



CARVER COUNTY PARKS

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Division of Public Works

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Park Commission Wednesday, June 10, 2015

6:30 p.m. Tour of Lake Minnewashta Regional Park
Meet at Shop Building
In the event of in climate weather, the tour will be cancelled

7:30 p.m. Regular Meeting
Lake Minnewashta Regional Park
Shop Building
6900 Hazeltine Blvd
Excelsior MN,

Agenda

- 1) Call Meeting to Order, Roll Call (7:30 p.m.)
- 2) Approval of the May 20, 2015 Regular Meeting Minutes (7:30 p.m.)
- 3) Additions or Deletions to the Agenda (7:31 p.m.)
- 4) Approval of Agenda (7:32 p.m.)
- 5) Commissioner Liaison Report (7:33 p.m.)
- 6) Open to the Public (7:40 p.m.)
- 7) New Business (7:41 p.m.)
 - a. 2016 Draft Capital Improvement Budget (Materials to be provided at meeting)
 - b. 2016 Draft Operations and Maintenance Budget (Materials to be provided at meeting)
 - c. Appointment to the Lake Waconia Regional Park Task Force
- 8) Staff Reports (8:20 p.m.)
 - a. Legislative Update
 - b. Aquatic Invasive Species 2015 Update
 - c. MN River Bluffs Regional Trail
 - d. Events and Activities
- 9) Commission Member Reports (8:30 p.m.)
- 10) Set Next Tour/Meeting Date (8:31 p.m.) – Proposed date July 8th
- 11) Adjourn Meeting (8:32 p.m.)

Please note if a Commission Member cannot attend the meeting, please call the Park Office at 466 – 5250.

Draft Meeting Minutes May 20, 2015

Members Present: Carroll Aasen, Ron Trick, Tom Hermann, Gerald Bruner, Jim Boettcher, Jim Manders, Curt Kobilarcski, Commissioner Tim Lynch

Staff Present: Marty Walsh, Connie Keller

Park Commission and Staff Toured Lake Waconia Park from (6:30pm – 7:26pm)

Staff and Park Commission toured Lake Waconia Park – Items toured where the beach area, picnic shelter, playground area, bathhouse. Also looked at the area where the City of Waconia removed pavement on Old Beach Road.

Call to Order: Manders, called the meeting to order at **(7:26p.m.)**

Approval of Minutes: **(7:26p.m.)**
Trick motioned to approve the minutes of the April 8, 2015 regular meeting minutes
Boettcher seconded the motion.
Motion passed 7 to 0

Additions/Deletions to the Agenda: **(7:26p.m.)**
None

Approval of Agenda: **(7:26p.m.)**
Aasen motioned to approve meeting agenda, Trick seconded the motion.
Motion passed 7 to 0.

Commissioner Liaison Report: **(7:27p.m.)**
Commissioner Lynch stated how happy he is about the Coney Island addition and what a great night for a park tour.

Open to the Public: **(7:27p.m.)**
None Present

New Business **(7:28p.m.)**

A. July 4th Fireworks at Lake Minnewashta Regional Park and Lake Waconia Regional Park

Staff stated that Fireworks are not allowed in the parks so in order to have them in the parks they need a recommendation by the Park Commission to take to the County Board.

Lake Minnewashta fireworks are fired from Boat Access #2 and are provided by the Lakeshore Homeowners they are asking for a permit to use the boat access to fire the fireworks off. Staff is asking for recommendation to approve.

Bruner motions Boettcher seconds motion all approve
Motion passed 7 to 0.

A second request is from the Lake Waconia Chamber of Commerce to use a portion of the park for fire fireworks and this is something that has been done in the past. Staff is asking for Park Commission recommendation to approve.

Manders comments that with all the traffic, wouldn't it be better to use the Island; Staff stated that there is a reason that is preventing them from doing that this summer, they prefer the island. Bruner also was wondering on reasoning for not using the island.

Staff stated that they will contact the Chamber to find out the reasoning on not using the island, and will follow-up with Park Commission.

Aasen motions to recommend the permit, Trick seconds the motion, vote taken 5 approve 2 opposed.

