CARVER COUNTY

CARVER COUNTY PARKS

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Division of Public Works

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Park Commission
Wednesday, July 15, 2015

6:00 p.m. Depart Lake Minnewashta Regional Park Shop Building
6:30 p.m. Tour of Bryant Lake Regional Park
6800 Rowland Rd, Eden Prairie, MN 55344

7:30 p.m. Regular Meeting
Bryant Lake Regional Park

Agenda

1) Call Meeting to Order, Roll Call (7:30 p.m.)
2) Approval of the June 10, 2015 Regular Meeting Minutes (7:30 p.m.)
3) Additions or Deletions to the Agenda (7:31 p.m.)
4) Approval of Agenda (7:32 p.m.)
5) Commissioner Liaison Report (7:33 p.m.)
6) Open to the Public (7:40 p.m.)
7) Old Business (7:41 p.m.)
    a. 2016 Draft Operations and Maintenance Budget
8) Staff Reports (8:20 p.m.)
    a. Lake Waconia Regional Park Master Plan, Consultant Recommendation
    b. August 4th, Metropolitan Parks and Open Space Commission Meeting
    c. Sale of Land to DNR
    d. MN River Bluffs Regional Trail
    e. Aquatic Invasive Species 2015 Update
    f. Events and Activities
    g. Water Quality Testing
9) Commission Member Reports (8:30 p.m.)
10) Set Next Tour/Meeting Date (8:31 p.m.) – Proposed date August 12th
11) Adjourn Meeting (8:32 p.m.)

Please note if a Commission Member cannot attend the meeting, please call the Park Office at 466 – 5250.

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Draft
Meeting Minutes
June 10, 2015

Members Present: Carroll Aasen, Tom Hermann, Jim Boettcher, Jim Manders, Curt Kobilarcsik, Commissioner Tim Lynch

Staff Present: Marty Walsh, Connie Keller

Park Commission and Staff Toured Lake Minnewashta Regional Park from (6:30pm – 7:30pm)
Staff and Park Commission toured Lake Minnewashta Regional Park; areas toured were the maintenance building, dog park, front entrance, boat landing number one and boat landing number two, shelters areas and beach area.

Call to Order: Manders, called the meeting to order at **(7:35p.m.)**

Approval of Minutes: **(7:35p.m.)**
Aasen motioned to approve the minutes of the May 20, 2015 regular meeting minutes Boettcher seconded the motion.
Motion passed 5 to 0

Additions/Deletions to the Agenda: **(7:35p.m.)**
None

Approval of Agenda: **(7:35p.m.)**
Boettcher motioned to approve meeting agenda, Hermann seconded the motion.
Motion passed 5 to 0.

Commissioner Liaison Report: **(7:36p.m.)**
Commissioner Lynch wanted to thank everyone for coming out tonight, and getting to see the parks. He feels that the parks are real gems and it's nice to see all the people using the parks.

Open to the Public: **(7:37p.m.)**
None Present

New Business **(7:37p.m.)**

A. ***2016 Draft Capital Improvement Budget***

Staff presented to the Park Commission a list of capital improvements for 2015 and 2016.
Staff Reviewed the County Program Aid and items to focus on for programs for next year, three of those items are:

- Putting a trail head on the Dakota Rail Trail at County Road 10
- Repurposing the Caretakers houses at Baylor Park and Lake Minnewashta Park
- Repurposing boat access #2 at Lake Minnewashta Park for group activities and our own programs.

Staff asked the Park Commission if they would like to see any other items on this list. Discussion was had on the three items.

Questions and Comments:

Aasen stated that he would like to see the repurposing of the LMP caretaker house to be used as the ski rental area. Would like to see it moved out of the maintenance shop.

Kobilarcsik asked if LMP is better for cross country ski rentals, Staff stated we get more use at LMP because it is closer to more populated area.

Discussion was had on the repurposing of the caretaker house and uses for the house and what that would look like.

Manders asked about the County Rd 10 trailhead would it be up towards County Rd 10 or down by the trail; Staff stated that it would up towards the road. It will have about a dozen car spaces.

Hermann asked if the MN River Bluffs Trail is going forward; Staff stated we will go out for bid, but it may not happened until later this year or maybe next spring, it will be determined on bid amount and time.

