



SERVING CARVER
COUNTY SINCE 1946

Mission Statement: Providing high quality assistance to the land managers and citizens of Carver County for the protection of land and water resources.

11360 Highway 212, Suite 6
Cologne, MN 55322

Phone: (952) 466-5230

Fax: (952) 466-2070

<http://www.co.carver.mn.us/swcd>

Minutes of the June 18, 2020 Carver SWCD Board meeting Conducted via video teleconference due to COVID-19 concerns.

Board Members Present:

Chair, Mark Zabel (present via video teleconference)
Vice Chair, Stanley Wendland (present via video teleconference)
Secretary/Treasurer, Jeffrey Sons (present via video teleconference)
Member, Robert Burandt (present in SWCD office)
Member, Marcus Zbinden (present via video teleconference)

SWCD Staff Present:

District Manager, Mike Wanous (present in SWCD office)
Administrative & Finance Specialist, Felicia Brockoff (present in SWCD office)

Other Attendees:

Carver County Planning & Water Management, Paul Moline (present via video teleconference)
NRCS Le Sueur County District Conservationist, Steve Breaker (present via video teleconference)

1. Call to Order

Due to technical difficulties with WebEx, Chair Zabel called the meeting to order at 8:21 a.m.

2. Roll Call

Chair Zabel requested roll call. Supervisors Burandt, Sons, Wendland, Zabel, and Zbinden were all present.

3. Agenda review and adoption

Chair Zabel asked if anything should be added or removed from the consent Agenda. Zbinden requested discussion on a potential pollinator project at the Environmental Center in Chaska. Chair Zabel will call this item 5A. Burandt moved, Wendland seconded to approve the June 18, 2020 Agenda with the addition of 5A. On roll call vote Burandt, Sons, Wendland, Zabel, Zbinden all voted aye. Motion carried.

4. Consent Agenda.

Sons moved, Wendland seconded, to approve the following consent agenda items:

- a. Approval of May 21, 2020 meeting Minutes
- b. Acceptance of the May Treasurer's Report
- c. KCE Farms final buffer payment on 10-year contract
- d. Crow River/Camden Township repair payment
- e. Hiram Grimm Contract Amendment
- f. Hiram Grimm Payment on CD6 Grant Projects
- g. Approve WBIF plan (final step in the BWSR process)
- h. Lake Minnewashta cost-share technical assistance

On roll call vote Burandt, Sons, Wendland, Zabel, Zbinden all voted aye. Motion carried.

5A. Pollinator Project at the Carver County Environmental Center in Chaska.

Zbinden explained that there is a proposal to install a pollinator project at the Environmental Center in Chaska, that would be used as an education piece also with signage identifying the species used in the planting. He asked if there would be funding available under the SWCD's current pollinator grant funds. Mike explained that there are funds available in the District Capacity grant, we would have to determine which category and how much funding is available. Zbinden will work with Seth on a project design, and request grant funds later.

5. Carver County Report

Paul Moline reported on the Watershed Based Funding, second round of meetings have been held with both groups. A projects lists will be developed, with possible criteria to evaluate the projects. Paul mentioned the Water Plan has an approved projects list and he is trying to use that list, instead of coming up with new criteria. Paul also reported on the 2021 budget process. Departments should expect a 0% increase to their 2021 budgets. The budget hearing for Land & Water Services will be held July 21. He also mentioned the summer WMO tour will most likely be a virtual one, but they are looking into options to hold the tour this fall.

6. NRCS Report

Steve Breaker reported that Kara Fairchild, summer intern, started work on May 11 in the LeCenter field office, and has been helping with the Carver County workload. She has been completing the onsite CRP cover reviews. Steve also gave updates on the various Farm Bill items.

7. SWCD Monthly Report

Staff reports were noted at this time.

8. Board of Supervisors Announcements

- a. Chair Zabel asked if any Supervisors had resolutions to bring to the MACD meeting on June 25. No resolutions were presented.
- b. Chair Zabel reminded Supervisors that the next MACD meeting is June 25, which is a virtual meeting.

9. Adjourn

Zbinden moved, Wendland seconded to adjourn the meeting at 9:00 a.m. On roll call vote Burandt, Sons, Wendland, Zabel, Zbinden all voted aye. Motion carried.

Next Board Meeting: Thursday, July 16, 2020 at 8:00 AM
Tentative Location: Public Works Headquarters, Conference Room 1
11360 Highway 212, Cologne, MN 55322

