



SERVING CARVER
COUNTY SINCE 1946

Mission Statement: Providing high quality assistance to the land managers and citizens of Carver County for the protection of land and water resources.

11360 Highway 212, Suite 6
Cologne, MN 55322

Phone: (952) 466-5230

Fax: (952) 466-2070

<http://www.co.carver.mn.us/swcd>

Minutes of the August 20, 2020 Carver SWCD Board meeting Conducted via video teleconference due to COVID-19 concerns.

Board Members Present:

Chair, Mark Zabel (present via video teleconference)
Vice Chair, Stanley Wendland (present via video teleconference)
Member, Robert Burandt (present in SWCD office)
Member, Marcus Zbinden (present via video teleconference)

Board Member Absent:

Secretary/Treasurer, Jeffrey Sons

SWCD Staff Present:

District Manager, Mike Wanous (present in SWCD office)
Administrative & Finance Specialist, Felicia Brockoff (present in SWCD office)
Resource Conservation Technician, Seth Ristow (present via video conference)

Other Attendees:

Carver County Planning & Water Management, Paul Moline (present via video teleconference)
NRCS Le Sueur County District Conservationist, Steve Breaker (present via video teleconference)

1. Call to Order

Chair Zabel called the meeting to order at 8:06 a.m.

2. Roll Call

Chair Zabel requested roll call. Supervisors Burandt, Wendland, Zabel, and Zbinden were present. Supervisor Sons informed Mike he would be absent from this meeting.

3. Agenda review and adoption

Wendland moved, Zbinden seconded to approve the August 20 Agenda as presented. On roll call vote Burandt, Wendland, Zabel, Zbinden all voted aye; Sons, absent. Motion carried.

4. Consent Agenda.

Burandt moved, Zbinden seconded, to approve the following consent agenda items:

- a. Approval of July 16, 2020 meeting Minutes
- b. Acceptance of the July Treasurer's Report
- c. Approve FY 2021 CREP Outreach Grant Agreement
- d. Karen Zellner Pollinator Cost-Share Payment - \$585 total
- e. Environmental Center Pollinator Cost-Share Project Approval – cost-share not to exceed \$5,000
- f. Dulaine Farms Cover Crop Contract Approval – cost-share and incentive not to exceed \$1,935

On roll call vote Burandt, Wendland, Zabel, Zbinden all voted aye; Sons, absent. Motion carried.

5. Carver County Report

Paul reported that budget hearings were held last week. There were some questions about the Watertown wetland bank project that the SWCD assisted the County with, Paul reported it was a positive discussion. Dave Hemze, County Administrator is recommending moving forwards with a 0% increase for all departments. The preliminary levy will be set on September 15.

The WMO Advisory committee will hold a virtual meeting on Tuesday, August 25, that will include some videos that will be in place of the tour. Due to time constraints, videos will be a part of the September meeting as well.

Paul also reported the latest COVID update from Dave Hemze, is that staff will continue to work from home through the end of the year. Paul will continue to work with the SWCD staff for technology needs to be able to work from home.

6. NRCS Report

Steve Breaker reported the position announcement for the Waconia field office had gone out, and a panel was put together, but it was turned down at the State office level. He stated the position would need to be re-advertised and shared again. Steve is continuing to assist Carver County producers with EQIP, CSP, CREP, and CRP.

7. SWCD Monthly Report

Staff reports were discussed at this time.

8. Update on District Technician Vacancy

Mike reported that the position closed last Friday. He's received some good applications and plans to conduct phone interviews next week to narrow the applicants down to a few.

9. Board of Supervisors Announcements

- a. MASWCD is seeking nominations for President and Vice President. Chair Zabel reported that he is on the nominating committee.
- b. Chair Zabel also reported that the Minnesota Stormwater Research Council is conducting webinars. There is one this morning at 10:00 AM, discussing community engagement on stormwater management. Supervisor Wendland asked that the meeting information be forwarded to him.

10. Adjourn

Zbinden moved, Wendland seconded to adjourn the meeting at 9:13 a.m. On roll call vote Burandt, Wendland, Zabel, Zbinden all voted aye; Sons, absent. Motion carried.