Staff asked Park Commission on the repurposing of boat landing #2 at LMP

Boettcher asked would you level it off for a camping area; Staff stated they would like to see a small challenge course, archery area and maybe some camping. Staff also stated that it would have to go through a planning process to come up with a good use of the area.

Kobilarcsik commented that it would be a nice area to be able to utilize the lake access for large groups; Staff stated that some scouting groups have wanted to bring sailboats or canoes and having this area would help with them not interfering with beach traffic.

Aasen asked about canoe racks down there; Staff stated we have thought about putting it down there for public rental but it may go back to boat landing #1, but staff does see having racks for our own equipment.

Manders asked about canoe rentals; Staff stated that the stand up paddle program is very popular and might be something to add more programs. Manders asked about the Spokes guy that presented to the park commission last year for rentals; Staff stated it never got off the ground last year.

Staff also stated that the County Program Aid is more flexible than normal.

Manders asked if we could bank some of the money; Staff stated that yes we could pool resources to accomplish something else.

Manders asked the Park Commission if going with the ideas presented by staff or if they have different ideas for the money.

Hermann asked can we use for cleaning up the island; Staff stated there is another funding source for that, but we do not have a healthy funding source for the development of Lake Waconia Park.

Manders asked if the funds are for also repurposing Baylor Park caretaker house also; Staff stated yes.

Manders asked what is the priority for staff; Staff stated that the County Road 10 project.

No other questions or comments

Manders asked for a motion for recommendation
Motioned by: Boettcher
Second by: Aasen
Motion Passed 5 to 0

B. 2016 Draft Operations and Maintenance Budget

Staff presented to Park Commission a rough draft of the 2016 budget and staff is not looking for a recommendation.

Staff reviewed the rough draft of the budget and reviewed revenue sources and anticipated expenses for 2016.

Staff also shared graphs to the Park Commission on different revenue items and expense over the past ten years, and explained some of the areas that produce the revenue and also reviewed the expenses for the parks and way expense seem to spike in 2015 and the reasoning for this because of AIS inspections. Staff also presented to Park Commission a graph on tax levy support over the last ten years.

Questions and Comments:

Boettcher asked about funding from Met Council; Staff stated that it is variable and stated that Carver County gets about 2% but they use many different factors to determine how much we get. Staff explained some of the different variables that go into the calculation of funds received.

Lynch asked about the decontamination unit for AIS; Staff stated that it should arrive by the end of June there was a few issues with the funding source for the unit.

Staff stated that the AIS services will be moving to Land and Water Services in 2016 and will not be part of the parks budget.

Staff stated that they are fairly close with the 2016 budget but may have to rework with a reduced budget, which may include reducing some services.

Staff asked the Park Commission if they had any ideas where we could reduce costs.

Aasen stated that maybe we could reduce cost by not mowing some areas; Staff stated that might be a possibility, and turning some areas back into more natural areas.

Kobilarcsik stated that consulting dollars are always a good area to reduce costs; Staff reviewed the professional service budget and what that covers.

Hermann asked if the water quality testing has been started; Staff stated that it's just getting started.

Manders asked about the levy support graph and how the levy amount is formed. Staff said that each division has a meeting with the County Commissioners to review what they need.

Manders asked if there is a plan to address the funding for Lake Waconia Park.

Discussion was had on the timeline of the Coney Island and cost for equipment needed to get out to the island. Staff stated that there are funds for the Island, but very little money for phase 1 development of Lake Waconia Park.

Staff stated that they will come back to the Park Commission in July with more information on closing the gap for budgeting.

No other questions or comments

C. Appointment to the Lake Waconia Regional Park Task Force

Staff stated that the RFP is out and due back by June 19th and we are hoping to have a consultant onboard by July.

Staff would like to have one of the Park Commission member s on the Technical Advisory Committee.

Lynch Commented the Bruner would like to be on the task force.

Manders made a motion to appoint Bruner to the Lake Waconia Park Technical Advisory Committee.
Kobilarcsik motioned to appoint Bruner
Boettcher second the motion
Motion passed 5 to 0

No Other Questions or Comments

Staff Reports: **(8:30 p.m.)**

A. Legislative Update

Staff stated funding for maintenance operations should be available, but not much more information. Staff stated that not expecting significant funding changes.

Hope to have more information after the special session.

No Comments or Questions

D. Aquatic Invasive Species 2015 Update

Staff stated that services have gone as planned, decon unit should arrive by the end of June and DNR training will start then also.

