



CARVER COUNTY PARKS

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Division of Public Works

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Park Commission Wednesday, August 12, 2015 6:30 p.m.

Carver County Public Works Headquarters
11360 Hwy 212 West
Cologne, MN 55322
Conference Room 1

Agenda

- 1) Call Meeting to Order, Roll Call (6:30 p.m.)
- 2) Approval of the July 15, 2015 Regular Meeting Minutes (6:30 p.m.)
- 3) Additions or Deletions to the Agenda (6:31 p.m.)
- 4) Approval of Agenda (6:32 p.m.)
- 5) Commissioner Liaison Report (6:33 p.m.)
- 6) Open to the Public (6:40 p.m.)
- 7) Old Business (6:41 p.m.)
 - a. Parkside Church Update
- 8) New business (7:00 p.m.)
 - a. Recommendation to Award Bid for MN River Bluffs Regional Trail Project
- 9) Staff Reports (7:20 p.m.)
 - a. Lake Waconia Regional Park Master Plan
 - b. Sale of Land to DNR
 - c. Aquatic Invasive Species 2015 Update
 - d. Events and Activities
 - e. Water Quality Testing
 - f. 2014 Annual Use Estimate
- 10) Discussion – September Tour of Regional Parks (8:00 p.m.)
- 11) Commission Member Reports (8:15 p.m.)
- 12) Set Next Meeting Date (8:20p.m.) – Proposed date September 9th
- 13) Adjourn Meeting (8:30 p.m.)

Please note if a Commission Member cannot attend the meeting, please call the Park Office at 466 – 5250.

Draft Meeting Minutes July 15, 2015

Members Present: Carroll Aasen, Tom Hermann, Jim Boettcher, Jim Manders, Curt Kobilarcski, Ron Trick, Gerald Bruner

Staff Present: Marty Walsh, Connie Keller

Park Commission and Staff Toured Bryant Lake Regional Park (6:30pm – 7:53pm)

Staff and Park Commission were given a tour of Bryant Lake Regional Park by Three Rivers Park staff Ms. Bercich and Ms. Stoltsmann shared a brief history on park, also sharing visitor and use information, cost of maintenance, costs of buildings for Bryant Lake Park. Areas toured were the park pavilion, boat landing, playground area, beach and boat rental area and group picnic area.

Call to Order: Manders, called the meeting to order at **(7:54p.m.)**

Approval of Minutes: **(7:54p.m.)**
Aasen motioned to approve the minutes of the June 10, 2015 regular meeting minutes Boettcher seconded the motion.
Motion passed 7 to 0

Additions/Deletions to the Agenda: **(7:54p.m.)**
None

Approval of Agenda: **(7:54p.m.)**
Trick motioned to approve meeting agenda, Aasen seconded the motion.
Motion passed 7 to 0.

Commissioner Liaison Report: **(7:54p.m.)**
Not Present

Open to the Public: **(7:55p.m.)**
None Present

Old Business **(7:55p.m.)**

A. 2016 Draft Operations and Maintenance Budget

Staff presented to Park Commission the proposed 2016 Operations and Maintenance Budget Summary, staff stated that the budget closely mirrors the 2015 approved budget with a few exceptions. Staff also pointed out the revenue in 2016 would be reduced due to no longer receiving caretaker rent, those services being discontinued in 2015. Staff also indicated that revenues in 2014 did not reach projections and that could have been from a very wet month of June with a campground closure and beach closure due to flooding.

Staff also highlighted other minor reductions in services and supplies and possible reduction in consulting dollars, which could possible effect the effort of the parks department to compete for grant dollars.

Also shared with Park Commission was a budget narrative explaining the reasoning behind the dollars needed for the Parks Department.

Some of the items highlighted are:

- Need for additional seasonal staffing due to additional recreation activities and programs

- Need for lead gate staff to assist with gate staff services
- Initial maintenance in 2016 for Coney Island

Staff also reviewed intergovernmental revenue, parks and trails revenue, parks and trails fees and capital improvement requests.

Staff went over the Parks goals, objectives and performance measures.

- Complete any unfinished planning work in relation to master plan for Lake Waconia Regional Park
- Complete construction of MN River Bluffs Regional Trail
- Complete County Road 10 trailhead
- Plan and construct Lake Minnewashta waterfront group use area
- Repurpose caretaker houses
- Complete site and grounds improvement projects

Staff reviewed challenges with increased park users with additional maintenance of buildings and grounds. Need for security and park patrol.

Staff asked for recommendation for the proposed budget

Bruner motioned to accept the budget

Aasen second the motion

Motion passed 7 to 0

No questions or comments

Staff Reports: (8:11 p.m.)

Staff asked the Park Commission members to refer to the Staff report memo on topics and asked if there were any questions on any of the topics

A. Lake Waconia Regional Park Master Plan, Consultant Recommendation

Kobilarcsik asked how many bids were received for consultant services; Staff stated 6 bids were received. Staff also shared the reasons for going with WSB and Associates.

No Comments or Questions

B. August 4th Metropolitan Parks and Open Space Commission Meeting

No Questions or Comments

C. Sale of Land to DNR

No Questions or Comments

D. MN River Bluffs Regional Trail

No Questions or Comments

E. Aquatic Invasive Species 2015 update

Boettcher asked about the decontamination unit – Staff stated that yes it has arrived and explained the process on the use of system. Boettcher also stated that he likes the tag system that was implemented.

No other questions or comments

F. Events and Activities

Manders asked about the Mud Run that was held at Lake Minnewashta Park; Staff explained the group holding the event and how large it has become and the cost of them using the park.

No other questions or comments

G. Water Quality Testing

Manders asked about the water quality testing, and the resent issues on the lake in Pope County; Staff stated that we don't test for that parasite only E coli and those test have all come back with no issues.

No other Comments or Questions

Commission Member Reports: (8:23 p.m.)

Aasen commented that the DNR has finally put on their web page, the change to the AIS laws and all you will need to do is sign statement when you register your boat or update your license starting next year.

Manders commented on the Bryant Lake Park and how similar it is to Lake Waconia Park.

Bruner asked about the person who wanted to rent paddle boards at Lake Waconia and Lake Minnewashta Park he was wondering the boards being rented at Bryant were the same type boards; Staff stated yes it was and since then we have purchased boards for programming use.

Next Meeting Date: (8:25 p.m.)

Next meeting will be on August 12, 2015 at 6:30pm meeting at Public Works Building in Cologne

Adjourn Meeting: (8:30 p.m.)

Bruner motioned to adjourn the meeting
Boettcher seconded the motion.
Motion passed 7 to 0.