Approved: _____
Secretary/Treasurer

Date signed: _____
SWCD Board Approval Date: July 16, 2020

Carver Soil & Water Conservation District
Treasurer's Report
As of June 30, 2020

Date	Num	Name	Memo	Debit	Credit	Balance
1000 Checking-Security Bank						14,553.72
06/10/2020			Funds Transfer-253550802	25,000.00		39,553.72
06/10/2020	3174	Cardmember Services	1335		37.87	39,515.85
06/10/2020	3175	Carver Co.	Fuel for Vehicles		213.09	39,302.76
06/10/2020	3176	Culligan Bottled Water	114-09979618-6		49.71	39,253.05
06/10/2020	3177	Mid-County	118543 Camden Township Seed		153.12	39,099.93
06/10/2020	3178	UFC	#103843		11.69	39,088.24
06/10/2020	3179	HSA Bank	#W238164 May Fees		12.50	39,075.74
06/12/2020		QuickBooks Payroll Service	Created by Payroll Service on 06/08/2020		14,329.24	24,746.50
06/15/2020	DD0265	Brockoff, Felicia L.	Direct Deposit	0.00		24,746.50
06/15/2020	DD0266	Datres, Benjamin R.	Direct Deposit	0.00		24,746.50
06/15/2020	DD0267	Finke, Aaron P.	Direct Deposit	0.00		24,746.50
06/15/2020	DD0268	Hentges, Pernel J.	Direct Deposit	0.00		24,746.50
06/15/2020	DD0269	Meiller, Terry J.	Direct Deposit	0.00		24,746.50
06/15/2020	DD0270	Ristow, Seth E.	Direct Deposit	0.00		24,746.50
06/15/2020	DD0271	Wanous, Richard M.	Direct Deposit	0.00		24,746.50
06/15/2020	3180	Carver County	Employee Flex Amount		208.50	24,538.00
06/15/2020	EFT-171	Minnesota Revenue	7694248		935.00	23,603.00
06/15/2020	EFT-172	MSRS	Employee Elective		90.00	23,513.00
06/15/2020	EFT-173	PERA	9103-00		3,042.07	20,470.93
06/15/2020	EFT-174	United States Treasury	41-1385530		4,926.04	15,544.89
06/15/2020	EFT-175	HSA Bank	41-1385530		1,180.66	14,364.23
06/17/2020	3181	Frontier Precision, Inc.	M219973		1,079.00	13,285.23
06/17/2020			Deposit	3,842.90		17,128.13
06/19/2020			Funds Transfer-255004290	75,000.00		92,128.13
06/23/2020	3182	KCE Farms	Final Buffer Payment		300.00	91,828.13
06/23/2020	3183	Schneider Excavating & G...	Camden Township/Crow River Repair		21,430.00	70,398.13
06/23/2020	3184	Cost-Share Payments	CD6 Grant		30,721.75	39,676.38
06/24/2020	3185	Carver County	June Premium Due		8,505.57	31,170.81
06/29/2020		QuickBooks Payroll Service	Created by Payroll Service on 06/23/2020		15,927.32	15,243.49
06/29/2020			Deposit-Drill Rentals	480.93		15,724.42
06/30/2020	DD0272	Brockoff, Felicia L.	Direct Deposit	0.00		15,724.42
06/30/2020	DD0273	Datres, Benjamin R.	Direct Deposit	0.00		15,724.42
06/30/2020	DD0274	Finke, Aaron P.	Direct Deposit	0.00		15,724.42
06/30/2020	DD0275	Hentges, Pernel J.	Direct Deposit	0.00		15,724.42
06/30/2020	DD0276	Meiller, Terry J.	Direct Deposit	0.00		15,724.42
06/30/2020	DD0277	Ristow, Seth E.	Direct Deposit	0.00		15,724.42
06/30/2020	DD0278	Wanous, Richard M.	Direct Deposit	0.00		15,724.42
06/30/2020	DD0279	Burandt, Robert L.	Direct Deposit	0.00		15,724.42
06/30/2020	3186	Sons, Jeffrey R.	Compensation		416.64	15,307.78
06/30/2020	3187	Wendland, Stanley P.	Compensation		301.70	15,006.08
06/30/2020	DD0280	Zabel, Mark A.	Direct Deposit	0.00		15,006.08
06/30/2020	DD0281	Zbinden, Marcus R.	Direct Deposit	0.00		15,006.08
06/30/2020	EFT-176	HSA Bank	41-1385530		1,180.64	13,825.44
06/30/2020	EFT-177	Minnesota Revenue	7694248		935.00	12,890.44
06/30/2020	EFT-178	MSRS	Employee Elective		90.00	12,800.44
06/30/2020	EFT-179	PERA	9103-00		3,114.57	9,685.87
06/30/2020	EFT-180	United States Treasury	41-1385530		5,123.34	4,562.53
06/30/2020			Interest	1.69		4,564.22
Total 1000 Checking-Security Bank				104,325.52	114,315.02	4,564.22
1100 Savings-Security Bank						421,335.34
06/10/2020			Funds Transfer-253550802		25,000.00	396,335.34
06/19/2020			Funds Transfer-255004290		75,000.00	321,335.34
06/30/2020			Interest	132.14		321,467.48
Total 1100 Savings-Security Bank				132.14	100,000.00	321,467.48
1150 Savings Citizens NYA						78,727.47
06/30/2020			Interest	10.03		78,737.50
Total 1150 Savings Citizens NYA				10.03	0.00	78,737.50
1200 Investments CD's						466,329.65
12.SB&T **194 (0.55%-11/27/20)						204,754.68
Total 12.SB&T **194 (0.55%-11/27/20)						204,754.68

Carver Soil & Water Conservation District

Treasurer's Report

As of June 30, 2020

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
		12.MCB **903 (2.25%-04/26/21)				157,238.77
		Total 12.MCB **903 (2.25%-04/26/21)				157,238.77
		12.SB&T **162 (1.10%-11/11/21)				104,336.20
		Total 12.SB&T **162 (1.10%-11/11/21)				104,336.20
		Total 1200 Investments CD's				466,329.65
TOTAL				104,467.69	214,315.02	871,098.85



Serving Carver
County Since
1946

11360 Hwy. 212, Suite 6
Cologne, MN 55322
Phone: 952.466.5230
Fax: 952.466.2070
<http://www.co.carver.mn.us/SWCD>

Treasurer's Monthly Report Program Summary - June 2020

<u>Funds</u>	Cash Balance <u>5/31/2020</u>	<u>Receipts</u>	<u>Disbursements</u>	Cash Balance <u>6/30/2020</u>
BWSR Buffer Implementation	\$32,081.81			\$32,081.81
BWSR District Capacity	\$312,322.72			\$312,322.72
BWSR DRAP Funds	\$11,264.62		\$11,264.62	\$0.00
BWSR Conservation Delivery	\$0.00			\$0.00
BWSR State Cost Share	\$50,245.51			\$50,245.51
County Ditch 6 BMP Grant	\$18,980.79		\$31,073.79	-\$12,093.00
County	\$26,546.17		\$26,546.17	\$0.00
District	\$475,294.56	\$4,467.69	\$45,430.44	\$434,331.81
District Escrow	\$54,210.00			\$54,210.00
TOTAL	\$980,946.18	\$4,467.69	\$114,315.02	\$871,098.85

Use of Cash

Certificates of Deposit	\$466,329.65			\$466,329.65
Checking - Security Bank	\$14,553.72	\$104,325.52	\$114,315.02	\$4,564.22
Savings - Security Bank	\$421,335.34	\$132.14	\$100,000.00	\$321,467.48
Savings - Citizens NYA	\$78,727.47	\$10.03		\$78,737.50
TOTAL	\$980,946.18	\$104,467.69	\$214,315.02	\$871,098.85

Carver SWCD Board Treasurer

Date

SWCD Board Acceptance Date: **July 16, 2020**

Carver Soil & Water Conservation District
Balance Sheet
As of June 30, 2020

	Jun 30, 20
ASSETS	
Current Assets	
Checking/Savings	
1000 Checking-Security Bank	4,564.22
1100 Savings-Security Bank	321,467.48
1150 Savings Citizens NYA	78,737.50
1200 Investments CD's	
12.SB&T **194 (0.55%-11/27/20)	204,754.68
12.MCB **903 (2.25%-04/26/21)	157,238.77
12.SB&T **162 (1.10%-11/11/21)	104,336.20
Total 1200 Investments CD's	466,329.65
Total Checking/Savings	871,098.85
Accounts Receivable	
1300 Accounts Receivable	12,861.19
Total Accounts Receivable	12,861.19
Total Current Assets	883,960.04
TOTAL ASSETS	883,960.04
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2300 Sales Tax Payable	822.34
2400 Unearned-Deferred Revenue	
2402 Buffer Implementation	32,081.81
2405 Cost-Share	50,245.51
2406 District Capacity Funds	312,322.72
Total 2400 Unearned-Deferred Revenue	394,650.04
Total Other Current Liabilities	395,472.38
Total Current Liabilities	395,472.38
Total Liabilities	395,472.38
Equity	
3000 FUND BALANCE	518,130.90
Net Income	-29,643.24
Total Equity	488,487.66
TOTAL LIABILITIES & EQUITY	883,960.04