Next Board Meeting: Thursday, September 17, 2020 at 8:00 AM
Tentative Location: Public Works Headquarters, Conference Room 1
11360 Highway 212, Cologne, MN 55322

Approved: _____
 Secretary/Treasurer

Date signed: _____
 SWCD Board Approval Date: September 17, 2020

Carver Soil & Water Conservation District
Treasurer's Report
As of August 31, 2020

Date	Num	Name	Memo	Debit	Credit	Balance
1000 Checking-Security Bank						21,143.39
08/03/2020	3200	Landwehr Construction,...	#16119 - JD#1 Rip Rap		715.00	20,428.39
08/06/2020	3201	Cardmember Services	1335		59.32	20,369.07
08/06/2020	3202	Culligan Bottled Water	114-09979618-6		36.36	20,332.71
08/06/2020	3203	HSA Bank	#W250588 July Fees		12.50	20,320.21
08/06/2020	3204	Mid-County	118543 Courthouse Berm		209.91	20,110.30
08/11/2020			Deposit-Drill Rentals	320.62		20,430.92
08/11/2020			Funds Transfer - 261495586	25,000.00		45,430.92
08/13/2020		QuickBooks Payroll Ser...	Created by Payroll Service on 08/0...		12,864.84	32,566.08
08/14/2020	DD0297	Brockoff, Felicia L.	Direct Deposit	0.00		32,566.08
08/14/2020	DD0298	Datres, Benjamin R.	Direct Deposit	0.00		32,566.08
08/14/2020	DD0299	Hentges, Pernel J.	Direct Deposit	0.00		32,566.08
08/14/2020	DD0300	Meiller, Terry J.	Direct Deposit	0.00		32,566.08
08/14/2020	DD0301	Ristow, Seth E.	Direct Deposit	0.00		32,566.08
08/14/2020	DD0302	Wanous, Richard M.	Direct Deposit	0.00		32,566.08
08/14/2020		QuickBooks Payroll Ser...	Created by Payroll Service on 08/0...		2,028.89	30,537.19
08/14/2020	EFT-191	HSA Bank	41-1385530		1,118.14	29,419.05
08/14/2020	EFT-192	Minnesota Revenue	7694248		1,023.00	28,396.05
08/14/2020	EFT-193	MSRS			90.00	28,306.05
08/14/2020	EFT-194	PERA	9103-00		2,731.60	25,574.45
08/14/2020	EFT-195	United States Treasury	41-1385530		5,532.52	20,041.93
08/15/2020	DD0296	Finke, Aaron P.	Direct Deposit	0.00		20,041.93
08/17/2020	3205	Carver Co.	Vehicle Fuel & Windshield Replace...		848.41	19,193.52
08/19/2020	3208	Carver County	August Insurance Due		7,735.32	11,458.20
08/19/2020	3206	Lano Equipment of Nor...	#51137 Drill Parts		96.18	11,362.02
08/19/2020	3207	Peterson Company, Ltd.	2019 Audit Fee		3,076.00	8,286.02
08/20/2020			Deposit-MCIT W/S Replacement	250.00		8,536.02
08/26/2020			Funds Transfer-262491856	25,000.00		33,536.02
08/28/2020		QuickBooks Payroll Ser...	Created by Payroll Service on 08/1...		13,092.85	20,443.17
08/28/2020			Deposit	3,740.76		24,183.93
08/31/2020	DD0303	Brockoff, Felicia L.	Direct Deposit	0.00		24,183.93
08/31/2020	DD0304	Datres, Benjamin R.	Direct Deposit	0.00		24,183.93
08/31/2020	DD0305	Hentges, Pernel J.	Direct Deposit	0.00		24,183.93
08/31/2020	DD0306	Meiller, Terry J.	Direct Deposit	0.00		24,183.93
08/31/2020	DD0307	Ristow, Seth E.	Direct Deposit	0.00		24,183.93
08/31/2020	DD0308	Wanous, Richard M.	Direct Deposit	0.00		24,183.93
08/31/2020	EFT-196	HSA Bank	41-1385530		1,118.14	23,065.79
08/31/2020	EFT-197	Minnesota Revenue	7694248		828.00	22,237.79
08/31/2020	EFT-198	MSRS	Employee Elective		90.00	22,147.79
08/31/2020	EFT-200	United States Treasury	41-1385530		4,366.38	17,781.41
08/31/2020	EFT-199	PERA	9103-00		2,731.60	15,049.81
08/31/2020	3209	Cost-Share Payments	2020-8 Karen Zellner Pollinator C/S		585.00	14,464.81
08/31/2020			Interest	0.96		14,465.77
Total 1000 Checking-Security Bank				54,312.34	60,989.96	14,465.77
1100 Savings-Security Bank						397,292.91
08/03/2020			Deposit - CD6 Final Payment	12,093.00		409,385.91
08/10/2020			Deposit - FBA Grant	11,072.00		420,457.91
08/11/2020			Funds Transfer - 261495586		25,000.00	395,457.91
08/26/2020			Funds Transfer-262491856		25,000.00	370,457.91
08/31/2020			Interest	134.09		370,592.00
Total 1100 Savings-Security Bank				23,299.09	50,000.00	370,592.00
1150 Savings Citizens NYA						78,747.21
08/31/2020			Interest	10.68		78,757.89
Total 1150 Savings Citizens NYA				10.68	0.00	78,757.89

