



SERVING CARVER
COUNTY SINCE 1946

Mission Statement: Providing high quality assistance to the land managers and citizens of Carver County for the protection of land and water resources.

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<http://www.co.carver.mn.us/swcd>

CHAIR
Mark Zabel
8464 Pine Ct.
Victoria, MN 55386
District III

Minutes of the May 16, 2019 Board Meeting for the Carver Soil & Water Conservation District Held at the Public Works Facility in Cologne, MN

VICE CHAIR
Stan Wendland
8040 Dakota Ln.
Chanhassen, MN 55317
District I

Meeting was called to order by Chair Zabel at 8:04 AM.

Members Present: Chair, Mark Zabel
Vice Chair, Stanley Wendland (arrived at 8:07 AM)
Member, Robert Burandt
Member, Marcus Zbinden

SECRETARY/TREASURER
Jeff Sons
17180 County Rd. 51
NYA, MN 55368
District V

Members Absent: Secretary/Treasurer, Jeffrey Sons

SWCD Staff Present: District Manager, Mike Wanous
Administrative & Finance Specialist, Felicia Brockoff

SUPERVISOR
Bob Burandt
1340 Waconia Pkwy. S
Waconia, MN 55387
District IV

Other Attendees: BWSR Board Conservationist, Steve Christopher
NRCS District Conservationist, Katundra Shears

Motion was made by Zbinden, seconded by Burandt to approve the May Agenda as printed. Motion carried unanimously.

SUPERVISOR
Marcus Zbinden
6460 Bretton Way
Chanhassen, MN 55317
District II

Motion was made by Zbinden, seconded by Burandt to approve the April 18, 2019 Regular Board Meeting Minutes as read. Motion carried unanimously.

The April 2019 Treasurer's Report was reviewed and accepted, subject to audit.

Zbinden volunteered to be the Secretary/Treasurer in the absence of Supervisor Sons today. Seconded by Burandt. Motion carried.

COMMITTEE REPORTS:

1. Personnel Committee (Sons, Zbinden) – Mike reported that 40 of applications were received for the summer intern position. Tom Genelin has been selected for the position, and will be starting on Monday, May 20.
2. Metro Conservation District's (MCD) Committee (Zabel primary; Zbinden alt.) – .The next Board meeting is at the end of the month. The Managers met in April to discuss program updates. Potential grant applications were also discussed for the MCD.

Mike also reported that Melissa King from BWSR was there, discussing the Lower Minnesota River One Watershed One Plan proposal.

3. Education & Outreach Committee (Sons, Wendland) – Felicia reported that Hopkins High School will be representing the Metro Area with three teams at the MN State Envirothon on Monday, May 20.
4. Budget Committee (Burandt, Sons) – The committee will most likely be meeting before the next Board meeting to start the 2020 budget preparations.
5. CCWMO Advisory Committee (Wendland primary; Zbinden alt.) – Wendland reported on the April 30 meeting. There was approximately \$340,000 in projects requests, and only about half of that available for funding. Staff is recommending bonding the additional money to install all the project requests, however the CCWMO Board was not in favor of that option. The Citizens Advisory Committee will choose which projects will get funded with the current requests.
6. Carver County Leaders (CCL) Committee (Burandt primary; Zbinden alt.) – Burandt reported on the last CCL meeting, roads in the County was a main topic of discussion.

Carver County Report – no report.

NRCS Report – Katundra reported the EQIP signup netted 7 applications, and approved 5 high tunnel systems. One cover crop application on a dairy farm was interested, but did not sign up. There was one honey bee application also, but it didn't get approved. She also reported on some of the other projects that did not get approved.

Compliance reviews will be conducted soon. These are random tracts that are selected nationally, NRCS staff will be going out and doing spot checks to see if their conservation contracts are still in compliance. June 3 there will be a new CRP signup starting for continuous CRP. There are approximately 60 CRP contracts that will be expiring this year in Carver County. She also stated that the NRCS Water Bank Program for landowners with flooded land, can sign up for a 10-year rental agreement, May 31 is the deadline.