B. Sling-shot activity request at Lake Minnewashta Regional Park

Staff is asking for approval of the sling-shot activity request by the Boy Scouts.

Aasen motions to approve, Boettcher seconds the motion all approve 7 to 0

Bruner comments if we approve the Boy Scouts, then what would prevent someone else from doing the same activity. Staff stated that each group would have to get Board approval and that the permit is a onetime use.

No other comments or questions

C. Request for Proposal Lake Waconia Regional Park

Staff stated that in order for us to be eligible for Metropolitan Council funding, we have to include Coney Island in the master plan boundary for Lake Waconia Regional Park, right now the island is not included. However, it is part of the County Comprehensive Plan and the Met Council 2040 policy plan.

Staff is requesting that part of the request for proposal (RFP) is to include Coney Island into the Master Plan Boundary and we would like to see this happen as quickly as possible. Staff stated that it will be a bit of a process to include in the Master Plan.

Staff presented to the Park Commission four significant deliverables of the RFP.

- Acquisition master Plan amendment incorporating Coney Island into the Lake Waconia Regional Park boundary. This plan shall focus on incorporation the island into the Regional Park Boundary.
- Master Plan Amendment updating the 2001 Lake Waconia Regional Park Master Plan for the existing park area and Coney Island.
- Development of a project scope for a Phase 1 development plan and cost estimated for existing park area and Coney Island. This work would involve schematic design, preliminary engineering of active use areas, utility corridor locations, trail connections to the park, proposed building locations, architectural theme.
- Site Survey of the existing and proposed active use areas of Lake Waconia Regional Park, excluding Coney Island.

Questions and Comments

Boettcher asked when this would get started; Staff stated that completion of acquisition would happen by the end of August the fourth deliverable would happen by fall and the other two deliverables would happen by May of next year to coincide with budget cycle.

Kobilarcski asked how many firms this RFP would be sent out to; Staff stated they have not determined that yet.

Bruner does the DNR have any say so for Coney Island; Staff stated that they have the typical regulatory rules and the City shoreline ordinance might affect things.

Tick asked if there will be a fee for the Island; Staff stated that it might not be sustainable to collect fees. There may be rentable shelters at some time.

Trick also asked if the Island will be able to be policed. Staff stated that the Sheriff's Department is aware.

Manders stated that the memo states that there are five deliverables and only four stated; Staff stated that they removed the soiling testing from the RFP and did not update memo.

Staff asked the Park Commission if they agreed to put the Coney Island on the fast track to add to the Master Plan.

Boettcher stated that people are using the island regardless.

Kobilarcski stated that even if it is fast tracked it still moves slowly.

Aasen stated that getting the island part of the master plan sets the rules for the island; Staff stated that adding to the master plan communicates with the public that we are moving forward.

Manders stated that if we forgot something in the RFP can we add later; Staff stated that we can amend the RFP.

Staff stated that once we have a design then we will have a better understanding of cost.

Bruner asked if we know what funding we will get from Met Council; Staff stated that there is a number of funding sources and we might be able to pool money to help pay for some of these costs but it won't cover everything we like to do.

Staff also included as a part of the RFP a technical advisor committee, a list was given to the Park Commission members and asked if they felt someone was missing for this list.

Manders asked what the frequency of the meetings; Staff stated that would be left up to the consultants.

Boettcher suggested someone from the Sheriff's office

Manders would there be more than one commission members; Staff stated that you might have one member with an alternate but Park commission will get updates monthly.

Staff stated they will rely on consultant for the public engagement process.

Motion to approve the RFP to move forward, Boettcher motions to approve Bruner seconds all in favor
Motion passed 7 to 0

No Other Questions or Comments

Discussion Item (8:06 p.m.)