Carver Soil & Water Conservation District
Treasurer's Report
As of August 31, 2020

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
1200		Investments CD's				467,204.25
		12.SB&T **194 (0.55%-11/27/20)				204,754.68
		Total 12.SB&T **194 (0.55%-11/27/20)				204,754.68
		12.MCB **903 (2.25%-04/26/21)				158,113.37
		Total 12.MCB **903 (2.25%-04/26/21)				158,113.37
		12.SB&T **162 (1.10%-11/11/21)				104,336.20
		Total 12.SB&T **162 (1.10%-11/11/21)				104,336.20
		Total 1200 Investments CD's				467,204.25
TOTAL				77,622.11	110,989.96	931,019.91



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County Since
1946

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Treasurer's Monthly Report Program Summary - August 2020

<u>Funds</u>	Cash Balance <u>7/31/2020</u>	<u>Receipts</u>	<u>Disbursements</u>	Cash Balance <u>8/31/2020</u>
BWSR Buffer Implementation	\$32,081.81		\$1,171.18	\$30,910.63
BWSR District Capacity	\$310,710.97		\$41,993.16	\$268,717.81
BWSR DRAP Funds	\$0.00			\$0.00
BWSR Conservation Delivery	\$13,646.08		\$7,752.78	\$5,893.30
BWSR State Cost Share	\$56,688.20			\$56,688.20
County Ditch 6 BMP Grant	-\$12,093.00	\$12,093.00		\$0.00
County	\$75,707.90		\$5,019.16	\$70,688.74
District	\$433,435.80	\$15,529.11	\$5,053.68	\$443,911.23
District Escrow	\$54,210.00			\$54,210.00
TOTAL	\$964,387.76	\$27,622.11	\$60,989.96	\$931,019.91

Use of Cash

Certificates of Deposit	\$467,204.25			\$467,204.25
Checking - Security Bank	\$21,143.39	\$54,312.34	\$60,989.96	\$14,465.77
Savings - Security Bank	\$397,292.91	\$23,299.09	\$50,000.00	\$370,592.00
Savings - Citizens NYA	\$78,747.21	\$10.68		\$78,757.89
TOTAL	\$964,387.76	\$77,622.11	\$110,989.96	\$931,019.91