Katundra also discussed the MOU between NRCS and the Carver SWCD, as well as Civil Rights and Equal Opportunity. NRCS wants to have these MOU's reviewed annually. Mike has discussed with Katundra that since the SWCD is no longer co-located with NRCS, a lot of these items in the MOU do not apply to the Carver SWCD anymore. Katundra has sent it up to the State Office for review, they are reviewing it to see if the SWCD needs to go through the bulleted items that were included in the Board packets. Chair Zabel questioned top of page 3, notification requirements for posters. Katundra confirmed that those items only need to be posted in the service centers, where NRCS and FSA are located. Mike asked how Katundra wanted to handle the FOIA requests since she is now in the Carver office full-time. Katundra will do some research on how we can better work together on this issue.

Zabel would like to have Mike and Katundra discuss the MOU, after the NRCS State Office completes its review, since our offices are not co-located. Zabel stated since the SWCD has not actually reviewed the MOU, the SWCD Board will not sign the MOU at this meeting. Zabel stated we're interested in meeting the goals, but not necessarily the requirements.

Monthly progress report and construction projects list presented for:

SWCD Staff: District Manager, Mike Wanous
Administrative & Finance Specialist, Felicia Brockoff
Conservation Technician, Chip Hentges
Resource Conservationist, Terry Meiller
District Technician, Aaron Finke
Resource Conservation Technician, Seth Ristow
Farm Bill Technician, Ben Datres

CORRESPONDENCE:

MASWCD continues to send out legislative updates weekly.

OLD BUSINESS:

Steve Christopher reviewed the Level II draft Performance Review with the Board at this time. This was a high level PRAP review, and the SWCD is meeting its goals. The SWCD was commended for meeting 10 out of 14 high performance standards. Steve also stated that in his 5 years of conducting performance reviews, no SWCD has achieved all the 14 standards. Another piece of the review included internal and external surveys. Steve went over the comments that were included in both the internal and external surveys. One recommendation was to conduct a strategic assessment of the SWCD. This could determine whether the existing mission, goals, and staff capacity are sufficient to meet the demands for the conservation services in the district. The 10-year comprehensive plan will be reviewed soon, which would be a good time to do the strategic plan. Steve would like to have the SWCD's comments on this draft report, to him by the end of June so BWSR can finalize the report. Zabel recommended all the Supervisors read the report, and send comments to Mike to compile, so they can be discussed at the June Board meeting. Mike will finalize a response letter to BWSR after the June meeting and send it to Steve.

Zabel updated his E-coli indicators resolution which was handed out at the meeting last month. Zabel explained the resolution at this time. Burandt moved to approve the E-coli indicators resolution to be submitted to the MACD. Zbinden seconded, motion carried.

NEW BUSINESS:

Margaret Coldwell has requested \$1,000 in funding from the SWCD's pollinator cost-share program. She is located in the Minnehaha Creek watershed District, but they do not have any funding for cost-share programs. The total cost of the project is \$6,312, so the landowner will be contributing a significant amount towards the project. Zbinden moved, Burandt seconded to approve the Coldwell pollinator planting cost-share request, total cost estimate of \$6,312; \$1,000 in cost-share assistance. Motion carried.

Marcus Zbinden is requesting \$618.75 in funding from the SWCD's pollinator cost-share program. He explained the project they plan to install. His goal is to do some public relations on this project, and commented he recently obtained bees also. Burandt moved, Wendland seconded to approve Marcus Zbinden's pollinator cost-share request for \$618.75. Ayes: Burandt, Wendland, Zabel. Abstained: Zbinden. Motion carried.

OTHER:

Zbinden commented that 10 tons of Ag bags were collected in a recycling program last Saturday.

Zabel reminded everyone that the Carver County WMO plan is currently out for review. He encouraged Supervisors to review it and get any comments to Paul Moline's office.

Burandt moved, Zbinden seconded to adjourn the meeting at 10:00 AM. Motion carried unanimously.