Lake Minnehaha Watershed district has a proposal to consider a regional inspection model but there is not a lot of detail yet. Staff is still waiting to see what the draft will look like before we bring it to County Board.

Staff has started to work on the trailer tag system for boats exiting the county lakes and going to another county lake to enter.

Boettcher asked when this started; Staff stated this week.

No other Questions or Comments

C. MN River Bluffs Regional Trail

Expecting the project to bid in July, the eminent domain process is behind us. The right-a-way certificate has been signed and sent to MNDOT. We have not received authorization yet.

No Questions of Comments

D. Events and Activities

Paddle programs are going very well; Bike Konnect event is next week on June 20th.

Aasen commented that the Bike Konnect was mentioned in the Star Tribune. Staff stated that it has won a few awards.

There are 90 camps and programs planned for the summer a lot of the camps and programs are full or filling up quickly.

Off to a Great season!

No other Comments or Questions

Commission Member Reports: **(8:38 p.m.)**

None

Next Meeting Date: **(8:38 p.m.)**

Next meeting will be on July 15, 2015 at 6:00pm meeting at Lake Minnewashta Regional Park possible meeting before heading over to tour Bryant Lake Regional Park in Eden Prairie.
** Meet at the Maintenance Shed for van ride over to park.

Adjourn Meeting: **(8:43 p.m.)**

Aasen motioned to adjourn the meeting
Hermann seconded the motion.
Motion passed 5 to 0.

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MEMO

TO: Park Commission Members

FROM: Martin Walsh, Parks Director

SUBJECT: 2016 Operations and Maintenance Budget

DATE: July 8, 2015

The proposed 2016 Operations and Maintenance Budget Summery is attached for the Commission's review and recommendation. This proposed budget closely mirrors the 2015 approved budget with a few exceptions.

Noted in yellow highlight is an estimated net revenue reduction of $16,866. The reduction is a factor of no longer receiving caretaker rent as caretaker services are discontinued in 2016. Additionally, we did not reach last year's revenue projections for park fees. This appears to have been a direct relation to a very wet month of June in 2015, closure of the campground at Baylor Regional Park and closure of the Lake Minnewashta Regional Park beach due to high-water conditions at each park. This budget reflects a more conservative approach to budgeting revenue.

Also highlighted are minor expenditure reductions in services and supplies totaling $7,440. These reductions work to meet the budget target for net levy support of $650,837.

The current proposed budget does not reflect additional potential budget reductions. The Parks Department was requested to identify potential areas to further reduce expenditures. Submitted for consideration to the County Finance Department was an amount of $36,400. This amount reflects planned consultant services for the development of natural resource management plans and applications for Federal Transportation Enhancement Funds as it would relate to trail projects.

If reductions occur in consulting services, it will be difficult for the Parks Department to compete for grant dollars at the state level for natural resource management, as well as for federal funds for trails.

Recommendation: It is requested that the Park Commission recommend to the County Board the proposed 2016 Operations and Maintenance Budget.

CARVER COUNTY PUBLIC WORKS
2016 BUDGET SUMMARY
PROGRAM ADMINISTRATION / LYNDON ROBJENT

07/09/15
3:09 PM

FUND / DEPT	DESCRIPTION	ACCOUNT	2011 - 13 AVERAGE	2014 ACTUAL	2015 03/31 ACTUAL	2015 BUDGET	2016 RECOMMENDED	2016 REQUESTED	NOTES
PARKS - GENERAL									
01-520	PARKS - ADMINISTRATION								
	ADMINISTRATION - REVENUE	000	($393,288)	($588,188)	($64,714)	($444,002)	($457,200)	($440,334)	($16,866)
	ADMINISTRATION - EXPENSES	000	$944,170	$1,098,134	$144,506	$1,130,017	$1,108,037	$1,091,171	
	FUND 01 NET		$550,882	$509,947	$79,792	$686,015	$650,837	$650,837	
01-520	PARKS								
	SALARIES & BENEFITS		$575,025	$618,246	$123,352	$745,660	$717,958	$717,958	
	SERVICES		$164,897	$207,832	$7,413	$175,231	$231,953	$226,913	$5,040
	SUPPLIES		$111,613	$115,859	$11,364	$119,200	$119,200	$116,800	$2,400
	CAPITAL		$48,697	$43,655		$86,426	$35,426	$26,000	
	PROPERTY TAXES & OTHER		$7,453	$2,165	$2,376	$3,500	$3,500	$3,500	
	PARK EXPENSE SUMMARY TOTAL		$907,686	$987,756	$144,506	$1,130,017	$1,108,037	$1,091,171	