Carver SWCD Board Treasurer

Date

SWCD Board Acceptance Date: **September 17, 2020**

Carver Soil & Water Conservation District
Balance Sheet
As of August 31, 2020

	Aug 31, 20
ASSETS	
Current Assets	
Checking/Savings	
1000 Checking-Security Bank	14,465.77
1100 Savings-Security Bank	370,592.00
1150 Savings Citizens NYA	78,757.89
Investments CD's	
12.SB&T **194 (0.55%-11/27/20)	204,754.68
12.MCB **903 (2.25%-04/26/21)	158,113.37
12.SB&T **162 (1.10%-11/11/21)	104,336.20
Total 1200 Investments CD's	467,204.25
Total Checking/Savings	931,019.91
Total Current Assets	931,019.91
TOTAL ASSETS	931,019.91
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2300 Sales Tax Payable	856.16
2400 Unearned-Deferred Revenue	
2402 Buffer Implementation	30,910.63
2404 Conservation Delivery	5,893.30
2405 Cost-Share	56,688.20
2406 District Capacity Funds	268,717.81
Total 2400 Unearned-Deferred Revenue	362,209.94
Total Other Current Liabilities	363,066.10
Total Current Liabilities	363,066.10
Total Liabilities	363,066.10
Equity	
3000 FUND BALANCE	518,130.90
Net Income	49,822.91
Total Equity	567,953.81
TOTAL LIABILITIES & EQUITY	931,019.91

Carver Soil & Water Conservation District
Budget vs. Actual
 January through August 2020

	<u>Jan - Aug ...</u>	<u>Budget</u>	<u>\$ Over Bu...</u>	<u>% of Budget</u>
Income				
4000 Intergovernmental County	372,934.50	524,075.00	-151,140.50	71.2%
4100 Intergovernmental Local	12,920.82	35,000.00	-22,079.18	36.9%
4200 Intergovernmental State	222,927.25	343,500.00	-120,572.75	64.9%
4300 Charges for Services	14,022.39	18,000.00	-3,977.61	77.9%
4400 Interest Earnings	6,709.78	5,000.00	1,709.78	134.2%
4500 Miscellaneous Revenues	1,431.50	5,000.00	-3,568.50	28.6%
Total Income	630,946.24	930,575.00	-299,628.76	67.8%
Expense				
5000 District Operations				
5100 Personnel Services	412,703.51	609,380.00	-196,676.49	67.7%
5200 Other Services & Charges	30,069.19	57,500.00	-27,430.81	52.3%
5300 Supplies - Office & Field	278.57	3,500.00	-3,221.43	8.0%
5400 Capital Outlay	9,031.88	40,000.00	-30,968.12	22.6%
Total 5000 District Operations	452,083.15	710,380.00	-258,296.85	63.6%
5500 Project Expenses	129,040.18	220,195.00	-91,154.82	58.6%
Total Expense	581,123.33	930,575.00	-349,451.67	62.4%
Net Income	<u>49,822.91</u>	<u>0.00</u>	<u>49,822.91</u>	<u>100.0%</u>



REQUEST FOR BOARD ACTION

Consent Agenda

Meeting Date: September 17, 2020

Prepared by: Terry Meiller, Felicia Brockoff

PURPOSE/ACTION REQUESTED:

- Approve cover crop/soil health contract with Jeff Sons totaling \$2,778.69.
- Reimburse Jeff for seed reimbursement of \$828.69 (75% of total cost, \$1,104.92).

SUMMARY:

Jeff Sons has signed up for the Cover Crop and Soil Health cost-share assistance and incentive through the SWCD. He has aerial seeded 26 acres into a cover crop mix that will remain over winter. Jeff is requesting reimbursement for his seed costs at 75% at this time. When staff verifies that this field has not been plowed this fall/winter, the \$1,950 incentive payment will be made at that time.

STAFF RECOMMENDATION:

Staff has verified 26 acres have been planted, and recommends the contract be approved. Staff is also asking that the seed reimbursement be paid at this time, \$828.69 total.

EXPLANATION OF FISCAL/FTE IMPACT:

District Capacity Funding – FY2019

Supporting Documents:

Fact Sheet and map attached.

Previous Board Action:

N/A



J E F F S O N S
 S O I L H E A L T H C O V E R C R O P
 P R A C T I C E

T 1 1 4 N . — R 2 5 W . — S E C . 0 8
 H A N C O C K T O W N S H I P

Practice:

Cover Crop—Practice Standard

Benefits:

Reduce Soil Loss and Erosion.

Improved Water Quality.