***Next Board Meeting:* Thursday, June 20, 2019 at 8:00 AM
Public Works Headquarters, Conference Room 3
11360 Highway 212, Cologne, MN 55322**

Approved: _____

Secretary/Treasurer

Date: June 20, 2019

DRAFT

Carver Soil & Water Conservation District
Treasurer's Report
As of May 31, 2019

Date	Num	Name	Memo	Debit	Credit	Balance
1000 Checking						23,446.58
05/01/2019	3001	Minnesota Landscape Arb...	Event #81105 Lunches		214.99	23,231.59
05/06/2019			Deposit	485.00		23,716.59
05/08/2019	3002	Cardmember Services	1335		206.96	23,509.63
05/08/2019	3003	Carver County	PW-4956 April Fuel		425.03	23,084.60
05/08/2019	3004	Culligan Bottled Water	114-09979618-6		49.31	23,035.29
05/08/2019	3005	HSA Bank	W159157 April Fees		10.00	23,025.29
05/08/2019	3006	Schumacher's Nursery & ...	INV9179 2019 Trees		7,618.25	15,407.04
05/08/2019	3007	UFC	#103843		26.12	15,380.92
05/08/2019	3008	Verizon	642074082-00001		29.96	15,350.96
05/09/2019			Deposit-FBA Grant & Trees	17,343.00		32,693.96
05/14/2019		QuickBooks Payroll Service	Created by Payroll Service on 05/07/2019		13,665.05	19,028.91
05/15/2019	DD0061	Brockoff, Felicia L.	Direct Deposit	0.00		19,028.91
05/15/2019	DD0062	Datres, Benjamin R.	Direct Deposit	0.00		19,028.91
05/15/2019	DD0063	Finke, Aaron P.	Direct Deposit	0.00		19,028.91
05/15/2019	DD0064	Hentges, Pernel J.	Direct Deposit	0.00		19,028.91
05/15/2019	DD0065	Meiller, Terry J.	Direct Deposit	0.00		19,028.91
05/15/2019	DD0066	Ristow, Seth E.	Direct Deposit	0.00		19,028.91
05/15/2019	DD0067	Wanous, Richard M.	Direct Deposit	0.00		19,028.91
05/15/2019	3009	Carver County	Employee Flex		208.50	18,820.41
05/15/2019	EFT-41	HSA Bank	41-1385530		1,118.53	17,701.88
05/15/2019	EFT-42	Minnesota Revenue	7694248		934.00	16,767.88
05/15/2019	EFT-43	MSRS	Employee Elective		90.00	16,677.88
05/15/2019	EFT-44	PERA	9103-00		2,872.90	13,804.98
05/15/2019	EFT-45	United States Treasury	41-1385530		4,644.28	9,160.70
05/21/2019	3010	State of Minnesota	Aaron Finke Wetland Training		50.00	9,110.70
05/21/2019	3011	Minnesota Native Landsc...	Public Works Pollinator Plantings		2,955.90	6,154.80
05/21/2019	3012	Schumacher's Nursery & ...	Public Works Pollinator Planting		117.39	6,037.41
05/23/2019			Funds Transfer	135,000.00		141,037.41
05/23/2019	3013	Security Bank	Certificate of Deposit		100,000.00	41,037.41
05/29/2019			Deposit	4,405.59		45,443.00
05/30/2019		QuickBooks Payroll Service	Created by Payroll Service on 05/28/2019		14,497.30	30,945.70
05/30/2019	3014	Carver County	May Insurance Due		7,206.24	23,739.46
05/31/2019	DD0068	Brockoff, Felicia L.	Direct Deposit	0.00		23,739.46
05/31/2019	DD0069	Datres, Benjamin R.	Direct Deposit	0.00		23,739.46
05/31/2019	DD0070	Finke, Aaron P.	Direct Deposit	0.00		23,739.46
05/31/2019	DD0071	Genelin, Thomas M.	Direct Deposit	0.00		23,739.46
05/31/2019	DD0072	Hentges, Pernel J.	Direct Deposit	0.00		23,739.46
05/31/2019	DD0073	Meiller, Terry J.	Direct Deposit	0.00		23,739.46
05/31/2019	DD0074	Ristow, Seth E.	Direct Deposit	0.00		23,739.46
05/31/2019	DD0075	Wanous, Richard M.	Direct Deposit	0.00		23,739.46
05/31/2019	EFT-46	HSA Bank	41-1385530		1,118.53	22,620.93
05/31/2019	EFT-47	Minnesota Revenue	7694248		986.00	21,634.93
05/31/2019	EFT-48	MSRS	Employee Elective		90.00	21,544.93
05/31/2019	EFT-49	PERA	9103-00		2,872.90	18,672.03
05/31/2019	EFT-50	United States Treasury	41-1385530		4,908.28	13,763.75
Total 1000 Checking				157,233.59	166,916.42	13,763.75
1100 Savings Old National Bank						532,460.51
05/01/2019			Interest (4/15/19-4/30/19)	118.55		532,579.06
05/16/2019			Deposit - Additional District Capacity	11,600.00		544,179.06
05/23/2019			Funds Transfer		135,000.00	409,179.06
05/23/2019			Funds Transfer-1 Month auto renew CD		200,000.00	209,179.06
05/31/2019			Interest	171.66		209,350.72
Total 1100 Savings Old National Bank				11,890.21	335,000.00	209,350.72
1150 Savings Citizens NYA						178,176.15
05/23/2019	2003	Security Bank	Certificate of Deposit		100,000.00	78,176.15
05/28/2019			Interest	124.48		78,300.63
Total 1150 Savings Citizens NYA				124.48	100,000.00	78,300.63
1200 Investments CD's						253,796.96
12.MCB **487 (2.50%-05/14/2020)						100,027.16
05/09/2019	2019-25		Interest earned on CD	1,750.48		101,777.64
Total 12.MCB **487 (2.50%-05/14/2020)				1,750.48	0.00	101,777.64