Carver Soil & Water Conservation District
Budget vs. Actual
 January through June 2020

	Jan - Jun 20	Budget	\$ Over Budget	% of Budget
Income				
4000 Intergovernmental County				
4010 Annual Allocation	248,623.00	496,575.00	-247,952.00	50.1%
4020 CCWMO Projects	0.00	10,000.00	-10,000.00	0.0%
4030 Ditches/Misc. County Rev.	0.00	7,500.00	-7,500.00	0.0%
4040 WCA Services	0.00	10,000.00	-10,000.00	0.0%
Total 4000 Intergovernmental County	248,623.00	524,075.00	-275,452.00	47.4%
4100 Intergovernmental Local				
4110 Cities, WD, LGU Revenue	330.00	20,000.00	-19,670.00	1.7%
4120 MCD, MACD Revenue	9,055.26	15,000.00	-5,944.74	60.4%
Total 4100 Intergovernmental Local	9,385.26	35,000.00	-25,614.74	26.8%
4200 Intergovernmental State				
4202 Buffer Implementation	5,530.32			
4203 CD 6 BMP Grant	31,073.79			
4206 District Capacity Funds	42,190.62			
4207 DRAP C/S	24,579.30			
4208 Easement Reimbursements	17,569.50			
4209 FBA Grant (CREP Outreach)	32,266.00			
4200 Intergovernmental State - Other	0.00	343,500.00	-343,500.00	0.0%
Total 4200 Intergovernmental State	153,209.53	343,500.00	-190,290.47	44.6%
4300 Charges for Services				
4310 Envirothon Coordination	40.00	3,000.00	-2,960.00	1.3%
4320 Great Plains Drill Rental	1,955.00	3,000.00	-1,045.00	65.2%
4330 Tree & Native Seed Sales	11,535.39	12,000.00	-464.61	96.1%
Total 4300 Charges for Services	13,530.39	18,000.00	-4,469.61	75.2%
4400 Interest Earnings	5,535.78	5,000.00	535.78	110.7%
4500 Miscellaneous Revenues				
4520 Misc. Reimbursable Items	1,181.50			
4500 Miscellaneous Revenues - Other	0.00	5,000.00	-5,000.00	0.0%
Total 4500 Miscellaneous Revenues	1,181.50	5,000.00	-3,818.50	23.6%
Total Income	431,465.46	930,575.00	-499,109.54	46.4%
Expense				
5000 District Operations				
5100 Personnel Services				
5101 Payroll Expenses	268,108.76	463,552.00	-195,443.24	57.8%
5102 Payroll Fees	102.00	600.00	-498.00	17.0%
5103 SWCD - FICA/Medicare	18,711.39	35,462.00	-16,750.61	52.8%
5104 SWCD - Insurance Ben.	41,796.16	75,000.00	-33,203.84	55.7%
5105 SWCD - PERA & DCP	19,569.94	34,766.00	-15,196.06	56.3%
5100 Personnel Services - Other	-36,524.21			
Total 5100 Personnel Services	311,764.04	609,380.00	-297,615.96	51.2%

Carver Soil & Water Conservation District
Budget vs. Actual
January through June 2020

	Jan - Jun 20	Budget	\$ Over Budget	% of Budget
5200 Other Services & Charges				
5201 Dues	5,499.03	7,500.00	-2,000.97	73.3%
5202 Education & Promotion	102.88	2,500.00	-2,397.12	4.1%
5203 Employee Expense	2,811.35	5,000.00	-2,188.65	56.2%
5204 Equipment Repairs	0.00	2,500.00	-2,500.00	0.0%
5205 MCIT Insurance Coverage	11,971.00	12,500.00	-529.00	95.8%
5206 Mileage	226.03	2,000.00	-1,773.97	11.3%
5207 Office Expenses, Misc.	1,216.14	11,000.00	-9,783.86	11.1%
5208 Professional Services	119.00	3,500.00	-3,381.00	3.4%
5209 Supervisor Expenses	0.00	3,000.00	-3,000.00	0.0%
5220 Vehicle/Equipment Expenses				
1410 [2015 GMC 1500]	445.64			
1620 [Polaris Ranger 570]	6.53			
1714 [2018 Ford Explorer]	186.90			
4401 [2001 Ford Ranger]	19.25			
4403 [2004 F0250 MnDOT]	387.60			
5221 Great Plains Drill	6.32			
5220 Vehicle/Equipment Expenses - Other	605.73	8,000.00	-7,394.27	7.6%
Total 5220 Vehicle/Equipment Expenses	1,657.97	8,000.00	-6,342.03	20.7%
Total 5200 Other Services & Charges	23,603.40	57,500.00	-33,896.60	41.0%
5300 Supplies - Office & Field	257.12	3,500.00	-3,242.88	7.3%
5400 Capital Outlay	9,031.88	40,000.00	-30,968.12	22.6%
Total 5000 District Operations	344,656.44	710,380.00	-365,723.56	48.5%
5500 Project Expenses				
5510 District Projects				
5511 CCCMO Project Expenses	0.00	45,000.00	-45,000.00	0.0%
5512 Ditches/Other Co. Depts.	59.99	1,500.00	-1,440.01	4.0%
5513 ETA/Misc. MCD Reimb.	3,285.50	20,000.00	-16,714.50	16.4%
5514 Tree Program Expenses	7,165.41	10,000.00	-2,834.59	71.7%
5515 MISC LGU Reimb. Items	1,181.50			
5510 District Projects - Other	300.00			
Total 5510 District Projects	11,992.40	76,500.00	-64,507.60	15.7%
5520 State Projects				
5521 Cost-Share Projects	24,579.30			
5522 District Capacity				
5522.01 Cover Crop Incentive	2,990.00			
5522 District Capacity - Other	10,165.38			
Total 5522 District Capacity	13,155.38			
5523 CD6 Grant Expenses	30,721.75			
5525 Farm Bill Technician	36,003.43			
5520 State Projects - Other	0.00	143,695.00	-143,695.00	0.0%
Total 5520 State Projects	104,459.86	143,695.00	-39,235.14	72.7%
Total 5500 Project Expenses	116,452.26	220,195.00	-103,742.74	52.9%
Total Expense	461,108.70	930,575.00	-469,466.30	49.6%
Net Income	-29,643.24	0.00	-29,643.24	100.0%



REQUEST FOR BOARD ACTION

Consent Agenda

Meeting Date: July 16, 2020

Prepared by: Mike Wanous

PURPOSE/ACTION REQUESTED:

Approve the updated Memorandum of Agreement (MOA) between the NRCS and Carver SWCD.

