

Hazardous Waste Generator License Application/Instructions

Section A: General Information

- If you have already obtained an EPA ID# (white sheet) through another source, write it in here. If you have applied for an ID#, but it is not issued yet, enter date applied for. Otherwise, return the completed EPA ID# form 8700-12 to our office with the license application. If a previous hazardous waste generator has obtained an ID# for this site, use that number to complete the ID# form.
- Complete the other lines with the information requested.

Section B: Non-Hazardous Waste(s)

- If you generate waste that has been tested non-hazardous, list it here, along with the number of your waste management company. The County may ask for test results or other verification of the non-hazardous determination.

Section C: Oil and Oil Contaminated Wastes

- List used oil, used oil filters, used oil sorbents, used metalworking fluids, and other used oil materials here. Specify the waste management company for each waste oil category.

Section D: Hazardous Wastes

- List information for each waste in a column moving down the page.
 1. **Inventory:** This row is for County use only. Inventory numbers are assigned by the Department for tracking purposes.
 2. **Hazardous Waste Name/Description:** List the name of the hazardous waste here. Examples are, parts washer solvent, paint sludge, mixed solvents, or acid waste.
 3. **Hazardous Waste Process/Activity:** Give a short description of the process or activity from which the hazardous waste is generated. Examples include, cleaning parts, painting cars or products, research and development, machining parts, and automotive repair.
 4. **4-Digit Hazardous Waste Code(s):** List the hazardous waste code for the waste here. This information is on line A of the shaded portion of the hazardous waste manifest. If the waste has several codes, list all of the codes. Examples are D001, D002, D008, D035, F001, F002. Call the County for assistance in determining waste codes.
 5. **Amount Per Year:** List the amount (in gallons or pounds) of each hazardous waste you expect to generate in one year. Enter your best estimate as it will be used to calculate your license fee.
 6. **Year Waste Was First Generated:** List the year in which the waste was first generated.
 7. **Is Waste Mixed:** List yes or no. If you mix this hazardous waste with another waste prior to disposal, contact the County for guidance on how to proceed.
 8. **Management On/Off Site:** Declare here whether you manage the waste on-site or off-site. If you or a hazardous waste transporter ship your waste to another location for treatment or disposal, then you manage the waste off-site. If you manage hazardous waste on-site, then skip down to lines 17-19.
 9. **Storage Described:** Describe the type of container that the hazardous waste is stored in. Examples are, 55 gallon steel barrel, 5 gallon plastic pail, or 30 gallon fiber barrel.
 10. **Number of Shipments:** Estimate the number of shipments you expect to make in one year.

11. **Transporter Name:** List the name of the transporter you have chosen to ship each hazardous waste to a treatment, storage, or disposal facility. If you are transporting the waste yourself under the Very Small Quantity Generator Collection Program, write in "self".
12. **Transporter ID#:** List the EPA ID# number of the transporter listed in line 11. This number can be found on line 5 of a hazardous waste manifest, or by calling the transporter.
13. **TSD Facility Name:** List the name of the Treatment, Storage, or Disposal (TSD) facility that will receive each hazardous waste. This name can be found on line 9 of a hazardous waste manifest.
14. **TSD Facility Address:** List the address, including city/state/zip, of the TSD Facility that is listed on line 13 above. This address can be found on line 9 of a hazardous waste manifest.
15. **TSD Facility ID#:** List the EPA ID# number of the facility listed on line 13 above. This number can be found on line 10 of a hazardous waste manifest, or by calling the facility.
16. **TSD Facility Waste Management Method:** List the method by which the TSD Facility listed on Line 13 above will manage each hazardous waste. Examples include, fuel blend, incinerate, recycle, and landfill.
17. **On-site Treatment Method:** If you said "on-site" on line 8 above, list the method of on-site treatment here. Examples of on-site management are pretreatment of photo fixer for silver recovery or adjusting the pH of a solution before sewerage.
18. **Sewer Treatment Works:** If you sewer waste on-site, list the publicly or privately owned treatment works which receives your wastewater. Disposal of industrial wastewater to on-site sewage treatment systems is prohibited.
19. **Discharge Permit Number:** List the Metropolitan Discharge System or National Pollution Discharge Elimination System permit number here, if applicable.

Section F: Certification

- Read and sign the certification at the bottom of page two of the form.

After completion, mail the application form and EPA ID# form 8700-12 to the Department for processing. The Department will process the application and send you a fee statement. After payment of license fees, the license will be issued. If you need assistance in completing the forms, contact the Department at (952) 361-1800.