Carver Soil & Water Conservation District
Treasurer's Report
As of May 31, 2019

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
12.MCB **903 (2.25%-04/26/21)						153,769.80
Total 12.MCB **903 (2.25%-04/26/21)						153,769.80
12.ONB **903 (1.65%-1 Month CD)						0.00
05/23/2019			Funds Transfer-1 Month auto renew CD	200,000.00		200,000.00
Total 12.ONB **903 (1.65%-1 Month CD)						200,000.00
12.SB&T **055 (2.35%-05/23/20)						0.00
05/23/2019	3013	Security Bank	12-Month CD 2.35% APY	100,000.00		100,000.00
05/23/2019	2003	Security Bank	12-Month CD 2.35% APY	100,000.00		200,000.00
Total 12.SB&T **055 (2.35%-05/23/20)						200,000.00
Total 1200 Investments CD's						401,750.48
TOTAL						570,998.76
						601,916.42
						956,962.54



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County Since
1946

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Treasurer's Monthly Report Program Summary - May 2019

<u>Funds</u>	Cash Balance <u>4/30/2019</u>	<u>Receipts</u>	<u>Disbursements</u>	Cash Balance <u>5/31/2019</u>
BWSR Buffer Implementation	\$23,703.40			\$23,703.40
BWSR Buffer Cost-Share	\$6,300.00			\$6,300.00
BWSR District Capacity	\$283,676.46	\$11,600.00		\$295,276.46
BWSR DRAP Funds	\$44,782.80			\$44,782.80
BWSR Conservation Delivery	\$0.00			\$0.00
BWSR State Cost Share	\$36,907.11			\$36,907.11
County Ditch 6 BMP Grant	\$8,524.75			\$8,524.75
County	\$69,291.61		\$55,212.51	\$14,079.10
District	\$463,175.07	\$24,398.76	\$11,703.91	\$475,869.92
District Escrow	\$51,519.00			\$51,519.00
TOTAL	\$987,880.20	\$35,998.76	\$66,916.42	\$956,962.54

<u>Use of Cash</u>	Cash Balance <u>4/30/2019</u>	<u>Receipts</u>	<u>Disbursements</u>	Cash Balance <u>5/31/2019</u>
Certificates of Deposit	\$253,796.96	\$401,750.48		\$655,547.44
Checking	\$23,446.58	\$157,233.59	\$166,916.42	\$13,763.75
Savings (Old National Bank)*	\$532,460.51	\$11,890.21	\$335,000.00	\$209,350.72
Savings (Citizens NYA)	\$178,176.15	\$124.48	\$100,000.00	\$78,300.63
TOTAL	\$987,880.20	\$570,998.76	\$601,916.42	\$956,962.54