Improve Soil Health and Soil Tilth

Watershed:

Bevens Creek

Funding:

Cover Crop—Cost-share Program.
District Capacity Grant

**Total Cost-share/
Incentive not to exceed \$2,778.69**

**Seed C/S = \$828.69
Incentive = \$1,950.00**



Project:

Jeff Sons established a multi-species cover crop blend consisting of 70# Cereal Rye, 0.5# Rapeseed and 0.5# turnips per acre on a total of 26 acres. The Cover crop mix was aerial seeded in standing soybeans on August, 27, 2020 and will overwinter. This mix will improve soil structure, add and scavenge nutrients, provide water quality benefits, and suppress weeds in 2021. Jeff plans to terminate the cover-crop in the spring of 2021 and no-till plant soybeans or possibly plant green into a live cover crop as part a 3 year soil health program.

Carver County Soil and Water Conservation District

11360 Highway 212, Suite 6
 Cologne, MN 55322
 (952) 466-5230 | www.co.carver.mn.us/swcd





J E F F S O N S
S O I L H E A L T H C O V E R C R O P
P R A C T I C E

T 1 1 4 N . — R 2 5 W . — S E C . 0 8
H A N C O C K T O W N S H I P



Job #: 1613163

Batch #: 71

Airport: Tuma Private Airport (Montgomery, MN, 56069)

Pilot/Operator: Terry D. Hamilton

Pilot/Operator Address: 18890 - 660th Ave, Adams, MN, 55909

Ground support provided by: Applicator

Job Type: Aerial Application

Customer: House Account - Midwest Ag-Air,

18890 660th Ave., Adams , MN 55909

507-438-7284

Cindy Hamilton - 507-438-7284

Grower: Jeff Sons

..

Grower ID: Scott 20-1

Acres: 26

Crop: Corn **Purpose:** Seed

State: MN **County:** Carver

Township: Hancock

Tier & Range: 8-114N-25W

Center: 44° 41.5754' -93° 51.2117'

Field name(s):



REQUEST FOR BOARD ACTION

Consent Agenda

Meeting Date: September 17, 2020

Prepared by: Terry Meiller, Felicia Brockoff

PURPOSE/ACTION REQUESTED:

Request to approve a cost-share contract with Mark Hanson for a grassed waterway with a total estimated cost of \$9,608.40 and cost-share not to exceed 75% (\$7,206.30).

SUMMARY:

Mark Hanson has requested cost-share assistance to construct a grassed waterway in Dahlgren Township section 1. Currently there is a scour hole and gully erosion as a result of water passing through a culvert under Hampshire Road. By completing this project, an estimated 9.3 tons of sediment, and 9.9 pounds of phosphorus will be saved.

STAFF RECOMMENDATION:

Staff recommends approval of the Mark Hanson cost-share contract.

EXPLANATION OF FISCAL/FTE IMPACT:

FY2018 Cost-Share Grant - \$7,206.30

Supporting Documents:

Fact Sheet and map attached.

Previous Board Action:

N/A



MARK HANSON
 GRASSED WATERWAY (412)
 FY 2018 - 01
 T 115 N. — R 24 W. — SEC. 01
 DAHLGREN TOWNSHIP

Practice:

Grassed Waterway

Benefits:

Reduced Soil Loss and Erosion.

Improved Water Quality.

Treat gully and Ephemeral erosion

Watershed:

West Chaska Creek

Construction:

Planned for Fall 2020

Funding:

FY2018 State Cost-share

Cost Estimate: \$9,608.40

75% Cost-Share Request:

\$7,206.30



Project:

The purpose of this project is to construct a grassed waterway totaling 550 linear feet to address gully erosion that is occurring in the cropland. Waterway shaping will consist of a 14' bottom width, sub-surface drain tile to keep the waterway from remaining saturated and a rock settling basing at the outlet end of a 24" culvert under Hampshire

Road to provide outlet protection where a scour hole is present.

Construction of the waterway will result in an estimated annual reduction of 9.3 tons of sediment and 9.9 lbs of phosphorus from entering a private drainage ditch.