SUMMARY:

The NRCS and SWCDs across Minnesota have a long history of working in collaboration on natural resource protection projects. The following MOA is an agreement utilizing standard language for the NRCS/SWCD relationship. It identifies common goals, mutual benefits, and responsibilities of both parties for providing technical and financial assistance to customers in Carver County.

STAFF RECOMMENDATION:

Staff recommends approving the MOA between NRCS and Carver SWCD.

EXPLANATION OF FISCAL/FTE IMPACT:

None

Supporting Documents:

MOA on the following pages

Previous Board Action:

None

MEMORANDUM OF AGREEMENT BETWEEN THE
United States Department of Agriculture, Natural Resources Conservation Service
AND
State of Minnesota, Carver County Soil and Water Conservation District

I. PURPOSE

This Memorandum of Agreement (MOA) is entered into between the United States Department of Agriculture (USDA) Natural Resources Conservation Service (NRCS) and the Carver County Soil and Water Conservation District (Conservation District).

The NRCS and Conservation District (the Parties) have common objectives of delivering technical and financial assistance to farmers, ranchers, forest stewards, and other entities to voluntarily protect, restore, and enhance the productivity of American agricultural lands. The Parties recognize the importance of natural resources, the wise use and management of these natural resources, and, as appropriate, the protection and/or development of these natural resources. This agreement is made and entered into with the objectives of:

- Continuing to support the delivery of excellent and innovative customer service;
- Recognizing conservation planning as foundational to our work, and working together to meet the conservation planning assistance needs of our cooperators/customers;
- Strengthening and modernizing conservation delivery to optimize efficiency and effectiveness;
- Broadening our outreach to existing and new customers and partners;
- Supporting science-based decision making as close to the resource issue/opportunity as possible;
- Encouraging a voluntary approach as the primary means of accomplishing conservation goals; and
- Using sound approaches to strengthen each Party and its role in the delivery of soil, water, and related natural resource conservation across the nation.

II. BACKGROUND

The NRCS and Conservation District share a rich history of collaborating to deliver comprehensive technical and financial assistance to farmers, ranchers, forest stewards, and other entities to voluntarily protect, restore, and enhance natural resources.

The Soil Conservation Service was established in 1935 (renamed NRCS in 1994 to reflect its broader conservation mission). NRCS is committed to “helping people help the land.” It provides assistance and resources for conservation practices that improve water and air quality, prevent erosion, restore wetlands, and enhance wildlife. NRCS’s approach to mission delivery and customer service is deeply rooted in the notion that locally-led, voluntary efforts yield the most effective and productive outcomes. Locally-led conservation is the principle that farmers, ranchers, and forest stewards know their lands better than anyone else based on their personal knowledge and experience with those lands. As such, they are best positioned to make optimal decisions for the benefit of their operations, its natural resource conditions, and their communities.

The first Conservation District and the first State Conservation Agency were established in 1937 to provide local leadership in natural resources management. Conservation Districts serve as the link between federal and state agency resources with the local farmers, ranchers, and forest stewards. They are responsible for promoting and carrying out their conservation programs by assisting communities and its members develop, apply, and maintain appropriate conservation practices and resource management systems. They are authorized to provide broad area planning and implementation assistance to units of government. They are a focal point for coordinating and delivering technical assistance and funding to their respective communities.

III. STATEMENT OF MUTUAL BENEFIT

In conjunction with the NRCS, the Conservation District coordinates and implements locally led conservation plans using their connections to Federal, State, Tribal, and local governments; private resources; and the public. The Parties agree to facilitate cooperation, collaboration, and agreement between agencies, landowners, and other stakeholders; develop comprehensive conservation plans; and bring those plans to the attention of landowners and others within the district.

In addition, the Parties recognize the importance of working together to broaden strategic assessment and planning authority under the Soil and Water Resources Conservation Act of 1977 for the conservation, protection, and enhancement of soil, water, and related natural resources. The Parties further recognize that natural resources are finite and under increasing pressure from a variety of impacts. Soil, water, air, plants, animals, and energy are all addressed under the programs, initiatives, and partnership efforts of the Parties.

In order to deliver the necessary technical and financial assistance to enable locally-led, voluntary conservation, the Parties agree to adhere to the principles, roles, and responsibilities outlined in this section of the MOA. This MOA does not affect or modify existing regulations or agency responsibilities and authorities. Moreover, this MOA does not commit either part to activities beyond the scope of its respective mission and statutory authorities.

A. Locally-Led, Voluntary Conservation

The Parties agree that locally-led, voluntary conservation must be driven by natural resource conservation needs, rather than by programs. Its primary focus is to identify natural resource concerns, along with related economic and social concerns. Locally-led conservation consists of a series of activities and phases that involve community stakeholders in natural resource planning, implementation of solutions, and evaluation of results.

1. The Conservation District shall:

- a. Assist NRCS in promoting USDA programs by participating in outreach and community education activities.
- b. Advocate for a strong natural resource conservation program by keeping appropriate boards, landowners, legislators, county commissioners, and other key stakeholders apprised of conservation activities within the district.
- c. Assemble and chair the USDA local working group, as chartered under the State Technical Committee and authorized by 7 CFR 610, Part C, to encourage public participation.
 - i. Encourage diverse participation in local working groups through community outreach and education, to include stakeholders from historically underserved community.
 - ii. Open local working group meetings to the public and advertise notification of meetings in one or more newspapers, including Tribal publications.
 - iii. Develop the agenda and associated materials/information for local working groups and distribute at least 14 calendar days prior to the meeting.
 - iv. Develop and file local working group meeting records within 30 calendar days of the meetings at the local NRCS office.
 - v. Adhere to local working group responsibilities and standard operating procedures, as documented in NRCS policy (Title 440, Conservation Programs Manual).
- d. Develop the conservation needs assessment through broad-based community participation and in accordance with NRCS policy and procedures. This will provide a comprehensive evaluation of the district's natural resource base and be the basis for making decisions about local priorities or policies in all local conservation programs.
- e. Recommend local natural resource priorities and criteria for NRCS conservation activities and programs based on the conservation needs assessment and public input.
- f. Develop a District Long-Range Plan every three (3) years and an Annual Plan of Work each year. These documents must incorporate local and community inputs.
- g. Identify NRCS program resources, develop and implement conservation plans and natural resource systems, and evaluate/measure the technical and community impacts of solutions.
- h. Update NRCS on activities of local and state advisory committees and community groups attended by Conservation District board members and staff.
- i. Cooperate and collaborate across conservation districts, as appropriate.