FUND / DEPT	DESCRIPTION	ACCOUNT NUMBER	2011 - 13 AVERAGE	2014 ACTUAL	2015 03/31 ACTUAL	2015 BUDGET	2016 RECOMMENDED	2016 REQUESTED	NOTES
01-520	PARKS								
	REVENUE								
	METRO COUNCIL O & M GRANTS	520-000-0000-5285	($106,830)	($124,376)	($14,606)	($128,000)	($128,000)	($128,000)	
	PARKS & TRAILS FUND	520-000-0000-5350				($27,000)	($27,000)	($32,000)	
	PARK FEES	**520-000-0000-5506**	($255,651)	($238,529)	($46,656)	($260,000)	($260,000)	($250,334)	
	PROGRAM FEES	520-000-0000-5522		($4,229)	($1,600)	($9,400)	($9,400)	($16,500)	
	SPECIAL EVENT FEES	520-000-0000-5523				($5,000)	($5,000)	($4,000)	
	MISC FEE	520-000-0000-5528	($995)	($8,225)		($500)	($500)		
	COMMODITY AND PROPERTY SALES	**520-000-0000-5844**	($8,531)	($9,481)	($51)	($10,000)	($10,000)	($9,500)	
	MISCELLANEOUS OTHER REVENUE	520-000-0000-5857	($1,920)	$179					
	MISCELLANEOUS RENTAL REVENUE	520-000-0000-5867	($6,753)	($8,200)	($1,800)	($17,000)	($17,000)		
	DAMAGE DEPOSITS	**520-000-0000-5869**	$17			$43,198			
	REFUNDS & REIMBURSEMENTS	520-000-0000-5899	($2,070)			($300)	($300)		
			($1,000)						
	TOTAL REVENUE		($383,733)	($392,860)	($64,714)	($414,002)	($457,200)	($440,334)	

FUND / DEPT	DESCRIPTION	ACCOUNT NUMBER	2011 - 13 AVERAGE	2014 ACTUAL	2015 03/31 ACTUAL	2015 BUDGET	2016 RECOMMENDED	2016 REQUESTED	NOTES
	EXPENDITURES								
	SALARIES & WAGES-PERMANENT	520-000-0000-6111	$357,892	$374,304	$89,533	$422,827	$431,561	$431,561	
	SALARIES & WAGES-PART TIME	520-000-0000-6112	$81,535	$81,477		$87,166			
	SALARIES & WAGES-OVERTIME	520-000-0000-6113	$3,584	$9,196	$467	$4,076	$6,035	$6,035	
	SALARIES & WAGES-PART TIME	520-000-9994-6112					$91,182	$91,182	
	MEDICARE	520-000-9994-6155					$1,323	$1,323	
	F.I.C.A.	520-000-9994-6172					$5,653	$5,653	
	WORKER'S COMPENSATION	520-000-9994-6173					$3,857	$3,857	
	SEVERANCE ALLOWANCE	520-000-0000-6116	$95						
	CAFETERIA CONTRIBUTIONS	520-000-0000-6121	$54,333	$54,240	$16,590	$66,360	$66,360	$66,360	
	PER DIEM	520-000-0000-6125	$2,253	$2,600		$2,500	$2,500	$2,500	
	OPEB	520-000-0000-6150	$1,615	$5,787		$9,070	$10,712	$10,712	
	COMPENSATED ABSENCES	520-000-0000-6151	($1,182)	$3,007		$1,083	$1,101	$1,101	
	HEALTH AND LIFE INSURANCE	520-000-0000-6152	$7,927	$9,299	$2,958	$11,860	$11,832	$11,832	
	MEDICARE	520-000-0000-6155	$6,335	$6,522	$1,276	$7,450	$6,346	$6,346	
	P.E.R.A.	520-000-0000-6162	$26,124	$28,864	$6,750	$32,017	$33,913	$33,913	
	F.I.C.A.	520-000-0000-6172	$27,089	$27,888	$5,455	$31,868	$27,131	$27,131	
	WORKER'S COMPENSATION	520-000-0000-6173	$6,297	$13,924		$19,262	$17,160	$17,160	
	LONG TERM DISABILITY INS	520-000-0000-6175	$1,128	$1,140	$323	$1,311	$1,292	$1,292	
	PUBLICATIONS & BROCHURES	520-000-0000-6232	$1,910	$1,619		$3,000	$3,000	$3,000	
	PUBLICITY, SUBSCRIPTIONS, & DUES	520-000-0000-6240	$2,041	$3,866	$27	$2,800	$2,800	$2,800	
	ELECTRICITY	520-000-0000-6251	$16,871	$16,865	$1,848		$18,000	$18,000	
	REFUSE COLLECTION	520-000-0000-6252	$7,545	$5,130	$531	$6,300	$6,300	$6,000	
	PROFESSIONAL & TECH. FEES	520-000-0000-6260	$79,547	$96,790	$500	$92,000	$137,000	$137,000	
	DATA PROCESSING SERVICES	520-000-0000-6263	$2,434	$2,630	$611	$3,000	$3,000	$2,800	
	TEMPORARY EMPL. AGENCIES	520-000-0000-6286	$2,424						
	DUST CONTROL	520-000-0000-6288	$2,920	$3,443		$3,800	$3,800	$1,600	
	GROUNDS & GROUND IMPROVEMENT	520-000-0000-6311	$6,264	$18,751					
	VEHICLE MAINTENANCE & REPAIR	520-000-0000-6312	$1,037	$8,178		$4,000	$4,000	$2,500	
	BUILDING & STRUCTURE REPAIR	520-000-0000-6313	$6,937	$6,340	$1,776	$4,000	$4,000	$6,000	
	MACHINERY & EQUIPMENT REPAIR	520-000-0000-6314	$1,282	$2,547	$54	$5,000	$5,000	$2,500	
	TAXABLE MEAL REIMBURSEMENT	520-000-0000-6330			$10				
	EMPLOYEE MILEAGE ALLOWANCE	520-000-0000-6331	$1,076	$2,468	$477	$1,800	$1,800	$2,500	
	CONFERENCE & TRAINING	520-000-0000-6332	$1,296	$1,715	$35	$3,000	$3,000	$3,000	
	RENTALS	520-000-0000-6340	$12,418	$15,699	$857	$17,000	$17,000	$16,500	
	INSURANCE PREMIUM	520-000-0000-6350	$12,941	$11,713		$11,713	$11,713	$11,713	
	MISCELLANEOUS EXPENSES	520-000-0000-6379	$3,399	$2,604	$10	$3,500	$3,500	$3,500	
	RECREATION PROGRAMS & SPECIAL EVENTS	520-000-0000-6386	$2,555	$7,474		$8,040	$8,040	$7,500	
	OFFICE SUPPLIES	520-000-0000-6401	$4,845	$3,484	$815	$4,650	$4,650	$4,650	
	GENERAL OPERATING SUPPLIES	520-000-0000-6420	$2,117	$1,848	$898	$1,700	$1,700	$1,800	
	CUSTODIAL SUPPLIES	520-000-0000-6422	$4,420	$8,631	$25	$6,500	$6,500	$6,500	
	LP GAS	520-000-0000-6425	$13,120	$19,919	$4,445	$16,500	$16,500	$18,000	
	GROUNDS KEEPING SUPPLIES	520-000-0000-6426	$18,690	$18,225	$1,297	$17,000	$17,000	$17,000	
	BUILDING SUPPLIES	520-000-0000-6427	$5,314	$4,653	$88	$5,000	$5,000	$5,000	
	RECREATION SUPPLIES	520-000-0000-6452	$15,731	$24,161	$78	$16,000	$16,000	$16,000	
	REFERENCE BOOKS & LIBRARY MAT.	520-000-0000-6453				$150	$150	$150	
	UNIFORMS & CLOTHING	520-000-0000-6457	$1,452	$2,574	$1,000	$2,000	$2,000	$2,500	
	TOOLS & SHOP MATERIALS	520-000-0000-6464	$2,135	$2,431	$159	$2,400	$2,400	$2,400	
	NON-CAPITALIZED EQUIPMENT	520-000-0000-6480	$8,435			$5,000	$5,000	$5,000	
	GASOLINE	520-000-0000-6561	$7,538	$7,042	$292	$9,000	$9,000	$8,000	
	DIESEL	520-000-0000-6562	$17,554	$16,217	$847	$21,000	$21,000	$19,000	
	MOTOR OIL & LUBRICANTS	520-000-0000-6563	$756	$285		$800	$800	$800	
	MACHINERY PARTS	520-000-0000-6564	$4,540	$4,806	$22	$6,500	$6,500	$5,000	
	VEHICLE PARTS	520-000-0000-6566	$4,967	$1,583	$1,399	$5,000	$5,000	$5,000	
	SITE & GROUNDS IMPROVEMENTS	520-000-0000-6610	$16,728			$35,426	$35,426	$26,000	
	BUILDING IMPROVEMENTS	520-000-0000-6640							

FUND / DEPT	DESCRIPTION	ACCOUNT NUMBER	2011 - 13 AVERAGE	2014 ACTUAL	2015 03/31 ACTUAL	2015 BUDGET	2016 RECOMMENDED	2016 REQUESTED	NOTES
	EQUIPMENT & FURNITURE	520-000-0000-6660	$24,191						
	VEHICLE PURCHASE	520-000-0000-6670	$7,777	$43,655		$51,000			
	REFUNDS	520-000-0000-6810	$5,143	$34		$500	$500	$500	
	PROPERTY TAXES	520-000-0000-6825	$2,310	$2,131	$2,376	$3,000	$3,000	$3,000	
	TOTAL EXPENSE		$907,686	$987,756	$143,828	$1,074,929	$1,108,037	$1,091,171	
AIS									
	AIS Program Aid	520-000-5021-5227		($59,671)					
	Local Funding	520-000-5021-5280		($93,357)					
	Dnr Grants - State	520-000-5021-5330	($2,583)	($4,000)					
	Gifts - Restricted	520-000-5021-5756	($333)						
	Transfers From Other Funds	520-000-5021-5880		($24,970)		($30,000)			
	Refunds & Reimbursements	520-000-5021-5899	($6,639)	($13,329)					
	Salaries And Wages-Part time	520-000-5021-6112	$28,501	$86,992		$43,722			
	Medicare	520-000-5021-6155	$413	$1,255		$634			
	Fica	520-000-5021-6172	$1,767	$5,365		$2,710			
	Worker's Compensation	520-000-5021-6173				$1,744			
	Telephone And Telegraph	520-000-5021-6211	($84)	$5,503		$3,278			
	Professional & Tech. Fees For Services	520-000-5021-6260	$1,549	$9,512	$168				
	Rentals	520-000-5021-6340	$97	$557		$1,000			
	Other Miscellaneous Expenses	520-000-5021-6379		$87	$510	$2,000			
	Uniforms And Clothing	520-000-5021-6457	$48						
	Miscellaneous Supplies	520-000-5021-6479	$4,194	$1,108					
	TOTAL AIS		$26,929	($84,949)	$678	$25,088			

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MEMO

TO: Park Commission Members

FROM: Martin Walsh, Parks Director

SUBJECT: Staff Reports

DATE: July 8, 2015

The following reports are provided on projects, activities and events.

Lake Waconia Regional Park Master Planning Work

Request for proposals were received for master planning work for Lake Waconia Regional Park. Six consulting services responded. Proposals ranged in price and level of service from $55,000 to $215,000. The proposals were evaluated by a panel of 4 consisting of two park staff, planner from the City of Waconia and planner from Carver County.

The master planning work will consist of:

1. Acquisition Master Plan Amendment incorporating Coney Island into the Lake Waconia Regional Park boundary and addressing the 2040 Regional Parks Policy Plan Requirements.

2. Master Plan Amendment updating the 2001 Lake Waconia Regional Park Master Plan for the existing park area and Coney Island, providing and revising schematic designs, incorporating existing and proposed changes, and addressing 2040 Regional Parks Policy Plan requirements.

3. Development of a project scope for a Phase 1 Development Plan and cost estimate for the existing park area and Coney Island. This work will involve schematic design and preliminary engineering of active use areas and facilities. The development of an architectural theme will be undertaken as well as building programs.

4. A site survey of the existing and proposed active use areas of Lake Waconia Regional Park, including Coney Island at a 50' grid.

These planned deliverables will position the County to begin land stewardship and development of Coney Island, and provide guidance for a phase I Development Plan and cost estimate for the park.

WSB & Associates, Inc. was interviewed for the work. Key to the work proposed included a well-defined planning and public engagement process which best fit the complexities of obtaining input with various stakeholder groups, a sound understanding of what is required by the Metropolitan Councils 2040 Regional Parks Policy Plan, resources that this firm brought to the table in terms of quality staff in the fields of planning, engineering and architecture along with extensive experience creating Regional Park master plans. The proposed cost of service is $141,742 and falls within the planning dollars set aside for the work. Staff has submitted a request to the County Board to award the contract at its July 21, 2015 meeting.

August 4th, Metropolitan Parks and Open Space Commission Meeting

The Metropolitan Council Parks and Open Space Commission is scheduled to tour Lake Minnewashta Regional Park and conduct its regular meeting at the Government Center on August 4th, 2015. The tour of Lake Minnewashta will cover recently completed pavement project of roadways and reconstructed boat access, other areas to be toured would include the beach area, Off-leash dog park and Shelter #5. Staff will also provide demonstrations of outdoor activities which may include paddling demonstrations or archery.

Sale of Land to the DNR

Staff made a request to the Metropolitan Parks and Opens Space Commission to have the restrictive covenant removed from the 5.17 acre parcel of land to be sold to the DNR for a watercraft access. This is a condition of the sale. The Parks and Opens Space Commission were scheduled to review and make recommendation approving the removal of the restrictive covenant on July 7th, 2015. Park staff was notified late on the same day that the item would not be addressed at the meeting for further review and consideration by Legislative Citizen Commission of Minnesota Resources (LCCMR) as funding was initially provided by them. Metropolitan Council Staff is seeking concurrence with LCCMR to remove the restrictive covenant before moving the item forward with the Parks and Open Space Commission. It is hoped that this delay does not have an effect on timing and funding to complete the sale of property with the DNR.

MN River Bluffs Regional Trail

Authorization to bid the 2.1 mile trail section and pedestrian bridge project between the cities of Chaska and Carver has been provided by MNDOT. Advertisement of the project begins Thursday July 9th, 2015. The bid opening is scheduled for Tuesday, August 4th.

AIS Operations

Level I (standard inspection) services continue as planned. Staffing capacity remains at desired levels; however as August draws near staff will begin returning to college. 4th of July weekend saw a big upswing in boat volume, however thus far this season as compared to 2014, there have been far less zebra mussel findings on incoming watercraft to the program. The "Hydroblaster" decontamination unit, built and purchased from Hydro Engineering in Utah arrived July 8th. Training and learning the system will take place over the next week or so, with DNR training on

July 20th. After training and finalization of the service system, regular decontamination operations are planned to be provided at the main DNR access on Waconia (CR 92 & Hwy 155)

Events & Activities

Ready, set, DAY CAMP! Summer is in full swing and so are 11 consecutive weeks of youth outdoor day camps offered between Parks staff and agency partners in Carver County. Our first two weeks of camp saw over 100 kids who enjoyed a sampling of recreation activities from stand-up paddle boarding to survival skills. Along with youth day camps, public recreation programs geared towards families have been successful. Parks staff have had families from all corners of the County out trying new activities like paddle boarding and archery. New success this season in our first ever Paddle n' Grub Club program, where 18 participants gather twice a month to paddle new water throughout the county and then good food at local establishments. Our 2nd Annual Bike Konnect Event, partnered with the cities of Victoria & Chaska was another outstanding event seeing again over 200 riders. The Minnesota Recreation & Parks Association (MRPA) presented the County Board an award of excellence to the Parks Department & staff for the 2014 Bike Konnect Event. The award was given to the County after undergoing a competitive review process against other similar projects in 2014. The 2014 Bike Konnect Event was then selected to receive another award from MRPA called the Tommy Johnson award, which recognizes the best of the award of excellence recipients for that year. The Tommy Johnson award will be given to Parks staff at the annual MRPA meeting later this year.

Beach Monitoring - Water Quality

Our pilot water testing program at the beach areas within the park system is underway. Collection has been conducted bi-weekly typically on Tuesdays and Fridays. Lab work on the samples has been exclusively focused on E.coli bacteria levels. To this point, the test results have not shown concerning levels of E.coli. Thus far, many of the test results have shown the lowest possible level of E.coli bacteria that can be detected from the lab work. The program will continue until Labor Day.