Carver County Soil and Water Conservation District

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MARK HANSON
GRASSED WATERWAY (412)
FY2018-01
T115N.—R24W.—SEC. 01
DAHLGREN TOWNSHIP





REQUEST FOR BOARD ACTION

Consent Agenda

Meeting Date: September 17, 2020

Prepared by: Terry Meiller, Felicia Brockoff

PURPOSE/ACTION REQUESTED:

Request to approve a cost-share contract with Karen Otto for installing 4 grassed waterways, with an estimated total cost of \$14,516.40 and cost-share not to exceed 75% (\$10,887.30).

SUMMARY:

Karen Otto is requesting cost-share assistance to construct 4 grassed waterways in Benton Township section 26. The grassed waterways will address gully erosion that is occurring in the crop fields. By completing this project, an estimated 7.8 tons of sediment, and 8.3 pounds of phosphorus will be saved.

STAFF RECOMMENDATION:

Staff recommends approval of the Karen Otto cost-share contract.

EXPLANATION OF FISCAL/FTE IMPACT:

FY2018 Cost-Share Grant - \$6,132.10 (*uses the remaining FY 2018 funds*)
FY2019 Cost-Share Grant - \$4,755.20

Supporting Documents:

Fact Sheet and map attached.

Previous Board Action:

N/A



KAREN OTTO
 GRASSED WATERWAYS (412)
 FY2018-02
 T115N.—R25W.—SEC. 26
 BENTON TOWNSHIP

Practice:

Grassed Waterways

Benefits:

Reduced Soil Loss and Erosion.

Improved Water Quality.

Treat gully and Ephemeral erosion

Watershed:

Bevens Creek

Construction:

Planned for Fall 2020

Funding:

FY2018 State Cost-share—
 \$6,132.10

FY2019 State Cost-Share—
 \$4,755.20

Cost Estimate: \$14,516.40

75% Cost-Share Request:
 \$10,887.30



Project:

The purpose of this project is to construct 4 grassed waterways totaling 1,645 linear feet to address gully erosion that is occurring in the cropland. Waterway shaping will consist of 10' bottom widths and Landlok S1 erosion blanket and disc-crimped mulch for stabilization.

Construction of the waterways is planned for the fall of 2020 and will result in an estimated annual reduction of 7.8 tons of sediment and 8.3 lbs of phosphorus from entering the private drainage ditch.

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REQUEST FOR BOARD ACTION

Consent Agenda

Meeting Date: September 17, 2020

Prepared by: Terry Meiller, Felicia Brockoff

PURPOSE/ACTION REQUESTED:

Ron Olson is requesting cost-share assistance to install a water and sediment control basin and construct a grade stabilization structure with underground outlets.

SUMMARY:

Ron Olson is requesting cost-share through District Capacity Funding to modify an existing water and sediment control basin just to the north of his farm site in Dahlgren Township section 27 as well as to construct a grade stabilization structure to reduce erosion to Carver Creek. The total cost of this project is estimated at \$39,426, with cost-sharing not to exceed 75% or \$29,569.50.

STAFF RECOMMENDATION:

Staff recommends approval of Ron Olson’s contract totaling \$29,569.50 in cost-share assistance from the FY’17 District Capacity Funds.

EXPLANATION OF FISCAL/FTE IMPACT:

Funding is available in the FY2017 District Capacity Funding – Water Storage & Treatment Cost-Share category.

Supporting Documents:

Fact Sheet and map attached.

Previous Board Action:

N/A



RON OLSON
 WATER & SEDIMENT CONTROL
 BASIN(638) AND GRADE
 STABILIZATION STR. (410)
 FY2017-CAPACITY-02
 T115N.—R24W.—SEC. 27

Practice:

Water & Sediment Control Basin and Grade Stabilization Structure

Benefits:

Reduced Soil Loss and Erosion.

Improved Water Quality.

Water Retention

Treat gully and Ephemeral erosion

Watershed:

Carver Creek

Construction:

Planned for Fall 2020

Funding:

District Capacity—FY2017

Cost Estimate: \$39,426.00

75% Cost-Share Request:
 \$29,569.50



Project:

The purpose of this project is to modify an existing Water and Sediment Control Basin and construct a Grade Stabilization Structure with underground outlets.

The WASCB was designed using NRCS MN standard 638 and 410.