2. NRCS shall:
 - a. Support outreach activities and ensure the Conservation District is kept informed of NRCS activities and programs on at least a monthly basis. This includes bringing technical and financial assistance opportunities (including matching fund strategies) to the attention of the Conservation District.
 - b. Work cooperatively to solicit and leverage community recommendations to inform priorities that guide the delivery of NRCS conservation programs.
 - i. Designate a representative to participate in Conservation District meetings and events, including local working group meetings. Alternatively, NRCS will chair the local working group should the Conservation District be unable or unwilling to.
 - ii. Develop and transmit written notifications to the local working group members as to the decisions made in response to their recommendations within 90 days.
 - c. Respond to requests from the Conservation District for technical guidance and assistance.
 - d. Partner with local and Tribal agricultural, conservation, agency, and community groups where possible, to further Conservation District natural resource conservation goals and objectives.
 - e. Provide an annual summary of NRCS accomplishments to the Conservation District.

B. Adherence to Technical Standards

The Parties agree to the use of science-based decision-making to address local natural resource issues. Implementation of sound conservation plans and practices will strengthen each party, as well as their roles in the delivery of soil and water conservation.

1. The Conservation District shall:
 - a. Adhere to Federal, State, Local, and Tribal laws and regulations.
 - b. Adopt NRCS policies and procedures, including the NRCS Field Office Technical Guide (FOTG), and other science-based technical standards.
 - c. Leverage and promote use of USDA technologies and applications, as appropriate.
 - d. Assign conservation practice job approval authority to its personnel based on employee knowledge, skill, and ability level, and within applicable laws and guidelines. Obtain NRCS concurrence for job approval for practices involving USDA authorities or programs.
 - e. Participate in local, state, and national opportunities for policy, program, and project development.
2. NRCS shall:
 - a. Develop, update, and disseminate technical standards, policies, and procedures.
 - b. Seek input and comment from communities on natural resource conservation policies and issues.
 - c. Inform the Conservation District and communities when pending statutes, laws, regulations, policies, or procedures may have a significant impact on the community.

- d. Develop and provide access to USDA technologies and applications to facilitate shared standards, as appropriate.
- e. Provide non-NRCS employees job approval authority in accordance with NRCS policy and consistent with State laws.
- f. Provide engineering job approval, as based on job class and in accordance with NRCS policy and Federal, State, and local laws, regulations and codes.
- g. Provide conservation planning certifications for non-NRCS employees in accordance with the NRCS policy and Federal, State, and local laws, regulations and codes
- h. Create and promote opportunities for the Conservation District board members and staff to participate in policy, program, and project development.
- i. Provide technical or other training for conservation partnership employees in conjunction with its own training, or as separate events. Training must be consistent with and support of NRCS's mission objectives. As such, the principle emphasis will be on the delivery of field-based conservation technical assistance.

C. Data and Information Sharing

1. Any information furnished to NRCS under this agreement is subject to the Freedom of Information Act (5 U.S.C. 552).
2. Activities performed under this agreement may involve access to confidential and potentially sensitive information about governmental and landowner issues. The term "confidential information" means proprietary information or data of a personal nature about an individual, or information or data submitted by or pertaining to an organization. This information must not be disclosed without the prior written consent of NRCS.
3. Conservation District personnel will follow the rules and procedures of disclosure set forth in the Privacy Act of 1974, 5 U.S.C. Section 552a, and implementing regulations and policies with respect to systems of records determined to be subject to the Privacy Act. The Partner's personnel must also comply with privacy of personal information relating to natural resources conservation programs in accordance with section 1244 of Title II of the Farm Security and Rural Investment Act of 2002 (Public Law 107-171).
4. See Appendix A, "ACKNOWLEDGMENT OF REQUIREMENTS FOR PROTECTION OF PRIVACY OF PERSONAL AND GEOSPATIAL INFORMATION RELATING TO NATURAL RESOURCES CONSERVATION SERVICE PROGRAMS." The signatory agrees to abide by these requirements as a condition of receiving access to such information.

IV. GENERAL PROVISIONS

A. Period of Performance

This MOA takes effect upon the signature of the Parties and shall remain in effect until mutually modified or terminated.

B. Amendments

1. This MOA may be extended or amended upon written request of either Party and the subsequent written concurrence of the other. Either of the Parties may terminate this MOA with a 60-day written notice to the other.
2. This MOA may be supplemented, to reflect mutually agreed-to detailed working arrangements, to include an Annual Workplan and/or Plan of Operations. These may include, but are not limited to, documenting specific objectives or goals, action items, provision for documentation of accomplishments, schedule of planned events, and assignment of responsibilities.

C. Transfer of Funding or Non-Monetary Resources

1. This MOA is established to document the collaborative relationship between the Parties. Nothing in this MOA shall require either Party to obligate or transfer funding, or anything of value. This may include, but is not limited to:
 - a. Office spaces and equipment/supplies
 - b. Vehicles and associated expenses (e.g., fuel, maintenance)
 - c. Computers, software, and technical equipment
2. Specific work projects or activities that involve the transfer of funds, services, or property will require execution of separate agreements and be contingent upon the availability of appropriated funds. Such activities must be independently authorized by appropriate statutory authority. This MOA does not provide such authority. Negotiation, execution, and administration of each such agreement must comply with all applicable statutes and regulations. The appropriate instruments include:
 - a. Cooperative Agreement (2 CFR 200.24), which allows federal agencies to transfer a thing of value to the State, local or Tribal government, or other recipient to carry out a public purpose of support or stimulation authorized by law of the United States.
 - b. Contribution Agreement (7 CFR 6962a), which is a unique statutory authority allowing NRCS to enter into an agreement with a non-federal entity that shares a mutual purpose in carrying out NRCS programs. All parties must contribute resources to the accomplishment of these objectives.
 - c. Reimbursable Agreement (31 USC 6505; PL 90-577), which allows federal agencies to provide specialized or technical services to State and local governments.