Carver SWCD Board Treasurer

6/20/2019
Date

Carver Soil & Water Conservation District
Balance Sheet
As of May 31, 2019

	May 31, 19
ASSETS	
Current Assets	
Checking/Savings	
1000 Checking	13,763.75
1100 Savings Old National Bank	209,350.72
1150 Savings Citizens NYA	78,300.63
1200 Investments CD's	
12.MCB **487 (2.50%-05/14/2020)	101,777.64
12.MCB **903 (2.25%-04/26/21)	153,769.80
12.ONB **903 (1.65%-1 Month CD)	200,000.00
12.SB&T **055 (2.35%-05/23/20)	200,000.00
Total 1200 Investments CD's	655,547.44
Total Checking/Savings	956,962.54
Accounts Receivable	
1300 Accounts Receivable	468.11
Total Accounts Receivable	468.11
Total Current Assets	957,430.65
TOTAL ASSETS	957,430.65
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2300 Sales Tax Payable	922.85
2400 Unearned-Deferred Revenue	
2401 BWSR Buffer C/S	6,300.00
2402 BWSR Buffer Implement	23,703.40
2403 BWSR CD 6 BMP Grant	8,524.75
2404 BWSR Cost-Share	36,907.11
2405 DRAP C/S	44,782.80
2406 District Capacity Funds	295,276.46
Total 2400 Unearned-Deferred Revenue	415,494.52
Total Other Current Liabilities	416,417.37
Total Current Liabilities	416,417.37
Total Liabilities	416,417.37
Equity	
3000 FUND BALANCE	543,582.16
Net Income	-2,568.88
Total Equity	541,013.28
TOTAL LIABILITIES & EQUITY	957,430.65

Carver Soil & Water Conservation District
Budget vs. Actual
January through May 2019

	<u>Jan - May 19</u>	<u>Budget</u>	<u>\$ Over Bud...</u>	<u>% of Budget</u>
Income				
4000 Intergovernmental County	277,347.21	492,951.00	-215,603.79	56.3%
4100 Intergovernmental Local	22,605.64	35,000.00	-12,394.36	64.6%
4200 Intergovernmental State	59,933.58	343,500.00	-283,566.42	17.4%
4300 Charges for Services	14,944.39	18,000.00	-3,055.61	83.0%
4400 Interest Earnings	2,650.15	3,500.00	-849.85	75.7%
4500 Miscellaneous Revenues	0.00	5,000.00	-5,000.00	0.0%
Total Income	<u>377,480.97</u>	<u>897,951.00</u>	<u>-520,470.03</u>	<u>42.0%</u>
Expense				
5000 District Operations				
5100 Personnel Services	248,794.30	588,939.00	-340,144.70	42.2%
5200 Other Services & Charges	24,267.69	49,500.00	-25,232.31	49.0%
5300 Supplies - Office & Field	355.18	2,500.00	-2,144.82	14.2%
5400 Capital Outlay	0.00	40,000.00	-40,000.00	0.0%
Total 5000 District Operations	<u>273,417.17</u>	<u>680,939.00</u>	<u>-407,521.83</u>	<u>40.2%</u>
5500 Project Expenses				
5510 District Projects	65,061.80			
5520 State Projects	41,570.88			
5500 Project Expenses - Other	0.00	217,012.00	-217,012.00	0.0%
Total 5500 Project Expenses	<u>106,632.68</u>	<u>217,012.00</u>	<u>-110,379.32</u>	<u>49.1%</u>
Total Expense	<u>380,049.85</u>	<u>897,951.00</u>	<u>-517,901.15</u>	<u>42.3%</u>
Net Income	<u>-2,568.88</u>	<u>0.00</u>	<u>-2,568.88</u>	<u>100.0%</u>

Mike Wanous – District Manager

- Go over new employee items with Tom, onboarding items with IT
- High water complaints for several of the area lakes – Swede, Barnes, Tiger
- Buffer compliance issues with Ben and BWSR staff, deep diving into some of the alternative practice standards
- Start to work on 2020 budget and forecasting revenues and expenses
- Drainage technical assistance to several landowners – mostly trying to explain drainage patterns and watershed areas along with some WCA law language
- Meetings – WMO CAC mtg, staff mtg, Chaska bluff mtg

