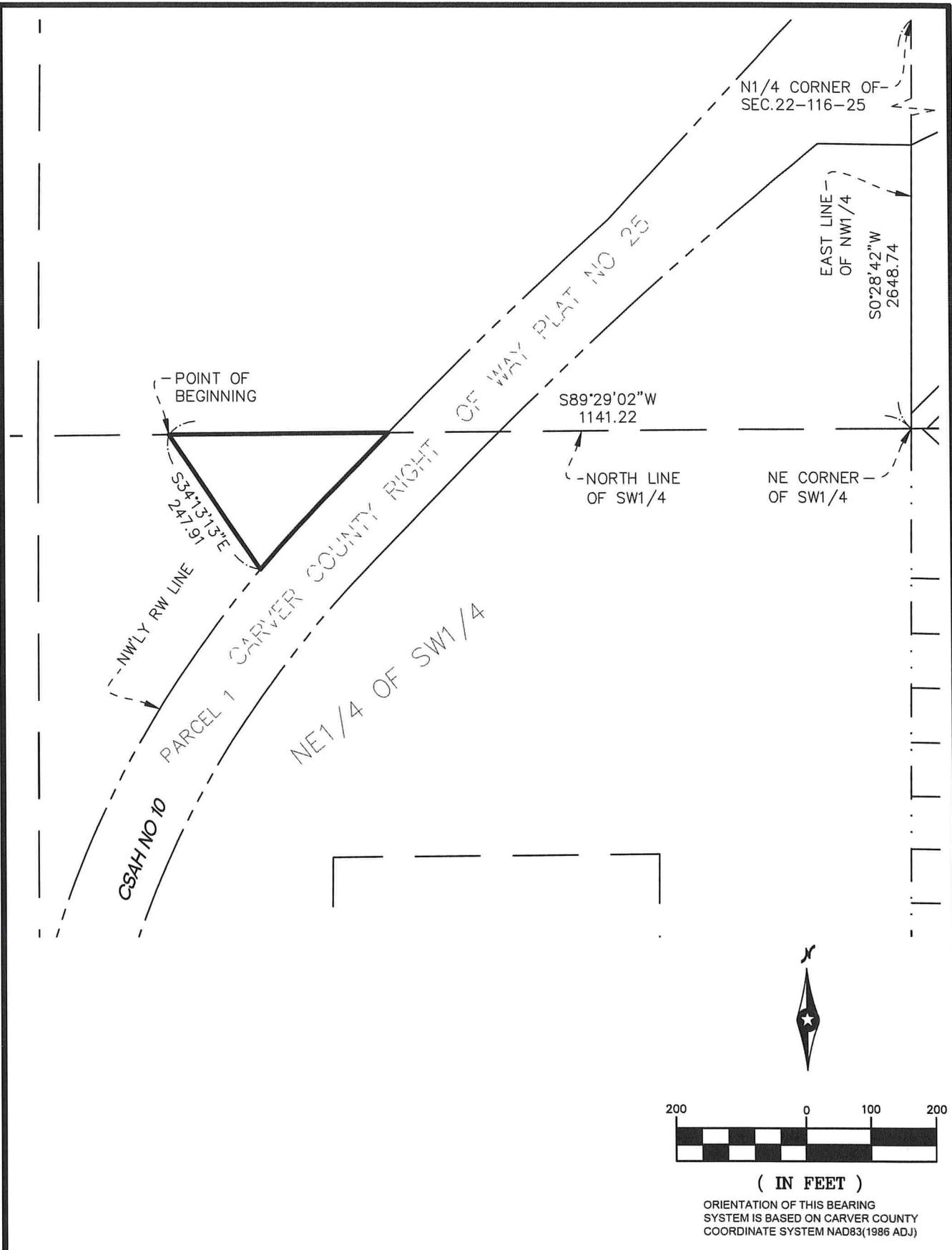
All that part of the Northeast Quarter of the Southwest Quarter of Section 22, Township 116, Range 25, Carver County, Minnesota lying northwesterly of and adjoining Parcel 1, CARVER COUNTY RIGHT-OF-WAY PLAT NO. 25, according to the recorded plat thereof, Carver County, Minnesota and northeasterly of the following described Line:

Commencing at the North Quarter corner of said Section 22; thence South 00 degrees 28 minutes 42 seconds West a distance of 2,648.74 feet along the east line of the Northwest Quarter of said Section 22 to the northeast corner of said Southwest Quarter; thence South 89 degrees 29 minutes 02 seconds West along the north line of said Southwest Quarter a distance of 1141.22 feet to the POINT OF BEGINNING of described Line; thence South 34 degrees 13 minutes 13 seconds East a distance of 247.91 feet to the northwesterly right-of-way line of said CARVER COUNTY RIGHT-OF-WAY PLAT NO. 25 and said line there terminating.

And

Part of the Southeast Quarter of the Northwest Quarter of Section 22, Township 116, Range 25, Carver County, Minnesota, described as follows: Commencing at the southwest corner of said Northwest Quarter of Section 22; thence on an assumed bearing of North 89 degrees 29 minutes 02 seconds East along the South line of said Northwest Quarter 2044.36 feet to the point of beginning of the tract to be described; thence North 08 degrees 11 minutes 59 seconds West 230.14 feet; thence North 18 degrees 01 minutes 02 seconds East 106.70 feet; thence North 70 degrees 36 minutes 32 seconds East 234.37 feet; thence South 05 degrees 53 minutes 49 seconds East 373.71 feet; thence North 89 degrees 29 minutes 02 seconds East 379.06 feet to the East line of said Northwest Quarter; thence South 00 degrees 28 minutes 42 seconds West along said East line 33.01 feet to the southeast corner of said Northwest Quarter; thence South 89 degrees 29 minutes 02 seconds West along the South line of said Northwest Quarter 638.44 feet to the point of beginning. LESS AND EXCEPT Parcel 1, CARVER COUNTY RIGHT OF WAY PLAT NO. 25, according to the recorded plat thereof, Carver County, Minnesota.

R:\Program Delivery\Projects\145765\Survey\Cadd\Kingelutz & Woller Sketch.dwg 12/26/2018 11:45 AM lkranz



I hereby certify that this survey, plan, or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the state of Minnesota.

Signature: Luke Kranz, Lic. No. 46535

Printed Name: LUKE KRANZ Date: 12/26/2018

Public Works Division
 11360 Hwy 212, Suite 1
 Cologne, MN 55322
 952.466.5200

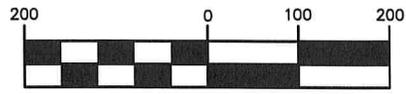
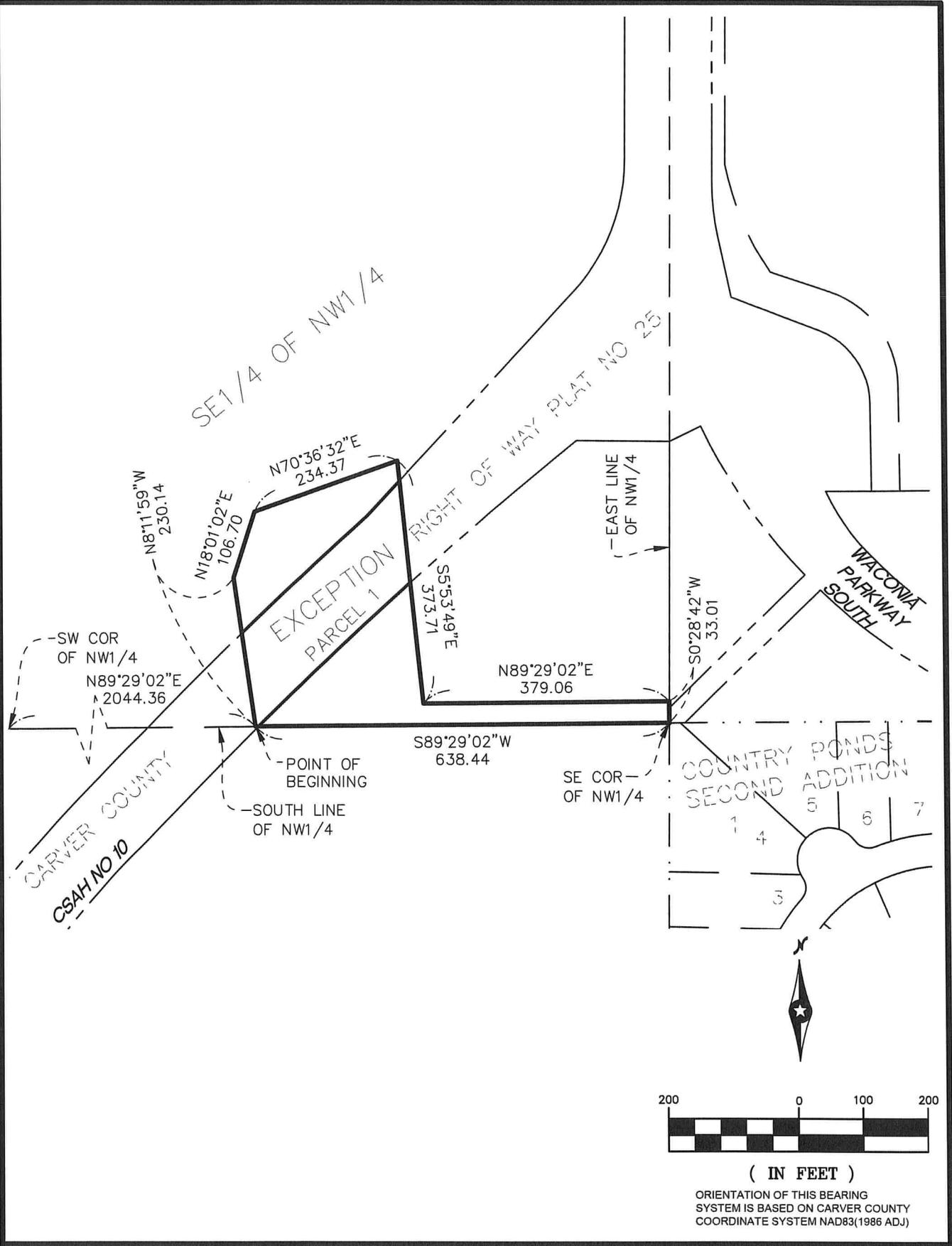
NO.	BY	DATE	REVISIONS

EUGENE E. & CAROL A. WALTER TRUST
 PID 09.0220400
 WACONIA, MN 55387

SKETCH & DESCRIPTION
 PART OF NE 1/4 OF SW 1/4 SEC. 22-116-25, WACONIA TWP, CARVER COUNTY, MN

FILE NO. 148765
DATE 12/26/2018
DRAWN BY: <u>LCK</u>
SURVEYED BY: <u>LCK</u>
BOOK & PAGE
SEE FILE

R:\Program Delivery\Projects\148765\SURVEY\CADD\Klingelutz & Woller Sketch.dwg 12/24/2018 11:50 AM lkranz



(IN FEET)

ORIENTATION OF THIS BEARING SYSTEM IS BASED ON CARVER COUNTY COORDINATE SYSTEM NAD83(1986 ADJ)

I hereby certify that this survey, plan, or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the state of Minnesota.

Signature: Luke Kranz Lic. No. 46535

Printed Name: LUKE KRANZ Date: 12/26/2018

Public Works Division
 11360 Hwy 212, Suite 1
 Cologne, MN 55322
 952.466.5200

NO.	BY	DATE	REVISIONS

CARVER COUNTY
 PID 09.0220700
 WACONIA, MN 55387

SKETCH & DESCRIPTION
 PART OF SE 1/4 OF NW 1/4 SEC. 22-116-25, WACONIA TWP, CARVER COUNTY, MN

FILE NO. 148765
DATE 12/26/2018
DRAWN BY: LCK
SURVEYED BY: LCK
BOOK & PAGE SEE FILE

(Top 3 inches reserved for recording data)

QUIT CLAIM DEED
Business Entity to Business Entity

Minnesota Uniform Conveyancing Blanks
Form 10.3.5 (2013)

eCRV number: _____

DEED TAX DUE: \$ _____

DATE: _____
(month/day/year)

FOR VALUABLE CONSIDERATION, the County of Carver
(insert name of Grantor)

a political subdivision and body corporate under the laws of the State of Minnesota ("Grantor"),
hereby conveys and quitclaims to the State of Minnesota Department of Transportation
(insert name of Grantee)

a body politic and corporate under the laws of the State of Minnesota ("Grantee"),
real property in Carver County County, Minnesota, legally described as follows:

Parcel 5 and Parcel 6, Carver County Right of Way Plat No. 23, Carver County, Minnesota, according to said plat thereof recorded in the office of the Carver County Recorder on August 23, 2017 as Document No. 650610

Check here if all or part of the described real property is Registered (Torrens)

together with all hereditaments and appurtenances belonging thereto.

Check applicable box:

- The Seller certifies that the Seller does not know of any wells on the described real property.
- A well disclosure certificate accompanies this document or has been electronically filed. (If electronically filed, insert WDC number: _____.)
- I am familiar with the property described in this instrument and I certify that the status and number of wells on the described real property have not changed since the last previously filed well disclosure certificate.

Grantor

County of Carver
(name of Grantor)

By: _____
(signature) Randy Maluchnik

Its: Chair of County Board of Commissioners
(type of authority)

By: _____
(signature) Dave Hemze

Its: County Administrator
(type of authority)

State of Minnesota, County of Carver

This instrument was acknowledged before me on _____, by _____
(month/day/year) *(name of authorized signer)*

_____ as _____
(type of authority)

and by _____
(name of authorized signer)

as _____ of _____
(type of authority) *(name of Grantor)*

(Stamp)

(signature of notarial officer)

Title (and Rank): _____

My commission expires: _____
(month/day/year)

THIS INSTRUMENT WAS DRAFTED BY:
(insert name and address)

TAX STATEMENTS FOR THE REAL PROPERTY DESCRIBED IN THIS
INSTRUMENT SHOULD BE SENT TO:
(insert legal name and residential or business address of Grantee)

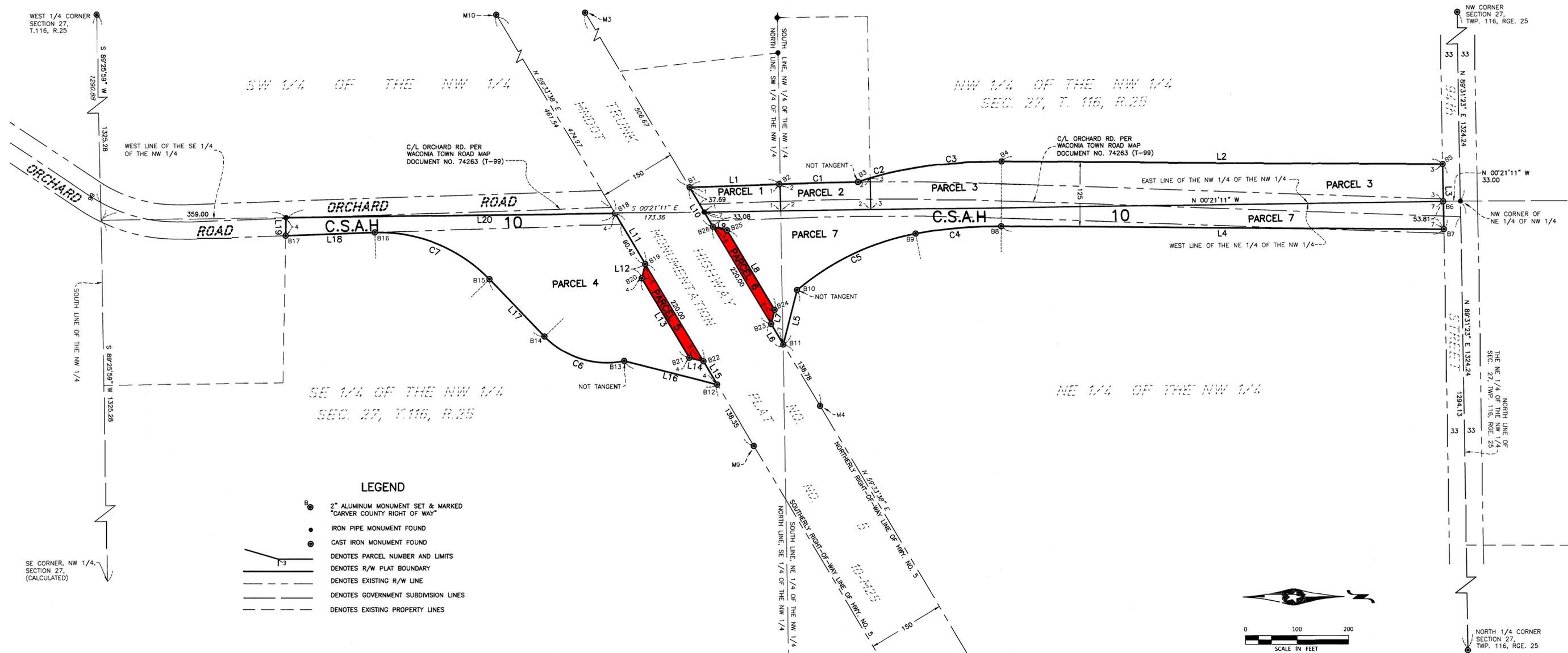
Patrick A. Lambert, SR/WA
Carver County Senior Right-of-Way Agent
11360 Highway 212
Cologne, MN 55322

CARVER COUNTY RIGHT OF WAY PLAT NO. 23

County State Aid Highway No. 10

PLAT FILE NO. 1723
C.R. DOC. NO. 650610

1723



SECTION 27, TOWNSHIP 116, RANGE 25				HIGHWAY RIGHT-OF-WAY (R/W)		
PARCEL	OWNER(S) OF RECORD	LOCATION	PROPERTY I.D. NUMBER	DEED RECORD DOC. NO. OR BOOK/PAGE	EXISTING ROAD R/W (ACRES)	INTEREST
1	PHILIP & BERNADETTE MAJHOR	SW 1/4 OF THE NW 1/4	09.0270700	A329846	0.19	EASEMENT
2	CARVER COUNTY	NW 1/4 OF THE NW 1/4	09.0270800	A644575	0.21	FEE
3	THOMAS WAGENER	NW 1/4 OF THE NW 1/4	09.0282100	A183223	2.06	EASEMENT
4	ANNABEL & MYRON FABEL TRUST	SE 1/4 OF THE NW 1/4	09.0270200	A468140	2.28	EASEMENT
5	ANNABEL & MYRON FABEL TRUST	SE 1/4 OF THE NW 1/4	TBD	TBD	0.09	EASEMENT
6	GARY P. MEUWISSEN & BRIAN KOCH	SE 1/4 OF THE NW 1/4	TBD	TBD	0.09	EASEMENT
7	GARY P. MEUWISSEN & BRIAN KOCH	E. 1/2 OF THE NW 1/4	09.0270100	A621335	1.99	EASEMENT

LINE DATA		
SEGMENT	DIRECTION	LENGTH
L1	N01°32'41"W	174.53
L2	N00°53'25"E	856.35
L3	N89°31'23"E	125.04
L4	S00°53'25"W	859.33
L5	S75°20'38"E	109.23
L6	S59°33'38"W	46.26
L7	N75°26'22"W	28.28
L8	S59°33'38"W	180.00
L9	S14°33'38"W	28.28
L10	S59°33'38"W	88.33
L11	N59°33'38"E	114.67
L12	S75°26'22"E	28.28
L13	N59°33'38"E	180.00
L14	N14°33'38"E	28.28
L15	N59°33'38"E	52.03
L16	S14°39'22"W	186.15
L17	S46°27'05"W	154.21
L18	S01°32'41"E	173.16
L19	N88°21'11"W	34.57
L20	N00°21'11"W	638.67

CURVE DATA					
CURVE	RADIUS	DELTA	LENGTH	CH. DIRECTION	CH. DISTANCE
C1	6,635.40	01°19'07"	152.70	N 00°53'07" W	152.69
C2	632.50	08°18'44"	91.76	N 14°29'22" W	91.68
C3	977.50	11°13'25"	191.48	N 04°43'17" W	191.18
C4	852.50	11°13'25"	167.00	S 04°43'17" E	166.73
C5	507.50	29°03'36"	257.40	S 24°51'48" E	254.65
C6	168.00	57°38'26"	169.01	N 17°37'52" E	161.97
C7	295.00	47°59'46"	247.12	S 22°27'12" W	239.95

NOTES

- Parcels are subject to easements and restrictions of record, if any.
- The listing of recorded owners noted in the parcel table was formed from an ownership and encumbrances report by Carver County property records department.
- Orientation of this bearing system is based on Carver County Coordinate System NAD83 (1986) on the north line of the Northeast Quarter of the Northwest Quarter Sec. 27, T116N, R25W which is assigned a bearing of N 89°31'23" E.

The Carver County Board of Commissioners pursuant to resolution number 43-17 dated June 20 17, is hereby designating the definite location of the right of way of County State Aid Highway No. 10 in the Northwest Quarter of Section 27, Township 116 North, Range 25 West, Carver County, Minnesota, from 94th Street to Trunk Highway No. 5 and from Orchard Road to Trunk Highway No. 5 as shown on this official plat of said right-of-way, pursuant to Minnesota Statutes Sections 160.085 and 160.14.

This plat was approved by the Board of Commissioners of the County of Carver, State of Minnesota at a regular meeting held the 20th day of June, 2017.

[Signature] Chair
[Signature] Attest

I hereby certify that this plat was prepared by me or under my direct supervision and that I am a duly Registered Land Surveyor under the laws of the State of Minnesota; that this plat meets the requirements of Minnesota Statutes Chapter 160.085 and Chapter 160.14, Subdivision I, that all parcels of land affected by the acquisition are correct as shown on this plat; that the monuments indicating the boundary lines will be correctly placed in the ground as shown after completion of construction; that all measurements are correctly shown on this plat; and that the right of way boundary lines are correctly designated on this plat.

[Signature]
Edward J. Rock III, Professional Land Surveyor
Minnesota License No. 43810

Date: 8/18/2017

I hereby certify that this plat was filed this 23rd day of August, 2017 at 8:19 o'clock P.M., as DOCUMENT NO. 650610
[Signature]
Carver County Recorder

(Top 3 inches reserved for recording data)

QUIT CLAIM DEED

Business Entity to Business Entity

eCRV number: N/A

DEED TAX DUE: \$1.65

DATE: _____, 2019

FOR VALUABLE CONSIDERATION, County of Carver, a body politic and corporate under the laws of the State of Minnesota, ("Grantor"), hereby conveys and quitclaims to the City of Waconia, a municipal corporation under the laws of the State of Minnesota, ("Grantee"), real property in Carver County, Minnesota, legally described as follows:

A permanent right-of-way easement as described on Exhibit A attached hereto, same being part of permanent right-of-way easements recorded as Document Nos. A645832 and A677301 in the office of the Carver County Recorder.

Check here if all or part of the described real property is Registered (Torrens)

together with all hereditaments and appurtenances belonging thereto.

THE TOTAL CONSIDERATION FOR THIS TRANSFER OF PROPERTY IS \$500 OR LESS.

Check applicable box:

- The Seller certifies that the Seller does not know of any wells on the described real property.
- A well disclosure certificate accompanies this document or has been electronically filed. (If electronically filed, insert WDC number: [...].)
- I am familiar with the property described in this instrument and I certify that the status and number of wells on the described real property have not changed since the last previously filed well disclosure certificate.

Grantor

County of Carver

By: _____

Its: Chair of the County Board

By: _____

Its: Clerk of the County Board

State of Minnesota, County of Carver

This instrument was acknowledged before me on _____, 2019, by _____ as Chair of the County Board and _____ as Clerk of the County Board of the County of Carver, on behalf of the County of Carver, a body politic and corporate under the laws of the State of Minnesota.

(Stamp)

(signature of notarial officer)

Title (and Rank): _____

My commission expires: _____
(month/day/year)

THIS INSTRUMENT WAS DRAFTED BY:

MELCHERT HUBERT SJODIN, PLLP
Attorneys at Law
121 West Main Street, #200
Waconia, MN 55387
dph;jm

TAX STATEMENTS FOR THE REAL PROPERTY DESCRIBED IN THIS INSTRUMENT SHOULD BE SENT TO:

City of Waconia
201 Vine Street Southe
Waconia, MN 55387

EXHIBIT A

That part of Parcel 2 & Parcel 11, CARVER COUNTY RIGHT-OF-WAY PLAT NO. 25, Carver County, Minnesota lying southeasterly of the hereinafter described "LINE X".

"LINE X":

Commencing at the northwest corner of said Northeast Quarter of said Section 22; thence North 88 degrees 57 minutes 26 seconds East along the north line of said Section 22 a distance of 50.02 feet to the POINT OF BEGINNING of LINE 1; thence South 00 degrees 28 minutes 42 seconds West a distance of 185.38 feet; thence South 86 degrees 07 minutes 08 seconds West a distance of 10.76 feet; thence South 03 degrees 52 minutes 52 seconds East a distance of 177.14 feet; thence southeasterly a distance of 372.00 feet along the arc of a tangential curve, concave westerly, having a radius of 7,714.44 feet and central angle of 02 degrees 45 minutes 46 seconds; thence South 09 degrees 32 minutes 04 seconds East, a distance of 247.32 feet; thence South 00 degrees 27 minutes 56 seconds West a distance of 86.57 feet; thence South 10 degrees 27 minutes 56 seconds West a distance of 172.76 feet; thence South 00 degrees 27 minutes 56 seconds West a distance of 560.35 feet; thence southeasterly a distance of 178.76 feet along the arc of a non-tangential curve, concave northeasterly, having a radius of 450.00 feet, a central angle of 22 degrees 45 minutes 37 seconds and chord bearing South 22 degrees 33 minutes 05 seconds East a distance of 177.59 feet to the POINT OF BEGINNING; thence South 57 degrees 21 minutes 07 seconds West a distance of 71.62 feet to the easterly line of Parcel 9, RIGHT-OF-WAY PLAT NO. 25, Carver County, Minnesota; thence South 12 degrees 32 minutes 30 seconds East a distance of 56.61 feet; thence South 64 degrees 12 minutes 41 seconds West a distance of 229.29 feet; thence South 36 degrees 03 minutes 14 seconds West a distance of 79.59 feet, more or less, to a point known as B34 on the southerly line of Parcel 2, said CARVER COUNTY RIGHT-OF-WAY PLAT NO. 25 and said "LINE X" there terminating.

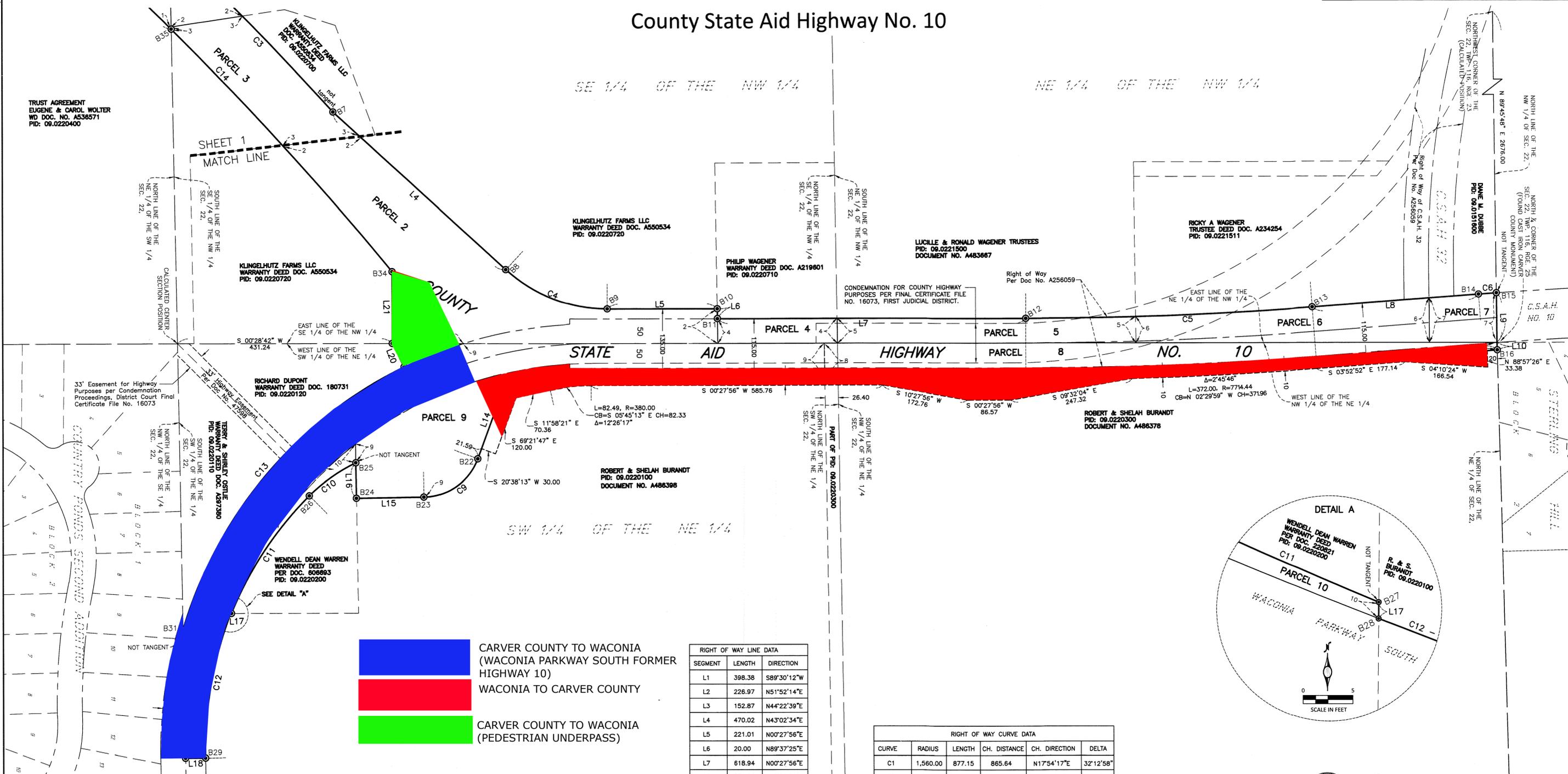
Subject to easements and restrictions of record, if any.

CARVER COUNTY RIGHT OF WAY PLAT NO. 25

County State Aid Highway No. 10

PLAT FILE NO. 1724
C.R. DOC. NO. 050611

1724



TRUST AGREEMENT
EUGENE & CAROL WOLTER
WD DOC. NO. A536571
PID: 09.0220400

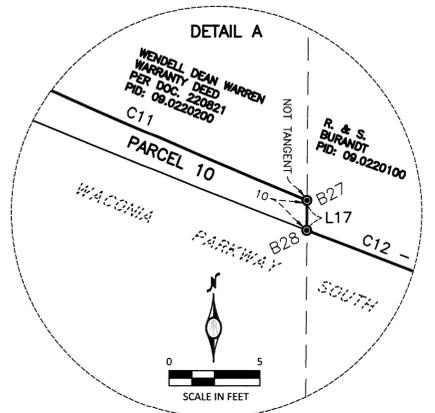
SHEET 1
MATCH LINE

SE 1/4 OF THE NW 1/4

NE 1/4 OF THE NW 1/4

STATE AID HIGHWAY NO. 10

SW 1/4 OF THE NE 1/4



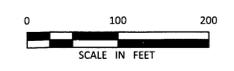
LEGEND

- CARVER COUNTY TO WACONIA (WACONIA PARKWAY SOUTH FORMER HIGHWAY 10)
- WACONIA TO CARVER COUNTY
- CARVER COUNTY TO WACONIA (PEDESTRIAN UNDERPASS)

RIGHT OF WAY LINE DATA		
SEGMENT	LENGTH	DIRECTION
L1	398.38	S89°30'12"W
L2	226.97	N51°52'14"E
L3	152.87	N44°22'39"E
L4	470.02	N43°02'34"E
L5	221.01	N00°27'56"E
L6	20.00	N89°37'25"E
L7	618.94	N00°27'56"E
L8	334.86	N03°52'52"W
L9	100.02	N89°45'48"E
L10	15.12	N88°57'26"E
L11	363.71	S03°52'52"E
L12	872.82	S00°27'56"W
L13	93.17	S11°58'21"E
L14	146.15	S69°21'47"E
L15	135.55	S00°30'58"E
L16	71.14	S89°29'02"W
L17	1.65	S00°28'42"W
L18	40.00	S00°30'36"E
L19	258.99	S89°29'02"W
L20	53.21	S64°20'41"W
L21	144.42	N89°31'18"W
L22	153.69	S44°22'39"W
L23	135.40	S46°13'43"E

RIGHT OF WAY CURVE DATA					
CURVE	RADIUS	LENGTH	CH. DISTANCE	CH. DIRECTION	DELTA
C1	1,560.00	877.15	865.64	N17°54'17"E	32°12'58"
C2	1,860.00	336.47	336.01	N39°11'43"E	10°21'53"
C3	6,560.04	470.51	470.41	N46°25'30"E	04°06'34"
C4	300.00	222.93	217.84	N21°45'15"E	42°34'38"
C5	7,589.44	575.76	575.62	N01°42'28"W	04°20'48"
C6	7,689.44	35.96	35.96	N03°44'50"W	00°16'05"
C7	7,704.44	584.49	584.35	S01°42'28"E	04°20'48"
C8	400.00	86.83	86.66	S05°45'13"E	12°26'17"
C9	117.50	141.19	132.85	S34°56'22"E	68°50'49"
C10	345.00	114.74	114.21	S34°46'27"E	19°03'18"
C11	709.00	284.39	282.49	S55°47'34"E	22°58'55"
C12	778.51	297.27	295.46	S79°34'39"E	21°52'40"
C13	858.51	708.71	688.76	N49°18'17"W	47°17'55"
C14	6,440.00	779.80	779.32	S47°50'47"W	06°56'16"
C15	1,740.00	314.76	314.33	S39°11'43"W	10°21'53"
C16	1,440.00	798.88	788.48	S18°07'25"W	31°46'42"
C17	343.00	50.33	50.29	S01°58'09"E	08°24'27"

SECTION 22, TOWNSHIP 116, RANGE 25				HIGHWAY RIGHT-OF-WAY (R/W) & EASEMENTS					
PARCEL	OWNER(S) OF RECORD	LOCATION	PROPERTY I.D. NUMBER	DEED RECORD DOC. NO. OR BOOK/PAGE	EXISTING ROAD R/W (ACRES)	NEW ROAD R/W (ACRES)	TOTAL ROAD R/W (ACRES)	NEW PERMANENT EASEMENT (ACRES)	INTEREST
1	TRUST AGREEMENT OF EUGENE & CAROL WOLTER	NE 1/4 OF THE SW 1/4	09.0220400	A536571	0.00	4.58	4.58	0.10	EASEMENT
2	KLINGELHUTZ FARMS LLC	SE 1/4 OF THE NW 1/4	09.0220720	A550534	0.46	2.58	3.04	---	EASEMENT
3	KLINGELHUTZ FARMS LLC	SE 1/4 OF THE NW 1/4	09.0220700	A550534	0.00	0.92	0.92	---	FEE
4	PHILIP WAGENER	SE 1/4 OF THE NW 1/4	09.0220710	A219801	0.27	0.00	0.27	---	EASEMENT
5	LUCILLE & RONALD WAGENER TRUSTEES	NE 1/4 OF THE NW 1/4	09.0221500	A483667	0.69	0.00	0.69	---	EASEMENT
6	RICKY A WAGENER	NE 1/4 OF THE NW 1/4	09.0221511	A234254	0.93	0.00	0.93	---	EASEMENT
7	DIANE M DUBBE REV TRUST	NE 1/4 OF THE NW 1/4	09.0151600	A622830	0.30	0.00	0.30	---	EASEMENT
8	ROBERT & SHELAH BURANDT	NW 1/4 OF THE NE 1/4	09.0220300	A486398	1.15	0.47	1.62	0.66	EASEMENT
9	ROBERT & SHELAH BURANDT	SW 1/4 OF THE NE 1/4	09.0220100	A486398	2.61	1.34	3.95	0.38	EASEMENT
10	WENDELL DEAN WARREN	SW 1/4 OF THE NE 1/4	09.0220200	A606693	0.00	0.10	0.10	---	EASEMENT
11	RICHARD DUPONT	SW 1/4 OF THE NE 1/4	09.0220120	180731	0.00	0.07	0.07	---	EASEMENT



LEGEND

- 2" ALUMINUM MONUMENT SET & MARKED "CARVER COUNTY RIGHT OF WAY"
- IRON PIPE MONUMENT FOUND
- CAST IRON MONUMENT FOUND
- DENOTES PARCEL NUMBER AND LIMITS
- DENOTES R/W PLAT BOUNDARY
- DENOTES EXISTING R/W LINE
- DENOTES GOVERNMENT SUBDIVISION LINES
- DENOTES EXISTING PROPERTY LINES

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Professional Services Agreement with Emmons & Olivier Resources Inc.

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

Implementation of the Carver County Water Management Organization (CCWMO) Water Plan requires engineering services. Pursuant to state statute (MS 103B.227), the CCWMO issued a Request for Qualifications (RFQ) for engineering services in May 2019. Based on the scoring of the submitted proposals, the staff is recommending that Emmons & Olivier Resources Inc. (EOR) be included in the pool for engineering services.

CCWMO received 6 responses and is recommending to add 3 vendors in total to the pool including EOR. EOR has had past experience with the CCWMO, is currently assisting with design and construction of a CCWMO project, and has good familiarity and experience with the type of capital project work needed.

CONTRACT POOL BENEFITS - Engineering services are essential to implement pieces of the water management plan, including stormwater review, project design, modeling work or review, and sub-contracting for construction. The WMO does not have an engineer on staff. The WMO staff believes that the use of outside consultants is the most efficient way to accomplish engineering tasks for July 2019 through June 2021.

The funds noted are a "not to exceed" estimate for the two-year period. This contract would NOT be a commitment by the County to allocate funds to the firm, as projects would be handled on a work order basis. The WMO works with other firms as well.

ACTION REQUESTED:

Motion to contract with Emmons & Olivier Resources Inc. pending completion of the contract review processes.

FISCAL IMPACT:

If "Other", specify:

FTE IMPACT:

FUNDING

County Dollars =

CCWMO Levy	\$100,000.00
State/Federal Grants	\$100,000.00
Total	\$200,000.00

Insert additional funding source

Related Financial/FTE Comments:

Not to exceed amount of \$200,000 based on estimated max for two-year period (2019-21). 2019 funds are included in the budget. 2020-21 funds will be based on County Board approved budgets and WMO levy, existing grants and potential future grants.

Office use only:

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Professional Services Agreement with Civil Methods Inc.

Primary Originating Division/Dept: <input type="text" value="Public Services - Planning & Water Mgmt"/>	Meeting Date: <input type="text" value="8/6/2019"/>
Contact: <input type="text" value="Paul Moline"/> Title: <input type="text" value="PWM Manager"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text"/> minutes Presenter: <input type="text"/> Title: <input type="text"/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Growth: Manage the challenges and opportunities resulting from growth and development"/>	

BACKGROUND/JUSTIFICATION:

Implementation of the Carver County Water Management Organization (CCWMO) Water Plan requires engineering services. Pursuant to state statute (MS 103B.227), the CCWMO issued a Request for Qualifications (RFQ) for engineering services in May 2019. Based on the scoring of the submitted proposals, the staff is recommending that Civil Methods Inc. be included in the pool for engineering services.

CCWMO received 6 responses and is recommending to add 3 vendors in total to the pool including Civil Methods. Civil Methods has had past experience with the CCWMO, particularly in cost effective design and construction assistance of smaller cost share projects. They are currently assisting in a CCWMO project, and has good familiarity and experience with the type of smaller scale project work needed.

CONTRACT POOL BENEFITS - Engineering services are essential to implement pieces of the water management plan, including stormwater review, project design, modeling work or review, and sub-contracting for construction. The WMO does not have an engineer on staff. The WMO staff believes that the use of outside consultants is the most efficient way to accomplish engineering tasks for July 2019 through June 2021.

The funds noted are a "not to exceed" estimate for the two-year period. This contract would NOT be a commitment by the County to allocate funds to the firm, as projects would be handled on a work order basis. The WMO works with other firms as well.

ACTION REQUESTED:

Motion to contract with Civil Methods Inc. pending completion of the contract review processes.

FISCAL IMPACT: <input type="text" value="Included in current budget"/>	FUNDING								
If "Other", specify: <input type="text"/>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>County Dollars =</td> <td><input type="text"/></td> </tr> <tr> <td>CCWMO Levy</td> <td style="text-align: right;">\$75,000.00</td> </tr> <tr> <td>State/Federal Grants</td> <td style="text-align: right;">\$75,000.00</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$150,000.00</td> </tr> </table>	County Dollars =	<input type="text"/>	CCWMO Levy	\$75,000.00	State/Federal Grants	\$75,000.00	Total	\$150,000.00
County Dollars =	<input type="text"/>								
CCWMO Levy	\$75,000.00								
State/Federal Grants	\$75,000.00								
Total	\$150,000.00								
FTE IMPACT: <input type="text" value="None"/>	<input checked="" type="checkbox"/> Insert additional funding source								

Related Financial/FTE Comments:

Not to exceed amount of \$150,000 based on estimated max for two-year period (2019-21). 2019 funds are included in the budget. 2020-21 funds will be based on County Board approved budgets and WMO levy, existing grants and potential future grants.

Carver County Board of Commissioners Request for Board Action



Agenda Item:
Minnesota Valley Electric Cooperative (MVEC) - Essential Service

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes
Presenter: Title:

Attachments: Yes No

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

File #PZ20190027. The Planning Commission recommended approval of a Conditional Use Permit (CUP) for MVEC to reconstruct/upgrade their existing electrical substation on Orchard Road (approximately .50 acre), located in the Section 27, Waconia Township. The applicant, Joe Green (MVEC), is requesting authorization for an electrical substation, which is classified as an essential service by the County Zoning Code. The existing substation equipment will be removed and rebuilt in an effort to provide reliable services to members in Waconia area. The upgrade of the substation would service the growing demand in the area. The request meets the standards of the Zoning Code, as the substation meets the definition of an Essential Service, Public Utility Structure. The applicant has provided a site and landscape plan addressing site specifications, public road access, and other considerations such as screening and security for the proposed facility. The Waconia Town Board formally vacated the "old" Orchard Road right-of-way in the location of the substation and further supports the request.

ACTION REQUESTED:

A motion to adopt Findings of Fact and issue Order #PZ20190027 for the issuance of the Conditional Use Permit.

FISCAL IMPACT:
If "Other", specify:

FUNDING
County Dollars =

FTE IMPACT:

Total

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2019 - 6284

COUNTY OF CARVER
PLANNING COMMISSION RESOLUTION

FILE #: PZ20190027

RESOLUTION #: 19-11

WHEREAS, the following application for a Conditional Use Permit has been submitted and accepted:

FILE #: PZ20190027

APPLICANT/ OWNER: Joseph Green, Minnesota Valley Electric Cooperative

SITE ADDRESS: 9680 Orchard Road Waconia Township

PERMIT TYPE: Public Utility Service

PURSUANT TO: County Code, Chapter 152, Sections 152.050, 152.052 and 152.053

LEGAL DESCRIPTION: See attached Exhibit "A"

PARCEL #: 09-027-0800

WHEREAS, said application was duly considered at a public hearing held by the Carver County Planning Commission at its regular meetings of June 18, 2019, and July 16, 2019; and,

WHEREAS, the Carver County Planning Commission finds as follows:

1. Minnesota Valley Electric Cooperative (MVEC) is proposing to reconstruct/upgrade their existing electrical substation on Orchard Road (approximately .50 acre), located in the SW¼ of the NW¼ of Section 27, Waconia Township. The property is located in the Agricultural Zoning District and the CCWMO (Carver Creek Watershed).
2. The applicant, Minnesota Valley Electric Cooperative, is requesting a Conditional Use Permit (CUP) for an electrical substation, which is classified as an essential service by the County Zoning Code. The existing substation equipment will be removed and rebuilt in an effort to provide reliable services to members in Waconia area. The upgrade of the substation would service the growing demand in the area.
3. The Planning Commission continued the public hearing from the June 18, 2019 meeting to the July 16, 2019, meeting to allow for additional review and discussion regarding, but not limited to, Waconia Township’s formal vacation of a portion of road right-of-way (Orchard Road), MVEC’s formal acquisition of the vacated right-of-way, selection of either site plan option A or B, etc. A “60 Day Law” letter (attached) was sent to the applicant on July 3, 2019, extending the deadline for a final decision until September 17, 2019, at the latest.
4. During their July 8, 2019, Township meeting, the Waconia Town Board formally vacated the “old” Orchard Road right-of-way in the location of the substation, pursuant to Resolution No. 2019-07. The Permittee represents that Permittee is the owner of the entire tract of land whereon the Conditional Use Permit is located.
5. Public Utility Structures (such as substations) are allowed as a conditional use pursuant to Section 152.050, 152.052 and 152.053 of the Carver County Zoning Code.
6. The MVEC Waconia Substation site was commissioned in 1960 and would be upgraded to add equipment including: a switch gear building, transformer, steel structures, static pole, fence and driveway. The applicant would like to upgrade their operations at the site as proposed to provide a sufficient electrical distribution system and reliable service for new growth in the area the substation serves. In addition to the upgrades, Great River Energy, the wholesale provider for energy would install a “yagi” antenna and cellular antenna on the site to provide communication path redundancy to reduce impacts of the existing communication path’s failure. The applicant’s narrative and site plan address the specifications for the proposed changes.

7. The applicant provided two plans (A and B). Plan A incorporates the use of old Orchard Road right-of-way into the substation upgrade area, where Plan B is provided in an effort not to encroach into the road vacation. Both Plans A and B address the access to the northern landowner's property. Both plans indicate grade changes to manage flow of runoff. Considering the Orchard Road vacation, it would be the applicant's wish to proceed with Plan A, in order to utilize the majority of their property for the substation upgrade.
8. MVEC would construct and continue to own the Waconia Substation. They would also acquire a portion of the old Orchard Road on the east side of the substation after Waconia Township formally vacates the right-of-way. The operational area for the substation would compass the entire property and include portions of the vacated road right-of-way. Perimeter fencing would continue to be utilized around the entire site to ensure the new station is securely enclosed. Fencing would consist of a seven (7) foot high chain link fence, topped with barbed wire for additional secure. Fences exceeding seven (7) feet in height require a building permit as provided in the MN State Building Code. The plans submitted include a landscaping plan detailing that the upgraded site would include six trees and 13 shrubs. Screening would be addressed through trees and shrubs as well as privacy slats and mesh fencing.
9. The applicant has indicated the traffic volume to the site would not change from the normal business hours, once the construction project is completed. After construction is completed, 2-3 employees (or one vehicle) may report to the site on a monthly basis for routine inspection purposes. MVEC personnel and sub-contractors may access the site to maintain the grounds and facilities (i.e. lawn care, weed spraying, etc.)
10. During the June 18, 2019, Planning Commission meeting, Bob Krautbauer (neighboring landowner) requested MVEC to perform electromagnetic testing. MVEC electrical engineers have the equipment to perform the Electromagnetic Field Reading (EFR) evaluation. Engineers would obtain pre and post construction measurement readings at the substation for analysis and then summarize in a report for neighbors.
11. During the June 18, 2019, Planning Commission meeting, Jim Carlson (neighboring landowner) requested an easement agreement with MVEC be finalized prior to approval of the conditional use permit. The agreement would allow Mr. Carlson to utilize a portion of the vacated right-of-way which would be owned by MVEC. On June 25, 2019, MVEC and the adjacent property owner to the north (Jim Carlson) entered into a written settlement/easement agreement allowing reasonable access. Mr. Carlson may need an access permit from County Public Works to cross the portion of county right-of-way plat.
12. Orchard Road is a local road; therefore, all structures shall maintain a 68' setback from centerline. All structures on the proposed site plan would meet the local road setback from the realigned Orchard Road. Screening and/or security fencing would be exempt from required structure setback standard. Additional screening on the site has been discussed with the applicant for the west and south sides of the property to provide additional screening from adjacent properties.
13. The Waconia Town Board reviewed and recommended approval of the request at their June 10, 2019, Town Board Meeting. Public hearings for the upgrade of the substation were held at the May 13, June 10, 2019, and July 8, 2019, Waconia Township meetings with nearby property owners. At the July 8, 2019, meeting, the Town Board formally vacated the "old" Orchard Road right-of-way in the location of the substation, pursuant to Resolution No. 2019-07.
14. The Planning Commission has considered all the factors required by Section 152.251 of the Carver County Code and finds that all are either true in this case or can be mitigated by conditions placed on the permit.

THEREFORE, BE IT RESOLVED, THAT the Carver County Planning Commission hereby recommends the issuance of Conditional Use Permit #PZ20190027, for a Public Utility Service (i.e. upgrade an existing electrical substation) on the land described in Exhibit "A" of the permit application. The Planning Commission further recommends that the following conditions be attached to the permit:

1. The permit is subject to administrative review. The site plan(s) (dated: 6/25/2019) and operations narrative (dated: 5/23/2019) shall be attached to and become part of the permit. Prior to future expansion/modification of the substation facility, the permit holder shall meet with the Carver County Land Management Department and Waconia Town Board for plan review and approval. The permit shall be amended if it is deemed necessary by the Land Management Department and/or Town Board.
2. Permittee agrees to defend, indemnify and hold harmless the County, its officers and employees against any and all liability, loss, costs, damages and expenses which the County, its officers or employees may hereafter sustain, incur, or be required to pay arising out of the certificate holder's performance or failure to adequately perform its obligations pursuant to this permit, or arising out of a dispute as to the ownership of the property.
3. The substation shall be secured from the public by means of a fence and shall not create a potential public hazard. All necessary and required building permits (including fencing) shall be applied for and issued prior to construction. All structures utilized as part of the electrical substation facility shall meet the applicable State Building Code requirements.
4. Prior to approval of the building permit(s), any grading and/or filling activity on the property shall be completed in accordance with the CCWMO Water Management guidelines and/or the Wetland Conservation Act (WCA), if applicable. Site improvements shall be completed pursuant to Chapter 153 – Water Resource Management.
5. Prior to approval of the building permit(s) a screening/landscape plan shall be attached to and become a part of this permit. The plan shall indicate the proposed type and extent to which screening shall be used. All screening shall be in accordance with Section 152.040 of the Carver County Zoning Code 152.
6. The Permittee shall comply with the road authority (i.e. Waconia Township and Carver County Public Works) requirements regarding the construction of new/upgraded access. An Access Permit/Usage Agreement shall be obtained from the local road authority prior to beginning any construction.
7. MVEC electrical engineers have the equipment to perform the Electromagnetic Field Reading (EFR) evaluation. Engineers shall obtain pre and post construction measurement readings at the substation for analysis and then summarize in a report for neighbors.
8. The Permittee is subject to any/all easement agreements with adjacent property owners.
9. Any existing drain tile(s) on the site must be maintained and/or re-routed, such that flow through the property is not hindered or adversely altered.
10. Permittee shall comply at all times with the County standards as detailed in Chapter 152 – Zoning Code and Chapter 154 – Sign Regulations.
11. The property including the structure(s) and grounds shall be maintained in a neat and orderly manner.

ADOPTED by the Carver County Planning Commission this 16th day of July, 2019.

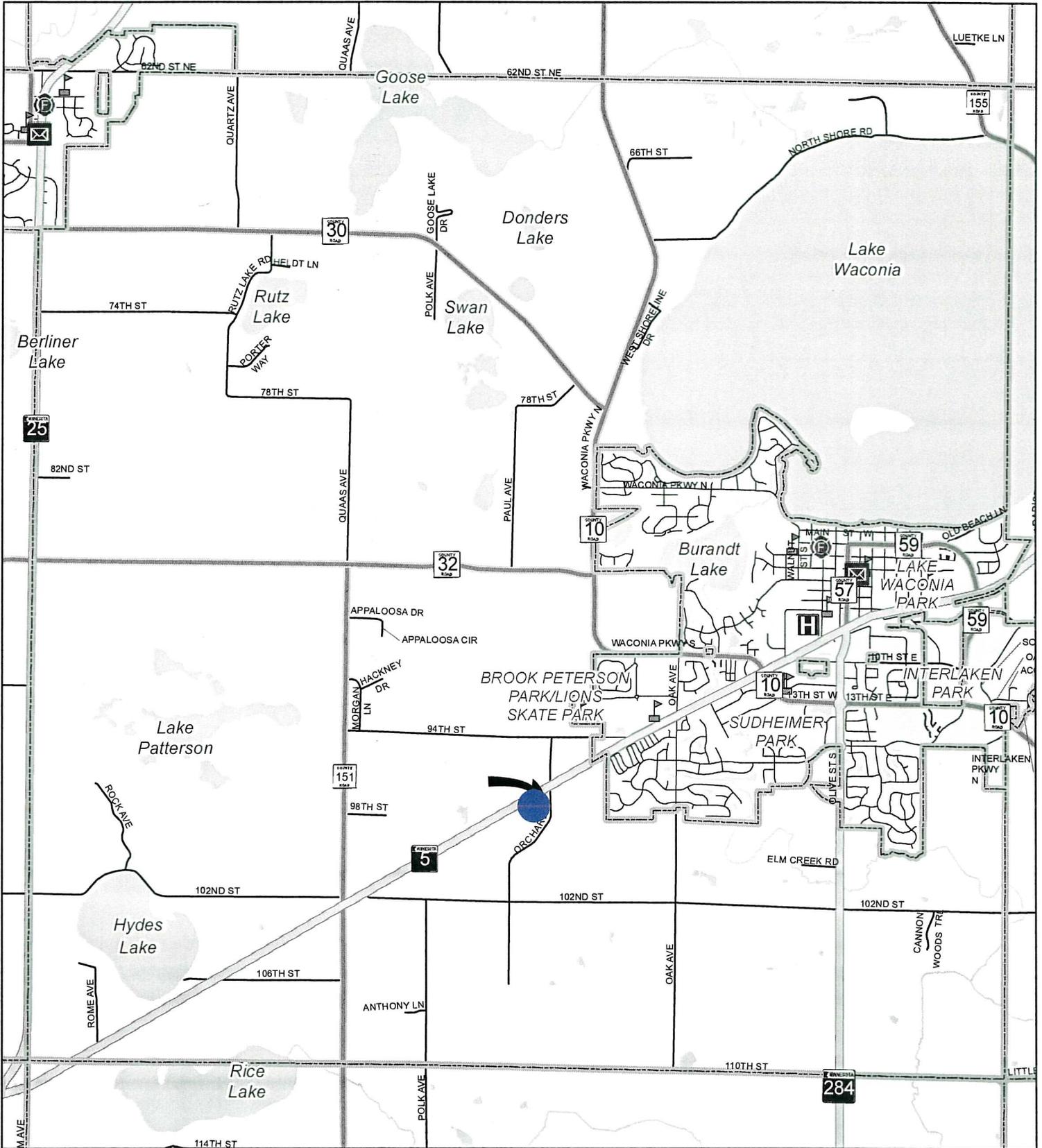
DocuSigned by:

Jim Burns

C49E5600A5C3414

7/18/2019 | 1:20:53 PM PDT
Jim Burns, Chair
Carver County Planning Commission

WACONIA TOWNSHIP



This map was created using Carver County's Geographic Information Systems (GIS), it is a compilation of information and data from various City, County, State, and Federal offices. This map is not a surveyed or legally recorded map and is intended to be used as a reference. Carver County is not responsible for any inaccuracies contained herein.



Carver County Board of Commissioners Request for Board Action



Agenda Item:

WM. Mueller & Sons, Inc. - Environmental Assessment Worksheet (EAW) for mineral mining expansion

Primary Originating Division/Dept: Public Services - Land Mgmt.

Meeting Date: 8/6/2019

Contact: Jason Mielke Title: Senior Planner

Item Type:
Consent

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

Growth: Manage the challenges and opportunities resulting from growth and development

BACKGROUND/JUSTIFICATION:

File #PZ20190043. An EAW has been prepared for a 103-acre site located in Section 35, Dahlgren Township. Staff is requesting the County Board's review of the draft EAW and authorization for approval & distribution (for the 30-day comment period). Following the comment period, the County Board would be required to consider whether there is the potential for significant environmental effects and the need for an EIS.

Background: WM. Mueller & Sons, Inc. currently leases approximately 20 acres from Paul & Jeanne Lundquist to operate a nonmetallic mineral mining facility (Conditional Use Permit #PZ20070005). They are now proposing to amend their CUP for mining operations at this location (15125 Co Rd 40 Carver, MN) in order to expand the operation which would encompass approximately 103 acres (site). The proposed expansion would include land to be purchased by WM. Mueller & Sons, Inc. The expansion triggers a mandatory Environmental Assessment Worksheet (EAW). No action is allowed on the CUP until the EAW/EIS process is completed. Therefore, the Planning Commission hearing will not be scheduled until the conclusion of the environmental review process. Sunde Engineering, Kirsten Pauly, is providing consulting services pertaining to the data portions of the EAW. The County's consultant, Wenck (Kent Torve and Jeff Madejczyk), has provided review & comments during the preparation of the EAW.

A location map and first 5 pages of the draft EAW are attached to provide an overview. Copies of the full EAW will be distributed to the Commissioners directly and additional copies will be available upon request.

ACTION REQUESTED:

A motion authorizing the Land Management Senior Planner to sign & distribute the EAW for the 30-day comment period.

FISCAL IMPACT: None

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT: None

Total \$0.00

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

ENVIRONMENTAL ASSESSMENT WORKSHEET

This Environmental Assessment Worksheet (EAW) form and EAW Guidelines are available at the Environmental Quality Board's website at: <http://www.eqb.state.mn.us/EnvRevGuidanceDocuments.htm>.

The EAW form provides information about a project that may have the potential for significant environmental effects. The EAW Guidelines provide additional detail and resources for completing the EAW form.

Cumulative potential effects can either be addressed under each applicable EAW Item, or can be addresses collectively under EAW Item 19.

Note to reviewers: Comments must be submitted to the RGU during the 30-day comment period following notice of the EAW in the EQB Monitor. Comments should address the accuracy and completeness of information, potential impacts that warrant further investigation and the need for an EIS.

1. **Project title:** Lundquist Mine Expansion, Dahlgren Township, Carver County

2. Proposer:	<u>WM. Mueller & Sons, Inc.</u>	3. RGU	<u>Carver County Land Management</u>
Contact person:	Kirsten Pauly	Contact person:	Jason Mielke
Title:	PE/PG Sunde Engineering, PLLC	Title:	Senior Planner
Address:	10830 Nesbitt Ave South	Address:	600 East 4 th Street
City, State, ZIP:	Bloomington, MN 55437	City, State, ZIP:	Chaska, MN 55318-2101
Phone:	<u>(952) 881-3344</u>	Phone:	(952) 361-1817
Fax:	<u>(952) 881-1913</u>	Fax:	(952) 361-1828
Email:	<u>kpauly@sundecivil.com</u>	Email:	<u>jmielke@co.carver.mn.us</u>

4. **Reason for EAW Preparation:** (check one)

Required:

- EIS Scoping
 Mandatory EAW

Discretionary:

- Citizen petition
 RGU discretion
 Proposer initiated

If EAW or EIS is mandatory give EQB rule category subpart number(s) and name(s):

Minnesota Rule part. 4410.4300 Subpart 12, item B: Non Metallic Mineral Mining. For development of a facility for the extraction or mining of sand, gravel, stone or other nonmetallic minerals, other than peat, which will excavate 40 or more acres of land to a mean depth of ten feet or more during its existence, the local government shall be the RGU.

5. **Project Location:**

County: Carver

City/Township: Dahlgren Township

PLS Location (1/4, 1/4, Section, Township, Range): The NE1/4 and the SE1/4, and part of the NW1/4 and SW1/4 of the NE1/4, Section 35, T. 115, R. 24

Watershed (81 major watershed scale): 24 – Lower Minnesota River

GPS Coordinates: Lat 44.731479° Lon -93.670035°

Tax Parcel Numbers: 040350400.

At a minimum attach each of the following to the EAW:

- County map showing the general location of the project;
- U.S. Geological Survey 7.5 minute, 1:24,000 scale map indicating project boundaries (photocopy acceptable); and
- Site plans showing all significant project and natural features. Pre-construction site plan and post-construction site plan.

The following figures are attached to this EAW:

- Figure 1: General Location Map
- Figure 2: Site Location Map
- Figure 3: Existing Land Use
- Figure 4: Future Land Use
- Figure 5: U.S.G.S. Quad Map Excerpt
- Figure 6: Surface Water Features
- Figure 7: Groundwater Table
- Figure 8: Mn Well Index Well locations
- Figure 9: Historic and Archaeological Sites

The following plan sheets are attached to this EAW:

- C1: Existing Conditions
- C2: Mine Plan
- C2: Reclamation Plan

The following are attached to this EAW:

- Attachment 1: NRCS Soil Report
- Attachment 2: Well Logs
- Attachment 3: General Requirements for Above Ground Storage Tanks
- Attachment 4: DNR Natural Heritage Review Letter
- Attachment 5: SHPO Search Results

6. Project Description:

- a. Provide the brief project summary to be published in the EQB Monitor, (approximately 50 words).

WM. Mueller & Sons, Inc. currently operates a nonmetallic mineral mining facility located in Dahlgren Township, Carver County MN. The site was initially permitted by the County in 2003. The Project proposes to amend the current conditional use permit to establish ultimate mine limits, phasing, processing, recycling, and reclamation activities across an approximately 103-acre parcel of property.

- b. Give a complete description of the proposed project and related new construction, including infrastructure. If the project is an expansion include a description of the Existing Facility. Emphasize: 1) construction, operation methods and features that will cause physical manipulation of the environment or will produce wastes, 2) modifications to existing equipment or industrial processes, 3) significant demolition, removal or remodeling of existing structures, and 4) timing and duration of construction activities.

WM. Mueller & Sons, Inc. (WMS) proposes to amend their Conditional Use Permit (CUP) for mining operations on their Lundquist sand and gravel mine (Lundquist Mine) located in Dahlgren Township, Carver

County (Project).¹ The Project is located off of County Road 40 just over one mile southwest of the intersection of County Road 40 and County Road 11 (Johnathon Carver Parkway). Figure 1: General Location Map, shows the general location of the Project within Carver County.

The Project is located on a parcel of property that encompasses approximately 103 acres (Site). The Proposer seeks to establish ultimate mine limits, phasing, and reclamation plans, revise the hours of operation, include processing and recycling activities, and remove limitations of production levels. Plan Sheets C1, Existing Conditions, C2 Mine Plan, and C3 Reclamation Plan, illustrate Project details described below.

The current mining facility operates under a Conditional Use Permit (CUP) issued in 2003 and amended in 2007. The mine has been operated to supply material to the Proposer's existing sand and gravel mine (Carver Mine), also located in Dahlgren Township approximately 1.75 miles to the northeast off of CSAH 11. Material is hauled from the Lundquist Mine to the Carver Mine for processing and sales. Occasionally pit run is sold directly from the Lundquist Mine and the 2007 amendment allowed temporary processing activities at the Lundquist Mine to provide materials for specific construction projects which have since been completed.

The Carver Mine is located in an areas of increasing development activity. The Project will allow a shift of a portion of the extraction, processing activity and sales from the Carver Mine to the Lundquist Mine where it can be hauled directly to a project instead of hauling to the Carver Mine and then hauling to a project. Figure 2 Site Location Map illustrates the location of the Lundquist Mine with respect to the Carver Mine and the developing community.

Mining will continue to occur in phases with ongoing backfilling and reclamation following behind extraction activities. As a new phase is opened, the area is stripped as needed, and topsoil and overburden is removed from the next mine phase. Topsoil and overburden are used to extend screening berms as needed or used in reclamation of a previous mine phase. Perimeter screening berms are seeded and mulched upon completion of construction to establish vegetation and provide stabilization and erosion control as well as mitigate potential dust, noise and visual impacts. Perimeter screening berms will be installed and remain in place throughout active mining. The screening berms will be removed and the material used in final reclamation activities.

Sand and gravel is typically removed using front end loaders from the bank. Other equipment operated at the Site may include backhoes, scrapers, bulldozers, and skid steers. Specialty equipment may be brought to the Site as needed. Soil borings conducted to evaluate the Site indicate that sand and gravel resource extends 2-20 feet below the water table. The Project proposes to remove sand and gravel below the water table using a backhoe. Mine pit dewatering for water level control is not proposed. Depth of mining is anticipated to extend to a maximum depth corresponding to an elevation of 800 feet above mean sea level (msl) based on exploratory soil borings taken across the pit identifying the bottom of the resource. This represents an average of 25-35 feet of excavation to the water table and 10-20 feet of excavation below the water table, depending upon seasonal and longer term fluctuations in the elevation of the groundwater table.

Mining will be phased so that the active mine area does not exceed 35 acres at any given time. Clean fill is hauled to the Site on an on-going basis as part of construction projects and is used to progressively backfill and reclaim mined areas of the Site. Once reclamation grades are achieved, topsoil is spread over the

¹ The mine currently operates under a Conditional Use Permit (CUP). To address the proposed amendments, the County will issue an Interim Use Permit to replace the current CUP.

backfilled area to a depth at least equivalent to the pre-mining condition. The area is seeded and mulched to establish vegetation or is returned to agricultural production. Currently approximately four acres of the Site have been mined and reclaimed and are currently under agricultural production.

Processing activities will include crushing, washing, and screening. Processing equipment will be set up in on the floor of the mine. The recessed nature of the processing equipment, approximately 25-35 feet below the surrounding grade reduces noise and fugitive dust emissions from the Site. Processing equipment will be subject to a Minnesota Pollution Control Agency (MPCA) Option D General Air Emissions Permit. The equipment will move as across the mine as the mining advances and mined areas are backfilled and reclaimed. Aggregate washing will be performed on-site. A Minnesota Department of Natural Resources (MDNR) Water Appropriation Permit will be required for the wash plant. Makeup water will be pumped from an on-site groundwater pond to the wash plant. Washwater will be discharged to a series of sedimentation basins for treatment and will not be discharged off-site. Clean water from the sedimentation basin will be returned back to the wash plant and recycled in order to minimize the amount of groundwater appropriation needed to operate the wash plant. Processing will produce aggregates that meet a variety of specifications.

Recycling of concrete and aggregate will be conducted at the Site. Concrete and Asphalt will be hauled to the Site and stockpiled. Once a sufficient quantity of material accumulates to economically process, typically 40,000-45,000 tons, it will be crushed and blended with other native materials to produce a recycled aggregate product. Recycled Asphalt Pavement (RAP) may also be hauled to the Carver Mine and used in the asphalt plant operating at that site.

The Project is anticipated to operate 15-20 years or more and will depend upon market demand as well as the timing of the eventual completion of mining at the Carver Mine. Proposed hours of operation are from 7 a.m. to 7 p.m. Monday through Saturday. No mining operations will be conducted on federally observed holidays, or Sundays.

c. Project magnitude:

Total Project Area Acreage	103 Acres
Linear Project Length	NA
Number and type of residential units	NA
Commercial building area (in square feet)	NA
Industrial building area (in square feet)	NA
Institutional building area (in square feet)	NA
Other uses – specify (in square feet)	
Mining & Reclamation:	90 Acres (3,933,409 square feet)
Structure height(s) If over 2 stories compare to heights of nearby buildings	Washplant up to 30ft Stockpiles 30-35ft (stacker 35-45 feet)

d. Explain the project purpose; if the project will be carried out by a governmental unit, explain the need for the project and identify its beneficiaries.

The purpose of the Project is to provide construction aggregates to surrounding communities. The materials produced at this Site will be utilized in state, county and local public improvement projects, as well as for private construction projects. Quality construction aggregates are an essential component of road, infrastructure, buildings, and other public and private improvements. According to the Aggregate Resources

Task Force, the statewide demand for construction aggregates is approximately 10.5 tons per person per year (Rukavina, 2000). Local aggregate resources are considered a regional asset.

e. Are future stages of this development including development on any other property planned or likely to happen?

Yes No

If yes, briefly describe future stages, relationship to present project, timeline and plans for environmental review.

f. Is this project a subsequent stage of an earlier project? Yes No

If yes, briefly describe the past development, timeline and any past environmental review.

The Project is an expansion of an existing mining operation that is operating under a CUP first issued in 2003, and subsequently amended in 2007. Environmental review was not conducted for the existing mining activity because the size of the mine did not meet the mandatory threshold.

7. Cover types: Estimate the acreage of the Site with each of the following cover types before and after development:

	Before	After		Before	After
Wetlands	0	0	Lawn/landscaping	0	0
Deep water/streams	0	0	Impervious surface	0.2	0.2
Wooded/forest	0	0	Stormwater Pond	0	0
Brush/Grassland	0.7	0.7	Other (active mine)	16.8	0
Cropland	81.9	0	Reclaimed Mine and Setback Area (Ag land)	3.2	101.9
			TOTAL	102.8	102.8

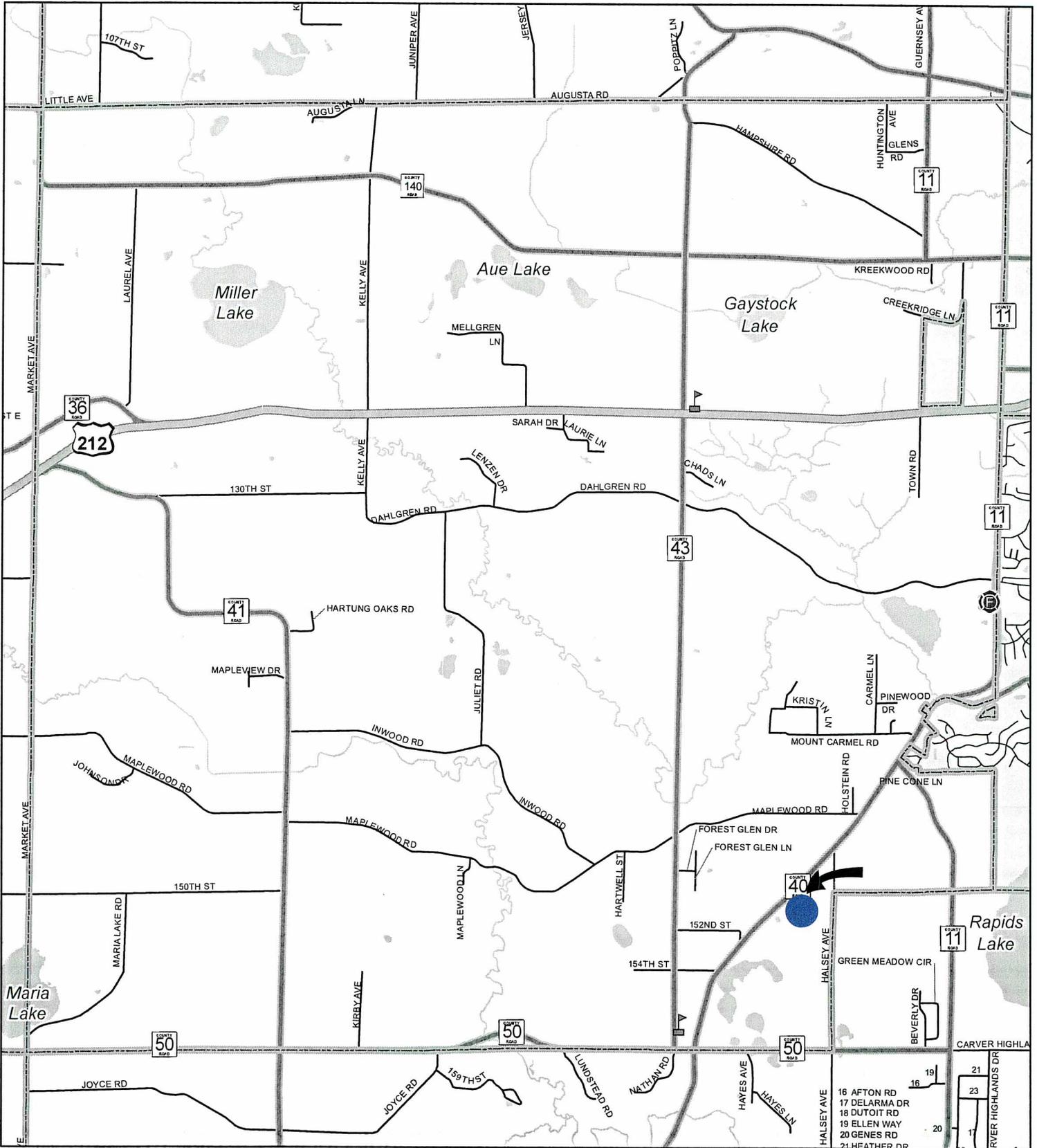
During the life of the mine, a maximum area of 35 acres will be actively mined at any given time. Reclamation will return mined areas to agricultural use on a phased sequencing of on-going reclamation. Setback areas adjacent to an active phase may be converted from agricultural use to vegetated berming and screening and then back to agricultural use as part of reclamation activity.

8. Permits and approvals required

List all known local, state and federal permits, approvals, certifications and financial assistance for the project. Include modifications of any existing permits, governmental review of plans and all direct and indirect forms of public financial assistance including bond guarantees, Tax Increment Financing and infrastructure. All of these final decisions are prohibited until all appropriate environmental review has been completed. See Minnesota Rules, Chapter 4410.3100.

Unit of government	Type of application	Status
Carver County	Interim Use Permit*	To be applied for
Carver County WMO	Erosion Control and Stormwater Permit	To be applied for
MDNR	Water Appropriation	To be applied for
MPCA	NPDES/SDS General Stormwater Permit	obtained
MPCA	Nonmetallic Mineral Processing General Air Permit	obtained

DAHLGREN TOWNSHIP



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Carver County Board of Commissioners Request for Board Action



Agenda Item:

Michael and Mary Dressen (c/o Beth Greenwood) - High Amenity Lot

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

File #PZ20190034. The Planning Commission recommended approval of Michael and Mary Dressen's (c/o Beth Greenwood) Conditional Use Permit (CUP) for one High Amenity Lot on their 74.58-acre parcel located in Section 27, Watertown Township. The CUP would allow for a 9.25-acre buildable lot on the eastern portion of the property. The remaining 65.33-acres would be an agricultural parcel with one "one per 40" building eligibility. The Watertown Town Board has also recommended approval of the request.

ACTION REQUESTED:

A motion to adopt Findings of Fact and issue Order #PZ20190034 for the issuance of a Conditional Use Permit.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT:

Total **\$0.00**

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2019 - 6288

COUNTY OF CARVER
PLANNING COMMISSION RESOLUTION

FILE #: PZ20190034

RESOLUTION #: 19-13

WHEREAS, the following application for a Conditional Use Permit has been submitted and accepted:

FILE #: PZ20190034

OWNER/APPLICANT: Michael and Mary Dressen Trust, c/o Beth Greenwood

SITE ADDRESS: 4665 County Road 10 North

PERMIT TYPE: Additional Density – High Amenity Lot

PURSUANT TO: Carver County Code: Section 152.078 A & C

LEGAL DESCRIPTION: See attached Exhibit "A"

PARCEL #: 10-027-1000

WHEREAS, said application was duly considered at a public hearing held by the Carver County Planning Commission at its regular meeting of July 16, 2019; and,

WHEREAS, the Carver County Planning Commission finds as follows:

1. Michael & Mary Dressen, c/o Beth Greenwood, own a 74.58-acre parcel located in the North 1/2 of the NW 1/4 of Section 27 in Watertown Township. The property is land only, located in the Agricultural Zoning District and the CCWMO – Crow River watershed.
2. The applicant is requesting one (1) high amenity lot to create an approximate 9.25-acre buildable lot in the easterly portion of the property. High amenity lots are allowed as a Conditional Use Permit (CUP) pursuant to the “Additional Density Options” in Section 152.078 A and C of the Carver County Zoning Code.
3. The 74.58-acre subject property meets the standards for a high amenity lot. The parcel from which the proposed lot originated was a parcel of more than 40 acres on July 1, 1974 and under one ownership. One “1 per 40” Building Eligibility has been utilized by the adjacent 5.42-acre parcel, and the other building eligibility from the original 80-acre parcel is still available on the subject parcel. There have not been any Conditional Use Permit(s) for additional density issued previously on this parcel. Watertown Township has provided for high amenity lots in their chapter of the Comprehensive Plan.
4. The 74.58-acre lot would have the potential to have up to four wooded lots in the forested area of the property, but the applicant would like to have one high amenity lot without platting or building a township road to meet the road frontage requirement for new lots.
5. The proposed lot would meet all the criteria for a new high amenity lot. Al Langseth, the Feedlot Officer, confirmed that the feedlot setback buffer is accurate for the feedlot north of the subject property. Given the feedlot buffer, the new lot would still have areas where a home could be built outside of the 1,000ft feedlot setback.
6. The applicants’ request would meet the intent of the 2030 Comprehensive Plan. The proposed lot is substantially wooded, and the owners’ remaining parcel would be considered an agricultural lot with one building eligibility after the approximate 9.25-acre lot is subdivided (the proposed high amenity lot would not need to be platted). A Minor Subdivision application would be required for the 9.25-acre high amenity lot.
7. The high amenity lot provision may only be exercised once for each parcel that was of record as of July 1, 1974 and no more than four (4) homes are permitted on a quarter-quarter section (40-acre parcel). Further lots would not be

permitted as the proposed new dwelling would utilize the additional density option for the subject property and would be the second home within the quarter-quarter.

8. The Watertown Town Board reviewed the request and recommended approval at their July 1, 2019 Town Board Meeting.
9. Based on the adjacent property owner's concerns with runoff from the new lot, a 20ft wide buffer along the easterly (field) property line on the new parcel would be an appropriate condition.

THEREFORE, BE IT RESOLVED, THAT the Carver County Planning Commission hereby recommends the issuance of Conditional Use Permit #PZ20190034 for a High Amenity lot on the land described in Exhibit "A" of the permit application. The Planning Commission further recommends that the following conditions be attached to the permit:

1. One high amenity lot building eligibility shall be available, pursuant to the approved site plan. No further lots shall be permitted as one request for a high amenity lot eligibility is permitted. The lot shall be subdivided in accordance with the Minor Subdivision requirements including, but not limited to, a survey, and primary and alternate on-site locations.
2. The lot must have a one acre building site, which shall be reviewed as a part of the minor subdivision. Primary and alternate drainfield locations must be identified by a licensed SSTS contractor, for review/approval by the Environmental Services Department.
3. The high amenity lot shall have a 20ft wide grassy area along the easterly (field) property line.
4. An access permit must be approved by Watertown Township (road authority) prior to any work occurring within the road right-of-way.
5. Notice is hereby provided that "odors, dirt dust, insects, noises, long hours of operation and other factors associated with agriculture and feedlot activities" will occur in the area.

ADOPTED by the Carver County Planning Commission this 16th day of July 2019.

DocuSigned by:

Jim Burns

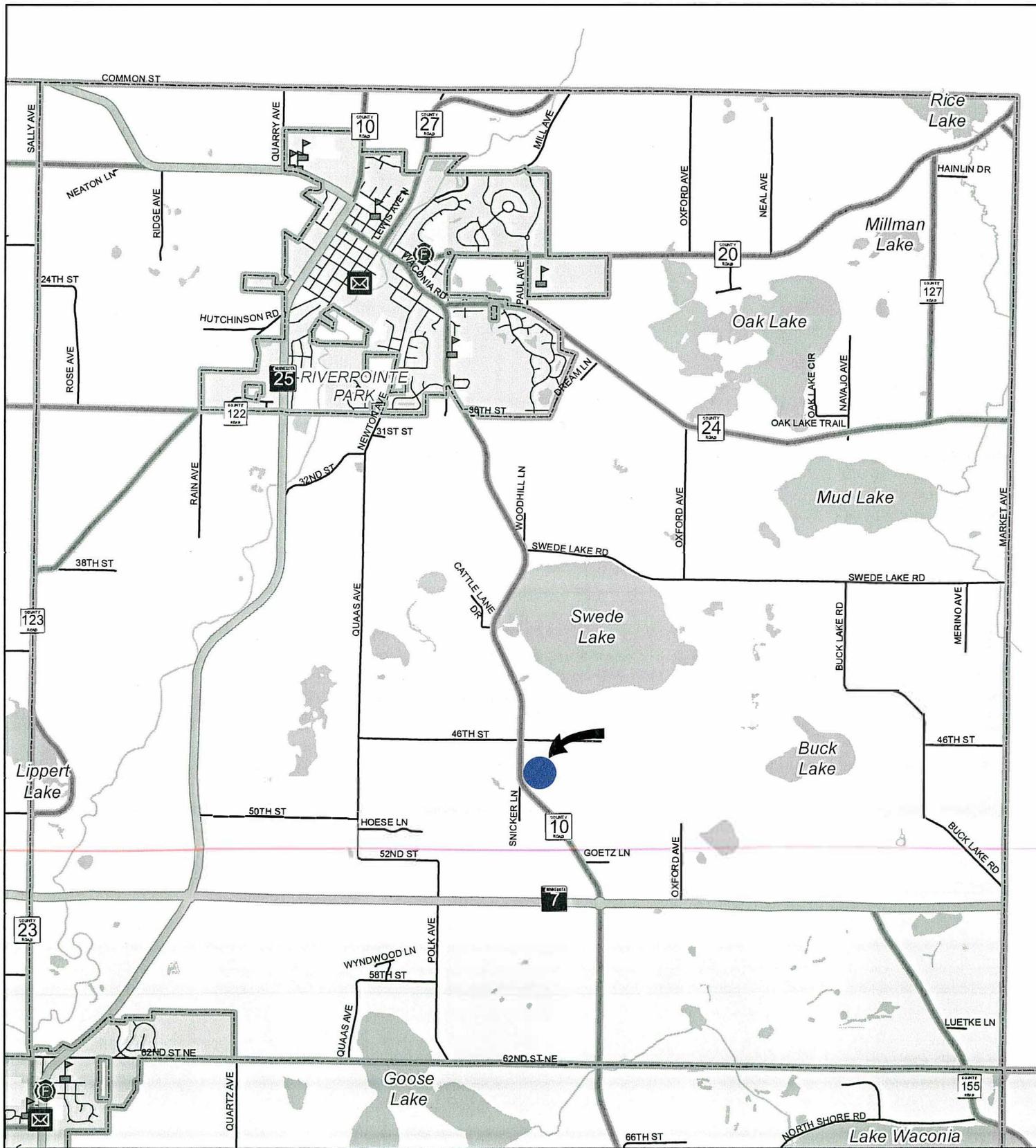
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Jim Burns

7/18/2019 | 1:20:53 PM PDT

Planning Commission Chair

WATERTOWN TOWNSHIP



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Map Created by Carver County GIS

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Eldon Young - Wind Energy Conversion System

Primary Originating Division/Dept: Public Services - Land Mgmt.

Meeting Date: 8/6/2019

Contact: Steve Just Title: Dept. Manager

Item Type:
Consent

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

Growth: Manage the challenges and opportunities resulting from growth and development

BACKGROUND/JUSTIFICATION:

File #PZ20190036. The Planning Commission recommended approval of Eldon Young's Conditional Use Permit (CUP) for a Wind Energy Conversion System (wind turbine) on his 8-acre property, located in Section 32 of Waconia Township. The tower would be a 120-foot-tall lattice type of structure. A CUP is required for any structure exceeding 100 feet in height. It would be approximately 150 feet from neighboring property lines, which would exceed the minimum setback requirements. The turbine would be for personal use only. The Waconia Town Board has also recommended approval of the request.

ACTION REQUESTED:

A motion to adopt Findings of Fact and issue Order #PZ20190036 for the issuance of a Conditional Use Permit.

FISCAL IMPACT: None

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT: None

Total \$0.00

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2019 - 6289

COUNTY OF CARVER
PLANNING COMMISSION RESOLUTION

FILE #: PZ20190036

RESOLUTION #: 19-12

WHEREAS, the following application for a Conditional Use Permit has been submitted and accepted:

FILE #: PZ20190036

APPLICANT: Eldon Young

SITE ADDRESS: 13220 – 106th St

PERMIT TYPE: Wind Energy Conversion System (Tower Height over 100’)

PURSUANT TO: County Code, Chapter 152, Section 152.039(A)

LEGAL DESCRIPTION: See attached Exhibit "A"

PARCEL #: 09-032-0900

WHEREAS, said application was duly considered at a public hearing held by the Carver County Planning Commission at its regular meeting of July 16, 2019; and,

WHEREAS, the Carver County Planning Commission finds as follows:

1. Eldon Young owns an 8-acre parcel located in the SE¼ of the NW¼ of Section 32, Waconia Township. The property is improved with a house/garage, several accessory structures, and a small Solar Energy System (SES). The property is located in the Agricultural Zoning District and the CCWMO – Carver Creek watershed.
2. Mr. Young is requesting a Conditional Use Permit (CUP) to construct an approximate 120’ Wind Energy Conversion System (WECS) pursuant to Section 152.039 (A) of the Carver County Zoning Code.
3. The proposed 120’ WECS would be constructed for personal use. The rotor and tower design (lattice type) would be as shown in the brochure photographs submitted with the application. The structure would resemble the traditional towers used as windmills located throughout the region. The tower would be located directly to the east of the existing building site and it would exceed property line setback requirements (height of structure plus 10’). The wind turbine manufacturer would be Bergey Windpower.
4. Mr. Young has indicated the reason for requesting a 120’ tower is that a 10% loss in efficiency that would occur with the permitted 100’ height. He has also submitted comparative “WindCad” information with the application.
5. A building permit would be required and engineered structural plans are necessary for this type of construction.
6. The wind turbine will need to comply with Section 152.040 (6) - Operational Standards of the Carver County Zoning Code. Standards relating to noise, air emissions, toxic and noxious matter, radiation and electro-magnetic emissions are all regulated by state and/or federal laws. Compliance with these laws shall be determined by the appropriate state and/or federal regulatory agency, except if regulated by another county ordinance.
7. The Waconia Town Board reviewed and recommended approval of the conditional use permit request at the June 24, 2019 Town Board meeting.

THEREFORE, BE IT RESOLVED, THAT The Carver County Planning Commission hereby recommends the issuance of Conditional Use Permit #PZ20190036, for a 120' WECS on the land described in Exhibit "A" of the permit application. The Planning Commission further recommends that the following conditions be attached to the permit:

1. The permit is subject to administrative review. A change in ownership, operations or operator shall be cause for the permit to be reviewed by Land Management for a determination as to whether an application for an amendment or similar consideration is necessary. Proposed owners and/or operators are encouraged to contact Land Management as early on in the timeline of the proposed change as possible.
2. The wind turbine shall comply with Section 152.040 (6) - Operational Standards of the Carver County Zoning Code.
3. The tower must be located a minimum of the height of the tower (120') plus 10' from all property lines, substantially in accordance with the approved site plan.
4. Appropriate building permit(s) must be obtained prior to beginning construction. Permittee shall obtain appropriate building permits prior to any future modifications, additions or the removal of the tower. The WECS shall be removed within 90 days of the discontinuation of use.

ADOPTED by the Carver County Planning Commission this 16th day of July, 2019.

DocuSigned by:

Jim Burns

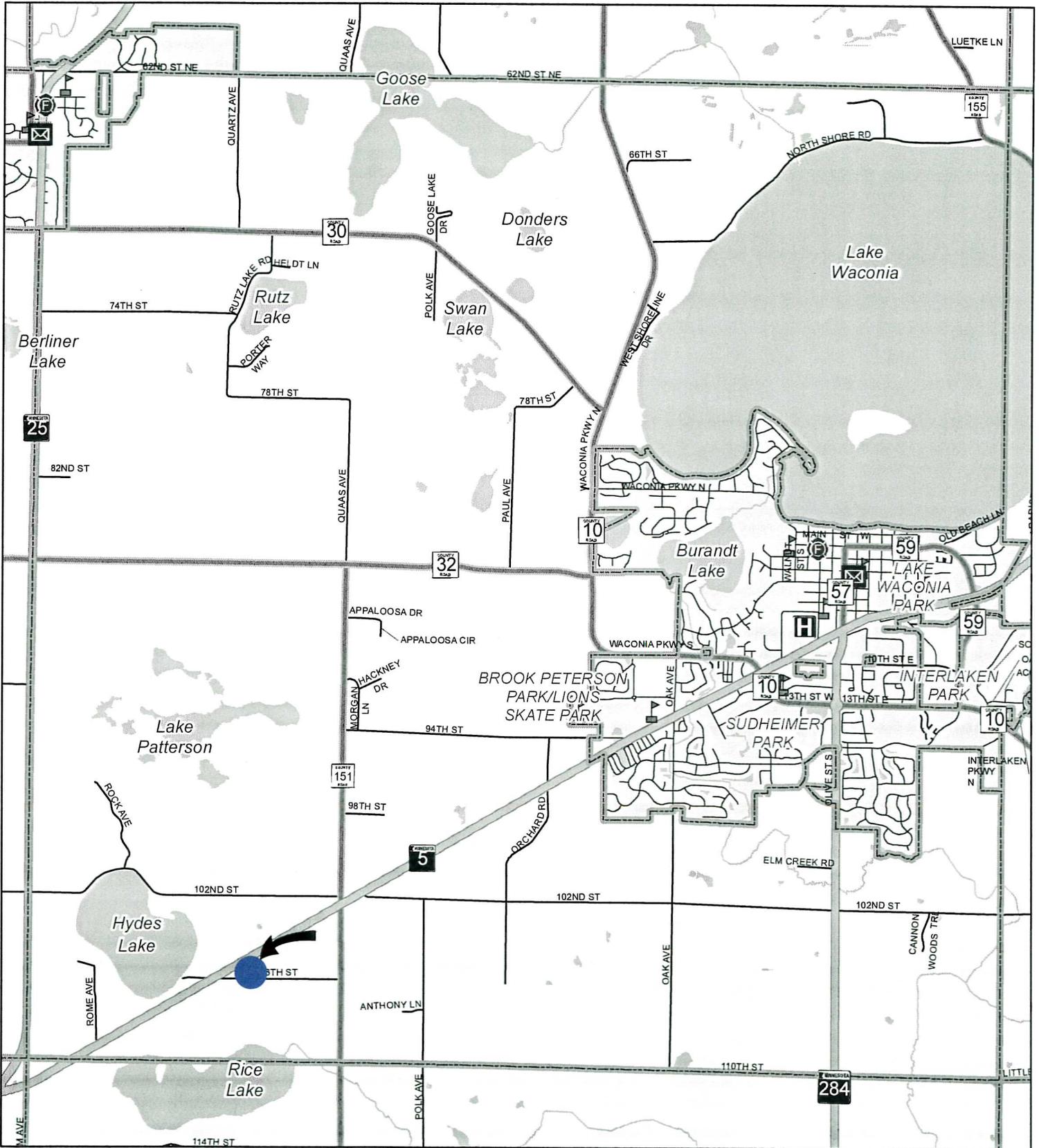
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Jim Burns, Chair

7/18/2019 | 1:20:53 PM PDT

Carver County Planning Commission

WACONIA TOWNSHIP



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Map Created by Carver County GIS

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Keith and Joanne Eklund - Yard and Tree Disposal and Composting

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

File #PZ20190032. The Planning Commission recommended approval of Keith and Joanne Eklund's Conditional Use Permit (CUP) for yard and tree disposal as well as a composting business, on their 86.17-acre parcel located in Section 21, Watertown Township. This CUP would replace the existing CUP #1253 which authorized tree and brush recycling on the property as a seasonal business. The requested CUP would allow for extended hours, a product display area, and an increase in the amount of composting permitted on site. The hours of operation would be Monday through Friday 6:00am to 8:00pm and sunrise to sundown on weekends. There would be approximately 20 trips per day from customer visits picking up or dropping off materials during peak days from May through October. No more than 50,000 cubic yards of trees and brush and 6,000 cubic yards of composting materials shall be accepted at the site annually. Piles of materials would not be more than 15 feet high. The Watertown Town Board reviewed the request and recommended approval at their June 3, 2019, town board meeting.

ACTION REQUESTED:

A motion to adopt Findings of Fact and issue Order #PZ20190032 for the issuance of a Conditional Use Permit.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT:

Total **\$0.00**

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2019 - 6290

COUNTY OF CARVER
PLANNING COMMISSION RESOLUTION

FILE #: PZ20190032

RESOLUTION #: 19-14

WHEREAS, the following application for a Conditional Use Permit has been submitted and accepted:

FILE #: PZ200190032

APPLICANT/OWNER: Keith and Joanne Eklund

SITE ADDRESS: 4220 County Road 10 North

PERMIT TYPE: Conditional Use Permit for Yard and Tree Disposal (Essential Service)

PURSUANT TO: County Code, Chapter 152, Sections 152.052 and 152.054

LEGAL DESCRIPTION: See attached Exhibit "A"

PARCEL #: 10-022-0611

WHEREAS, said application was duly considered at a public hearing held by the Carver County Planning Commission at its regular meeting of July 16th, 2019; and,

WHEREAS, the Carver County Planning Commission finds as follows:

1. Keith and Joanne Eklund own approximately 86.17 acres located in the N1/2 of the SE1/4 in Section 21, Watertown Township. The property is improved with a home and several accessory structures. The property is located within the Agricultural Zoning District, partially in the Swede Lake Shoreland Overlay District, and the CCWMO – Crow River watershed.
2. The applicants are proposing to amend Conditional Use Permit #12352 which authorized tree and brush recycling on the property for their seasonal business, Eklund Yard & Tree Disposal. The new operational plan provides a detailed description of their proposed business expansion.
3. The applicants are requesting a Conditional Use Permit (CUP) pursuant to Section 152.052 and 152.054 of the Carver County Zoning Code.
4. Keith and Joanne Eklund are requesting a Conditional Use Permit to replace an existing CUP that would allow for extended hours, a product display area and an increase in the amount of composting permitted on site. The Eklunds would like to permit operations from sunrise to sunset on weekends in addition to 6am-8pm, Monday through Friday. The applicants would like to have up to 6,000 cubic yards of composting annually. Lastly, the applicants have requested to add a product display location within the operational area.
5. The Eklunds currently have Conditional Use Permit #12352 for tree and brush recycling operations which superseded the previous CUP #11270 on the subject parcel. The current permit allows for 50,000 cubic yards of tree and brush waste to be accepted annually. Composting has been incidental to the operation and cannot exceed 500 cubic yards on the site at one time. Stockpiling of trees, brush or mulch or grinding must occur within a 5-acre operational area.
6. The proposed operational plan and narrative appear to meet all Zoning Code requirements. The operational area would not be in the Shoreland or Floodplain Overlay Districts.
7. The Eklunds would like to change the hours of operation to include hours on Saturdays and Sundays from dawn to dusk in addition to the other previous hours permitted in the current conditional use permit.
8. Hours of operation in the current CUP are limited to Monday through Friday 6:00am to 8:00pm and Saturday from 7:00am to noon or by appointment. Grinding hours are from 7:30am to 5:00pm Monday through Friday with heavy

grinding limited to 10:00am to 2:00pm. Heavy grinding is defined as the continuous processing of 10 or more logs that are 24 inches in diameter or greater.

9. The new operational area would also include a sign-in area with display piles of the different mulch colors and soil grades for sale as noted on the operational plan. This area would include a 4' x 4' sign.
10. The applicants have also requested to increase the amount of composting materials so that it is no longer incidental to the site. The change in the amount of materials would be from 500 cubic yards to 6,000 cubic yards annually. Piles would not exceed 15 feet in height.
11. In response to the application, Environmental Services provided a brief history on the land use for yard waste in Carver County. In 2002 the Environmental Center initially collected yard waste and the amount collected increased significantly over time but was no longer accepted at the beginning of this year in an attempt to resolve space, efficiency and safety concerns at the facility. There are multiple municipal composting sites, but Eklund Yard and Tree Disposal is the only private site in Carver County. One goal in the 2018-2038 Carver County Solid Waste Management Master Plan is to ensure that residents have access to convenient opportunities for yard waste composting. Because State law prohibits yard waste from being mixed with trash or being delivered to a landfill or resource recovery facility, Carver County residents and businesses depend on curbside service from haulers as well as municipal and/or private yard waste sites to properly manage their yard waste.
12. The Eklunds also submitted operational and decommissioning plans that were reviewed by Environmental Services.
13. Trips from the site would be 20 trips per day from customer visits picking up or dropping off materials during peak days from May through October. The number of vehicles visiting the property per day would be eight medium sized trucks from yard companies and two personal vehicles dropping off residential yard waste. Access would be designated on the existing hard surface County Road 10 access. There is not a planned area for parking because all business is drop off or pick up.
14. The Public Works Department has reviewed the application and determined that the access is reasonable and acceptable based on the conditions in their memo. The applicants would be required to comply with the memo as a condition of the CUP. Changes to the access would include but not limited to submission of a driveway plan with improvements and increased visibility of the southerly access.
15. Materials stored on site would include tractors, front loader, soil drum screener and tree chipper. There is a small shed on site to store tools.
16. The property would continue to be homesteaded by and occupied by an owner/operator of the business.
17. The existing gate and alarm system would continue to be operational at all times. The alarm system and gate would be used to prevent unauthorized dumping.
18. The applicant would maintain necessary permits for yard and tree disposal with the Minnesota Pollution Control Agency and Carver County Environmental Services Department.
19. The Watertown Town Board reviewed the request and recommended approval at their June 3, 2019, Town Board meeting. The Town Board Chair, Scott Hoese, stated that the Town Board supports the request.

THEREFORE, BE IT RESOLVED, THAT the Carver County Planning Commission hereby recommends the issuance of Conditional Use Permit #PZ20190032, for an Essential Service Public Facility on the land described in Exhibit "A" of the permit application. PZ20190032 shall supersede Conditional Use Permit #12352 (Document Number A293059) which shall be considered null and void. The Planning Commission further recommends that the following conditions be attached to the permit:

1. The permit is subject to annual compliance review. Access to copies and a summary of incoming load receipts shall be provided to the County and shall be submitted during the annual compliance review. A change in ownership, operations or operator shall be cause for the permit to be reviewed by Land Management Department for a determination as to whether an application for an amendment or similar consideration is necessary. New owners and/or operators are encouraged to contact Land Management as early on in the timeline of the proposed change as possible.
2. Permittee shall notify the Land Management Department and Watertown Town Board of any emergency hauling or unusual deliveries to the site.
3. The existing residence on the property must be homesteaded by and occupied by a partial operator/owner of the business.
4. Burning of any tree waste shall occur upon verification by the township that the waste generated is from the Eklunds' property and not waste brought onto the site, and upon the issuance of the appropriate township and Environmental Service's burning permit(s).
5. The operation shall follow the guidelines of the operational site plans (dated 6/19, 6/28/2019 and 7/1/2019) and said plans shall become part of the permit. The permit must be amended if the size or scope of the operation changes such that the Zoning Administrator determines it to be necessary.
6. The applicant shall comply with the information provided in the Public Works memo (dated: July 8, 2019).
7. No more than 50,000 cubic yards of tree and brush and 6,000 cubic yards of composting materials shall be accepted at the site annually. Piles of material shall not be more than 15ft high.
8. All Minnesota Pollution Control Agency and Environmental Services Department approvals must be obtained and maintained.
9. No stockpiling of trees, brush, or mulch or grinding of such material shall occur outside the approximately five-acre operational area delineated on the aerial site plan, dated June 28, 2019.
10. Gate and alarm system shall be operational at all times. Any time the resident, operator or their employee(s) are not available, the gate shall be locked to prevent unauthorized dumping.
11. Hours of operation shall be Monday through Friday 6:00am to 8:00pm and sunrise to sundown on weekends. Grinding hours shall be 7:30 am to 5:00 pm Monday through Friday, however, heavy grinding shall be limited to the hours of 10:00am to 2:00pm. For the purposes of this permit, heavy grinding shall be defined as the continuous processing of 10 or more logs that are 24 inches in diameter or greater.
12. Hours of operation from sunrise to sundown outside of 8:00am to 7:00pm shall be exclusively for drop off and pick up of materials so that noise is kept at a minimum and within State requirements.
13. A decommissioning plan shall be submitted and approved by Environmental Services prior to issuance of the CUP. The plan shall include, but not limited to a plan for relocation of materials
14. Business liability insurance in the amount of \$1,000,000 shall be obtained and submitted to the County annually.
15. A performance security (e.g. license and permit bond, pledge certificate of deposit, letter of credit, cash) of \$25,000 in a form acceptable to the County and maintained for the duration of the Conditional Use Permit.
16. Any waste (cement, wire and metal) received incidental to the operation shall be disposed of in a manner acceptable to the Environmental Services Department.

ADOPTED by the Carver County Planning Commission this 16th day of July 2019.

DocuSigned by:

Jim Burns

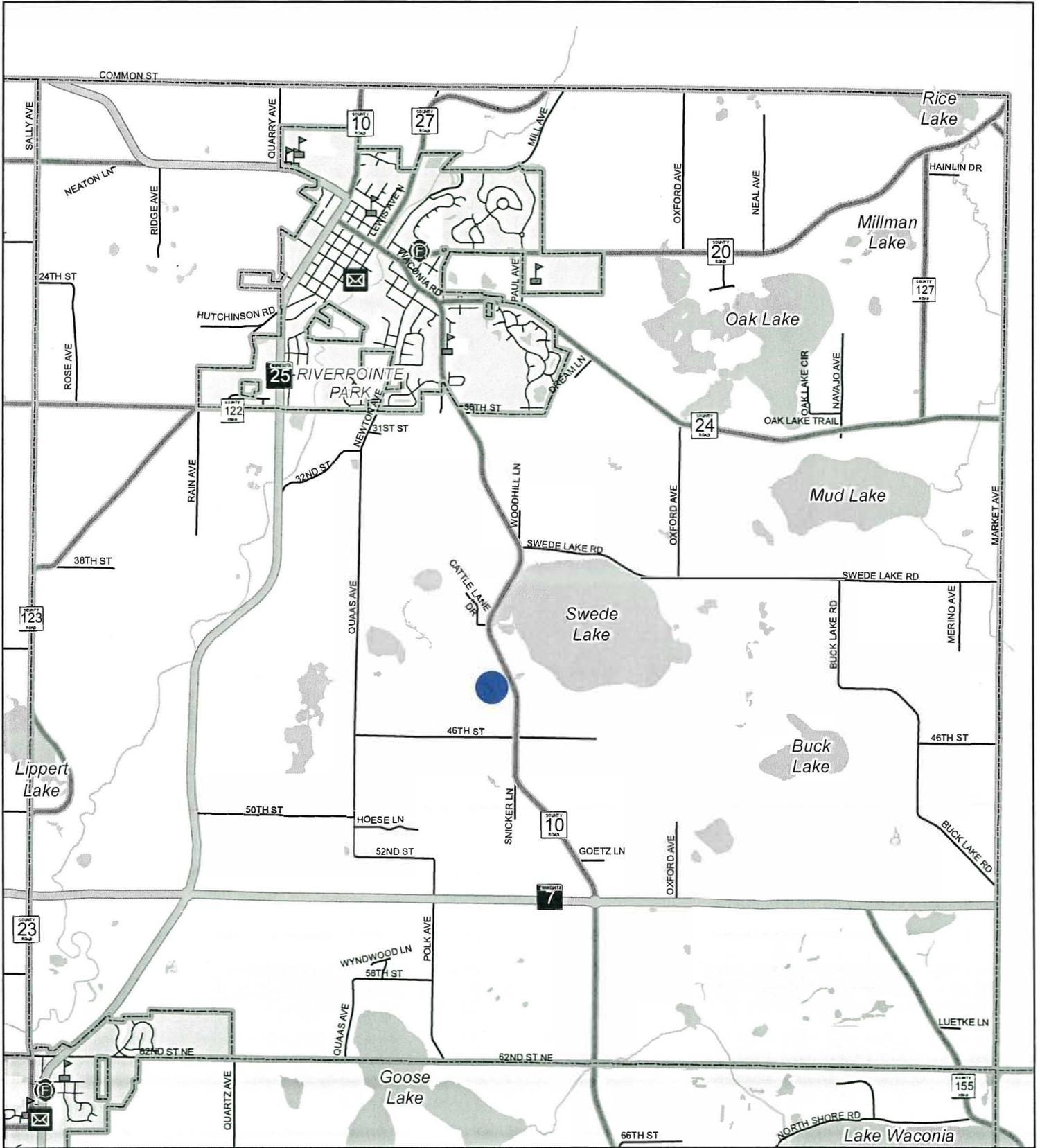
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Jim Burns, Chair

Carver County Planning Commission

WATERTOWN TOWNSHIP



This map was created using Carver County's Geographic Information Systems (GIS), it is a compilation of information and data from various City, County, State, and Federal offices. This map is not a surveyed or legally recorded map and is intended to be used as a reference. Carver County is not responsible for any inaccuracies contained herein.



Map Created by Carver County GIS
46

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Professional Services Agreement with VCI Environmental, Inc. for Coney Island Asbestos Abatement

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes
Presenter: Title:

Attachments: Yes No

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

Work is underway to clean up and develop portions of Coney Island. The site is littered with a number of dilapidated structures. A hazardous material assessment was conducted on these structures, some of which tested positively for asbestos.

VCI Environmental has provided a proposal to provide labor, materials and equipment to properly remove and dispose of asbestos containing material per the conducted hazardous material assessment and site visit.

ACTION REQUESTED:

Motion to approve a professional services agreement with VCI Environmental, Inc. for Coney Island Asbestos Abatement pending finalization of the contract review process.

FISCAL IMPACT:
If "Other", specify:

FUNDING	
County Dollars =	\$54,950.00
	\$0.00
Total	\$54,950.00

FTE IMPACT:

Insert additional funding source

Related Financial/FTE Comments:

A second price proposal could not be obtained due to the complexity of the project being located on an island.

Office use only:

RBA 2019 - 6267

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Request for approval to contract with Carp Solutions, LLC

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

The Carver County Water Management Organization (CCWMO) has identified common carp as a primary driver of water quality related issues in Benton Lake located in Cologne. The carp stir-up the bottom of the lake which causes settled contaminants to mix in the water and harm the water quality.

The CCWMO has been awarded \$106,151 in grant funds from the Legislative-Citizen Commission on Minnesota Resources (LCCMR). Of this, \$84,176 is allocated towards a contract to mitigate carp in Benton Lake which is a stressor of water quality impairment to the lake.

CCWMO is recommending a three year contract with Carp Solutions, LLC. CCWMO has partnered with Carp Solutions for this service since 2017. Staff determined that no other local company offers the requested services. The company founder is a well-respected scientist in carp research and is considered a leader in the field.

The workplan for carp management on Benton Lake includes a survey of carp in the lake, train volunteers to bait and monitor nets, remove carp via baited box-net trapping (6 rounds each year), dispose of the carp, and an assessment of native fish.

ACTION REQUESTED:

Motion to contract with Carp Solutions, LLC pending finalization of the contract review process.

FISCAL IMPACT:

FUNDING

If "Other", specify:

County Dollars =

LCCMR Grant Funds

Total

FTE IMPACT:

Insert additional funding source

Related Financial/FTE Comments:

Per the contract, payment to Carp Solutions, LLC will not exceed \$84,176.00.

Office use only:

RBA 2019 - 6304

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Request for approval to contract with QT Commercial Construction and Roofing

Primary Originating Division/Dept: <input type="text" value="Public Services"/>	Meeting Date: <input type="text" value="8/6/2019"/>
Contact: <input type="text" value="Jim Kuchelmeister"/> Title: <input type="text" value="Facility Services Manager"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text"/> minutes Presenter: <input type="text"/> Title: <input type="text"/>	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Strategic Initiative: <input type="text" value="Communities: Create and maintain safe, healthy, and livable communities"/>	

BACKGROUND/JUSTIFICATION:

The roof at the Public Works Headquarters in Cologne is about 17 years old. This is a EPDM "Rubber" style roof. Sections of this roof have shrunk and pulled away from the walls. Carver County Facility Services is recommending that about 13,000 square feet of the roof be replaced (see attached) and repairs be made to other areas of the roof.

Facility Services contacted three qualified vendors and two provided quotes - Mint Roofing \$93,000; and Quality Trusted Commercial Construction and Roofing \$74,983.76. The staff recommends contracting with Quality Trusted Commercial Construction and Roofing.

The warranty for these new sections will be a 2 year contractors warranty and a 15 year manufactures warranty.

ACTION REQUESTED:

Motion to contract with QT Commercial Construction and Roofing pending finalization of the contract review process.

FISCAL IMPACT: <input type="text" value="Included in current budget"/>	FUNDING						
If "Other", specify: <input type="text"/>	<table style="width: 100%;"> <tr> <td style="width: 70%;">County Dollars =</td> <td style="width: 30%; text-align: right;">\$74,983.76</td> </tr> <tr> <td> </td> <td> </td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$74,983.76</td> </tr> </table>	County Dollars =	\$74,983.76			Total	\$74,983.76
County Dollars =	\$74,983.76						
Total	\$74,983.76						
FTE IMPACT: <input type="text" value="None"/>	<input checked="" type="checkbox"/> Insert additional funding source						

Related Financial/FTE Comments:

Funded in the 2019 budget on Attachment E.

Office use only:

RBA 2019 - 6303



Sections 1, 2 and 3 will be repaired.

Sections 4 and 5 or to be replaced.

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Request for Approval to Contract with Midwest Vending

Primary Originating Division/Dept: <input type="text" value="Employee Relations"/>	Meeting Date: <input type="text" value="8/6/2019"/>
Contact: <input type="text" value="Danielle Griesmer"/> Title: <input type="text" value="Health & Wellness Program Ma"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Strategic Initiative: <input type="text" value="Communities: Create and maintain safe, healthy, and livable communities"/>	

BACKGROUND/JUSTIFICATION:

Midwest Vending has been providing vending services to Carver County since 2011. Located in Burnsville, MN, Midwest Vending is a full service vending company that provides County employees and visitors to County buildings with approximately \$30,000.00 - \$40,000.00 worth of beverages and snacks annually. Midwest Vending's commitment to sustainable practices, use of technology, and excellent customer service including its willingness to explore innovative wellness promotional efforts, make Midwest Vending the chosen service provider to continue to provide vending services to Carver County.

While the pricing and commission structure is being adjusted slightly since the last contract was entered into with Midwest Vending in 2011, pricing is still comparable and reasonable. With the renewal, a number of County machines will be replaced with updated equipment that will provide greater beverage choice to customers, offering 40-45 beverage choices instead of 8-10. A variety of specialized waters and low sugar beverages will now be available in addition to traditional Coke and Pepsi-branded soda products. Also, with the contract renewal, the County will trial a "micro market" open fresh market concept in the Employee Break Room at the Government Center. This open fresh market concept will increase the number and variety of fresh options available to employees.

In addition to the increased choice employees and building visitors will have with regards to vending machine selections, these positive changes provide a time-saving and reasonably priced lunch option every day of the week for employees. Additional lunch, snack and beverage options will meet a wider range of purchaser needs, accommodating dietary requirements and supporting individual healthy living goals.

Two additional vending service providers were contacted, one of which responded with pricing structure and pricing information for a variety of items. The pricing was comparable to Midwest Vending, with some items priced slightly higher and some items priced slightly lower. Overall, when reviewing the commission-included price, Midwest Vending is recommended as the vending service provider for another 3-year contract period.

ACTION REQUESTED:

Motion to contract with Midwest Vending pending finalization of the contract review process.

FISCAL IMPACT: <input type="text" value="Included in current budget"/>	FUNDING County Dollars = <input type="text" value="\$1,000.00"/>
If "Other", specify: <input type="text" value=""/>	<input type="text" value=""/>
FTE IMPACT: <input type="text" value="None"/>	Total <input type="text" value="\$1,000.00"/>
<input checked="" type="checkbox"/> Insert additional funding source	

Related Financial/FTE Comments:

Cost for products sold is funded through customer purchase. The County agrees upon a pricing structure and for some items, specific pricing, and receives commissions on items as specified in Exhibit A. 80 percent of vending commissions will fund the Employee Club and 20 percent of the funds will be utilized to cover County electricity costs.

Specialized services funded by Carver County may include machine branding, promotions on certain products, or \$5.00 gift cards for promotional giveaway at wellness program sponsored events such as the Health and Safety Fair. The total cost for these specialized services will not exceed \$1,000.00.

Office use only:

RBA 2019 - 6307

Distribution Plan:

Midwest Vending, in return for a 3-year agreement, will continue providing energy efficient Energy Star rated and LED equipped merchandisers at the following locations at no charge to Carver County, with the exception of electricity costs. Merchandisers that will remain will be inspected to ensure that they have the most current energy efficiency features and in some cases, merchandiser wrapping may be modified.

- Government Center:
 - o Employee Break Room snack merchandisers will be replaced with “micro market” merchandisers and self-checkout kiosks. Micro markets are a great vending solution because they can be configured to fit any space and customized with fresh, healthy options and upscale beverages, as well as convenience items. The Employee Break Room beverage merchandiser will be replaced with a beverage cooler merchandiser, which will increase customer beverage choice. Midwest Vending may place cameras in select locations to monitor theft.
 - o The beverage merchandisers near the Workforce Center and Public Health/HCBC will be reviewed. Consideration will be given to removal of these machines, depending on usage.
 - o The Justice Center/Courts snack merchandiser will remain. The beverage merchandiser in that location will be replaced with a glass front beverage merchandiser, which will increase customer beverage choice.
 - o The Justice Center/Sheriff beverage merchandiser will remain.
- The Chaska License Center snack merchandiser will remain. The beverage merchandiser in that location will be replaced with a glass front beverage merchandiser, which will increase customer beverage choice.
- If space allows, snack and glass front beverage merchandisers will be added at the Chanhassen License Center, which currently does not house vending machines.
- The First Street Center snack and beverage merchandiser will remain.
- The Public Works Headquarters snack and beverage merchandiser will remain.

Customer Payment:

Each new merchandiser will come equipped with ability for credit card or USConnect card payment, as well as would have a bill acceptor capable of processing a \$1.00 or \$5.00 bill.

Commission Rates:

Carver County will be paid on the following basis:

- \$0.25 per unit sold out of glass front beverage merchandisers in the Justice Center/Courts building, the Chaska License Center and the Chanhassen License Center
- 12% commission (after sales tax) on *beverages* sold out of “stack” merchandisers
- 15% commission (after sales tax) on *snacks* sold out of “stack” merchandisers
- Commissions are not included on items sold out of “micro market”

Sample Pricing:

Machines	
20 oz. diet coke	\$1.75 (includes commission)
12 oz. can of Coke	\$1.00 (includes commission)
20 oz. Water	\$1.50 (includes commission)
Specialized Waters	\$2.25 for most (includes commission)
Snickers Candy Bar	\$1.50 (includes commission)
M&Ms	\$1.50 (includes commission)
Salted Cashews	\$1.00 (includes commission)
Cheeze-its	\$0.85 (includes commission)
Jack Links	\$2.25 (includes commission)
Fresh market (no commission)	
Wrap	\$4.99
Chicken salad	\$5.60
Veggie + dip tray	\$2.85
Hard boiled eggs (2)	\$1.86
Cheese + grapes	\$2.97
Other fresh items	\$2.39-\$4.99

Carver County Board of Commissioners Request for Board Action



Agenda Item:
Vinco Inc Independent Contract/Professional Service Agreement

Primary Originating Division/Dept: Sheriff <input type="text"/>	Meeting Date: 8/6/2019 <input type="text"/>
Contact: George Pufahl <input type="text"/> Title: Lieutenant <input type="text"/>	Item Type: Consent <input type="text"/>
Amount of Time Requested: <input type="text"/> minutes Presenter: <input type="text"/> Title: <input type="text"/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: Communities: Create and maintain safe, healthy, and livable communities <input type="text"/>	

BACKGROUND/JUSTIFICATION:

The City of Chanhasseen hosts public safety radio equipment on one of its water towers. The City requested that all radio equipment to be temporarily removed from the water tower for painting and maintenance. The removal of the equipment has since been completed and the equipment is presently installed on a temporary antenna post. PSC Alliance Inc. has been coordinating the removal and reinstallation of the equipment in consultation with Sheriff's Office personnel. Sheriff Kamerud is seeking Board approval of the proposed contract with Vinco Inc. to re-install public safety radio equipment to include omni antennas, microwave dish, shims and mounts, etc. (see Statement of Work for additional specifics). The proposed contract is supplemental to the existing contract with PSC Alliance Inc. Funding for the project received Board approval on 4/16/2019 (RBA#2019-6008).

ACTION REQUESTED:

Approval of the proposed contract with Vinco Inc.

FISCAL IMPACT: Other <input type="text"/> <i>If "Other", specify:</i> <input type="text"/>	FUNDING County Dollars = <input type="text"/> \$38,000.00
FTE IMPACT: None <input type="text"/>	Total <input type="text"/> \$38,000.00
<input checked="" type="checkbox"/> Insert additional funding source	

Related Financial/FTE Comments:

Funding was approved by board on April 4/16/19. This contract portion of the approved funding will not exceed \$38,000.

Office use only:

RBA 2019 - 6286

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Charitable Gambling Application for Exempt Permit-River Valley Ducks Unlimited

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

A Charitable Gambling application for Exempt Permit was received from River Valley Ducks Unlimited. They plan to hold a raffle on September 29, 2019 at the Sticks Tavern located at 6940 Dahlgren Rd, Chaska, MN 55318. This applicant has received this type of license in the past.

ACTION REQUESTED:

Approval to issue a Charitable Gambling License to River Valley Ducks Unlimited for a raffle to be held on September 29, 2019.

FISCAL IMPACT:
If "Other", specify:

FUNDING

County Dollars =

Total \$0.00

FTE IMPACT:

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2019 - 6283

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Application for 1 Day to 4 Day Temporary On-Sale Liquor License for The Justin Kukowski Foundation

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

The Justin Kukowski Foundation 1776 Stieger Lake Ln Victoria, has applied for a 1 Day to 4 Day Temporary On-Sale Liquor License. They are planning an event for Saturday, October 5, 2019. The event will be held at Solseng Farm 16315 Jonathan Carver Pkwy Carver MN 55315. The officers are Robert Dale Rehbein (President); Kyle Donald Kukowski (Vice-President); Felixia Marie Valerius (Secretary); Donald August Kukowski (Treasurer). There are no delinquent taxes owing on this property.

ACTION REQUESTED:

Motion to approve the 1 Day to 4 Day Temporary On-Sale Liquor License application for The Justin Kukowski Foundation for Saturday, October 5, 2019.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT:

Total **\$0.00**

Insert additional funding source

Related Financial/FTE Comments:

1 Day to 4 Day Temporary On-Sale Liquor License fee: \$100.00 per event

Office use only:

RBA 2019 - 6296

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Final Acceptance and Payment to ICON CONSTRUCTORS, LLC for the 84th Street Bridge Project

Primary Originating Division/Dept: <input type="text" value="Public Works - Program Delivery"/>	Meeting Date: <input type="text" value="8/6/2019"/>
Contact: <input type="text" value="Andrew Engel"/> Title: <input type="text" value="Engineering Supervisor"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Strategic Initiative: <input type="text" value="Connections: Develop strong public partnerships and connect people to services and information"/>	

BACKGROUND/JUSTIFICATION:

The 2018 construction season included the replacement of a bridge on 84th street in Camden Township. All work is complete and ICON CONSTRUCTORS, LLC is requesting to finalize the contract with Carver County and release all retainage. County staff agrees and is requesting that the contract be finalized and retainage be paid in the amount of \$27,289.75.

ACTION REQUESTED:

Motion to adopt a resolution accepting all work as complete and authorizing final payment in the amount of \$27,289.75 to ICON CONSTRUCTORS, LLC for the 84th Street Bridge Project.

FISCAL IMPACT: <input type="text" value="Included in current budget"/>	FUNDING				
If "Other", specify: <input type="text" value=""/>	County Dollars = <input type="text" value=""/>				
FTE IMPACT: <input type="text" value="None"/>	<table style="width: 100%;"> <tr> <td style="width: 70%;">Town Bridge</td> <td style="width: 30%; text-align: right;">\$27,289.75</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$27,289.75</td> </tr> </table>	Town Bridge	\$27,289.75	Total	\$27,289.75
Town Bridge	\$27,289.75				
Total	\$27,289.75				
<input checked="" type="checkbox"/> Insert additional funding source					

Related Financial/FTE Comments:

Office use only:

RBA 2019 - 6297

Carver County Board of Commissioners Request for Board Action



Agenda Item:
Encore Donation Received

Primary Originating Division/Dept: ▼

Meeting Date:

Contact: Title:

Item Type:
 ▼

Amount of Time Requested: minutes
Presenter: Title:

Attachments: Yes No

Strategic Initiative:
 ▼

BACKGROUND/JUSTIFICATION:

Encore received a donation of \$999.78. Encore will be using these funds for program enrichment. The donation is coming from Randy Ehalt with matching employer funds from Weiss Building.

ACTION REQUESTED:

Approval of donation receipt is requested.

FISCAL IMPACT: ▼
If "Other", specify:

FUNDING
County Dollars =

Total

FTE IMPACT: ▼

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2019 - 6305

Carver County Board of Commissioners Request for Board Action



Agenda Item:

STOC Communications Services Manager

Primary Originating Division/Dept: <u>Sheriff</u>	Meeting Date: <u>8/6/2019</u>
Contact: <u>Jason Kamerud</u> Title: <u>Sheriff</u>	Item Type: <u>Consent</u>
Amount of Time Requested: <input type="text"/> minutes	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Presenter: <input type="text"/> Title: <input type="text"/>	

Strategic Initiative:

Culture: Provide organizational culture fostering accountability to achieve goals & sustain public trust/confidence in County government

BACKGROUND/JUSTIFICATION:

The Communications Services Manager retired recently, leaving an obvious and noticeable operational gap in the dispatch center. The hiring process to recruit and replace the manager takes approximately 3-4 months due to a comprehensive background investigation and psychological screening process. The demands of the dispatch center require a managerial presence to provide leadership, ensure current projects stay on schedule and within budget, and ensure daily operational needs are satisfied.

Robert VanDenBroeke previously served as the Captain of the Communications Center, Commander of Operations with oversight of the development of the current 800 MHz radio system, Chief Deputy of the Sheriff's Office, and most recently served as a private consultant helping other agencies build dispatch centers. He has a comprehensive understanding of Carver County operations and practices, as well as possesses broad knowledge of dispatch technologies and protocols.

Sheriff Kamerud is asking the Board to support the hiring, on a temporary basis, of Robert VanDenBroeke to serve as an interim Communications Services Manager. The wages would be paid through unspent wages already allocated to the position. Since this is a temporary position, there are no other employee costs (i.e., there are no benefit costs such as health insurance for temporary employees).

ACTION REQUESTED:

Approve the hiring of a STOC employee, Robert VanDenBroeke, to provide interim managerial direction in the dispatch center.

FISCAL IMPACT: Other

If "Other", specify:

Utilization of vacancy savings

FUNDING

County Dollars =	\$0.00
2019 vacancy savings	\$25,500.00
Total	\$25,500.00

FTE IMPACT: Other staffing change (grade, classification, hours, etc.)

Related Financial/FTE Comments:

The Communications Services Manager is a vacant, existing position. The wages for the STOC position will be funded through vacancy savings. The offered wage will be within the established wage scale. The employee will work no more than 67 work days, with a total wage expense of not more than \$25,500.00. The STOC position will terminate upon hiring a Communications Service Manager and brief transition period.

Office use only:

RBA 2019 - 6285

Carver County Board of Commissioners Request for Board Action



Agenda Item:
Out of State travel request.

Primary Originating Division/Dept: Health & Human Services

Meeting Date: 8/6/2019

Contact: Rod Franks Title: HHS Director

Item Type:
Consent

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:
Culture: Provide organizational culture fostering accountability to achieve goals & sustain public trust/confidence in County government

BACKGROUND/JUSTIFICATION:

The new Income Support Manager, Kate Probert, had been scheduled to attend the National Association of State TANF Administrators/American Association of SNAP Directors (AASD/NASTA) annual conference in Charlotte, NC from 8/25-28/2019.

The 2019 AASD/NASTA Annual Conference is designed to assist Health and Human Service leaders and policy makers to shape the future of the SNAP and TANF programs through collaboration and modernization and the exchange of experience and knowledge amongst attendees.

The cost for Kate to attend this conference will be covered by sponsorship through AASD, and there will be no out of pocket costs to the County.

ACTION REQUESTED:

Motion to approve out of state travel for Kate Probert to attend AASD/NASTA annual conference.

FISCAL IMPACT: None

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT: None

Total \$0.00

Insert additional funding source

Related Financial/FTE Comments:

No county funds required for conference attendance.

Office use only:

RBA 2019 - 6293

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Memorandum of Agreement with Law Enforcement Labor Services – Licensed Sergeants Bargaining Unit Regarding Voluntary Use of Take-Home Squad for Employees Assigned to the Investigations Unit of the Sheriff’s Office

Primary Originating Division/Dept: <input type="text" value="Employee Relations"/>	Meeting Date: <input type="text" value="8/6/2019"/>
Contact: <input type="text" value="Kerie Anderka"/> Title: <input type="text" value="ER Director"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

The County and the Law Enforcement Labor Services (LELS) Unit are parties to a Labor Agreement in effect from January 1, 2019 through December 31, 2020 covering employees in the classification of Licensed Sergeant.

As an operational enhancement the Sheriff’s Office has developed a program which authorizes the voluntary use of a take-home vehicle to employees assigned to the investigations unit of the Sheriff’s Office. This operational enhancement is being provided to increase work assignment efficiency, effectiveness, and provide better service to the communities of Carver County.

The memorandum specifies the terms and conditions relevant to implementing this operational enhancement for investigations unit staff.

ACTION REQUESTED:

Motion to approve the Memorandum of Agreement with the Law Enforcement Labor Services Licensed Sergeants Bargaining Unit.

FISCAL IMPACT: <input type="text" value="None"/> <p><i>If "Other", specify:</i> <input type="text"/></p>	FUNDING County Dollars = <input type="text"/> <input type="text"/> Total <input type="text" value="\$0.00"/>
FTE IMPACT: <input type="text" value="None"/>	<input checked="" type="checkbox"/> Insert additional funding source

Related Financial/FTE Comments:

Employees who volunteer to participate in this program will be required to pay a monthly fee. Finance anticipates the fee that is being charged will offset any cost to the program and therefore does not believe there will be any levy impact.

Office use only:

RBA 2019 - 6312

Carver County Board of Commissioners Request for Board Action



Agenda Item:
Abatements/Additions

Primary Originating Division/Dept: ▼

Meeting Date:

Contact: Title:

Item Type:
 ▼

Amount of Time Requested: minutes
Presenter: Title:

Attachments: Yes No

Strategic Initiative:
 ▼

BACKGROUND/JUSTIFICATION:

Abatements requested by taxpayers. See attached listing.

ACTION REQUESTED:

Motion to approve.

FISCAL IMPACT: ▼
If "Other", specify:

FUNDING

County Dollars =	(\$62.42)
Other	(\$112.58)
Total	(\$175.00)

FTE IMPACT: ▼

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2019 - 6295



Property & Financial Services
 Government Center - Administration Building
 600 East 4th Street
 Chaska, MN 55318-2102

Property Tax Department
 Phone: (952) 361-1910
 Email: taxsvc@co.carver.mn.us

County Assessor
 Phone: (952) 361-1960
 Email: assessment@co.carver.mn.us

**Abatements presented to the
 Carver County Board of Commissioners
 August 6, 2019**

Abatement approval is recommended by the County Assessor and Property Tax Department Manager on the following properties for the reasons listed.

Payable Year	Parcel Number	Name	Reason for Abatement	Original Tax Amount	Adjusted Tax Amount	Total Amount of Tax Adjustment	Reduction in Penalties and/or Interest Paid	Total Amount of Adjustment	County Dollars Abated
2019	10.0110740	Kendall A & Amy L Halme	Homestead	\$ 4,296.00	\$ 4,274.00	\$ (22.00)	\$ -	\$ (22.00)	\$ (8.97)
2019	65.5510700	Credit Trust of Frederick N Beier Trust	Homestead	\$ 4,606.00	\$ 4,548.00	\$ (58.00)	\$ -	\$ (58.00)	\$ (19.21)
2019	40.8010130	Nathan R Eder & Vanessa L Henke	Homestead	\$ 4,294.00	\$ 4,212.00	\$ (82.00)	\$ -	\$ (82.00)	\$ (25.20)
2019	30.9510277	Cassie Anderson	Homestead	\$ 248.00	\$ 178.00	\$ (70.00)	\$ -	\$ (70.00)	\$ (23.78)
2019	30.9510134	Valdez Isidro David Lopez	Homestead	\$ 118.00	\$ 90.00	\$ (28.00)	\$ -	\$ (28.00)	\$ (9.64)
2019	30.9510137	Sara Perez Aguilar	Added Tax	\$ 33.00	\$ 118.00	\$ 85.00	\$ -	\$ 85.00	\$ 24.38
			Totals	\$ 13,595.00	\$ 13,420.00	\$ (175.00)	\$ -	\$ (175.00)	\$ (62.42)

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Decrease of School Resource Officer FTE

Primary Originating Division/Dept: Sheriff

Meeting Date: 8/6/2019

Contact: Michael Wollin Title: Commander

Item Type:
Consent

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

Finances: Improve the County's financial health and economic profile

BACKGROUND/JUSTIFICATION:

Waconia School District 110 has elected not to enter into a new cooperative agreement for a dedicated school resource officer/FTE provided by the Sheriff's Office. The current FTE was absorbed into general patrol functions due to current vacancies. The 1.0 vacant Deputy Sheriff/School Resource Officer will be eliminated.

ACTION REQUESTED:

Approve the 1.0 FTE decrease of deputy sheriff/school resource officer in the Carver County Sheriff's Office and corresponding contract revenue.

FISCAL IMPACT: Budget amendment request form

If "Other", specify:

FTE IMPACT: Decrease budgeted staff

FUNDING

County Dollars =	<input type="text"/>
Contracting entity	(\$107,822.00)
Total	(\$107,822.00)

Insert additional funding source

Related Financial/FTE Comments:

The cost of this position was borne by the contracting entity.

Office use only:

RBA 2019 - 6280

Budget Amendment Request Form



To be filled out AFTER RBA submittal

Agenda Item: Decrease of School Resource Officer FTE

Department:

Meeting Date:

Fund:

- 01 - General
- 02 - Reserve
- 03 - Public Works
- 11 - CSS
- 15 - CCRRA
- 30 - Building CIP
- 32 - Road/Bridge CIP
- 34 - Parks & Trails
- 35 - Debt Service

Requested By:

DEBIT			CREDIT		
Description of Accounts	Acct #	Amount	Description of Accounts	Acct #	Amount
contract revenue	01-201-236-1733.5574	\$107,822.00	salaries	01-201-236-1733....	\$107,822.00
TOTAL		\$107,822.00	TOTAL		\$107,822.00

Reason for Request:

Decrease contract revenue and offsetting FTE

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Cash and Investment Reorganization- Finance Department

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

Finance recently has had a vacancy in the Cash Management Coordinator position. This vacancy created an opportunity to revisit that position and look to the departmental needs currently and the transition needs that are coming up in the future related to managing the County's cash and investment portfolio. The Finance department is recommending to restructure the vacant Cash Management Coordinator position to a Cash Manager position to improve daily cash management, forecasting short-term cash inflows/outflows as well perform other cash management duties.

ACTION REQUESTED:

Approve a reorganization in the Finance Department to change a 1.0 FTE Cash Management Coordinator position to a 1.0 FTE Cash Manager position.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =	
investment income	\$18,600.00
Total	\$18,600.00

FTE IMPACT:

Insert additional funding source

Related Financial/FTE Comments:

The budgeted cost difference of \$18,600 between the current position and the new position is expected to be offset by increased investment income from improving daily cash management and forecasting short-term cash inflows/outflows.

Office use only:

RBA 2019 - 6309

Budget Amendment Request Form



To be filled out AFTER RBA submittal

Agenda Item: Cash and Investment Reorganization- Finance Department

Department:

Meeting Date:

Fund:

- 01 - General
- 02 - Reserve
- 03 - Public Works
- 11 - CSS
- 15 - CCRRA
- 30 - Building CIP
- 32 - Road/Bridge CIP
- 34 - Parks & Trails
- 35 - Debt Service

Requested By:

DEBIT			CREDIT		
Description of Accounts	Acct #	Amount	Description of Accounts	Acct #	Amount
salaries	01-045.6111	\$18,600.00	Investment income	01-045.5701	\$18,600.00
TOTAL		\$18,600.00	TOTAL		\$18,600.00

Reason for Request:

To cover the increased cost between the Cash Management Coordinator (B22) position and the Cash Manager (C41) position.

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Public Hearing to Amend the County Fee Schedule Eliminating Regional Park Entrance Fees

Primary Originating Division/Dept: Public Works - Parks

Meeting Date: 8/6/2019

Contact: Sam Pertz

Title: Parks and Trails Supervisor

Item Type:

Regular Session

Amount of Time Requested: minutes

Presenter:

Title: Parks and Trails Supervisor

Attachments: Yes No

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

BACKGROUND/JUSTIFICATION:

Carver County Ordinance, Title IX General Regulations, Chapter 91, Park and Recreation Ordinance allows the County to collect park fees in the form of User and Special Use Fees/Modifications and Vehicle Permits. Collectively, these types of fees are commonly referred to as park entrance fees. This practice of collecting entrance fees to enter or use facilities of the regional parks operated by Carver County has been in place since the late 1970's. Funds collected have been used to off-set general fund tax levy for the operations and maintenance of the county park system.

Carver County also adopts an annual fee schedule which identifies fees the County Board has authorized.

Beginning in January of this year, staff has facilitated a discussion with the Park Commission about the eliminating of park entrance fees to remove a use barrier created by fees, and to increase park attendance.

The Park Commission at its June 12, 2019 meeting made recommendation to the County Board to eliminate park entrance fees.

The County Board reviewed the request to eliminate park entrance fees at a workshop session on July 2, 2019 and indicated support.

Program Overview:

- Program takes effect December 1st, 2019.
- \$170,000 in annual park permit fee revenue is eliminated without impacting the Parks Department operating budget by reducing Parks seasonal staffing costs by \$13,000 and reducing Commissioner Contingency by \$157,000 - see related budget amendment request form for details.
- Annual seasonal staffing costs are reduced by \$13,000 but gatehouse staffing continues Fridays – Sundays, and Holidays of Memorial Day, 4th of July, and Labor Day.
- Rental services at Baylor & Lake Minnewashta Regional Parks are continued.
- Seasonal office & guest services support in summer months is continued.

Implementation Work Plan:

- Public Hearing & Ordinance Change August- September
- Rollout Communication & Public Relations Strategic Plan, after public hearing
- Changes to printed materials and park signage, October – November
- Free admittance begins December 1, 2019

ACTION REQUESTED:

- 1) Motion to open a public hearing to amend the County Fee Schedule to eliminate park entrance fees.
- 2) Motion to close public hearing.
- 3) Motion to amend the 2019 Fee Schedule to eliminate park entrance fees.
- 4) Motion to amend the Parks Department budget by \$157,000 from Commissioner Contingency funds to off-set revenue received from park entrance fees.
- 5) Direct County staff to deny refund requests for annual park permit(s) purchased in 2018 or 2019 due to the elimination of park entrances fees effective December 1, 2019.

FISCAL IMPACT: Budget amendment request form

If "Other", specify:

FTE IMPACT: None

FUNDING

County Dollars =	<input type="text"/>
Commissioner Conting...	\$157,000.00
Total	\$157,000.00

Related Financial/FTE Comments:

See related budget amendment.

Office use only:
RBA 2019 - 6232



BOARD OF COUNTY COMMISSIONERS CARVER COUNTY, MINNESOTA

Date: August 6, 2019 Resolution No.: _____

Motion by Commissioner: _____ Seconded by Commissioner: _____

A RESOLUTION AMENDING THE 2019 CARVER COUNTY FEE SCHEDULE ORDINANCE 87-2019B

WHEREAS, the County Board of Commissioners may charge fees for services provided by any county office, official, department, court, or employee; and

WHEREAS, Minnesota Statutes state that amendments to these services fees, charges, and rates must be established by ordinance.

NOW, THEREFORE BE IT RESOLVED, that the Carver County Board of Commissioners hereby ordains adoption of Ordinance 87-2019B and the elimination of select park fees contained in the amended schedule, effective December 1, 2019.”

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 6th day of August, 2019, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 6th day of August, 2019

County Administrator

CARVER COUNTY, MINNESOTA

ORDINANCE # 87-2019B
AMENDING THE COUNTY FEE SCHEDULE

THE CARVER COUNTY BOARD OF COMMISSIONERS HEREBY ORDAINS:

SECTION 1. Ordinance #87-2019, the Carver County Fee-For-Service Schedule, shall be amended by eliminating select park fees and ensuring that fair, reasonable, and proportionate fees are set for the costs of services that the county provides at the following Carver County Parks:

- Baylor Regional Park
- Lake Minnewashta Regional Park
- Lake Waconia Regional Park

The amendments to the fee schedule are listed in the attached and incorporated Exhibit A.

SECTION 2 - EFFECTIVE DATE. This Ordinance shall be in full force and effect on December 1, 2019.

Adopted by the County Board of Commissioners at a meeting held at the Carver County Government Center, Chaska, Minnesota, this 6th day of August, 2019.

County Board Chair

Date: _____

County Administrator

Date: _____

Parks

Baylor Regional Park Fees (Specific)	
Baylor Historic House	
Damage Deposit	\$200
Monday - Thursday	\$125/Night + Vehicle Permits & Reservation Fee
Friday-Saturday & Holidays	\$175/Night + Vehicle Permits & Reservation Fee
Camp Site Fees <i>(Vehicle permit fees not included)</i>	
Utility Campsite	\$28/Night/Site
Primitive Campsite	\$20/Night/Site
Full Hook-Up Campsite	\$38/Night/Site
Cancellation Fee	\$5 Per Site/Night
Long-Term Camping	
Utility Site	\$21/night
Primitive Sites	\$16/night
(Applied @ 6 or more consecutive days)	
Community Room	
All Inclusive <i>(Includes Daily Vehicle Permits)</i>	\$325/Day + Reservation Fee
Facility Rental Only <i>(Daily Vehicle Permits Not Included)</i>	\$175/Day + Reservation Fee
Organized Group Rate	\$100/Day + Reservation Fee & Vehicle Permit Fees
Damage Deposit	\$50
Cancellation Fee	See Cancellation Structure Below
Campground Commodities	
Ice: Bag/Block	\$2/\$3 Respectively
Firewood	\$5/Ea.
WiFi Connection @ Campsite in Campground	\$5/Day
Dump Station	\$15/Use
Lake Waconia Regional Park Fees (Specific)	
Lake Waconia Event Center	
Damage Deposit	\$500/Reservation
Down Payment for Reservation Confirmation	\$500/Reservation
Facility Access Prior to Event	\$150/Day + \$20/Hour for Required Staffing Time
Facility Rental	\$1,000/Day
Building Attendant	\$20/Hour/Staff
Sheriff/Security Personnel	\$80/Hour/Staff
Early Set-Up Fee (Day of Event)	\$80/Four Hours (4 Hour Minimum)
Additional Trash/Recycling	Cost of Service + 10% Administration Fee
Park System Fees (General)	
Organized Group Rates: (The following rates are available to groups meeting requirements outlined in Ordinance No. 30)	
Daily Vehicle Permit Fees	
Weekdays (M—Thur)	\$1.25/Person/Day
Weekends & Holidays (F—Sun)	\$1.50/Person/Day
Group Camping	\$2.25/Group Member/Night
Picnic Shelter(s) in Flights B & C (See below)	Weekday: \$20 + VP&RF , Weekend: \$40 + VP&RF

Ordinance Violations:	
Violation Fees Violation of Chapter 91 of Ordinance 72 of the Carver County Code of Ordinances	\$20 + \$10 Court Filing Fee (Plus State Fee(s))
Photography & Videography Permits:	
Annual Professional Photography Permit	\$225/Year
Commercial Business Permit	\$400/Day
Graduation/Wedding	\$400/Day
Monday - Thursday	\$25/Hour
Friday - Sunday	\$50/Hour
Video Shoot	\$200/Day
Atypical Video Shoot	\$500/Day (Minimum)
Park Shelter Rentals:	
All-Inclusive Daily Vehicle Permits Rates with Shelter Reservation	(Rate Shown is for Vehicle Permits Fees Only)
<ul style="list-style-type: none"> During May 1st – 2nd Sunday in June and the 1st Tuesday After Labor Day – October 1st During the Day after the 2nd Sunday in June – Labor Day 	<ul style="list-style-type: none"> \$125/Day \$175/Day
Park Shelter “Flights”	(VP = Vehicle Permits, RF = Reservation Fee)
A: #5	A: Weekday: \$150 + VP&RF, Weekend: \$225 + VP&RF
B: Waconia, Beach	B: Weekday: \$50 + VP&RF, Weekend: \$100 + VP&RF
C: #2, #3, #4, Prairie	C: Weekday: \$40 + VP&RF, Weekend: \$80 + VP&RF
Reservations w/Overnight Use of Facility	(Monday-Sunday & Holidays) \$50 + Group Entrance Fee
Shelter Cancellation Fee	See Table Below for Cancellation Procedure & Fees
Group Damage Deposit	\$100/for Damage and/or Excessive Clean-Up
Vehicle Permits:	
Annual Vehicle Permit (1st)	\$28
Annual Vehicle Permit – Replacement Permit	\$5
Annual Vehicle Permit – Any 2nd Permit	\$14
Annual Park Permit (Carver County Assistance Program)	\$14
Annual Vehicle Permit (Veterans Program)	\$14
Daily Vehicle Permit (All Parks)	\$6
Daily Bus Permit (Announced Visit)	\$25
Daily Bus Permit (Unannounced Visit)	\$50
Reservation Fee	\$8
Concession/Vending Fee	As Negotiated
Recreation & Educational Programming:	
Contracted Recreation Program Services	\$13.00/seasonal labor hour + \$4/youth and

	\$7/adult equipment usage/rental. <i>For recreation program fees for private groups, contracted activities, and partnership programs, see Attachment B.</i>
Educational Programs 2 Program Hours 4 Program Hours	\$3/participant for short programs \$5/participant for long programs
Rental Equipment:	
Archery Equipment	\$75/Day (+ replacement cost if applicable)
Canoe	\$8/Hour
Personal Watercraft Storage	\$60/Season
Cross Country Ski Equipment Rental Adults Children (under 15 years old)	(Fee for package of skis, poles & boots) \$6/Hour \$5/Hour
Disc Golf	\$5/ (+\$5.00 replacement cost if applicable)
GPS Units	\$5/Two Hour(s)
Paddle Boat	\$7/Hour
Portable Fire Ring	\$15/Reservation Request
Snow Shoes Equipment Rental Adults Children (under 15 years old)	(Fee for package of snowshoe & pole) \$6/Hour \$5/Hour
Standup Paddle Boards	\$15/Hour
Open Play Space/Field Facilities	\$7.50/Game or Practice
Special Event Use Permits & Event Services:	
Special Event Use Permits (Public Special Events)	(Off-Season = 1 st Tuesday after Labor Day thru April 30 th) <ul style="list-style-type: none"> • <i>Events up to 250 People</i> (M-Th & Off-Season) \$287.00 (Fri-Sun & Holidays) \$312.00 • <i>Events 251-500 People</i> (M-Th & Off-Season) \$575.00 (Fri-Sun & Holidays) \$625.00 • <i>Events 501-750 People</i> (M-Th & Off-Season) \$862.00 (Fri-Sun & Holidays) \$937.00 • <i>Events 751-1000 People</i> (M-Th & Off-Season) \$1,150.00 (Fri-Sun & Holidays) \$1,250.00 • <i>Events 1001- 1,250 People</i> (M-Th & Off-Season) \$1,437.00 (Fri-Sun & Holidays) \$1,562.00

	<ul style="list-style-type: none"> • <i>Events 1,250+ People</i> (M-Th & Off-Season) \$1,724.00 (Fri – Sun & Holidays) \$1,874.00
Application Fee for Special Event Use Permit	\$100/Application
Public Fireworks Displays	Exempt
Edu. Agency Endurance Events - Summer	\$25/Team
Edu. Agency Endurance Events - Winter Monday-Thursday Friday-Sunday	\$25/Team \$30/Team
Events - Additional Trash Services	Actual Cost Plus 10% Administration Fee
Events – Extraordinary Clean-up Services	\$30/Hour
Picnic Table Moving	\$50/Hour
Portable Toilets for Events Number required based on group size	Actual cost/portable toilet “X” number required plus 10% Administration Fee
Trail Grooming – Extraordinary for Meets	\$35/Hour
Concession/Vending Fee	As Negotiated/By Agreement
Reservation Cancellation for Park Facilities:	
Cancellation based on Customer request for Facilities of: All Park Picnic Pavilions, Community Room and Lake Waconia Event Center. *Outdoor Recreation Programs/Services utilize this cancellation structure as well. **Camp Site Cancellations follow as outlined above.	<ul style="list-style-type: none"> • 31+ Days Prior to Reservation/Event: 100% Refund Issued • 15-30 Days Prior to Reservation/Event: 75% of Refund Issued • 8-14 Days Prior to Reservation/Event: 50% Refund Issued • 0-7 Days Prior to Reservation/Event: 0% Refund Issued

Budget Amendment Request Form



To be filled out AFTER RBA submittal

Agenda Item: Elimination of Regional Park Entrance Fees

Department:

Meeting Date:

Fund:

- 01 - General
- 02 - Reserve
- 03 - Public Works
- 11 - CSS
- 15 - CCRRA
- 30 - Building CIP
- 32 - Road/Bridge CIP
- 34 - Parks & Trails
- 35 - Debt Service

Requested By:

DEBIT		
Description of Accounts	Acct #	Amount
Park Entrance Fees	01-520.5506	\$170,000.00
TOTAL		\$170,000.00

CREDIT		
Description of Accounts	Acct #	Amount
Temporary Parks Staffing	01-520.6119	\$13,000.00
Commissioner Contingency	01-001.6829	\$157,000.00
TOTAL		\$170,000.00

Reason for Request:

Board approved eliminating \$170K of park entrance fees by reducing \$13K in temporary parks staffing and \$157K in Commissioner Contingency.

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Award Construction Contract to Rachel Contracting Inc. for Lake Waconia Regional Park Site Improvements

Primary Originating Division/Dept: <input type="text" value="Public Works - Parks"/>	Meeting Date: <input type="text" value="8/6/2019"/>
Contact: <input type="text" value="Martin Walsh"/> Title: <input type="text" value="Parks and Recreation Director"/>	Item Type: <input type="text" value="Regular Session"/>
Amount of Time Requested: <input type="text" value="15"/> minutes	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Presenter: <input type="text" value="Martin Walsh"/> Title: <input type="text" value="Parks and Recreation Director"/>	
Strategic Initiative: <input type="text" value="Communities: Create and maintain safe, healthy, and livable communities"/>	

BACKGROUND/JUSTIFICATION:

On May 21, 2019 the County Board authorized advertisement for bids for Site Improvements for Lake Waconia Regional Park Main Park Area and DNR Public Water Access.

Bids were opened on June 27, 2019 for Site Improvements which consists of site grading work construction of roads, parking lots, watercraft access, storm water retention and treatment areas.

The Park Commission made recommendation on July 10, 2019 to award the contract to Rachel Contracting Inc. and prioritized bid alternate items to provide project management options. Based on the priority of bid alternate items reviewed by the Park Commission, Staff is recommending that the lowest priority item of light poles with bases for the parking area be excluded from the contract. Deleting this item from the contract will provide a stronger contingency balance and provide the County greater flexibility to address a planned trail connection linking the park to town, which the City of Waconia has requested as a part of the site plan approval process.

The low bidder is Rachel Contracting Inc.

Bid Amounts

Schedule #1, Main Park Area	\$1,291,516.81
Schedule #2, DNR Watercraft Access	\$795,589.71
Alternate Bid Schedule	\$372,280.00
Delete Light Poles and Bases	<u>-\$74,250.00</u>
Grand Total and Contract Amount	\$2,385,136.52

The City of Waconia is leading the water and sewer project within the park that will be constructed concurrently with the park grading work. The County will share in the cost of the utilities via a separate agreement which will be brought to the County Board at a separate meeting.

The total county budget for park site improvements and utilities with engineering is \$1,800,000. Beyond this contract, \$1,710,453.19 remains for utilities and engineering.

ACTION REQUESTED:

Motion to award a contract with Rachel Contracting Inc. for \$2,385,136.52 pending completion of the contract review process.

FISCAL IMPACT: <input type="text" value="Included in current budget"/> If "Other", specify: <input type="text"/>	FUNDING <table border="0" style="width: 100%;"> <tr> <td>County Dollars =</td> <td style="text-align: right;">\$89,546.81</td> </tr> <tr> <td>State Bonds SG-10782</td> <td style="text-align: right;">\$1,500,000.00</td> </tr> <tr> <td>Mn DNR Cooperative Fur</td> <td style="text-align: right;">\$795,589.71</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$2,385,136.52</td> </tr> </table> <input checked="" type="checkbox"/> Insert additional funding source	County Dollars =	\$89,546.81	State Bonds SG-10782	\$1,500,000.00	Mn DNR Cooperative Fur	\$795,589.71	Total	\$2,385,136.52
County Dollars =	\$89,546.81								
State Bonds SG-10782	\$1,500,000.00								
Mn DNR Cooperative Fur	\$795,589.71								
Total	\$2,385,136.52								
FTE IMPACT: <input type="text" value="None"/>									

Related Financial/FTE Comments:

County budget for all phase 1 development = County Match to State Bonds \$1,500,000, 2017 Attachment E \$100,000, 2019 Attachment E Trail \$100,000, 2019 Attachment E Contingency \$100,000 = \$1,800,000



**WSB
Project Bid Abstract**



Denotes Corrected Figure

Project Name: Lake Waconia Regional Park Site Improvements
Contract No.:
Client: Carver County Parks
Project No.: R-011103-000
Bid Opening: June 27, 2019 10:00 am
Owner: Minneapolis

Project: R-011103-000 - Lake Waconia Regional Park Site Improvements				Engineers Estimate		Rachel Contracting, Inc.		Park Construction Company - Mpls		Peterson Companies, Inc.		Veit & Company, Inc.	
Line No.	Item	Units	Quantity	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
BASE BID SCHEDULE # 1													
1	2021.501 MOBILIZATION	LS	1	\$61,712.25	\$61,712.25	\$50,000.00	\$50,000.00	\$60,000.00	\$60,000.00	\$65,281.65	\$65,281.65	\$74,000.00	\$74,000.00
2	2563.601 TRAFFIC CONTROL	LS	1	\$5,000.00	\$5,000.00	\$1,500.00	\$1,500.00	\$4,000.00	\$4,000.00	\$6,035.40	\$6,035.40	\$3,358.00	\$3,358.00
3	2104.504 REMOVE BITUMINOUS PAVEMENT	S Y	14400	\$2.00	\$28,800.00	\$2.75	\$39,600.00	\$2.55	\$36,720.00	\$1.42	\$20,448.00	\$2.65	\$38,160.00
4	2104.504 REMOVE GRAVEL DRIVE & PARKING LOT	S Y	5200	\$1.50	\$7,800.00	\$0.50	\$2,600.00	\$0.87	\$4,524.00	\$0.01	\$52.00	\$0.95	\$4,940.00
5	2104.503 REMOVE PIPES	L F	400	\$5.00	\$2,000.00	\$8.40	\$3,360.00	\$24.80	\$9,920.00	\$10.11	\$4,044.00	\$17.50	\$7,000.00
6	2104.502 REMOVE FES / APRONS	EACH	14	\$100.00	\$1,400.00	\$136.50	\$1,911.00	\$504.00	\$7,056.00	\$0.01	\$0.14	\$175.00	\$2,450.00
7	2104.501 REMOVE & REINSTALL SIGNAGE / REFLECTORS / BARRIERS	L S	1	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$4,570.00	\$4,570.00	\$1,942.50	\$1,942.50	\$2,071.00	\$2,071.00
8	2104.502 REMOVE & REINSTALL EXISTING SIGN	EACH	1	\$500.00	\$500.00	\$1,000.00	\$1,000.00	\$508.00	\$508.00	\$577.50	\$577.50	\$616.00	\$616.00
9	2104.502 REMOVE TREE / GRIND STUMP	EACH	69	\$800.00	\$55,200.00	\$157.00	\$10,833.00	\$152.00	\$10,488.00	\$248.85	\$17,170.65	\$187.70	\$12,951.30
10	2104.505 CLEARING AND GRUBBING	ACRE	1	\$8,000.00	\$8,000.00	\$9,510.00	\$9,510.00	\$6,090.00	\$6,090.00	\$6,765.15	\$6,765.15	\$7,507.00	\$7,507.00
11	2105.501 SITE EARTHWORK/SUBGRADE PREP	L S	1	\$150,000.00	\$150,000.00	\$285,000.00	\$285,000.00	\$319,000.00	\$319,000.00	\$346,691.48	\$346,691.48	\$340,312.00	\$340,312.00
12	2105.507 IMPORT SELECT GRANULAR BORROW (LV)	C Y	5000	\$20.00	\$100,000.00	\$17.50	\$87,500.00	\$28.40	\$142,000.00	\$23.20	\$116,000.00	\$21.95	\$109,750.00
13	2502.503 4" PERFORATED HDPE PIPE	L F	400	\$25.00	\$10,000.00	\$30.50	\$12,200.00	\$16.80	\$6,720.00	\$10.28	\$4,112.00	\$18.90	\$7,560.00
14	2502.503 4" SOLID HDPE PIPE	L F	60	\$25.00	\$1,500.00	\$25.50	\$1,530.00	\$13.80	\$828.00	\$0.01	\$0.60	\$18.70	\$1,122.00
15	2502.503 6" SOLID PVC	L F	900	\$25.00	\$22,500.00	\$38.00	\$34,200.00	\$17.60	\$15,840.00	\$0.01	\$9.00	\$20.35	\$18,315.00
16	2502.502 DRAINTILE CLEANOUT	EACH	2	\$250.00	\$500.00	\$865.00	\$1,730.00	\$434.00	\$868.00	\$515.55	\$1,031.10	\$359.00	\$718.00
17	2503.503 12" RC PIPE SEWER DES 3006 CL III	L F	100	\$60.00	\$6,000.00	\$59.50	\$5,950.00	\$74.80	\$7,480.00	\$35.42	\$3,542.00	\$49.85	\$4,985.00
18	2503.503 24" RC PIPE SEWER DES 3006 CL III	L F	200	\$60.00	\$12,000.00	\$105.00	\$21,000.00	\$88.60	\$17,720.00	\$61.91	\$12,382.00	\$83.50	\$16,700.00
19	2503.503 30" RC PIPE SEWER DES 3006 CL III	L F	310	\$65.00	\$20,150.00	\$112.00	\$34,720.00	\$120.00	\$37,200.00	\$85.90	\$26,629.00	\$114.00	\$35,340.00
20	2503.502 12" RC PIPE APRON/RIP RAP BASIN	EACH	1	\$1,800.00	\$1,800.00	\$3,777.50	\$3,777.50	\$2,450.00	\$2,450.00	\$1,869.42	\$1,869.42	\$2,028.00	\$2,028.00
21	2503.502 24" RC PIPE APRON/RIP RAP BASIN	EACH	3	\$1,800.00	\$5,400.00	\$3,183.75	\$9,551.25	\$3,960.00	\$11,880.00	\$2,634.59	\$7,903.77	\$3,153.00	\$9,459.00
22	2503.502 30" RC PIPE APRON/RIP RAP BASIN	EACH	5	\$2,000.00	\$10,000.00	\$3,641.00	\$18,205.00	\$5,040.00	\$25,200.00	\$3,288.01	\$16,440.05	\$4,287.00	\$21,435.00
23	2503.507 RIP RAP BASIN/OVERFLOW	C Y	30	\$150.00	\$4,500.00	\$110.00	\$3,300.00	\$150.00	\$4,500.00	\$116.31	\$3,489.30	\$163.00	\$4,890.00
24	2506.602 12" NYLOPLAST STRUCTURE	EACH	2	\$2,000.00	\$4,000.00	\$1,506.00	\$3,012.00	\$3,320.00	\$6,640.00	\$1,164.45	\$2,328.90	\$1,437.00	\$2,874.00
25	2506.602 OUTFLOW CONTROL STRUCTURE	EACH	2	\$4,000.00	\$8,000.00	\$5,825.00	\$11,650.00	\$7,510.00	\$15,020.00	\$4,305.53	\$8,611.06	\$8,376.50	\$16,753.00
26	2411.518 MODULAR UNIT RETAINING WALL	S F	100	\$75.00	\$7,500.00	\$44.00	\$4,400.00	\$59.50	\$5,950.00	\$59.14	\$5,914.00	\$39.20	\$3,920.00
27	2211.509 CLASS 5 AGGREGATE BASE (CV)	TON	12000	\$16.00	\$192,000.00	\$19.55	\$234,600.00	\$12.80	\$153,600.00	\$7.32	\$87,840.00	\$19.50	\$234,000.00
28	2360.504 BITUMINOUS PAVEMENT-2.0" WEAR COURSE	S Y	7115	\$10.00	\$71,150.00	\$10.50	\$74,707.50	\$10.50	\$74,707.50	\$10.82	\$76,984.30	\$11.10	\$78,976.50
29	2360.504 BITUMINOUS PAVEMENT-2.0" NON-WEAR COURSE	S Y	7115	\$10.00	\$71,150.00	\$9.55	\$67,948.25	\$9.35	\$66,525.25	\$9.68	\$68,873.20	\$10.10	\$71,861.50

Project: R-011103-000 - Lake Waconia Regional Park Site Improvements				Engineers Estimate		Rachel Contracting, Inc.		Park Construction Company - Mpls		Peterson Companies, Inc.		Veit & Company, Inc.		
Line No.	Item	Units	Quantity	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	
30	2521.518	CONCRETE PAVEMENT 4"	S F	820	\$8.00	\$6,560.00	\$7.95	\$6,519.00	\$7.30	\$5,986.00	\$5.83	\$4,780.60	\$8.95	\$7,339.00
31	2521.518	6" THICK CONCRETE PAVEMENT	S F	2000	\$10.00	\$20,000.00	\$7.35	\$14,700.00	\$6.70	\$13,400.00	\$7.46	\$14,920.00	\$13.10	\$26,200.00
32	2521.518	6" REINFORCED CONCRETE PAVEMENT	S F	500	\$15.00	\$7,500.00	\$8.05	\$4,025.00	\$7.40	\$3,700.00	\$10.71	\$5,355.00	\$15.50	\$7,750.00
33	2521.518	DETECTABLE WARNING PLATE	S F	180	\$50.00	\$9,000.00	\$55.95	\$10,071.00	\$51.30	\$9,234.00	\$73.50	\$13,230.00	\$72.75	\$13,095.00
34	2531.503	CONCRETE CURB & GUTTER DESIGN B612	L F	2600	\$25.00	\$65,000.00	\$18.00	\$46,800.00	\$16.50	\$42,900.00	\$20.45	\$53,170.00	\$24.50	\$63,700.00
35	2521.503	CONCRETE SURMOUNTABLE CURB	L F	320	\$28.00	\$8,960.00	\$20.90	\$6,688.00	\$19.20	\$6,144.00	\$24.71	\$7,907.20	\$27.50	\$8,800.00
36	2531.503	CONCRETE RIBBON CURB	L F	400	\$28.00	\$11,200.00	\$14.70	\$5,880.00	\$13.50	\$5,400.00	\$23.37	\$9,348.00	\$26.90	\$10,760.00
37	2564.602	ADA PARKING SIGN - STANDARD (SINGLE)	EACH	2	\$350.00	\$700.00	\$335.00	\$670.00	\$178.00	\$356.00	\$330.75	\$661.50	\$353.00	\$706.00
38	2564.602	ADA PARKING SIGN - VAN ACCESSIBLE (SINGLE)	EACH	2	\$350.00	\$700.00	\$375.00	\$750.00	\$193.00	\$386.00	\$351.75	\$703.50	\$375.00	\$750.00
39	2564.602	MISC TRAFFIC SIGNS - LARGE	EACH	8	\$400.00	\$3,200.00	\$335.50	\$2,684.00	\$381.00	\$3,048.00	\$315.00	\$2,520.00	\$336.00	\$2,688.00
40	2564.602	MISC TRAFFIC SIGNS - SMALL	EACH	2	\$350.00	\$700.00	\$168.00	\$336.00	\$203.00	\$406.00	\$157.50	\$315.00	\$168.00	\$336.00
41	2582.501	PARKING LOT & CROSSWALK STRIPING	L S	1	\$2,500.00	\$2,500.00	\$6,000.00	\$6,000.00	\$4,060.00	\$4,060.00	\$1,680.00	\$1,680.00	\$2,100.00	\$2,100.00
42	2573.502	STABILIZED CONSTRUCTION EXIT	EACH	1	\$2,500.00	\$2,500.00	\$2,000.00	\$2,000.00	\$1,330.00	\$1,330.00	\$2,100.00	\$2,100.00	\$1,962.00	\$1,962.00
43	2573.503	SEDIMENT CONTROL LOG TYPE WOOD FIBER	L F	2000	\$3.00	\$6,000.00	\$3.25	\$6,500.00	\$3.55	\$7,100.00	\$4.56	\$9,120.00	\$3.30	\$6,600.00
44	2573.503	SILT FENCE; TYPE MS	L F	6000	\$3.00	\$18,000.00	\$3.85	\$23,100.00	\$2.90	\$17,400.00	\$2.28	\$13,680.00	\$2.20	\$13,200.00
45	2573.503	NEW FLOTATION SILT CURTAIN	L F	700	\$50.00	\$35,000.00	\$11.00	\$7,700.00	\$19.30	\$13,510.00	\$17.75	\$12,425.00	\$20.50	\$14,350.00
46	2573.502	INLET PROTECTION	EACH	3	\$250.00	\$750.00	\$317.00	\$951.00	\$152.00	\$456.00	\$131.25	\$393.75	\$340.00	\$1,020.00
47	2573.501	DEWATERING	L S	1	\$5,000.00	\$5,000.00	\$2,900.00	\$2,900.00	\$4,840.00	\$4,840.00	\$0.01	\$0.01	\$4,507.00	\$4,507.00
48	2574.507	ENGINEERED SOIL (LV)	C Y	600	\$40.00	\$24,000.00	\$33.65	\$20,190.00	\$30.90	\$18,540.00	\$36.31	\$21,786.00	\$52.85	\$31,710.00
49	2575.504	EROSION CONTROL BLANKET CAT 3(N), 2S	S Y	6000	\$3.00	\$18,000.00	\$1.35	\$8,100.00	\$1.20	\$7,200.00	\$2.10	\$12,600.00	\$1.50	\$9,000.00
50	2575.505	SEEDING - TYPE I TURF SEED MIX	ACRE	5.2	\$3,000.00	\$15,600.00	\$486.50	\$2,529.80	\$443.00	\$2,303.60	\$7,665.00	\$39,858.00	\$4,097.00	\$21,304.40
51	2575.505	TYPE 2 ROADSIDE SEED MIX	ACRE	1.6	\$3,000.00	\$4,800.00	\$167.85	\$268.56	\$153.00	\$244.80	\$6,667.50	\$10,668.00	\$2,420.00	\$3,872.00
52	2575.505	TYPE 3 BASIN SEED MIX	ACRE	2.25	\$7,500.00	\$16,875.00	\$951.00	\$2,139.75	\$865.00	\$1,946.25	\$6,405.00	\$14,411.25	\$3,650.00	\$8,212.50
53	2575.505	TYPE 4 POLLINATOR SEED MIX	ACRE	2.1	\$7,500.00	\$15,750.00	\$1,052.00	\$2,209.20	\$956.00	\$2,007.60	\$13,335.00	\$28,003.50	\$3,235.00	\$6,793.50
54	2575.505	HYDROMULCH (BFM)	ACRE	11	\$4,000.00	\$44,000.00	\$3,355.00	\$36,905.00	\$3,050.00	\$33,550.00	\$4,000.50	\$44,005.50	\$5,562.00	\$61,182.00
55	2571.602	HERBACEOUS PLUGS	EACH	600	\$16.00	\$9,600.00	\$10.65	\$6,390.00	\$9.65	\$5,790.00	\$8.40	\$5,040.00	\$6.50	\$3,900.00
56	2571.603	ALUMINUM EDGING	L F	80	\$25.00	\$2,000.00	\$15.00	\$1,200.00	\$12.90	\$1,032.00	\$8.66	\$692.80	\$7.25	\$580.00
57	2575.505	RAPID STABILIZATION METHOD 3	ACRE	1	\$7,500.00	\$7,500.00	\$2,015.00	\$2,015.00	\$1,830.00	\$1,830.00	\$3,698.10	\$3,698.10	\$2,438.00	\$2,438.00
58	2575.505	RAPID STABILIZATION METHOD 4	ACRE	4	\$16,000.00	\$64,000.00	\$6,000.00	\$24,000.00	\$5,420.00	\$21,680.00	\$9,051.00	\$36,204.00	\$7,585.00	\$30,340.00
Total BASE BID SCHEDULE # 1:						\$1,295,957.25		\$1,291,516.81		\$1,293,785.00		\$1,282,244.88		\$1,499,247.70
BASE BID SCHEDULE #2														
59	2021.501	MOBILIZATION	LS	1	\$50,924.95	\$50,924.95	\$35,000.00	\$35,000.00	\$48,000.00	\$48,000.00	\$46,074.00	\$46,074.00	\$66,000.00	\$66,000.00
60	2104.502	REMOVE TREE / GRIND STUMP	EACH	9	\$800.00	\$7,200.00	\$157.00	\$1,413.00	\$152.00	\$1,368.00	\$417.90	\$3,761.10	\$375.00	\$3,375.00
61	2104.505	CLEARING AND GRUBBING	ACRE	1.2	\$5,000.00	\$6,000.00	\$9,500.00	\$11,400.00	\$6,090.00	\$7,308.00	\$6,765.15	\$8,118.18	\$7,507.00	\$9,008.40
62	2105.501	SITE EARTHWORK/SUBGRADE PREP	L S	1	\$150,000.00	\$150,000.00	\$98,000.00	\$98,000.00	\$96,000.00	\$96,000.00	\$290,376.24	\$290,376.24	\$137,997.00	\$137,997.00
63	2105.507	COMMON BORROW (LV)	C Y	26000	\$10.00	\$260,000.00	\$6.15	\$159,900.00	\$10.70	\$278,200.00	\$0.01	\$260.00	\$19.50	\$507,000.00
64	2105.507	IMPORT SELECT GRANULAR BORROW (LV)	C Y	3000	\$20.00	\$60,000.00	\$17.50	\$52,500.00	\$28.40	\$85,200.00	\$24.14	\$72,420.00	\$22.10	\$66,300.00
65	2503.507	RIP RAP BASIN/OVERFLOW	C Y	2	\$150.00	\$300.00	\$500.00	\$1,000.00	\$250.00	\$500.00	\$212.21	\$424.42	\$122.00	\$244.00
66	2211.601	BOAT LAUNCH RAMP W/BASE	L S	1	\$50,000.00	\$50,000.00	\$21,000.00	\$21,000.00	\$77,000.00	\$77,000.00	\$25,470.04	\$25,470.04	\$33,054.00	\$33,054.00
67	2211.504	AIS AGGREGATE	S Y	62	\$40.00	\$2,480.00	\$38.00	\$2,356.00	\$30.80	\$1,909.60	\$44.35	\$2,749.70	\$38.50	\$2,387.00

Project: R-011103-000 - Lake Waconia Regional Park Site Improvements			Engineers Estimate				Rachel Contracting, Inc.		Park Construction Company - Mpls		Peterson Companies, Inc.		Veit & Company, Inc.	
Line No.	Item	Units	Quantity	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	
68	2211.509	CLASS 5 AGGREGATE BASE (CV)	TON	5000	\$16.00	\$80,000.00	\$19.55	\$97,750.00	\$13.00	\$65,000.00	\$17.60	\$88,000.00	\$19.50	\$97,500.00
69	2360.504	BITUMINOUS PAVEMENT-2.0" WEAR COURSE	S Y	8200	\$10.00	\$82,000.00	\$10.50	\$86,100.00	\$10.50	\$86,100.00	\$10.76	\$88,232.00	\$11.10	\$91,020.00
70	2360.504	BITUMINOUS PAVEMENT-2.0" NON-WEAR COURSE	S Y	8200	\$10.00	\$82,000.00	\$9.55	\$78,310.00	\$9.45	\$77,490.00	\$9.61	\$78,802.00	\$10.10	\$82,820.00
71	2521.518	6" THICK CONCRETE PAVEMENT	S F	168	\$8.00	\$1,344.00	\$6.85	\$1,150.80	\$6.30	\$1,058.40	\$7.46	\$1,253.28	\$13.10	\$2,200.80
72	2521.518	6" REINFORCED CONCRETE PAVEMENT	S F	8150	\$10.00	\$81,500.00	\$8.00	\$65,200.00	\$7.35	\$59,902.50	\$10.71	\$87,286.50	\$15.10	\$123,065.00
73	2531.503	CONCRETE CURB & GUTTER DESIGN B612	L F	500	\$25.00	\$12,500.00	\$21.25	\$10,625.00	\$19.50	\$9,750.00	\$20.48	\$10,240.00	\$24.50	\$12,250.00
74	2531.602	PRECAST CONCRETE WHEEL STOP	EACH	21	\$125.00	\$2,625.00	\$200.00	\$4,200.00	\$149.00	\$3,129.00	\$219.80	\$4,615.80	\$138.50	\$2,908.50
75	2564.602	ADA PARKING SIGN - STANDARD (SINGLE)	EACH	1	\$350.00	\$350.00	\$355.00	\$355.00	\$178.00	\$178.00	\$330.75	\$330.75	\$353.00	\$353.00
76	2564.602	ADA PARKING SIGN - VAN ACCESSIBLE (SINGLE)	EACH	1	\$350.00	\$350.00	\$375.00	\$375.00	\$193.00	\$193.00	\$351.75	\$351.75	\$375.00	\$375.00
77	2564.602	ADA PARKING SIGN - VAN ACCESSIBLE (DOUBLE-SIDED)	EACH	1	\$350.00	\$350.00	\$420.00	\$420.00	\$249.00	\$249.00	\$393.75	\$393.75	\$420.00	\$420.00
78	2564.602	ADA PARKING SIGN - ACCESS AISLE (SINGLE)	EACH	1	\$350.00	\$350.00	\$353.00	\$353.00	\$198.00	\$198.00	\$330.75	\$330.75	\$353.00	\$353.00
79	2564.602	ADA PARKING SIGN - ACCESS AISLE (DOUBLE-SIDED)	EACH	1	\$350.00	\$350.00	\$420.00	\$420.00	\$249.00	\$249.00	\$393.75	\$393.75	\$420.00	\$420.00
80	2564.602	MISC TRAFFIC SIGNS - SMALL	EACH	12	\$350.00	\$4,200.00	\$168.00	\$2,016.00	\$203.00	\$2,436.00	\$157.50	\$1,890.00	\$168.00	\$2,016.00
81	2582.501	PARKING LOT STRIPING	L S	1	\$1,500.00	\$1,500.00	\$6,000.00	\$6,000.00	\$4,060.00	\$4,060.00	\$997.50	\$997.50	\$2,057.00	\$2,057.00
82	2770.501	SCREEN ENCLOSURE	L S	1	\$6,000.00	\$6,000.00	\$6,500.00	\$6,500.00	\$3,450.00	\$3,450.00	\$5,591.25	\$5,591.25	\$15,805.00	\$15,805.00
83	2573.502	STABILIZED CONSTRUCTION EXIT	EACH	1	\$2,500.00	\$2,500.00	\$2,000.00	\$2,000.00	\$1,330.00	\$1,330.00	\$2,100.00	\$2,100.00	\$1,962.00	\$1,962.00
84	2573.503	SEDIMENT CONTROL LOG TYPE WOOD FIBER	L F	1500	\$3.00	\$4,500.00	\$3.25	\$4,875.00	\$3.55	\$5,325.00	\$4.38	\$6,570.00	\$3.30	\$4,950.00
85	2573.503	SILT FENCE; TYPE MS	L F	1500	\$3.00	\$4,500.00	\$3.85	\$5,775.00	\$2.90	\$4,350.00	\$3.24	\$4,860.00	\$2.25	\$3,375.00
86	2573.503	NEW FLOTATION SILT CURTAIN	L F	800	\$50.00	\$40,000.00	\$11.00	\$8,800.00	\$19.30	\$15,440.00	\$17.75	\$14,200.00	\$20.50	\$16,400.00
87	2573.501	DEWATERING	L S	1	\$5,000.00	\$5,000.00	\$2,900.00	\$2,900.00	\$10,800.00	\$10,800.00	\$0.01	\$0.01	\$4,507.00	\$4,507.00
88	2575.505	TYPE 2 ROADSIDE SEED MIX	ACRE	0.6	\$3,000.00	\$1,800.00	\$167.85	\$100.71	\$153.00	\$91.80	\$10,605.00	\$6,363.00	\$2,420.00	\$1,452.00
89	2575.505	TYPE 4 POLLINATOR SEED MIX	ACRE	2.7	\$7,500.00	\$20,250.00	\$1,052.00	\$2,840.40	\$956.00	\$2,581.20	\$13,860.00	\$37,422.00	\$3,235.00	\$8,734.50
90	2575.5050	TYPE 5 AIS BASIN SEED MIX	ACRE	0.3	\$7,500.00	\$2,250.00	\$800.00	\$240.00	\$728.00	\$218.40	\$9,450.00	\$2,835.00	\$1,880.00	\$564.00
91	2575.505	TYPE 6 LOW GROW SEED MIX	ACRE	0.1	\$7,500.00	\$750.00	\$688.00	\$68.80	\$626.00	\$62.60	\$18,700.50	\$1,870.05	\$13,990.00	\$1,399.00
92	2575.505	HYDROMULCH (BFM)	ACRE	3.7	\$4,000.00	\$14,800.00	\$3,355.00	\$12,413.50	\$3,050.00	\$11,285.00	\$4,200.00	\$15,540.00	\$5,562.00	\$20,579.40
93	2575.505	RAPID STABILIZATION METHOD 3	ACRE	0.5	\$7,500.00	\$3,750.00	\$2,015.00	\$1,007.50	\$1,830.00	\$915.00	\$3,698.10	\$1,849.05	\$2,438.00	\$1,219.00
94	2575.505	RAPID STABILIZATION METHOD 4	ACRE	1.25	\$16,000.00	\$20,000.00	\$6,000.00	\$7,500.00	\$5,420.00	\$6,775.00	\$9,051.00	\$11,313.75	\$7,485.00	\$9,356.25
95	2575.504	EROSION CONTROL BLANKET CAT 3(N), 2S	S Y	3500	\$2.00	\$7,000.00	\$1.35	\$4,725.00	\$1.20	\$4,200.00	\$2.10	\$7,350.00	\$1.50	\$5,250.00
Total BASE BID SCHEDULE #2:						\$1,069,423.95		\$795,589.71		\$972,302.50		\$930,635.62		\$1,338,676.85
ALTERNATE BID SCHEDULE														
96	2571.502	2.5" CAL DECIDUOUS TREE	EACH	6	\$600.00	\$3,600.00	\$605.00	\$3,630.00	\$548.00	\$3,288.00	\$677.25	\$4,063.50	\$655.00	\$3,930.00
97	2571.502	2" DECIDUOUS TREE	EACH	29	\$500.00	\$14,500.00	\$515.00	\$14,935.00	\$467.00	\$13,543.00	\$567.00	\$16,443.00	\$613.00	\$17,777.00
98	2571.502	1.5" CAL DECIDUOUS TREE	EACH	4	\$350.00	\$1,400.00	\$448.00	\$1,792.00	\$406.00	\$1,624.00	\$542.85	\$2,171.40	\$545.00	\$2,180.00
99	2571.502	1" CAL DECIDUOUS TREE	EACH	30	\$350.00	\$10,500.00	\$366.00	\$10,980.00	\$332.00	\$9,960.00	\$273.00	\$8,190.00	\$353.00	\$10,590.00
100	2571.602	DECIDUOUS TREE 25-GAL POTTED	EACH	4	\$200.00	\$800.00	\$448.00	\$1,792.00	\$406.00	\$1,624.00	\$378.00	\$1,512.00	\$424.00	\$1,696.00
101	2571.524	CONIFEROUS TREE 8' HT B&B	TREE	3	\$550.00	\$1,650.00	\$616.00	\$1,848.00	\$558.00	\$1,674.00	\$709.80	\$2,129.40	\$654.00	\$1,962.00
102	2571.524	CONIFEROUS TREE 6' HT B&B	TREE	6	\$450.00	\$2,700.00	\$493.00	\$2,958.00	\$447.00	\$2,682.00	\$540.75	\$3,244.50	\$487.00	\$2,922.00
103	2571.502	5-GAL POTTED PLANT	EACH	34	\$75.00	\$2,550.00	\$90.00	\$3,060.00	\$81.20	\$2,760.80	\$78.75	\$2,677.50	\$77.50	\$2,635.00
104	2571.502	1-GAL POTTED PLANT	EACH	11	\$30.00	\$330.00	\$50.50	\$555.50	\$45.70	\$502.70	\$59.85	\$658.35	\$28.50	\$313.50
105	2571.507	WOOD MULCH (4" DEPTH)	C Y	30	\$40.00	\$1,200.00	\$43.65	\$1,309.50	\$39.60	\$1,188.00	\$85.05	\$2,551.50	\$106.20	\$3,186.00

Project: R-011103-000 - Lake Waconia Regional Park Site Improvements				Engineers Estimate		Rachel Contracting, Inc.		Park Construction Company - Mpls		Peterson Companies, Inc.		Veit & Company, Inc.		
Line No.	Item	Units	Quantity	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	
106	2105.504	GEOTEXTILE SEPERATION FABRIC	S Y	13000	\$2.50	\$32,500.00	\$1.75	\$22,750.00	\$2.25	\$29,250.00	\$1.02	\$13,260.00	\$1.10	\$14,300.00
107	2770.502	GATE - 32'	EACH	1	\$50,000.00	\$50,000.00	\$6,000.00	\$6,000.00	\$38,100.00	\$38,100.00	\$38,325.00	\$38,325.00	\$27,000.00	\$27,000.00
108	2770.502	GATE - 24'	EACH	1	\$40,000.00	\$40,000.00	\$5,600.00	\$5,600.00	\$38,100.00	\$38,100.00	\$86,740.50	\$86,740.50	\$23,000.00	\$23,000.00
109	2545.601	ELECTRICAL SYSTEM	L S	1	\$50,000.00	\$50,000.00	\$56,000.00	\$56,000.00	\$55,600.00	\$55,600.00	\$57,550.50	\$57,550.50	\$61,250.00	\$61,250.00
110	2545.602	LIGHT POLES W/BASE	EACH	15	\$8,000.00	\$120,000.00	\$4,950.00	\$74,250.00	\$4,310.00	\$64,650.00	\$4,462.50	\$66,937.50	\$4,750.00	\$71,250.00
111	2103.501	DEMO BLOCK RESTROOM BUILDING	L S	1	\$12,000.00	\$12,000.00	\$3,000.00	\$3,000.00	\$17,300.00	\$17,300.00	\$16,782.57	\$16,782.57	\$18,675.00	\$18,675.00
112	2103.501	DEMO PICNIC SHELTER & PAD	L S	1	\$5,000.00	\$5,000.00	\$2,500.00	\$2,500.00	\$9,750.00	\$9,750.00	\$5,024.80	\$5,024.80	\$10,905.00	\$10,905.00
113	2360.504	BITUMINOUS PAVEMENT-2.0" WEAR COURSE	S Y	6800	\$10.00	\$68,000.00	\$10.50	\$71,400.00	\$10.60	\$72,080.00	\$20.84	\$141,712.00	\$11.10	\$75,480.00
114	2360.504	BITUMINOUS PAVEMENT-2.0" NON-WEAR COURSE	S Y	6800	\$10.00	\$68,000.00	\$9.55	\$64,940.00	\$9.45	\$64,260.00	\$10.24	\$69,632.00	\$10.10	\$68,680.00
115	2360.504	BITUMINOUS TRAIL PAVEMENT-3.5" (2 LIFTS)	S Y	1200	\$20.00	\$24,000.00	\$19.15	\$22,980.00	\$22.40	\$26,880.00	\$25.73	\$30,876.00	\$24.60	\$29,520.00
Total ALTERNATE BID SCHEDULE:						\$508,730.00		\$372,280.00		\$454,816.50		\$570,482.02		\$447,251.50
Total BASE BID SCHEDULE # 1:						\$1,295,957.25		\$1,291,516.81		\$1,293,785.00		\$1,282,244.88		\$1,499,247.70
Total BASE BID SCHEDULE #2:						\$1,069,423.95		\$795,589.71		\$972,302.50		\$930,635.62		\$1,338,676.85
Total ALTERNATE BID SCHEDULE:						\$508,730.00		\$372,280.00		\$454,816.50		\$570,482.02		\$447,251.50
Totals for Project R-011103-000						\$2,874,111.20		\$2,459,386.52		\$2,720,904.00		\$2,783,362.52		\$3,285,176.05
% of Estimate for Project R-011103-000								-14.43%		-5.33%		-3.16%		14.30%

I hereby certify that this is an exact reproduction of bids received.

Certified By:



License No. 40646

Date: June 27, 2019

Carver County Board of Commissioners Request for Board Action



Agenda Item:
Review Appraisal Information

Primary Originating Division/Dept: <input type="text" value="Public Services"/>	Meeting Date: <input type="text" value="8/6/2019"/>
Contact: <input type="text" value="Nick Koktavay"/> Title: <input type="text"/>	Item Type: <input type="text" value="Closed Session"/>
Amount of Time Requested: <input type="text" value="20"/> minutes Presenter: <input type="text" value="Nick Koktavay"/> Title: <input type="text" value="Assistant County Administrator"/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Growth: Manage the challenges and opportunities resulting from growth and development"/>	

BACKGROUND/JUSTIFICATION:

Carver County completed a master space plan to guide how County buildings will change and expand over the next 30 years. This plan was presented to the County Board in May of 2018. The plan focuses of customer service, security, plan for the future, and being judicious with funds.

Phase one of that plan includes relocating Health and Human Services from the Government Center to a new site. This would involve a building that is about 64,000 square feet on about 5-7 acres of land.

In September of 2018, the County held a work session to discuss next steps including the site search process, recommended search area, some preliminary site options, and project funding. Carver County contracted with the architecture firm Leo A. Daly to assist with the site search.

One of the preliminary site options that was presented to the Board and that was determined to be a good fit through the search process is the Eastern Carver County Schools bus garage facility located at 460 Hickory Street in Chaska. The County and School District have been in conversation about the County purchasing this property pending the relocation of the bus operations.

The County and School District retained the services of Patchin Messner Valuation Counselors to complete a market value appraisal of the property. County staff will present this information during the closed session and seek guidance from the Board on an offer that would be contingent on a successful school referendum.

ACTION REQUESTED:

Motion to enter into closed session pursuant to Minn. Stat. Section 13D.05, subd. 3(c) to discuss confidential appraisal information and offers for property located at 460 Hickory Street in Chaska including parcel identification numbers 30.5850010, 30.5850020, 30.5850030, & 30.0500310 for a future County campus.

FISCAL IMPACT: <input type="text" value="Other"/>	FUNDING
<i>If "Other", specify:</i> <input type="text"/>	County Dollars = <input type="text"/>
FTE IMPACT: <input type="text" value="None"/>	Total <input type="text" value="\$0.00"/>

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2019 - 6275

Carver County Board of Commissioners Request for Board Action



Agenda Item:

License Center Full-Time Greeters

Primary Originating Division/Dept: ▼

Meeting Date:

Contact: Title:

Item Type:
 ▼

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

▼

BACKGROUND/JUSTIFICATION:

Effective August 1, 2019 the MN Legislature has approved a \$1.00 fee increase for certain motor vehicle transactions in response to the increased workload and responsibility that has shifted to License Center staff as a result of the State's new MNLARS software. County staff recommends utilizing this approximately \$60k increase in annual revenues to hire full-time greeters for both the Chanhassen and Chaska License Centers for the following reasons:

1. Reduce customer wait times: License Center staff who fill in as greeters for the 9 months when we don't have temporary greeters will be able to serve customers which will simultaneously reduce customer wait times and increase License Center fee revenue.
2. Improve customer service: The complexity of the new MNLARS and Federal REAL ID requirements/options has evolved the greeter into a very strategic and important position for providing quality customer service.
3. Revisit Standby Ticket policy: Creates an opportunity to minimize/eliminate issuing standby tickets which give customers the option to wait and see if they will be served by the end of the day which can mean they wait and then still have to come back the following day.
4. Eliminate temporary greeter positions: Two 3 month temp greeter positions will no longer be needed which will offset the cost of the two new full-time greeter positions.

ACTION REQUESTED:

None - Board direction and input only

FISCAL IMPACT: ▼

If "Other", specify:

FTE IMPACT: ▼

FUNDING

County Dollars =	\$0.00
License Center fees	\$92,200.00
Temporary greeters	\$21,800.00
Total	\$114,000.00

Insert additional funding source

Related Financial/FTE Comments:

The \$114K increase in costs for two full-time License Center greeters will be fully offset by an increase in License Center Fees from the State of MN approved \$1.00 fee increase, a revenue increase from additional License Center transactions and the cost savings of \$21,800 from eliminating 2 temporary greeter positions.

Office use only:

RBA 2019 - 6308