D. Other

1. This MOA is not intended to, and does not create any right, benefit, or trust responsibility, substantive or procedural, enforceable at law or equity, by any party against the United States, its agencies, its officers, or any person.
2. The Department of Agriculture and Conservation District and their respective agencies and offices will handle their own activities and utilize their own resources, including the expenditure of their own funds, in pursuing these objectives. Each party will carry out its separate activities in a coordinated and mutually beneficial manner.
3. All activities and programs conducted under this MOA shall be in compliance with the nondiscrimination provisions contained in Titles VI and VII of the Civil Rights Act of 1964, as amended; Civil Rights Restoration Act of 1987 (Public Law 100-250); and other nondiscrimination statutes; namely, Section 504 of the Rehabilitation Act of 1973, Title IX of the Education Amendment of 1972, and the Age Discrimination Act of 1975. Also, they will be in accordance with regulations of the Secretary of Agriculture (7 CFR Part 15, subpart A), which provide that no person in the United State shall on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity of an applicant or recipient receiving federal financial assistance from the Department of Agriculture or any Agency thereof.
4. All activities conducted under this MOA shall be in compliance with the Drug-Free Workplace Act of 1988 (Public Law 100-690, Title V, Subtitle D).
5. Contacts for each Party for administrative or technical concerns are listed below:

Natural Resources Conservation Service	Carver County Soil and Water Conservation District
Rick Berscheid Natural Resource Conservation Service Assistant State Conservationist Field Operations SE Area Office, Faribault MN 55021-1843 Office: 507-334-1887 Ext. 109 Cell: 507-721-8324 Rick.berscheid@usda.gov	Mike Wanous District Manager Carver County Soil and Water Conservation District 11360 Highway 212, Suite 6 Cologne, MN 55322 Office: 952-466-5235 mwanous@co.carver.mn.us

V. SIGNATURES

**USDA NATURAL RESOURCES CONSERVATION
SERVICE**

**CARVER COUNTY SOIL AND WATER
CONSERVATION DISTRICT**

Troy Daniell, State Conservationist

Mark Zabel, Chair, Carver County Soil and
Water

Date

Date

APPENDIX A

ACKNOWLEDGMENT OF REQUIREMENTS FOR PROTECTION OF PRIVACY OF PERSONAL AND GEOSPATIAL INFORMATION RELATING TO NATURAL RESOURCES CONSERVATION SERVICE PROGRAMS

I. Purpose and Background

The purpose of this Acknowledgment of Section 1619 compliance (hereinafter, "Acknowledgment") is to require acknowledgment by Carver County Soil and Water Conservation District (hereinafter, the "Conservation Cooperator") of the requirements of 7 USC 8791 (Section 1619 of the Food, Conservation, and Energy Act of 2008 (the 2008 Farm Bill)), which prohibits disclosure of certain information by the Department of Agriculture (USDA) and its cooperators. The Conservation Cooperator assists USDA in the delivery of conservation-related services (for example, services that sustain agricultural productivity, improve environmental quality, reduce soil erosion, enhance water supplies, improve water quality, increase wildlife habitat, and reduce damages caused by floods and other natural disasters) or with monitoring, assessing, or evaluating of conservation benefits from USDA conservation programs under a Federal agreement. Those individuals or organizations (governmental or nongovernmental) that assist USDA with providing conservation-related services are known as Conservation Cooperators.

II. NRCS Conservation Cooperator

As a Conservation Cooperator, the Conservation Cooperator is authorized access to otherwise-protected agricultural information. Such protected information must be strictly limited to only that information necessary for the Conservation Cooperator to provide conservation related services or to perform monitoring, assessing, or evaluating of conservation benefits (as specified in the agreement between NRCS and the Conservation Cooperator). Disclosure to the Conservation Cooperator can include receiving the protected information either 1) directly from USDA; 2) directly from the producer or owner as part of the process required to enable a producer or owner to participate in a USDA program; or 3) in another manner with the producer's permission.

III. Section 1619 of the 2008 Farm Bill

Section 1619 of the Food, Conservation, and Energy Act of 2008 hereinafter, "section 1619" provides that USDA, or any "contractor or cooperator" of USDA, "shall not disclose—(A) information provided by an agricultural producer or owner of agricultural land concerning the agricultural operation, farming or conservation practices, or the land itself, in order to participate in the programs of the Department; or (B) geospatial information otherwise maintained by the Secretary about agricultural land or operations for which information described in subparagraph (A) is provided." USDA may disclose protected information to a USDA cooperator when such cooperator is "providing technical or financial assistance with respect to the agricultural operation, agricultural land, or farming or conservation practices" if USDA determines that the protected information will not be subsequently disclosed, except in accordance with the exceptions contained in Section 1619. The Conservation Cooperator is a "contractor or cooperator" of USDA within the meaning of Section 1619. Accordingly, the Conservation Cooperator may not subsequently disclose any information protected by section 1619. By entering the agreement that references this Acknowledgement, the Conservation Cooperator is certifying future compliance with the statutory obligations under Section 1619.

IV. Responsibilities

- A. The Conservation Cooperator certifies that:
1. It acknowledges and understands that the Conservation Cooperator is legally bound by Federal statute to comply with the provisions of Section 1619 and that the Conservation Cooperator will not subsequently disclose information protected by section 1619 to any individual or organization that is not directly covered by this Acknowledgment. Any such subsequent disclosure of the protected information (except as permitted under Section 1619) will be considered a violation of Section 1619. The Conservation Cooperator will be held responsible should disclosure of the protected information occur.
 2. Acceptance of the agreement referencing this Acknowledgment legally binds every owner, manager, supervisor, employee, contractor, agent, and representative of the Conservation Cooperator to comply with the provisions in Section 1619. The Conservation Cooperator must consult with USDA prior to providing protected information to an entity or individual outside of the Conservation Cooperator and as necessary to implement the program to ensure that such release is permissible.
 3. The Conservation Cooperator will use the protected information only to perform work that is directly connected to conservation related services or perform monitoring, assessing, or evaluating conservation benefits, as specified in the agreement between NRCS and the Conservation Cooperator (hereinafter, "the Work"). Use of the protected information to perform work that is not directly connected to the Work is expressly prohibited.
 4. The Conservation Cooperator must internally restrict access to the protected information to only those individuals who have a demonstrated need to know the protected information in order to perform the Work.
 5. The provisions in Section 1619 are continuing obligations. Even when the Conservation Cooperator is no longer a Conservation Cooperator, or when individuals currently affiliated with the Conservation Cooperator become no longer so affiliated, every person having been provided access to the protected information will continue to be legally bound to comply with the provisions of this Acknowledgment.
 6. The Conservation Cooperator must notify all managers, supervisors, employees, contractors, agents, and representatives about this Acknowledgment and the requirements of Section 1619. For the duration of this Acknowledgment, notifications about the existence of this Acknowledgment must be made to those individuals who are new to the organization and periodic notifications must be sent throughout the organization (as well as to all contractors and agents) to remind all about the ongoing and continuing requirements.
 7. When the Conservation Cooperator is unsure whether particular information is covered or protected by Section 1619, the Conservation Cooperator must consult with USDA to determine whether the information must be withheld.
 8. This Acknowledgment is nontransferable and may not be bought, sold, traded, assigned, extended to, or given free of charge to any other individual or organization not directly covered by this Acknowledgment.