Felicia Brockoff – Administrative Assistant

- Accounting – processed payroll and completed required quarter end forms. Purchased a couple CD's this past month with the excess in savings, for better interest rates. Auditor was in office June 6, assisted them with needed items.
- Administrative – Minutes from the May board meeting. Worked with IT for search issues in OnBase. Made up some business cards for the FSA office to hand out when producers stop here. Researched different cell plans for Chip's work phone (doesn't work in the office). Ordered one from SmartTalk.
- Education – Attended MN Envirothon on May 20, ordered plaques after event. After event, received a complaint from NW Minnesota about students using their cell phones during the competition. Looked into the issue and contacted the teachers/retired SWCD staff who were complaining. Completed the team certification and registered Hopkins for the National Envirothon (Raleigh, North Carolina – July 28-August 2).

Chip Hentges – Conservation Technician

- Weekly meetings with County staff regarding watershed projects.
- Weekly meetings with County staff regarding watershed projects.
- Monthly meetings with Bolton and Menk
- Monthly meetings with Public Works Highway Engineering staff
- Assisting staff with Wetland Conservation Act items
- Plan reviews for the following
 - o Legacy Heights – Waconia
 - o Waconia 2019 Infrastructure Improvements
 - o Lake Waconia Regional Park
 - o Shores of Lake Waconia
 - o Westeros Solar Garden
 - o Woodland Creek
- Construction site inspections are starting. Main ones following
 - o Lakeview Industries – Carver
 - o Lakeview Industries/Commerce Drive
 - o Chaska Middle School – Issues with stormwater pond for re-use
 - o Forest Hills 8th – Watertown
 - o Coldwater Crossing - Mayer
 - o Oak Tree – Carver
 - o Chaska Heights – Chaska
 - o Forest Hills – Watertown

- Conrad Ave – Cologne
- Villages of Cologne 17TH Addition - Cologne
- Downtown Retail – Chaska
- Johnathan Apt – Chaska
- George Street Improvements - Hamburg
- Waconia HS Tennis Courts
- Bus Garage – Waconia
- Twin Cities Orthopedics – Waconia
- Lakeview Clinic – Watertown
- CSAH 61 – Chanhassen
- Arbor Glen – Chanhassen
- Fawn Hill – Chanhassen
- Mission Hills – Chanhassen
- Anthem on the Park – Chanhassen
- Pre- Construction Meetings
 - 212/44 On off Ramps
 - Waconia 2019 Infrastructure Improvements
 - South Point Financial Credit Union
- Assisting Seth with the Campus Ground Water Conservation Planning. Met with staff at the Chaska Middle School to review their water use and will be starting our Audit within the coming months.
- Meeting with County and DNR Staff working on a stormwater issue at Reitz Lake outlet.

Terry Meiller – District Technician

- CD6-CWF: Construction staking and Pre-Construction meeting for Hiram Grimm Side Inlets. (3 embankments constructed). Construction staking of Ron Olson Waterways for Phase II work
- WMO Assistance: Reitz Lake Access Drainage Meeting on site. Follow up survey shots on private property for potential project. Bevans Creek Dam Feasibility Meeting. Waconia HS Water re-use survey shots collected for Tim Sundby
- Watertown Bank: Weed control for Canadian Thistle and Reed Canarygrass areas.
- Soil Health: Cover Crop Innovators Webinars. Stopped out to check Jeff Son’s no-till planting on past cover crop area. Dan Hausladen apt to complete cover crop contract and discuss cover crop plans for 2019.
- Misc: Misc. landowner apt’s and field visits. Trimble SX10 and TBC training. Great Plains Drill Deliveries (Lynch, Spomer). Spraying of PW native prairie for Canadian Thistle control. Staff Meeting.