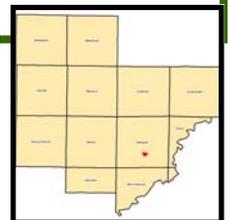
Drainage area direct to the structure is 75.2 acres. Approx. 130' of berm will be constructed, inlet riser of 15", with a 15" underground outlet to a stable outlet. The Grade Stabilization structure was designed using NRCS MN standard 410. Drainage area to the structure is 18.2 acres. Approx. 190' of berm will be constructed, inlet riser of 18", with a 24" underground outlet to a stable outlet.

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RON OLSON
WATER & SEDIMENT CONTROL
BASIN(638) AND GRADE
STABILIZATION STR. (410)
FY2017-CAPACITY-02
T115N.—R24W.—SEC. 27



NRCS Report September 17th, 2020

General:

- Steve is continuing to assist in Carver County Coverage in Waconia.

Farm Bill Updates:

EQIP:

- 1 Carver County application has been obligated.

CSP:

Will be contacting those contract holders by letter to begin to submit documentation for 2020 practice certification.

CREP:

- NRCS has completed 5 CREP/CCRP Plans and is working with Ben Datres on the Cultural Resource Reviews for these 5 contracts.

CRP:

- 42 General applications taken by Carver County FSA, 35 accepted and planning has been completed on all applications.
- 47 CCRP plans completed and returned to the Carver County FSA. All CRP planning needs have been met with no backlog at this time.

Wetland/HEL:

- Carver County has 7 outstanding waiting for Wetland team to complete.

ACEP WRP/RIM):

2020 Highly Erodible Compliance Reviews

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Carver SWCD Monthly Report

September 2020

Mike Wanous – District Manager

- Watershed based implementation funding (WBIF) convene meetings with BWSR staff
- Interviews and hiring process for filling the District Technician vacancy
- Assist WMO staff in making a video of the Watertown Wetland Banking project
- Provide comments to WMO and Land Management staff on a fill project in San Francisco Township
- WCA work – assisted in a few WCA project reviews and conference call about a potential violation
- Misc. calls and emails with landowners concerning potential drainage projects and permits needed.

Felicia Brockoff – Administrative & Finance Specialist

- Accounting: Payroll and liabilities completed, verified and paid monthly claims.
- Administrative: Attended and completed Minutes for August Board meeting. Reviewed timesheets for employees, updated leave amounts. September Agenda packets put together and posted on website and mailed to Supervisors.
- Education: Carver County redesigned their website, had a few web trainings. Updated our site as needed.
- Grant reporting: timesheet reports to charge SWCD staff time to various grants.

Chip Hentges – Conservation Technician

- All construction sites are active and Stormwater features are starting to get installed.
- Pre-Construction Meetings:
 - o Chaska – Del Webb
 - o Carver Water Treatment Expansion
- Projects Started:
 - o Bongards Pond Dredging and Dewatering
 - o Chaska – Del Webb
 - o CSAH 50 Bridge Project
 - o State Highway 25 from Mayer to Watertown starting – most work is in the city of Mayer.
 - o Carver Water Treatment Expansion
 - o Marsh Lake Road – Laketown Twp -
 - o Forest Hills 9TH – Watertown started grading
 - o USS Hancock Solar – project has started -continuous
 - o TH 101 Road – Chanhassen and Carver Co – continues, working on topsoil and permanently stabilizing the slopes as there moving up the hill
 - o Interlaken 8th – Waconia Housing Development- on going
 - o Interlaken 9th grading has started
 - o Heuer – Oswald Gravel mine - to be used for the road work in Western Carver County
 - o TH41 Lyman Blvd (18) – on going
 - o Quality Tec site has started. – Stormwater Feature to be installed
 - o City of Cologne 2020 Street and Utility project – on going
 - o 212 NYA to Cologne – this entails the 25/33 Roundabout – busy site, on going
 - o Waconia Dodge Pervious Restoration – not yet completed.
 - o Shepherd of the Hill – Chaska Housing complex – building construction started
 - o Watertown – Stone Werks – on going
 - o Carver Commons – Grading completed, filtration shelf installed. Building of KWIK Trip
 - o Waconia 2020 Street and Utility project – on going