9. Use of the protected information for any purpose is expressly prohibited when an individual or organization is no longer a Conservation Cooperator. When the Conservation Cooperator is no longer a Conservation Cooperator, any protected information provided under this Acknowledgment must be immediately destroyed or returned to USDA. The Conservation Cooperator must provide to USDA written certification that the protected information (paper copy, electronic copy, or both) has been properly destroyed, removed from any electronic storage media, or both.
10. The State's "sunshine law," "open records act" or other version of the Freedom of Information Act is superseded by section 1619 under the Supremacy Clause of the U.S. Constitution. Accordingly, information protected from disclosure by section 1619 must not be released under such State laws.

V. Protected Information

- A. An example of the type of information prohibited by disclosure under Section 1619 includes, but is **not limited to**, the following:
 1. State identification and county number (where reported and where located).
 2. Producer or landowner name, business full address, phone number, Social Security Number, and similar personal identifying information.
 3. Farm, tract, field, and contract numbers.
 4. Production shares and share of acres for each Farm Serial Number (FSN) field.
 5. Acreage information, including crop codes.
 6. All attributes for Common Land Units (CLUs) in USDA's Geospatial Information System
 7. Any photographic, map, or geospatial data that, when combined with other maps, can be used to identify a landowner.
 8. Location of conservation practices.
- B. Section 1619 allows disclosure of "payment information (including payment information and the names and addresses of recipients of payments) under any Department program that is otherwise authorized by law" (emphasis added). The names and payment information of producers generally may be provided to the public; however, the Conservation Cooperator shall consult with USDA if there is any uncertainty as to the provision of such information.
- C. Section 1619 also allows disclosure of otherwise protected information if "the information has been transformed into a statistical or aggregate form without naming any—(i) individual owner, operator, or producer; or (ii) specific data gathering cite." The Conservation Cooperator must consult with USDA as to whether specific information falls within this exception prior to relying on this exception.

VI. Violations

The Conservation Cooperator will be held responsible for violations of this Acknowledgment and Section 1619. A violation of this Acknowledgment by the Conservation Cooperator may result in action by USDA, including termination of the underlying Federal agreement.

VII. Effective Period

This Acknowledgment will be in effect on the date of the final signature of the underlying agreement and continues until USDA notifies the Conservation Cooperator that the Acknowledgment is no longer required based on changes in applicable Federal law.



REQUEST FOR BOARD ACTION

Consent Agenda

Meeting Date: 7/16/2020

Prepared by: Seth Ristow

PURPOSE/ACTION REQUESTED:

Authorize the reimbursement for Pollinator Cost Share Project for Carver Landing HOA

SUMMARY:

Carver Landing Homeowners association (HOA) has completed the installation of their pollinator project and is requesting reimbursement. Seth Ristow has completed a site visit and recommends payment of the cost-share.

STAFF RECOMMENDATION:

Staff recommends that the project be awarded the agreed upon reimbursement listed in their approved application.

- Carver Landing HOA reimbursement: \$611.75

EXPLANATION OF FISCAL/FTE IMPACT:

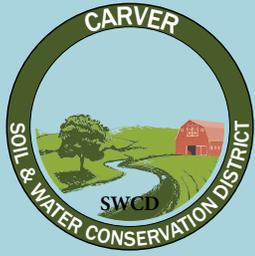
District Capacity Funding: Pollinator program - \$611.75

Supporting Documents:

Fact sheet on the following pages

Previous Board Action:

Application approved at the 4/16/2020 Board meeting.



Carver Landing Pollinator Habitat

404 Lake St. E
Waconia, MN 55387

Practice:

Pollinator Habitat, Turf Conversion

Benefits:

- Turf Reduction
- Native Habitat
- Example of Shaded Turf Conversion

Size:

912 SF

Watershed:

CCWMO

Installation:

Summer 2020

Cost Estimate:

\$815.67

Award

Recommendation

\$611.75



Project Description:

Grounds president of Carver Landing (Sue Knopp) wants to convert turf areas to native habitat. She has a great passion for native plants and bees and wants to educate neighbors on the benefits of converting turf to native habitat. Eventually she wants to convince residents of Carver Landing to convert turf shoreline to natives.

The area is shade to part shade next to a parking lot. The turf has been removed by choking out grass with cardboard for 1 year. Neighbors are prepared to get together and plant it with vegetation from gardens as well as purchase additional plant material.

The project will be a great example of shaded turf conversion as well as a good talking point for future shoreline projects that will have a great impact on Lake Waconia.

Carver County Soil and Water Conservation District
11360 Highway 212, Suite 6
Cologne, MN 55322
(952) 466-5230





Post Installation

Carver Landing Pollinator Habitat
404 Lake St. E
Waconia, MN 55387



REQUEST FOR BOARD ACTION

Consent Agenda

Meeting Date: 7/16/2020

Prepared by: Seth Ristow

PURPOSE/ACTION REQUESTED:

Authorize the reimbursement for Pollinator Cost Share Project for Thomas VonBerge

SUMMARY:

Thomas VonBerge has completed his Pollinator Cost Share Project and has requested reimbursement. Seth Ristow has completed a site visit and recommends payment of the cost-share.

STAFF RECOMMENDATION:

Staff recommends that the project be awarded the agreed upon reimbursement listed in their approved application.

- Thomas VonBerge: \$1,000

EXPLANATION OF FISCAL/FTE IMPACT:

District Capacity Funding: Pollinator Program - \$1,000.00

Supporting Documents:

Fact Sheet on the following pages

Previous Board Action:

Application approved at the
4/16/2020 Board meeting.



VonBerge Native Buffer

2224 Coldwater Crossing
Mayer, MN 55360

Practice:

Pollinator Habitat, Turf Replacement

Benefits:

- Improves infiltration
- Provides Pollinator Habitat
- Familiarizes the community with our work and pollinators

Size:

1,260 SF

Watershed:

CCWMO

Installation:

Spring 2020

Cost Estimate:

\$1,359

Award

Recommendation

\$1,000



Project Description:

The homeowners will be removing approximately 1,260 SF of turf with a sod cutter and replacing the turf with native plant plugs and mulch. The plugs will help support local pollinators. They will have at least 2 blooming species each season. The homeowners have experience with maintenance of native plantings. The location is ideal as it is in an area where turf is the main surface. This project will be a great outreach project for local homeowners in developments.

Carver County Soil and Water Conservation District
11360 Highway 212, Suite 6
Cologne, MN 55322
(952) 466-5230





Post Installation

Von Berge Pollinator Habitat
2224 Coldwater Crossing
Mayer, MN 55360

Mike Wanous – District Manager

- Watershed Based Implementation Funding (WBIF) meetings for 3 major watersheds – South Fork Crow, Mississippi West, Lower MN River North
- Final grant reporting for the County Ditch #6 drainage management grant
- Complete work orders with BWSR for CREP projects we are working on
- San Francisco gravel mining permit/issue
- Watertown wetland banking project – assist to the County for final land transfers and procedures needed to get the first credit release
- Assist YA township with questions on a culvert crossing over County Ditch #4

Felicia Brockoff – Administrative & Finance Specialist

- Accounting: Payroll and liabilities completed, second quarter reports prepared and submitted.
- Administrative: Attended and completed Minutes for June Board meeting. Reviewed timesheets for employees, updated leave amounts. Ran reports to charge staff time to grants. July Agenda packets put together and posted on website and mailed to Supervisors.
- Grant reporting: CD6 Hiram Grimm mapped in eLink with Terry. Went through FY 2016 District Capacity funding spreadsheet to verify all documentation is available if we are audited.

Chip Hentges – Conservation Technician

- All construction sites are active and Stormwater features are starting to get installed. Several projects will be starting up here the later part of the month and into August
- Pre-Construction Meetings:
 - o Forest Hills 9TH – Watertown
 - o Marsh Lake Road – Laketown Twp
- Projects Started:
 - o USS Hancock Solar – project has started -continuous
 - o TH 101 Road –
 - o Heuer – Oswall Gravel mine - to be used for the road work in Western Carver County
 - o TH41 Lyman Blvd (18) –
 - o Quality Tec site has started.
 - o City of Cologne 2020 Street and Utility project has started.
 - o Stone Werks – Watertown
 - o 212 NYA to Cologne – this entails the 25/33 Roundabout
 - o Marsh Lake Road
 - o Kindred Prairie
 - o Lake Waconia Regional Park
 - o Waconia Dodge Pervious Restoration
 - o Shepherd of the Hill – Chaska Housing complex
 - o Watertown – Stone Werks
 - o Waconia 2020 Street and Utility project
 - o Lake Waconia West Shores
 - o 44/212 project continuation of last year – more on the 44 side.
- PLAN REVEIWS:
 - o Interlaken 8th – Waconia Housing Development- on going
 - o Winkler 3rd – Cologne

- CSAH 11 Reconstruction
- Marsh Lake Hunt Club Berm
- Valley Paving Fill disposal area west of NYA off 212
- Carver to Cologne 212 Reconstruction
- OTHERS:
 - Ongoing topsoil and de-compacting site checks
 - Installation of bio filtration system at Cologne 17th Addition
 - Installation of Bio Filtration basin at Pioneer Hollow in Chaska
 - 2020 Stormwater inspections with County Staff. This is to look at the function of all permitted stormwater features and if the site is graded and stabilized property. The County holds security money on all projects and this inspection is needed to see if the money can be released back to the applicant.

Terry Meiller – District Technician

- CREP/RIM: Jochum RIM easement staking with signage. Cheri Johnson wetland restoration construction inspection for 2018 contract. Site visit with Schneider Exc. for repair work/estimate for 2017 contract.
- State Cost-Share: Site visit/meeting with landowner, township and county staff at Sandra Louis property. Sandra Louis site survey with Tim Sunby. Olson Admin. Permit meeting at PW facility, On-site meeting with staff and landowner. Harvest storm pond surveys for Tim. Baylor Park culvert replacement survey/install documentation.
- Ditches: Wellens/Hanson ditch survey work, Public waters permit follow up. CD6 CWF grant details/ditch authority payment request.
- Soil Loss Complaint: Email follow up/phone calls with landowners re: litigation and upcoming meeting.
- Soil Health: Outreach to landowners for potential late summer aerial application.
- Misc: Great plains drill deliveries. Laketown site visits (Wabbe, Fisher). CRP technical assistance to landowners (general management questions, enrollment follow up, staking, etc.). Molnau dry pond sink hole inspection. Vinkemeier grassed waterway design work, technical assistance to landowner.

Aaron Finke – District Technician

- WCA-Continued assistance with violation in Chaska.
 - Issued restoration order extension
 - Met with landowner
 - Issued Certificate of Satisfactory Restoration
- WCA-Fill violation in Cologne
 - Met with contractor and flagged out area for fill removal
- WCA-Continued assistance with drainage violation in Benton Twsp
 - Staked out area for tile removal
 - Discussed timeline with landowner
- Watertown Wetland Bank-mowed the upland buffer and part of the seeded wetland area to help improve establishment
- WCA-Permit assistance for tiling project in Dahlgren Twsp
- WCA-Permit assistance for pond excavation in Dahlgren Twsp
 - Met with contractor on site to discuss locations for stockpile, erosion/sediment control
- WCA-Continued assistance for fill violation in Benton Twsp.

- Phone call discussions with landowner on permitting
- Phone call discussions with NRCS on wetland determination status
- WCA-TEP meeting for boundary approval and fill permitting in Minnhaha Creek WD
- Conservation Practice-Met with landowner in Dahlgren Twsp with drainage concerns

Seth Ristow – Resource Conservation Technician

- Conducted consultation site visits for (Pollinator Program, WMO cost share, and RPBCWD Stewardship Program)
- Reviewed and discussed Stewardship applications for RPBCWD
- Consulted for City of Waconia on a streambank slope violation
- Began designing plan for 3 sloped neighboring meadows in Waconia
- Reviewed development projects for WMO
- Advised the City of Chaska staff on how to properly establish/care for prairie plantings (First Meeting)
- Reviewed pollinator plantings at USS Solar Sites (4)
- Inspected spruce trees at multiple sites for needle cast (advise to stop planting masses of them.)
- Closed out Waconia Landing Project and VonBerge Pollinator Projects (Both turned out Awesome!!)

Ben Datres – Farm Bill Technician

- CREP Projects:
 - Pat Beier- Re checked after rain and homeowner compliant. Repair soon.
 - Cheri Johnson- Met with contractor for repair estimate.
 - Cheri Johnson #2- Pre con, construction staking, construction completed.
 - Jim Dvorak- Signed RIM agreement. Moving forward
 - Lundborg- Discussed new ownership (llc) working on next steps to move forward
 - Burns- Working with the LLC on documents, CRP etc.
 - Jeff Hart- Prelim plans approved. Should start moving forward.
 - Working with other landowners on proposals and answering questions
 - CREP outreach letters and estimates for potential sites.
- Buffers:
 - Sent out several letters to landowners we hadn't heard from, got responses.
 - Road side check in section "C"
 - Buffcat monitoring in section "C"
- Ditch/culvert survey w/ Aaron
- Meeting with landowners re crp and culvert issue w/ Terry.
- BWSR online trainings – wetland plants, crep, etc.
- Assisting landowners with other program questions, CRP, cost-share, etc.
- Week vacation 7/6-7/10