Aaron Finke – District Technician

- WCA-Permitting assistance with drainage issues in Norwood Young America
- WCA-TEP meeting for potential wetland bank in Watertown Twsp
- WCA-restoration on violation site in Hollywood Twsp.
- WCA-TEP meeting for road project in Chanhassen
- WCA-TEP meeting for development project in Chanhassen
- WCA-Site investigation for possible violation San Francisco Twsp
- WCA-Permitting assistance with drainage project in Hollywood Twsp
- WCA-Site investigation for potential violation for landowner in New Germany
- Tree planting at Public Works
- Training-Attended regional wetland training in Zimmerman
- Watertown Wetland Bank-Ongoing weed management and native vegetation establishment

- Ditches-JD3. Met with landowner and documented sluffs for possible side inlet project

Seth Ristow – Resource Conservation Technician

- Provided weekly plan review for the WMO.
- Conducted site consultations for the WMO and RPBCWD.
- Created concepts and planting plans for RPBCWD cost share applicants.
- Facilitated the pollinator program (Site Visits, Planting Plan, Admin).
- Assisted RPBCWD homeowner with shrub planting.
- Planted trees and perennials at the Public Works building (Unable to seed till Fall) Healed in plants we were unable to plant.
- Conducted interview for internship candidate with Mike.
- Showed Tom type of projects that he would be working on this summer and began maintenance of recent projects.

Ben Datres – Farm Bill Technician

- CREP:
 - o Pat Beier- Received recorded easement, sent to BWSR for payment. Cost-share voucher completed. MnDOT permit.
 - o Kreye/McGenney- Received recorded easement, sent to BWSR for payment. Working with BWSR on engineering plans, MnDot permit.
 - o Willard Stender- Waiting on bank for consent.
 - o Cheri Johnson- Repair voucher sent in. Seed this summer? Second easement recorded, and payment has been made. Earth work early summer?
 - o Mike Lynch – Easement recorded. Staked part of the boundary. Seeded forbs in.
 - o Waiting to hear from Ken Lenzen. Dave Crown site visit with for potential CREP area. GIS mapping and LiDar for sites.
- Buffers:
 - o Met several times with BWSR in field to look at non-compliant site, working with them on alt practice options.
 - o Meeting with Herd, Noerenberg, Brinkman, etc. for spot checks/ buffer staking.
 - o Updating buffcat as needed
 - o Lake Waconia water elevation shots for WMO
 - o CREP webinar as it is reopened.
 - o Olson Waterway survey/ pre-construction staking
 - o Grimm Side inlet staking
 - o SX10 total station training – new for metro area to use
 - o Assisting others in the office with projects as needed, and landowners if they call or stop in
- Facebook page: posting updates, upcoming events etc.

Tom Genelin – Seasonal Conservation Intern.

- Removed lilies and replanted native plants at public works main entrance.
- Planted various trees and shrubs around public works building
- Cleared debris form fish grate at Wahobi marsh with Ben
- Went on multiple site visits to speak to landowners, mark points with the R-10, and assess ditches
- Weed suppression at various sites (Chaska pre-school, Little Rapids Fur Post)
- Became a certified pesticide applicator for category J, natural areas, Forestry, and rights of way

- Spot sprayed reed canary grass and pulled willow trees at wetland in Watertown with Aaron and Terry
- Broadcast sprayed the prairie to the south of the public works building for thistle
- Went to inspect construction sites with Chip
- Responded to call about bank erosion on ditch bank with Aaron
- Created a native planting plan for Jaron Aune with Seth
- Attended a meeting with the WMO to go over construction site inspections
- Prepared trees that were recently planted around public works facility for mulch by weed whipping around the base and applying herbicide
- Began working on project and planting plan for the Little Rapids Fur Post re-plant



MACD AREA 4 SUMMER MEETING & TOUR

Minnesota Association of Soil & Water
Conservation Districts: Metro Area

Thursday, June 27th

9:30am-3:00pm

2015 Van Dyke St
Maplewood, MN 55109

Agenda

- 9:00-9:30 Registration
- 9:30-11:30 MACD Business Meeting
- 11:30-12:30 Lunch
- 12:30-3:00 Bus Tour

Cost: \$25 per person

Please make checks payable to:

Ramsey County SWCD

1425 Paul Kirkwold Dr
Arden Hills, MN 55112

RSVP by June 20th

Email completed form to:

Branden Block

branden.block@ramseycounty.us

651-266-7272



Name:

District:
