

**CARVER COUNTY BOARD OF ADJUSTMENT**  
**Regular Meeting – January 3, 2018**  
**Minutes**

Members Present: Scott Hoese, Richard Buetow, Michael Huang, Richard Kvitek, Virgil Stender, Mark Willems

Members Absent: None

Members Late: None

Staff Present: Jason Mielke, Emily Schmitz

Pursuant to due call and published notice thereof, the January 3, 2018, meeting of the Carver County Board of Adjustment was called to order by Jason Mielke at 7:00 p.m.

The first order of business was the organization of the Board of Adjustment and the election of Chair.

**Election of Chair** – Mielke called for nominations for the office of Chair. Stender made a nomination for Scott Hoese as chair. Huang seconded the nomination. Mielke called for any other nominations. A motion was made by Huang and seconded by Buetow to cease nominations and cast a unanimous ballot for Scott Hoese as Chair. All voted aye. Motion carried. Mielke turned the meeting over to the newly elected Chair, Scott Hoese.

**Election of Vice-Chair** – Chairman Hoese called for nominations for the office of Vice-Chair. Willems made a nomination for Buetow as Vice-Chair. Huang seconded the nomination. Hoese called for any other nominations. Hoese asked for a motion to cease nominations and cast a unanimous ballot for Buetow as Vice-Chair. Motion made by Stender and seconded by Kvitek. All voted aye. Motion carried. Richard Buetow was elected Vice-Chairman of the board.

**Appointment of Secretary** – Chairman Hoese called for appointment for the office of Secretary. Kvitek moved to appoint the Land Management Department as secretary for the Board of Adjustment. Stender seconded the motion. All voted aye. Motion carried. Land Management staff will serve as secretary to the Board of Adjustment.

**Minutes** – A motion was made by Willems and seconded by Kvitek to approve the minutes of the December 6, 2017, meeting. Hoese, Huang, Kvitek, Stender, & Willems voted aye. Buetow abstained from the vote, as he was absent from the meeting. Motion carried.

**Public Hearing - File # 20170055 – Chinmaya Mission-Twin Cities** –Chairman Hoese called the continued public hearing to order at 7:03 p.m. to consider the application of Chinmaya Mission-Twin Cities pursuant to Chapter 154 of the County Code. The purpose of the public hearing was to consider a request for additional signage pursuant to Chapter 154 of the County Code. The property is located in Section 11 of Dahlgren Township.

The following were present: Prasad Garimella

The following items were entered into the hearing record:

Exhibit G - Letter to the Board of Adjustment and Dahlgren Township dated December 28, 2017, and all attachments

Schmitz explained the applicant's request to install additional signage on their existing building. She stated this public hearing had been continued from December to allow the applicant to attend a Township meeting for a recommendation. Schmitz noted there was question on how the signage size is measured and clarified the Zoning Code requirements. She stated that the size of the proposed sign was 38 square feet. This sign and the existing sign on the property would result in approximately 108 square feet of signage on the property, which would exceed the maximum allowed by the Zoning Code by approximately 72 square feet. The applicant is requesting the additional signage, which would allow more visibility, as the building is at the crossroads of Hwy 212 and Co Rd 43. Dahlgren Township reviewed the request and recommended approval at their December meeting. Schmitz read the conditions for consideration of the request, if it is recommended for approval.

Willems, representing Dahlgren Township, confirmed the Township's recommendation for approval.

Huang clarified the method of measurement of the signage.

Schmitz confirmed that the size is calculated at 6 inches around the lettering.

Huang verified this is also a lighted sign, or has back-lighting.

Mr. Garimella stated that was correct.

A motion was made by Stender and seconded by Huang to conclude the public hearing. All voted aye. Motion carried. The public hearing was concluded at 7:07 p.m.

A motion was made by Buetow and seconded by Huang to **approve and issue Order PZ20170055** allowing for additional sign square footage and the following conditions:

1. Variance #PZ20170055 shall supersede Variance #10829. Total signage square footage permitted on the property is not to exceed approved square footage.
2. Prior to installation, the location of the sign shall be received and approved by the Land Management Department and the permittee shall obtain any/all required building permits.

### **Adjournment**

Having completed the agenda items and seeing no other business, Chairman Hoese deemed the meeting adjourned at 7:08 p.m.