A. Draft Capital Improvement

Staff presented to the Park Commission a paper PowerPoint on the 2016-2021 Capital Improvement Program. Items in the presentation are:

- Goals and Recent Accomplishments
 - Sustain the park system through an orderly progression of capital investment
 - Develop trail areas
 - Develop park areas
 - Acquire land and right of way consistent with approved plans
 - Accomplishments
 - Installation of concrete planking at Lake Bavaria
 - Pavement repair at Baylor Park

- Roofing of caretaker house
 - Shelters stained at LMP
 - Tree Trimming
 - SWRT Paved
 - LMP paving project
- Proposed 2016-2021 CIP
 - 2016 Program
 - Reimbursement for land acquisition
 - Cty Rd 10 trailhead
 - Capital equipment replacement
 - Lake Waconia Development plan
 - Repurpose caretaker homes
 - Repurpose LMP boat access #2
 - Coney Island cleanup
 - Sustain parks with orderly maintenance projects
 - 2017 Proposed Program
 - MN River Bluffs RT – Co Rd 61 – Bluff Creek
 - Pavement management trails
 - Lake Waconia Park Development plan
 - Capital Equipment replacement
 - Save CPA funds Phase 1 Development LWP
 - Sustain Park system with maintenance projects
 - 2018
 - TH 5, 101 to Powers
 - Save CPA funds Phase 1 Development LWP
 - Lake Waconia Park Development Plan
 - Capital Equipment Replacement
 - Sustain Park System with Maintenance Projects
 - 2019 – 2021 Menu of Possible Projects
 - Capital Equipment replacement
 - Metro CIP reimbursement for land
 - LMP construct group camp area
 - Phase 1 Development of LWP
 - Pavement management
 - Replace LMP playground equipment
 - Fishing pier at LWP
 - Lighted trails at LMP
 - Splash pad at Baylor Park
 - Maintenance projects
 - Reviewed funding possibilities
- 2016 – 2021 CIP Recommendations reviewed
- Priorities for Parks
- Direction from Board

Staff talked about funding sources for the proposed CIP and were those funding sources might come from.

The proposed CIP will be reviewed in greater detail and action is not requested at this time. Staff will come back next meeting with what they feel should be priorities and staff has asked that the Park Commission come back in June with what they feel should be priorities and next meeting we will make a list to take to the County Board.

Questions and comments:

Manders asked about funding for Phase 1 Development; is county funding, grant, city or something else. Staff stated that we have to look at other funding sources perhaps bonding or other participation from other agencies. It will be a long process and a real challenge to get the funding to complete the project.

No other questions or comments

Staff Reports: (8:55 p.m.)

A. Legislative Update

Operation and maintenance funding has gone through and seems to be intact.

Parks and trails funding (Legacy dollars), legacy bill was not approved and hopefully will be addressed in special session. The MN River Bluffs regional trail that we planned to construct this year, the money to do that trail is now tied up and do not have access to it.

Environmental trust fund money appears to be in good shape.

The City of Minneapolis has for years received dedicated funding from interest earnings off of capital bonds. These funds will now be shared starting in 2018 with other agencies.

No Comments or Questions

D. Aquatic Invasive Species 2015 Update

Things are up running, the decontamination unit will be here in June

No other Questions or Comments

C. MN River Bluffs Regional Trail

Tomorrow we should acquire the last piece of property needed for this project, and until the legacy funds are taken care we may not be able to go out for bid until July.

No Questions of Comments

D. Lake Minnewashta Update

Staff updated Park commission on the progress of the paving at LMP, not all pavement is done due to the wet conditions and soft soils. Staff has extended the contract so they have time to get it paved and done right. The concrete planking will be done sometime in June - Staff shared some updated photos of the park.

No Questions of Comments

E. Events and Activities

Lots of programs happening this summer – make sure you check out the website for all upcoming activities.

No other Comments or Questions

Commission Member Reports: (8:39 p.m.)

Aasen commented that the AIS going through the legislation most of the items he wanted repealed like the trailer sticker and test is gone but there are still items still out there. Not sure what they did very confusing.

Trick asked if staff knows why the crappies are dying on Eagle Lake; Staff stated that the DNR said that they were out stocking the lake before the fishing opener. They said that the fish were dying because of rapid bacteria growth, due to the water warming up to quickly.

Next Meeting Date: (8:43 p.m.)

Next meeting will be on June 10, 2015 at 6:30pm meeting at Lake Minnewashta Regional Park.

** Meet at the Maintenance Shed

Adjourn Meeting: (8:45 p.m.)

Aasen motioned to adjourn the meeting, Bruner seconded the motion. Motion passed 7 to 0.