- Lake Waconia West Shores - on going. Installed filtration shelf
- 44/212 project continuation of last year – more on the 44 side. – on going wrapping up project.
- PLAN REVEIWS:
 - Chaska Par 9
 - CSAH 10 and CSAH 24 road construction
 - Winkler 3rd – Cologne
 - CSAH 11 Reconstruction
 - Carver to Cologne 212 Reconstruction
- OTHERS:
 - Assisting Planning and Zoning Staff
 - Assisting with Wetland Conservation Act duties until someone can fill that role.
 - Ongoing topsoil and de-compacting site checks
 - 2020 Stormwater inspections with County Staff. This is to look at the function of all permitted stormwater features and if the site is graded and stabilized property. The County holds security money on all projects and this inspection is needed to see if the money can be released back to the applicant. – on going

Terry Meiller – District Technician

- State Cost-Share: Completed Karen Otto grassed waterway design and construction documents/meeting with landowner to deliver packets. Mark Hanson site survey for proposed grass waterway project. Completed Mark Hanson grassed waterway design and construction documents/meeting with landowner to deliver packets. Completed State cost-share contracts for landowners.
- Soil Loss Complaint: Drafted grassed waterway proposal for Jopp/Luebke. Follow up phone calls with Jopp and Anderson re: litigation status, etc.
- Ditches: Mark Hanson WMO permit assistance/completion and submitted to WMO.
- Watertown Bank Site: Field visit and completed release mowing/veg. maintenance. Purchased Garlon 3A for follow up tree maintenance in upland prairie.
- RIM/CRP: Jeff Trick repair (Follow up with BWSR/USFWS re: design, Repair design arrived for bid solicitation). Misc. phone calls, site visits, tech assistance to landowners re: CRP re-enrolls, seeding mixes, etc.
- Misc: County WMO assistance with Crow River survey in Watertown. Site visits at Arboretum re: erosion issues and Waconia re: septic dispute. Great Plains drill deliveries (R. Bryan, J. Piechel). District Technician interviews.

Seth Ristow – Resource Conservation Technician

- Conducted consultation site visits for (Pollinator Program, WMO cost share, and RPBCWD Stewardship Program)
- Reviewed and discussed Stewardship applications for RPBCWD
- Reviewed development projects for WMO
- Reviewed framework for Stormwater Council and attended board meeting
- Conducted prairie inspection for City of Chanhassen
- Maintained Chaska Creek West Re-meander Planting
- Inspected Harvest II native planting
- Designed plan for Carver County Environmental Center Pollinator Planting
- Met with several landowners on Bent Creek to discuss erosion solutions (aka native plantings)
- Created 3 pollinator designs for homeowners in Waconia

Ben Datres – Farm Bill Technician

- CREP Projects:
 - o Pat Beier- Trying to get a contractor out for repair work.
 - o Cheri Johnson- Met with contractor for repair estimate.
 - o Cheri Johnson #2- As built survey completed, working on construction certification.
 - o Jim Dvorak- Started title work
 - o Lundborg- Updated legal docs, BWSR and FSA are updating their paperwork
 - o Jeff Hart- Accepted. Lots of back and forth to meet deadline. Submitted CRP-1. Updated application.
 - o Keith Ecklund- Accepted. Lots of stuff to meet deadline. Submitted CRP-1, updated application.
 - o Working with other landowners on proposals and answering questions
 - o CREP outreach letters and estimates for potential sites.
- Buffers:
 - o Buffer field meeting with Paul Erdman from BWSR. Visited several sites that were issued non-compliant letters to verify if they planted a buffer.
 - o Road side checks for parcels in section “c” and updating buffcat for these.
- WCA:
 - o Filling in with various WCA duties.
 - o Attending TEP meetings representing the SWCD – HWY 212 expansion, Watertown TEP, Oswell-Heuer mine, etc.
 - o Assisting with call regarding wetlands, potential violation.
- Assisting landowners with other program questions, CRP, cost-share, etc.
- Helped Seth spray for a pollinator site at courthouse lake
- Facebook page- posting updates, upcoming events etc.