



# APPLICATION FOR WATER MANAGEMENT RULES CONFORMANCE AND APPROVAL

**File Number** (Office Use Only): \_\_\_\_\_

**Instructions**

1. Prior to submitting application please contact Planning & Water Management Department staff (see page 3) to determine if a Development Review Team (DRT) meeting would be beneficial to your project. Review time of final application will likely be reduced significantly if a DRT meeting is held. The DRT consists of staff from Planning & Water Management, Carver County Soil and Water Conservation District, applicable City Departments, etc.
2. Complete and submit application. Electronic submittals preferred. See page 3 for information on how to submit applications.

For additional information on the review process and a copy of the Water Management Rules, please see <https://www.co.carver.mn.us/departments/public-services/planning-water-management/water-management/permits-rules/water-rules-permits>

## PROJECT INFORMATION

**Project Name/Description:** \_\_\_\_\_

**City/Township:** \_\_\_\_\_ **PID:** \_\_\_\_\_

**Location:** \_\_\_\_\_  
(Address, Nearest Intersection, and/or Section/Twp/Range)

**Total Disturbed Area (Acres):** \_\_\_\_\_ **New Impervious Area (Acres):** \_\_\_\_\_

## PROJECT CONTACTS

**PROPERTY OWNER**  Check if Principal Project Contact

**Name:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_

**Office Phone:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**AUTHORIZED AGENT** (if using authorized agent, both the property owner and the agent must sign page 2)  Check if Principal Project Contact

**Name:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_

**Office Phone:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**STORMWATER ENGINEER CONTACT**  Check if Principal Project Contact

**Name:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_

**Office Phone:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**CONSTRUCTION SITE CONTACT**  Check if Principal Project Contact

**Name:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_

**Mobile Phone:** \_\_\_\_\_ **Email:** \_\_\_\_\_

## REQUIRED SUBMITTALS

The following information must be submitted with this application. These items are described in detail in Chapters 152 and 153 of the Carver County Code of Ordinances. Electronic submittals are preferred. If you wish to submit a hard copy, three copies must be submitted to the County (see page 3 for submittal information).

Submitted

- Site Plan** (required for all applications)
- Grading Plan** (required for all applications)
- Erosion and Sediment Control Plan** (required for all applications)
- SWPPP** (required for all applications)
- Stormwater Management Plan and Details** (required for stormwater permit applications)
- Hydrologic, Hydraulic, and Water Quality Computations** (required for stormwater permit applications)

The following additional information may be required depending on project type and site activities: vegetation map, wetland protection plan, soils information, information on offsite impacts, quantities of material moved on or offsite, etc.

## AUTHORIZATION & SIGNATURES

I hereby authorize the County of Carver, and its agents, employees, and contractors to enter upon the property subject to this application for the purpose of evaluating the application and to perform any inspections or work authorized by the permit or any applicable law.

**INITIALS OF OWNER**

**OR AUTHORIZED AGENT:** \_\_\_\_\_

I hereby acknowledge that if the Water Management Rules requires fees and financial securities that payment of said fees and provision of required financial securities must be made before any work is begun pursuant to approval. I further acknowledge that all fees must be paid prior to approval of the project and that I shall reimburse the County for all engineering review and final inspections costs and for staff time as described in the County's Fee-for-Service Schedule.

**INITIALS OF OWNER**

**OR AUTHORIZED AGENT:** \_\_\_\_\_

I hereby acknowledge that I am not authorized to begin the project until I receive approval from Carver County Water Management.

**INITIALS OF OWNER**

**OR AUTHORIZED AGENT:** \_\_\_\_\_

I am applying for authorization to conduct the work described in this application. I am familiar with the information contained in this application. To the best of my knowledge and belief, all information is true, complete, and accurate. I hereby certify that I understand that this project must be conducted in accordance with the approved plans and any attached or subsequent agreements and the Water Management Rules. I further certify that I am aware that failure to abide by the provisions of application approval and/or the Water Management Rules is cause for action by the County including action against financial guarantees.

I possess the authority to undertake the work described, or I am acting as the duly authorized agent of the applicant.

**SIGNATURE OF PROPERTY**

**OWNER:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

**SIGNATURE OF AUTHORIZED**

**AGENT (if applicable):** \_\_\_\_\_

**DATE:** \_\_\_\_\_

This block **must** be signed by the person who desires to undertake the proposed activity and has the necessary property rights to do so. If the block is signed by both the Property Owner and an Authorized Agent, the Property Owner is acknowledging that the Agent has the authority to represent the Property Owner in matters relating to this application.

## FINANCIAL SECURITY

The responsible party must provide financial security to the County PRIOR TO THE START OF CONSTRUCTION. Amounts are described below. For assistance in determining the amount of security owed, please contact Planning and Water Management Department Staff (see "How to Submit" below for contact information).

**Erosion and Sediment Control Security.** Security in the amount of \$1,000 per acre disturbed shall be provided. The minimum security required is \$1,000.

**Stormwater Security.** Security in the amount of \$5,000 per acre disturbed shall be provided. The minimum security required is \$5,000.

**Maximum Amount.** For projects disturbing up to 40 acres, the maximum security required of an individual responsible party is \$25,000. For projects disturbing 40 or more acres, the maximum security required of an individual responsible party is \$50,000.

## HOW TO SUBMIT

### ELECTRONIC SUBMITTALS PREFERRED

Email completed applications and required submittals to:

Paul Moline

e: [pmoline@co.carver.mn.us](mailto:pmoline@co.carver.mn.us)

p: (952) 361.1825

Masha Guzner

e: [mguzner@co.carver.mn.us](mailto:mguzner@co.carver.mn.us)

p: 952.361.1807

### Submit hard copies to:

Carver County Planning and Water Management

600 E. 4th St.

Chaska, MN 55318

Fax (952) 361.1828

Kristen Larson

e: [klarson@co.carver.mn.us](mailto:klarson@co.carver.mn.us)

p: (952) 361.1824

## FOR OFFICE USE ONLY

### PERMIT TYPE

- Erosion and Sediment Control (ESC) Permit (\$100)
- Combined ESC & Administrative Permit (\$500)
- Stormwater Permit (\$1500)

Project Type Reasoning: \_\_\_\_\_

### FEE INFORMATION

Amount: \_\_\_\_\_  Received

### REVIEW PROCESS

Date of Complete Application: \_\_\_\_\_

Application Received by: \_\_\_\_\_

Application Entered in CRM

### FINANCIAL SECURITY INFORMATION

Amount: \_\_\_\_\_  Received

Form: \_\_\_\_\_